

FAIRFAX COUNTY HEAD START POLICY COUNCIL MEETING AGENDA

Virtual via MS Teams Conference ID: 393480480#

Phone: +1 571-429-5982, 393480480#

September 26, 2024

Qurat Ul Ain Butt- Parliamentarian

2024

Policy Council Executive Officers

Elizabeth Benson
Chairperson

Jeanne Armstrong
Vice Chairperson

Audriana Pickett
Secretary

Ana Salas Montes
Treasurer

Qurat Ul Ain Butt
Parliamentarian

OFC Head Start Admin Office Contacts

Janet Stewart
Director

Maasoomah Pouravaz
PFCE Specialist

Call to Order (6:30 p.m.)

Business Meeting

- Roll Call and Introductions-
- Approval of June Meeting Minutes

Elizabeht Benson- Chairperson

Treasurer's Report

Ana Salas Montes

Fiscal Reports

David Walker, Fiscal Specialist

- Head Start At-a-Glance for Head Start Early Head Start Birth to Five

Administrative Updates

Janet Stewart, Director

- Program Updates
- Monthly Reports
 - Enrollment Statistics
 - Average Daily Attendance Report
 - USDA Food Reimbursement

PC Member Updates

Members

Adjourn

Next meeting – October 24, 2024

Mission Statement

To ensure that all Head Start/Early Head Start children ages 0-5 and pregnant women have access to quality childcare, family services and early childhood program.



Head Start Policy Council Annual Budget Report 2024/2025 Month Ending August 2024

BUDGET ITEM	2024-2025 BUDGET	July	August	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Expenses YTD	Balance	% Bud. Spent YTD
Child Care	2.000,00	-	-	-	-	-	-	-	-	-	-	-	-	-	2.000,00	0,0%
Meeting Stipends	1.800,00	-	-	-	-	-	-	-	-	-	-	-	-	-	1.800,00	0,0%
Conferences/Training/Activities	6.470,00	-	-	-	-	-	-	-	-	-	-	-	-	-	6.470,00	0,0%
Refreshments	2.200,00	-	-	-	-	-	-	-	-	-	-	-	-	-	2.200,00	0,0%
Stipend Fund - Interview/Other	1.450,00	-	-	-	-	-	-	-	-	-	-	-	-	-	1.450,00	0,0%
Voided Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0,0%
Checking Account Services	360,00	19,69	20,64	-	-	-	-	-	-	-	-	-	-	-	360,00	0,0%
Total	14.280,00	19,69	20,64	-	-	-	-	-	-	-	-	-	-	-	14.280,00	0,0%

Reconciled Beginning Cash Balance as of June 30, 2024 \$ 12.567,76
Appropriation from Cash Reserves -
Transfer to PC account -
Ending Cash Balance \$ 12.567,76

Head Start Policy Council Annual Budget Report 2024/2025				
AUGUST 2024				
Check Date	Check Number	Payee	AMOUNT	Budget Category
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

Bank Service Charge

\$

20.64

Checking Account Services

Budget Totals

Child Care

Meeting Stipend

Conferences/Training/Activities

Refreshments

Voided Charges

Stipend Fund - Interview/Other

Checking Account Services

Total

\$

20.64

Head Start Policy Council Annual Budget Report 2024/2025				
JULY 2024				
Check Date	Check Number	Payee	AMOUNT	Budget Category
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

Bank Service Charge

\$

19,69

Checking Account Services

Budget Totals

Child Care

Meeting Stipend

Conferences/Training/Activities

Refreshments

Voided Charges

Stipend Fund - Interview/Other

Checking Account Services

Total

\$

19,69

<u>CHECKBOOK ACTIVITY</u>					
Cash Balance at Beginning of Month				12,183.07	
Add: Total Receipts For Month <i>(including bank interest)</i>					
			+	-	
			+	-	
Subtract: Total Checks and Other Expenses <i>(including bank fees)</i>					
			-	(165.00)	<i>total of checks this month</i>
				(20.64)	<i>bank service charge</i>
				-	<i>check order</i>
			-		
Cash Balance at End of Month				= 11,997.43	
<u>BANK ACTIVITY</u>					
Ending Balance from Bank Statement				11,997.43	
Add: Outstanding Deposits <i>(include date of deposit)</i>					
			+		<i>total of outstanding deposits</i>
Subtract: Outstanding Checks <i>(include date and check number)</i>					
	Date of Check	Check No.	Payee	Amount	Exp. Date
	11/21/13	4971	Julie Williams	15.00	03/21/14
	11/21/13	4972	Pilar Hendulls	15.00	03/21/14
	04/24/14	5072	Patricia Salinas	15.00	08/22/14
	12/18/14	5209	Estella Vasquez	15.00	04/17/15
	04/24/15	5247	Hisham Hassan	15.00	08/22/15
	06/11/15	5279	Yasmin Benavides	15.00	10/09/15
	06/11/15	5283	Cristabel Martinez	30.00	10/09/15
	06/11/15	5284	Thoraia Hussein	15.00	10/09/15
	07/23/15	5295	Thoraia Hussein	15.00	11/20/15
	10/22/15	5324	Cristabel Martinez	15.00	02/19/16
	04/28/16	5419	Grace Asiedo	15.00	08/26/16
	09/22/16	5484	Abebech Negero	15.00	01/20/17
	04/27/17	5603	Robin McMillan	15.00	08/25/17
	11/29/18	5856	Jacquelin Marquez	15.00	03/29/19
	12/12/18	5866	Michelle Bowser-Voided check	-	04/11/19
	11/13/18	5844	Bank error, paid \$60 to Rochelle Steele. Check written for \$40.	(20.00)	03/13/19
	02/28/19	5889	Crystal Tillman	15.00	06/28/19
	03/21/19	5900	Heather Thomas - Lost Check & Rewritten	-	07/19/19
	07/25/19	5949	Heather Thomas - Lost Check & Rewritten	-	11/22/19
	11/21/19	6007	Anthea Guzman	15.00	03/20/20
	11/21/19	6011	Mekonnen Simore	15.00	03/20/20
	01/23/20	6025	Abdisalem Aden	15.00	05/22/20
	01/23/20	6028	David Aratuo	15.00	05/22/20
	02/27/20	6038	Glenda Solorzana	40.00	06/26/20
	02/27/20	6043	Britney Hancock	15.00	06/26/20
	02/27/20	6045	Keisha Scott	15.00	06/26/20
	02/27/20	6052	David Aratuo	15.00	06/26/20
	02/27/20	6054	Keisha Scott	15.00	06/26/20
	02/27/20	6056	David Aratuo	30.00	06/26/20
	03/19/20	6058	David Aratuo	15.00	07/17/20
	03/19/20	6062	Keisha Scott	15.00	07/17/20
	04/30/20	6077	David Aratuo	15.00	08/28/20
	04/30/20	6078	Anthea Guzman	15.00	08/28/20
	05/28/20	6084	Keisha Scott	15.00	09/25/20
	05/28/20	6090	David Aratuo	15.00	09/25/20
	07/30/20	6094	David Aratuo	15.00	11/27/20
	09/17/20	6103	David Aratuo	15.00	01/15/21
	09/17/20	6105	Romana Akbar	15.00	01/15/21
	10/22/20	6109	David Aratuo	15.00	02/19/21
	10/22/20	6115	Keisha Scott	15.00	02/19/21
	10/22/20	6117	David Aratuo	30.00	02/19/21
	11/19/20	6126	Keisha Scott	15.00	03/19/21
	11/19/20	6130	Rayan Abdelgader	15.00	03/19/21
	01/28/21	6152	Keisha Scott	15.00	05/28/21
	02/25/21	6159	Fatiha Abderraziq	15.00	06/25/21
	02/25/21	6160	Sheku Bangura	15.00	06/25/21
	03/20/21	6171	Tanya Blackburn	15.00	07/18/21
	03/20/21	6175	Fatiha Abderraziq	15.00	07/18/21

	03/25/21	6176	Fatiha Abderraziq	15,00	07/23/21
	04/07/21	6192	David Aratuo	15,00	08/05/21
	04/22/21	6200	David Aratuo	15,00	08/20/21
	04/22/21	6203	Omar Mohamed	15,00	08/20/21
	05/27/21	6210	David Aratuo	15,00	09/24/21
	05/27/21	6213	Sur dai Layalu	15,00	09/24/21
	06/24/21	6221	David Aratuo	15,00	10/22/21
	08/19/21	6241	David Aratuo	15,00	12/17/21
	09/24/21	6252	David Aratuo	15,00	01/22/22
	10/28/21	6264	David Aratuo	15,00	02/25/22
	11/18/21	6275	Omar Mohamed	15,00	03/18/22
	12/16/21	6288	David Aratuo	15,00	04/15/22
	12/16/21	6291	Omar Mohamed	15,00	04/15/22
	02/24/22	6312	Fayrouze Charane	15,00	06/24/22
	04/28/22	6335	Doaa Hassan Mohamed	15,00	08/26/22
	04/28/22	6337	Fayrouze Chanane	15,00	08/26/22
	04/28/22	6340	Rima Alshawkani	60,00	08/26/22
	05/26/22	6345	Shart'e McDaniel	15,00	09/23/22
	05/26/22	6347	Shayna Brunson	15,00	09/23/22
	06/23/22	6357	Shayna Brunson	15,00	10/21/22
	06/23/22	6359	Rose Addy	15,00	10/21/22
	06/29/22	6364	Shayna Brunson	30,00	10/27/22
	10/10/22	6369	Shart'e McDaniel	15,00	02/07/23
	10/10/22	6370	Shayna Brunson	15,00	02/07/23
	10/10/22	6375	Shart'e McDaniel	15,00	02/07/23
	10/10/22	6376	Shayna Brunson	15,00	02/07/23
	10/10/22	6382	Shart'e McDaniel	15,00	02/07/23
	10/10/22	6389	Shart'e McDaniel	15,00	02/07/23
	10/10/22	6391	Naisha Garrett	15,00	02/07/23
	10/10/22	6392	Doaa Hassan Mohammed	15,00	02/07/23
	11/16/22	6403	Shayna Brunson	15,00	03/16/23
	12/19/22	6415	Bamaa Dvorakova	15,00	04/18/23
	12/19/22	6417	Rasikhah Addy	15,00	04/18/23
	12/19/22	6429	Doaa Hassan Mohammed	15,00	04/18/23
	02/13/23	6439	Doaa Hassan Mohammed	45,00	06/13/23
	03/07/23	6456	Menetta Smith	15,00	07/05/23
	03/07/23	6459	Smahir Abdalgail	15,00	07/05/23
	03/24/23	6471	Menetta Smith	15,00	07/22/23
	03/24/23	6472	Doaa Hassan Mohaned	15,00	07/22/23
	03/24/23	6475	Kiara Ososrio	15,00	07/22/23
	04/24/23	6477	Bamaa Dvorakova	15,00	08/22/23
	04/24/23	6485	Doaa Hassan Mohamed	15,00	08/22/23
	05/25/23	6496	Doaa Hassan Mohammed	15,00	09/22/23
	07/27/23	6511	Bayarmaa Tserendorj	15,00	11/24/23
	08/24/23	6535	Bayarmaa Tserendorj	15,00	12/22/23
	10/26/23	6542	Bamaa Dvorakova	15,00	02/23/24
	10/26/23	6545	Smahir Abdalgail	15,00	02/23/24
	10/26/23	6548	Bamaa Dvorakova	15,00	02/23/24
	02/28/24	6562	Bayarmaa Tserendorj	15,00	06/27/24
	02/28/24	6568	Rayan Abdelgader	30,00	06/27/24
	02/28/24	6572	Farima Nazary	15,00	06/27/24
	02/28/24	6573	Monica Jones	15,00	06/27/24
	02/28/24	6575	Rasikhah Addy	15,00	06/27/24
	02/28/24	6583	Monica Jones	15,00	06/27/24
	02/28/24	6586	Doaa Hassan Mohamed	15,00	06/27/24
	04/25/24	6688	Rhina Ayala	65,00	08/23/24
	10/07/24	6601	Monica Jones	15,00	02/04/25
				(1.720,00)	total of outstanding checks
				10.277,43	
Ending Reconciled Balance (should match check register)					



Head Start At-a-Glance



FAIRFAX COUNTY HEAD START AND EARLY HEAD START PROGRAMS Items Requiring Governance Review and Approval

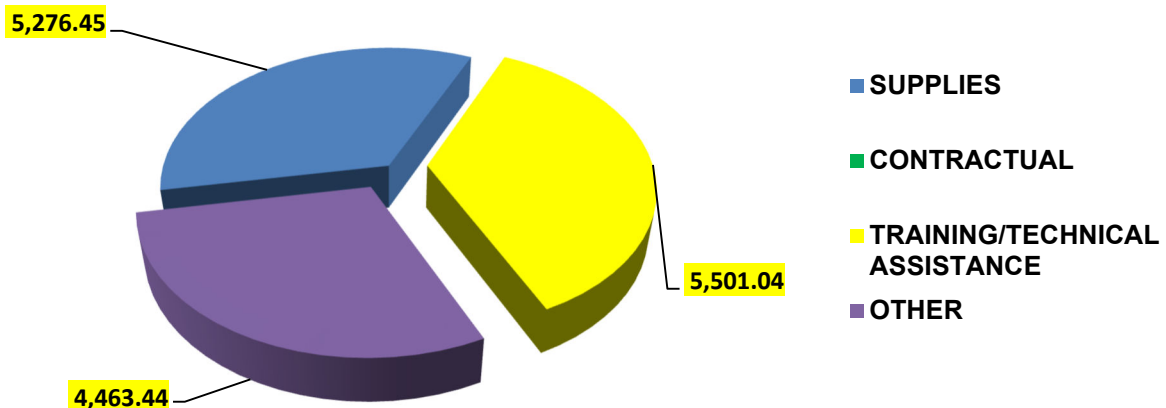
PPC FISCAL Action Items

FY 2025 Budget Review
NOA- Enrollment Reduction

REQUIRED FISCAL REPORTING YTD Expenditure Report as of **August 31, 2024**

Credit Card Expense Summary (Activity for **August 2024**) - **\$15,240.93**

Credit Card Expenses



Grant Performance Summary

Note: As with the start of every new Fiscal Year, spending starts off slowly.

Description	#	Head Start (HS)	Early Head Start (EHS)	USDA - Child Care Food Program	Total
Budget	1	\$ 5,577,737.00	\$ 5,561,350.00	\$ 206,153.00	\$ 11,345,240.00
YTD Actual	2	402,241.99	508,592.26	\$27,326.39	\$ 938,160.64
Encumbrances	3	\$ 936,452.25	\$ 747,310.25	\$ -	\$ 1,683,762.50
Budget Remaining	4	\$ 4,239,042.76	\$ 4,305,447.49	\$ 178,826.61	\$ 8,723,316.86
Percent Spent YTD	5	7.21%	9.15%	13.26%	8.27%

NON-FEDERAL SHARE MATCH (NFS)				
Description	#	Head Start (HS)	Early Head Start (EHS)	Total
NFS Match Required Amount	6	\$ 1,394,435	\$ 1,390,338	\$ 2,784,772
YTD Actual	7	\$ -	\$ -	\$ -
(Over)/ Under Required Amount	8	\$ 1,394,435	\$ 1,390,338	\$ 2,784,772

NOTES:

A – Program Year – FY25: July 1, 2024, through June 30, 2025

B – # of children = 686 Total Federally Funded Enrollment (The request for reduction has been approved by OHS)

C – Purchase orders for HiHo have been reallocated from the local fund. Expenditures exclude advance payments to HiHo.

D – All programs participate in the USDA Child and Adult Care Food Program. However, only the food costs for Greater Mount Vernon are reflected in this report. Family Child Care partners and delegates have separate agreements with USDA and food costs are reimbursed and reported separately.

E – Federal Budget includes the 2.35% Cost of Living Adjustment (COLA).

Fiscal Year	Period	Posting Date	Commitment	Commitment item name	Amount	Text
2025	2	08/05/2024	544540	Credit Card Expense	149.99	AMZN MKTP US*RV907292024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	40.99	AMZN MKTP US*RV607292024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	14.99	AMAZON.COM*RV50607292024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	70.00	ACADEMY,CDR,ACEN07302024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	45.00	NAFCC 07302024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	1,333.40	BROOKES PUBLISH07312024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	35.99	AMZN MKTP US*RV307312024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	46.13	GIANT 0760 08012024XXXXXXXXXX497762
2025	2	08/05/2024	544540	Credit Card Expense	16.74	GIANT 0760 08012024XXXXXXXXXX497762
2025	2	08/05/2024	544540	Credit Card Expense	2.50	DOLLAR TREE 08012024XXXXXXXXXX497762
2025	2	08/05/2024	544540	Credit Card Expense	116.90	AMAZON.COM*RF3JK08012024XXXXXXXXXX399671
2025	2	08/05/2024	544540	Credit Card Expense	2,420.00	BIL*PARENTPOWERO8012024XXXXXXXXXX399671
2025	2	08/12/2024	544540	Credit Card Expense	125.00	FSP*COUNCIL FOR 08062024XXXXXXXXXX399671
2025	2	08/12/2024	544540	Credit Card Expense	81.21	SHOPPERS FOOD / 08072024XXXXXXXXXX497762
2025	2	08/12/2024	544540	Credit Card Expense	887.50	CHIPOTLE 0710 08082024XXXXXXXXXX497762
2025	2	08/12/2024	544540	Credit Card Expense	125.00	FSP*COUNCIL FOR 08082024XXXXXXXXXX399671
2025	2	08/12/2024	544540	Credit Card Expense	2,219.04	SQ *SAVERA WORKS08082024XXXXXXXXXX399671
2025	2	08/12/2024	544540	Credit Card Expense	107.26	AMAZON.COM*RF5SB08082024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	68.00	PAYMTSVCS EQUIP 08122024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	87.54	SHOPPERS FOOD / 08122024XXXXXXXXXX497762
2025	2	08/19/2024	544540	Credit Card Expense	26.98	GIANT 0760 08122024XXXXXXXXXX497762
2025	2	08/19/2024	544540	Credit Card Expense	73.98	AMZN MKTP US*RM508132024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	1,150.00	MAGGIANOS SPRING08132024XXXXXXXXXX497762
2025	2	08/19/2024	544540	Credit Card Expense	79.98	AMAZON.COM*RM61408142024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	392.07	AMAZON.COM*RU9OQ08142024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	221.70	PLAK SMACKER 08152024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	221.70	PLAK SMACKER 08152024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	221.70	PLAK SMACKER 08152024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	147.80	PLAK SMACKER 08152024XXXXXXXXXX399671
2025	2	08/19/2024	544540	Credit Card Expense	110.89	GIANT 0760 08162024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	1,300.00	TST*ROYAL RESTAU08192024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	24.02	WAL-MART #2258 08192024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	52.74	WAL-MART #2258 08192024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	84.88	WAL-MART #2258 08192024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	770.00	10258 ALEXANDRIA08192024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	357.96	AMAZON.COM*RU6VR08192024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	99.85	AMAZON.COM*RU1Y608192024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	180.83	AMAZON.COM*R499M08192024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	498.99	AMAZON.COM*RU97J08202024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	138.99	AMZN MKTP US*RU408202024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	109.00	ORS INTER FOOD S08202024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	109.00	ORS INTER FOOD S08202024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	143.59	AMAZON MKTPL*RU108212024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	17.98	AMAZON.COM*R42AL08212024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	89.50	WAL-MART #2258 08212024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	28.08	WAL-MART #2258 08212024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	(109.00)	ORS INTER FOOD S08222024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	(109.00)	ORS INTER FOOD S08222024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	62.29	AMAZON MKTPL*RU208212024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	120.00	SQ *ORS INTERACT08222024XXXXXXXXXX497762
2025	2	08/26/2024	544540	Credit Card Expense	497.00	WWW.DIRECTHUB.NE08222024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	147.80	PLAK SMACKER 08222024XXXXXXXXXX399671
2025	2	08/26/2024	544540	Credit Card Expense	(13.55)	PANERA BREAD #6008222024XXXXXXXXXX399671

15,240.93



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 03CH012068-04-01

FAIN# 03CH012068

Federal Award Date: 09/24/2024

Recipient Information

1. Recipient Name

COUNTY OF FAIRFAX VIRGINIA
12011 Government Center Parkway
Fairfax, VA 22035-1100
703-324-8087

2. Congressional District of Recipient

11

3. Payment System Identifier (ID)

1540787833A2

4. Employer Identification Number (EIN)

540787833

5. Data Universal Numbering System (DUNS)

074837626

6. Recipient's Unique Entity Identifier (UEI)

W2ZUFMBDM378

7. Project Director or Principal Investigator

Ms. Janet Stewart
Director
janet.stewart@fairfaxcounty.gov
7033248159

8. Authorized Official

Mr. JEFFREY MCKAY
Chairman, Board of Supervisors
CHAIRMAN@fairfaxcounty.gov
(703) 971-6262

Federal Agency Information

ACF/OHS Region III Grants Office

9. Awarding Agency Contact Information

Trisha Smith
Grants Officer
trisha.smith@acf.hhs.gov
215-861-4742

10. Program Official Contact Information

Icelynn Baldwin
Regional Program Manager
icelynn.baldwin@acf.hhs.gov
7712167691

Federal Award Information

11. Award Number

03CH012068-04-01

12. Unique Federal Award Identification Number (FAIN)

03CH012068

13. Statutory Authority

42 USC 9801 ET SEQ

14. Federal Award Project Title

HEAD START AND EARLY HEAD START

15. Assistance Listing Number

93.600

16. Assistance Listing Program Title

Head Start

17. Award Action Type

NGA Revision

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 07/01/2024 - End Date 06/30/2025

20. Total Amount of Federal Funds Obligated by this Action \$0.00

20a. Direct Cost Amount \$0.00

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$0.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$11,139,087.00

24. Total Approved Cost Sharing or Matching, where applicable \$2,784,772.00

25. Total Federal and Non-Federal Approved this Budget Period \$13,923,859.00

26. Period of Performance Start Date 07/01/2021 - End Date 06/30/2026

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance \$52,238,687.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Trisha Smith
Grants Officer

30. Remarks



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 03CH012068-04-01

FAIN# 03CH012068

Federal Award Date: 09/24/2024

Recipient Information

Recipient Name

COUNTY OF FAIRFAX VIRGINIA

12011 Government Center Parkway

Fairfax, VA 22035-1100

703-324-8087

Congressional District of Recipient

11

Payment Account Number and Type

1540787833A2

Employer Identification Number (EIN) Data

540787833

Universal Numbering System (DUNS)

074837626

Recipient's Unique Entity Identifier (UEI)

W2ZUFMBDM378

31. Assistance Type

Discretionary Grant

32. Type of Award

Service

33. Approved Budget

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$2,957,190.00
b. Fringe Benefits	\$1,450,742.00
c. Total Personnel Costs	\$4,407,932.00
d. Equipment	\$0.00
e. Supplies	\$226,030.00
f. Travel	\$22,146.00
g. Construction	\$0.00
h. Other	\$66,885.00
i. Contractual	\$6,416,094.00
j. TOTAL DIRECT COSTS	\$11,139,087.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$11,139,087.00
m. Federal Share	\$11,139,087.00
n. Non-Federal Share	\$2,784,772.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
4-G034122	03CH01206804	ACFOHS	41.51	93.600	\$0.00	75-24-1536



35. Terms And Conditions

STANDARD TERMS

1. Federal awards are subject to legally binding requirements called terms and conditions (T&Cs). Recipients must review and comply with all T&Cs identified under the award. When a recipient is awarded and accepts an ACF award, it must comply with the requirements outlined in the Notice of Award and T&Cs. The recipient must actively manage its award and adhere to all applicable requirements. For more information about grants management activities and resources for recipients throughout the award lifecycle, see the Managing Your ACF Grant Award at <https://www.acf.hhs.gov/grants/manage-grant>.

Applicable Legislation, Statute, and Regulations

1. The administration of this program is authorized under the Head Start Act, as amended by the Improving Head Start for School Readiness Act of 2007, Public Law 110-134 at <https://www.congress.gov/bill/110th-congress/house-bill/1429>.
2. The program is codified at 42 U.S.C. 9831 et seq at <http://uscode.house.gov/view.xhtml?path=/prelim@title42/chapter105/subchapter2&edition=prelim>.
3. Implementing program regulations are published as the Head Start Program Performance Standards at 45 CFR Parts 1301 to 1305, <https://www.ecfr.gov/current/title-45/subtitle-B/chapter-XIII/subchapter-B>. Additional program guidance is located on the Early Childhood Learning & Knowledge Center (ECLKC), <https://eclkc.ohs.acf.hhs.gov/>. Recipients must act in compliance with the Program Instructions and Information Memoranda. For full text, go to <https://eclkc.ohs.acf.hhs.gov/policy/pi> and <https://eclkc.ohs.acf.hhs.gov/policy/im>.
4. This award is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards found at 45 CFR Part 75 at <https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-75>. This award is subject to the Closeout requirements for Grants and Agreements found at 2 CFR 200.344 at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR682eb6fbabcde2/section-200.344>.
5. This award is subject to Executive Orders in the Federal Register available at <https://www.federalregister.gov/presidential-documents/executive-orders>.
6. This award is subject to requirements or limitations in any applicable Appropriations Act available at <https://crsreports.congress.gov/>.
7. This award is subject to the Administrative and National Policy Requirements at <https://www.acf.hhs.gov/grants/administrative-and-national-policy-requirements>.
8. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable based on your recipient type and the purpose of this award. This includes requirements in Parts I and II available at <https://www.hhs.gov/grants-contracts/grants/grants-policies-regulations/index.html>. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS.



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 03CH012068-04-01

FAIN# 03CH012068

Federal Award Date: 09/24/2024

Property

9. This award is subject to the Property Related T&Cs found at <https://www.acf.hhs.gov/grants/manage-grant/grant-award/property-terms>. Under 45 CFR §75.323, all real property, equipment, and intangible property acquired or improved with ACF funds must be held in trust by the non-federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved.

Award Payment

10. This award will be paid through the Department of Health and Human Services, Payment Management Services, operating under the Program Support Center (PSC). The PSC provides automated award payment and cash management services from awards issued by Federal Government Awarding Agencies through the centralized payment system, Payment Management System (PMS). For more detailed information on payment through PMS, go to <https://pms.psc.gov/>. Drawing funds from PMS indicates acceptance and agreement to the T&Cs of the award.

Unique Entity Identifier (UEI) Notice

11. All applicants and recipients must have an active System for Award Management (SAM) registration and UEI issued. ACF recommends that organizations start the renewal process at least 30 days prior to expiration to avoid delays in federal funding. Entities can search for help at Federal Service Desk (FSD) any time or request help from an FSD agent Monday–Friday 8 a.m. to 8 p.m. ET. This award is subject to requirements as set forth in 2 CFR 25.110.

AWARD ATTACHMENTS

COUNTY OF FAIRFAX VIRGINIA

03CH012068-04-01

1. Remarks Co of Fairfax

30. REMARKS (Continued from previous page)

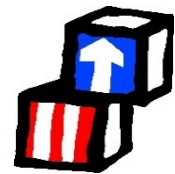
This action approves the reduction of 28 Early Head Start home based slots pursuant to Section 640(g)(3) of the Head Start Act and reallocates 8 home based slots to EHS's center based slots effective September 2024.



Monthly Enrollment Statistics

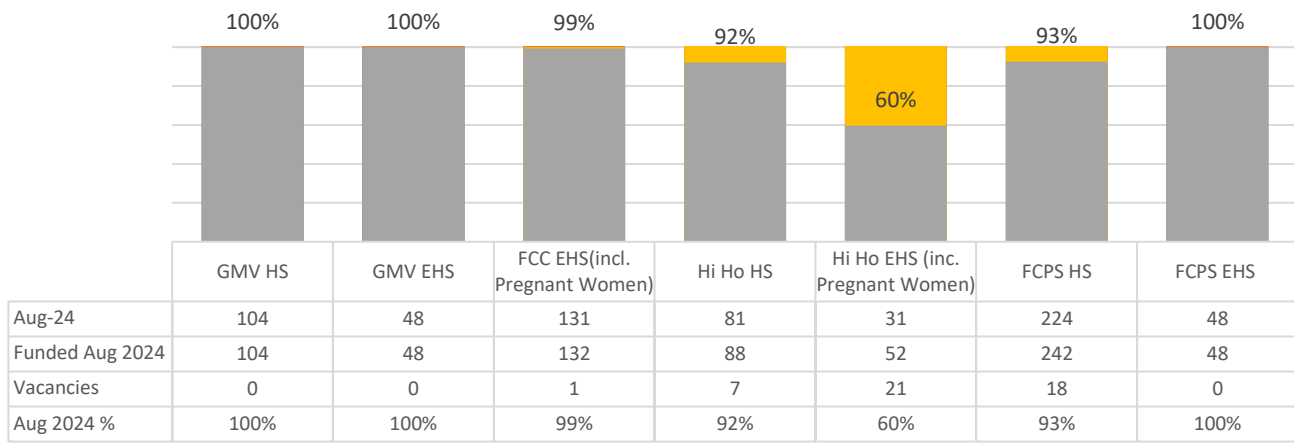
Month ending August 31, 2024

presented to the Policy Council

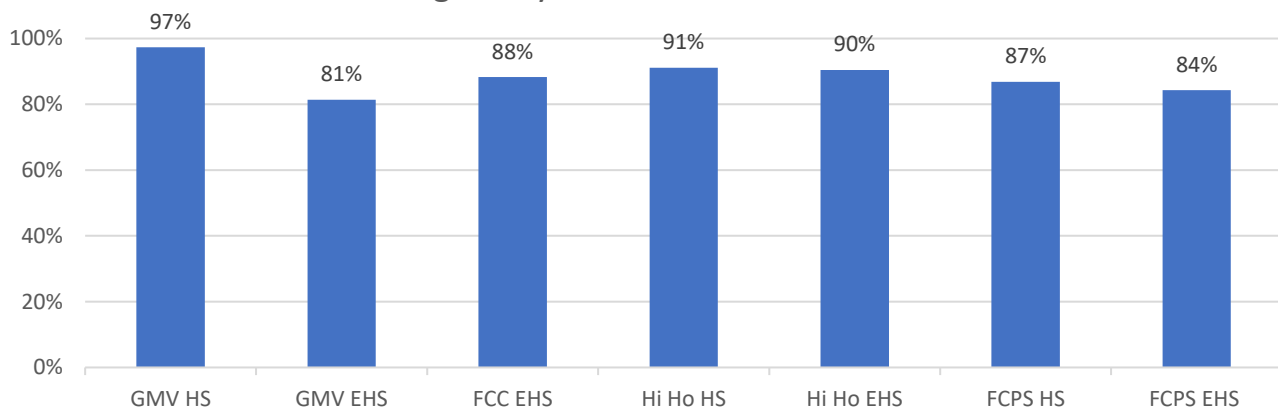


Actual Enrollment vs. Funded Enrollment

End of month report - includes vacancies of less than 30 days

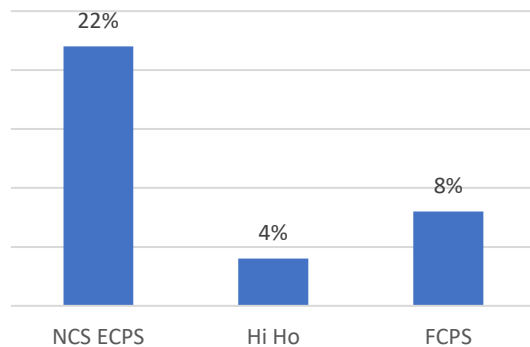


Average Daily Attendance for the Month

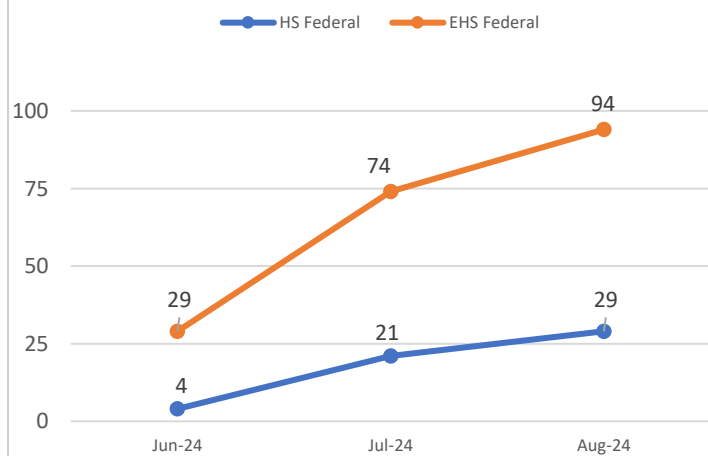


Children Served with Disabilities (IEP or IFSP)

*Cumulative total: 12%



Waiting List: PY24-25 Federal Children





Fairfax County Early Childhood Program Services

Head Start Program

USDA, CACFP's Meal Count and Attendance Report Greater Mount Vernon Centers August 2024

Days of Operation: 12

Total Child Participation: 188

Total Meals Served and Claimed: 4,517

Breakfast: 1,515

Lunch: 1,552

Snack: 1,450

Total Cost of Food: \$ 27,910.85

Report prepared by:

Marelisa González

Marelisa González, MPH, RDN, LDN

Nutrition Specialist/Registered Dietitian Nutritionist

September 11th, 2024