

# FAIRFAX COUNTY HEAD START POLICY COUNCIL MEETING AGENDA

Virtual via MS Teams Conference ID: 393480480#  
Phone: +1 571-429-5982, 393480480#  
September 28, 2023

## 2023 Policy Council Executive Officers

*Chairperson*  
Susan Alward

*Vice Chairperson*  
Bamaa Dvorakova

*Secretary*  
Ana Yamara

*Treasurer*  
Ana Salas-Montes

*Parliamentarian*  
Salamatu Bangura

## OFC Head Start Admin Office Contacts

*Janet Stewart*  
Director

*Maasoomah Pouravaz*  
PFCE Specialist



### Call to Order (6:30 p.m.)

Salamatu Bangura, Parliamentarian

### Business Meeting

Susan Alward, Chairperson

- Roll Call and Introductions
- Approval of Minutes from August 2023 meeting

### Personal Approval

Elizabeth Benson

- Human Service Worker II

### Treasurer's Report

Ana Salas-Montes, Treasurer

- August 2023 Policy Council Budget Reports

### Fiscal Reports

David Walker, Fiscal Specialist

- Head Start At-a-Glance for Head Start Early Head Start Birth to Five and Early Head Start Child Care Partnership & Expansion

### Administrative Updates

Janet Stewart, Director

- Program Updates
- Monthly Reports
  - Enrollment Statistics
  - Average Daily Attendance Report
  - USDA Food Reimbursement

### PC Member Updates

Members

### Adjourn

*Next meeting – October 26, 2023*



### Mission Statement

*To ensure that all Head Start/Early Head Start children ages 0-5 and pregnant women have access to quality childcare, family services and early childhood program.*



# Head Start At-a-Glance



## FAIRFAX COUNTY HEAD START AND EARLY HEAD START PROGRAMS Items Requiring Governance Review and Approval

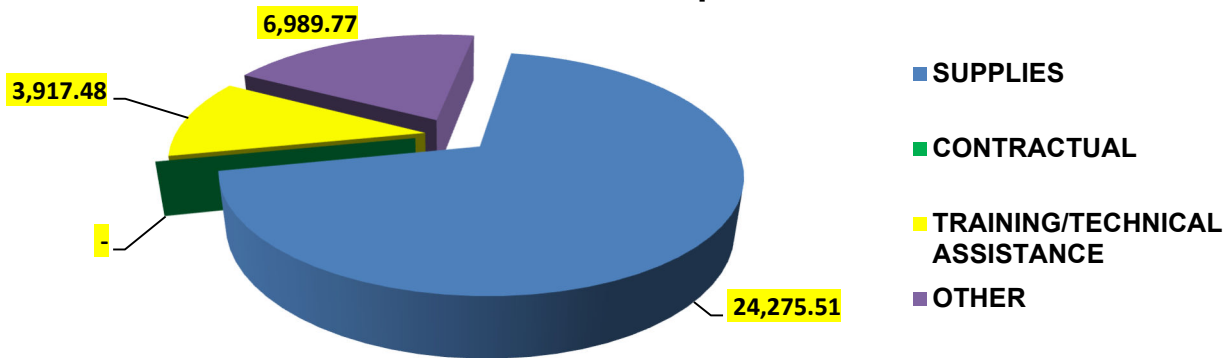
### PPC FISCAL Action Items

FY 2024 Budget Review  
NOA for COLA and QI  
Budget Training

### REQUIRED FISCAL REPORTING YTD Expenditure Report as of August 31, 2023

Credit Card Expense Summary (Activity for August 2023) - **\$35,182.76**

### Credit Card Expenses



### Grant Performance Summary

Description	#	Head Start (HS)	Early Head Start (EHS)	USDA - Child Care Food Program	Total
Budget	1	\$ 5,049,557.00	\$ 5,041,401.00	\$ 170,313.00	\$ 10,261,271.00
YTD Actual	2	\$ 290,203.65	\$ 487,525.30		\$ 777,728.95
Encumbrances	3	\$ 866,403.75	\$ 733,879.25	\$ -	\$ 1,600,283.00
Budget Remaining	4	\$ 3,892,949.60	\$ 3,819,996.45	\$ 170,313.00	\$ 7,883,259.05
Percent Spent YTD	5	5.75%	9.67%	0.00%	7.58%

NON-FEDERAL SHARE MATCH (NFS)				
Description	#	Head Start (HS)	Early Head Start (EHS)	Total
NFS Match Required Amount	6	\$ 1,262,390.00	\$ 1,260,350.00	\$ 2,522,740.00
YTD Actual	7	\$ 71,114.32	\$ 146,592.00	\$ 217,706.32
(Over)/ Under Required Amount	8	\$ 1,191,275.68	\$ 1,113,758.00	\$ 2,305,033.68

### NOTES:

- A – Program Year – FY24: July 1, 2023, through June 30, 2024
- B – # of children = 714 Total Federally Funded Enrollment (HS & EHS: reminder CCP was consolidated into HS/EHS grant)
- C – Purchase orders for HiHo have been reallocated from the local fund. Expenditures exclude advance payments to HiHo.
- D – All programs participate in the USDA Child and Adult Care Food Program. However, only the food costs for Greater Mount Vernon are reflected in this report. Family Child Care partners and delegates have separate agreements with USDA and food costs are reimbursed and reported separately. USDA budget is in process. Amount listed above should be considered the estimate for 24.
- E – Federal Budget **does not** include the 5.60% Cost of Living Adjustment (COLA) and Quality Improvement (QI) funds.  
Notice of award for the COLA & QI funding was received on 9/13/2023.

August 2023

Fiscal Year	Period	Posting Date	Fund	Funds Center	Commitment item name	Amount to b	Text
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	95.84	AMAZON.COM*T62TK07312023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	35.94	AMAZON.COM*T63P307312023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	216.00	BARNES & NOBLE #07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	32.06	AMZN MKTP US*TH107312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	318.00	AMZN MKTP US*TH507312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	79.60	KAPLAN EARLY LEA07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	540.86	KAPLAN EARLY LEA07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	47.92	AMAZON.COM*TH3GP07312023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	2,219.55	LAKESHORE LEARNI07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	853.02	LAKESHORE LEARNI07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	1,039.71	LAKESHORE LEARNI07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	41.93	AMAZON.COM*TH72107312023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	179.70	AMAZON.COM*TH8KY07312023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	89.99	AMZN MKTP US*TH408012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	167.99	AMZN MKTP US*TH608012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	251.64	AMAZON.COM*TH2GT08012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	468.00	BT LITTLE PERU I08012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	79.19	WEGMANS # 016 08012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	225.27	BARNES & NOBLE #08022023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	266.63	AMZN MKTP US*TH008012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	151.25	AMZN MKTP US*TH008012023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	199.80	AMZN MKTP US*TH308022023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	47.95	AMZN MKTP US*TH908032023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	124.75	SEAN ENTERPRISES08032023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	12.95	AMZN MKTP US*TA808032023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	164.83	AMZN MKTP US*TH908032023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	70.00	ACADEMY CDR ACEN08032023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	29.97	AMZN MKTP US*TA408042023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	64.95	MICHAELS STORES 08042023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	43.75	DOLLARTREE 08042023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	77.88	SHOPPERS FOOD / 08042023XXXXXXXXXX497762
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	500.23	KAPLAN EARLY LEA08042023XXXXXXXXXX399671
2024	2	08/07/2023	400-C40045	G797910001	Credit Card Expense	93.10	AMZN MKTP US*TA908042023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	2,130.00	VIRGINIA HEAD ST08072023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	129.99	AMAZON.COM*TH1YW08072023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	49.00	AMAZON.COM*TH33T08072023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	2,500.00	MCALISTER'S DELI08072023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	56.94	AMZN MKTP US*TA808072023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	296.67	AMAZON.COM*TA29Q08082023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	233.74	AMAZON.COM*TA4ND08082023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	140.00	DHP-LICENSE FEE 08082023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	114.97	AMZN MKTP US*TA708092023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	399.00	AMAZON.COM*TA5CA08092023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	17.97	AMAZON.COM*TA78E08092023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	1,193.00	MCALISTER'S DELI08092023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	499.99	AMZN MKTP US*TA808102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	24.15	AMZN MKTP US*TA508102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	449.99	AMZN MKTP US*TA308102023XXXXXXXXXX399671

2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	179.98	AMZN MKTP US*TA008102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	159.96	AMZN MKTP US*TA908102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	115.04	SHOPPERS FOOD / 08102023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	134.76	WAL-MART #2258 08102023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	499.70	LAKESHORE LEARNI08102023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	1,366.91	EL PASO MEXICAN 08112023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	39.98	AMAZON.COM*TA3PB08102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	89.98	AMZN MKTP US*TA408102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	149.96	AMZN MKTP US*TA908102023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	164.19	LAKESHORE LEARNI08112023XXXXXXXXXX497762
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	147.96	AMZN MKTP US*TA708112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	146.74	AMZN MKTP US*TA908112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	73.98	AMZN MKTP US*TO508112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	35.99	AMZN MKTP US*TA508112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	391.92	AMZN MKTP US*TA008112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	238.37	AMAZON.COM*TO1LE08112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	89.88	AMZN MKTP US*TA108112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	126.05	AMAZON.COM*TA5CM08112023XXXXXXXXXX399671
2024	2	08/14/2023	400-C40045	G797910001	Credit Card Expense	53.91	AMAZON.COM*TO86P08112023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	25.55	AMZN MKTP US*TO408142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	1,940.19	LAKESHORE LEARNI08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	213.37	LAKESHORE LEARNI08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	183.04	LAKESHORE LEARNI08142023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	53.91	AMAZON.COM*TO1GQ08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	121.24	AMAZON.COM*TO1YU08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	775.46	LAKESHORE LEARNI08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	520.03	LAKESHORE LEARNI08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	412.89	KAPLAN EARLY LEA08142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	89.85	AMAZON.COM*TO5A308142023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	415.00	ZERO TO THREE 08152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	332.80	AMERICAN 00124708152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	26.64	AMZN MKTP US*TO508152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	55.32	AMZN MKTP US*TO408152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	42.99	AMZN MKTP US*TO808152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	332.63	AMAZON.COM*TO1WQ08152023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	51.99	AMZN MKTP US*TO008152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	87.90	AMZN MKTP US*TO508152023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	27.25	AMZN MKTP US*TO508162023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	75.92	AMZN MKTP US*TO208162023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	11.98	AMAZON.COM*TO3J308162023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	241.96	AMZN MKTP US*TO808162023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	27.25	AMZN MKTP US*TO408162023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	429.68	MINT HOUSE CBD M08172023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	297.96	AMZN MKTP US*TO508162023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	68.99	AMZN MKTP US*TO108162023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	241.96	AMZN MKTP US*TO008162023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	143.08	AMAZON.COM*TO3QH08172023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	98.32	AMAZON.COM*TO7EW08172023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	30.22	AMAZON.COM*TO93W08172023XXXXXXXXXX399671

2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	94.95	AMZN MKTP US*TQ908172023XXXXXXXXXX399671
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2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	206.69	SCHOOL HEALTH CO08172023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	332.04	AMZN MKTP US*TQ008172023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	121.00	AMZN MKTP US*TQ608172023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	53.52	AMAZON.COM*TQ48208172023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	479.99	AMZN MKTP US*TQ808182023XXXXXXXXXX399671
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	90.95	AMAZON.COM*TQ52Z08182023XXXXXXXXXX497762
2024	2	08/21/2023	400-C40045	G797910001	Credit Card Expense	250.92	AMAZON.COM*TQ8YD08182023XXXXXXXXXX497762
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	1,103.06	KAPLAN EARLY LEA08212023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	50.33	BARNES & NOBLE #08212023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	122.96	BARNES & NOBLE #08212023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	912.32	AMZN MKTP US*TQ508212023XXXXXXXXXX497762
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	23.59	AMZN MKTP US*TQ708212023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	23.19	AMAZON.COM*TQ2Y808222023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	25.90	AMZN MKTP US*TQ508222023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	123.78	PLAK SMACKER 08232023XXXXXXXXXX497762
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	282.26	4IMPRINT, INC 08232023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	17.97	AMAZON.COM*TQ3W108232023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	102.10	AMAZON.COM*TQ7FW08242023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	125.97	AMZN MKTP US*TQ808242023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	163.62	AMAZON.COM*TQ7NG08252023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	79.41	AMAZON.COM*T33U608252023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	74.00	AMAZON.COM*T369P08252023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	90.28	WAL-MART #5880 08252023XXXXXXXXXX399671
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	400.00	SQ *HRT HEALTH A08252023XXXXXXXXXX497762
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	1,065.00	CHIPOTLE 0710 08252023XXXXXXXXXX497762
2024	2	08/29/2023	400-C40045	G797910001	Credit Card Expense	16.99	AMZN MKTP US*TQ908252023XXXXXXXXXX399671

35,182.76



**Recipient Information**

**1. Recipient Name**

COUNTY OF FAIRFAX, VIRGINIA  
12000 Government Center Pkwy Ste 214  
Fairfax, VA 22035-0001  
703-324-8087

**2. Congressional District of Recipient**

11

**3. Payment System Identifier (ID)**

1540787833A2

**4. Employer Identification Number (EIN)**

540787833

**5. Data Universal Numbering System (DUNS)**

074837626

**6. Recipient's Unique Entity Identifier (UEI)**

W2ZUFMBDM378

**7. Project Director or Principal Investigator**

Ms. Janet Stewart  
Director  
janet.stewart@fairfaxcounty.gov  
7033248159

**8. Authorized Official**

Mr. JEFFREY MCKAY  
Chairman, Board of Supervisors  
CHAIRMAN@fairfaxcounty.gov  
(703) 971-6262

**Federal Agency Information**

ACF/OHS Region III Grants Office

**9. Awarding Agency Contact Information**

Trisha Smith  
Grants Officer  
trisha.smith@acf.hhs.gov  
215-861-4742

**10. Program Official Contact Information**

Mr. Desmond M Clayton  
Program Operations Manager  
Desmond.Clayton@acf.hhs.gov  
215-861-4072

**Federal Award Information**

**11. Award Number**

03CH012068-03-01

**12. Unique Federal Award Identification Number (FAIN)**

03CH012068

**13. Statutory Authority**

42 USC 9801 ET SEQ

**14. Federal Award Project Title**

HEAD START AND EARLY HEAD START

**15. Assistance Listing Number**

93.600

**16. Assistance Listing Program Title**

Head Start

**17. Award Action Type**

Supplement

**18. Is the Award R&D?**

No

**Summary Federal Award Financial Information**

<b>19. Budget Period Start Date</b>	07/01/2023	<b>- End Date</b>	06/30/2024
<b>20. Total Amount of Federal Funds Obligated by this Action</b>	\$796,331.00		
20a. Direct Cost Amount	\$796,331.00		
20b. Indirect Cost Amount	\$0.00		
<b>21. Authorized Carryover</b>	\$0.00		
<b>22. Offset</b>	\$0.00		
<b>23. Total Amount of Federal Funds Obligated this budget period</b>	\$10,090,958.00		
<b>24. Total Approved Cost Sharing or Matching, where applicable</b>	\$2,721,823.00		
<b>25. Total Federal and Non-Federal Approved this Budget Period</b>	\$13,609,112.00		
<b>26. Period of Performance Start Date</b>	07/01/2021	<b>- End Date</b>	06/30/2026
<b>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</b>	\$38,314,828.00		

**28. Authorized Treatment of Program Income**

ADDITIONAL COSTS

**29. Grants Management Officer - Signature**

Trisha Smith  
Grants Officer

**30. Remarks**



<b>Recipient Information</b>
<b>Recipient Name</b> COUNTY OF FAIRFAX, VIRGINIA 12000 Government Center Pkwy Ste 214 Fairfax, VA 22035-0001 703-324-8087
<b>Congressional District of Recipient</b> 11
<b>Payment Account Number and Type</b> 1540787833A2
<b>Employer Identification Number (EIN) Data</b> 540787833
<b>Universal Numbering System (DUNS)</b> 074837626
<b>Recipient's Unique Entity Identifier (UEI)</b> W2ZUFMBDM378
<b>31. Assistance Type</b> Discretionary Grant
<b>32. Type of Award</b> Service

<b>33. Approved Budget</b> (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$2,923,578.00
b. Fringe Benefits	\$1,447,350.00
c. Total Personnel Costs	\$4,370,928.00
d. Equipment	\$0.00
e. Supplies	\$182,232.00
f. Travel	\$21,727.00
g. Construction	\$0.00
h. Other	\$76,891.00
i. Contractual	\$6,235,511.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$10,887,289.00</b>
<b>k. INDIRECT COSTS</b>	<b>\$0.00</b>
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$10,887,289.00</b>
<b>m. Federal Share</b>	<b>\$10,887,289.00</b>
<b>n. Non-Federal Share</b>	<b>\$2,721,823.00</b>

**34. Accounting Classification Codes**

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
3-G034122	03CH01206803	ACFOHS	41.51	93.600	\$796,331.00	75-23-1536
3-G034120	03CH01206803	ACFOHS	41.51	93.600	\$0.00	75-23-1536
3-G034121	03CH01206803	ACFOHS	41.51	93.600	\$0.00	75-23-1536



**35. Terms And Conditions**

**STANDARD TERMS**

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html> of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:  
The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND  
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)  
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

Recipients must act in compliance with the requirements of this grant and applicable Federal statutes, regulations, and policies as included in the Compendium of Program Instructions (<https://eclkc.ohs.acf.hhs.gov/policy/pi>) and Information Memoranda (<https://eclkc.ohs.acf.hhs.gov/policy/im>).

# AWARD ATTACHMENTS

COUNTY OF FAIRFAX, VIRGINIA

03CH012068-03-01

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1. Remarks

### **30. REMARKS (Continued from previous page)**

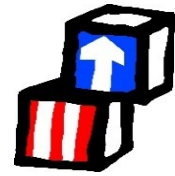
This action awards funds for the cost-of-living adjustment (COLA) and Quality Improvement increases for program operations.

If applicable, this action also approves a waiver of the required non-federal match. The non-federal match identified on Line 24 of this Notice of Award must be met.



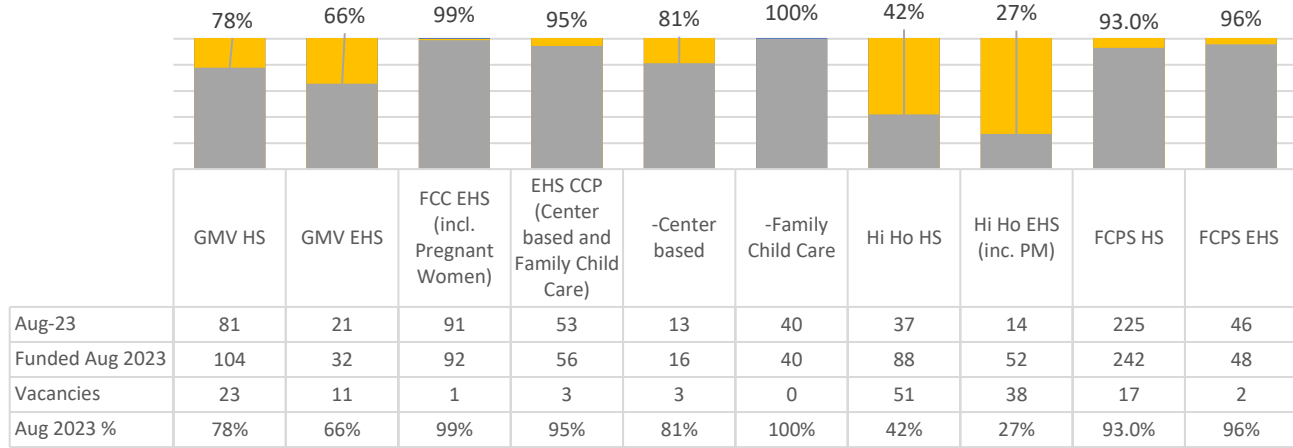
# Monthly Enrollment Statistics

Month ending August 31, 2023  
presented to the Policy Council

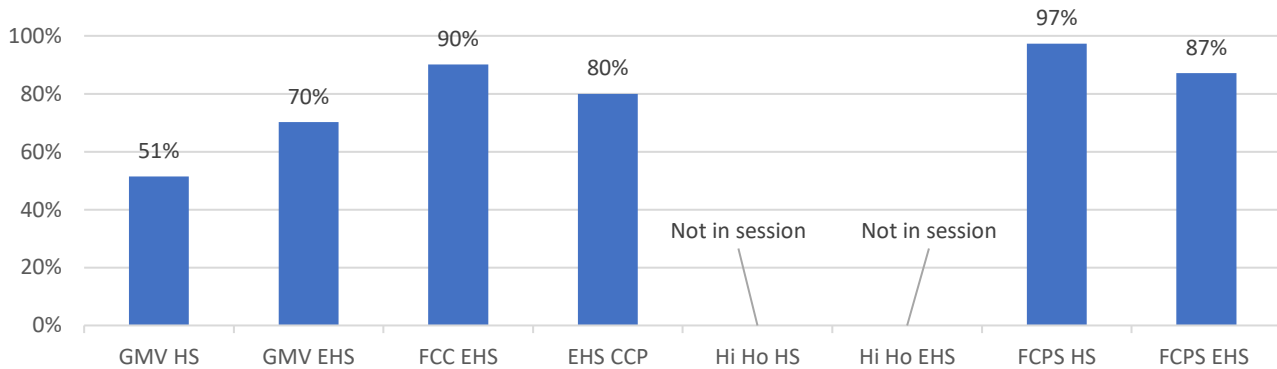


## Actual Enrollment vs. Funded Enrollment

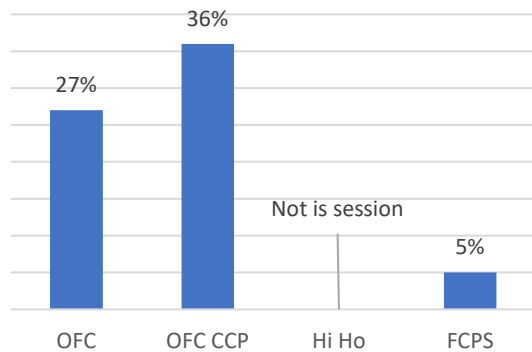
End of month report - includes vacancies of less than 30 days



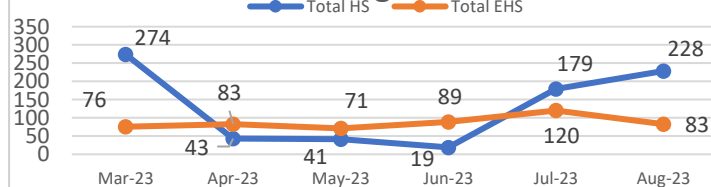
## Average Daily Attendance for the Month



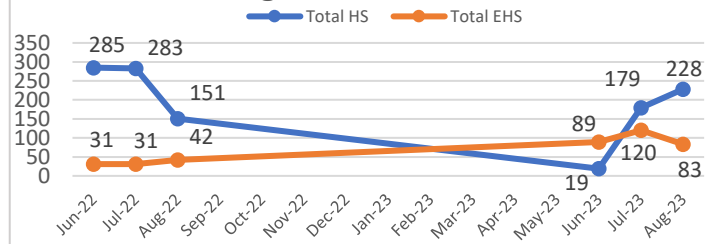
## Children Served with Disabilities (IEP or IFSP)



## Waiting List



## Waiting List: 2022 vs 2023





Fairfax County Office for Children Head Start Program  
Greater Mount Vernon Meal Count and Attendance Report

**August 2023 GMV USDA Meal Count and Attendance Report**

**Days of Operation:** 14 days of service

**Total Child Participation:** 155

**Total Meals Served:** 3,180

**Breakfast:** 1,057

**Lunch:** 1,066

**Snack:** 1,057

**Total Cost of Food:** \$30,673.22

**Report prepared by:**

*Marelisa González*

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Marelisa González, MPH, RDN, LDN  
Nutrition Specialist

September 27th, 2023