

FAIRFAX COUNTY HEAD START POLICY COUNCIL MEETING AGENDA

Virtual via MS Teams Conference ID: 393480480#
Phone: +1 571-429-5982, 393480480#

February 26, 2026
Qurat Ul Ain Butt

2026

Policy Council Executive Officers

Farima Nazary
Chairperson

Garrett Snoeyenbus
Vice Chairperson

Noah Wade
Secretary

Ana Salas Montes
Treasurer

Qurat Ul Ain Butt
Parliamentarian

OFC Head Start Admin Office Contacts

Janet Stewart
Director

David Walker
Fiscal Specialist

Maasoomah Pouravaz
PFCE Specialist

Call to Order (6:00 P.M.)

Business Meeting

- Roll Call and Introductions-
- Approval of January Meeting Minutes

Budget Training

Treasury Report

Fiscal Reports

- Head Start At-a-Glance for Head Start Early Head Start Birth to Five

Administrative Updates

Program Updates

- Monthly Reports
 - Enrollment Statistics
 - Average Daily Attendance Report
 - USDA Food Reimbursement

PC Member Updates

Adjourn

Next meeting – March 26, 2026

Mission Statement

To ensure that all Head Start/Early Head Start children ages 0-5 and pregnant women have access to quality childcare, family services and early childhood program.

Farima Nazary

David Walker

Ana Salas Montes

David Walker

Janet Stewart

Members



Head Start Policy Council Annual Budget Report 2025/2026

DECEMBER 2025

Check Date	Check Number	Payee	AMOUNT	Budget Category
12/16/25	6726	Heather Thomas	90,00	11/24 - 11/25 - 12/04 Interviews
12/16/25	6727	Yesenia Tobar	15,00	PC Mtg Nov
12/16/25	6728	Nicole Tapia	15,00	PC Mtg Nov
12/16/25	6729	Katy Mahoney	15,00	PC Mtg Nov
12/16/25	6730	Karla Orellana	15,00	PC Mtg Nov
12/16/25	6731	Qurat Ui Ain Butt	15,00	PC Mtg Nov
12/16/25	6732	Alexandra Pitt	15,00	PC Mtg Nov
12/16/25	6733	Xotchil Garcia	15,00	PC Mtg Nov
12/16/25	6734	Angela Vivas	15,00	PC Mtg Nov
12/16/25	6735	Rosana Lucero	15,00	PC Mtg Nov
12/16/25	6736	Nicole Irzade	15,00	PC Mtg Nov
12/16/25	6737	Noah Wade	15,00	PC Mtg Nov
12/16/25	6738	Farima Nazary	15,00	PC Mtg Nov
12/16/25	6739	Vanessa McCormick	15,00	PC Mtg Nov
12/16/25	6740	Jaila Holt	15,00	PC Mtg Nov
12/16/25	6741	Doaa hassan Mohamed	15,00	PC Mtg Nov
12/16/25	6742	Rolia Abdalla	15,00	PC Mtg Nov
12/16/25	6743	Ana Salas	45,00	PC Mtg Nov + Treasurer Report Oct.
12/18/25	6744	Yesenia Tobar	15,00	PC Mtg Dec
12/18/25	6745	Xotchil Garcia	15,00	PC Mtg Dec
12/18/25	6746	Alexandra Pitt	15,00	PC Mtg Dec
12/18/25	6747	Farima Nazary	15,00	PC Mtg Dec
12/18/25	6748	karla Orellana	15,00	PC Mtg Dec
12/18/25	6749	Qurat Ui Ain Butt	15,00	PC Mtg Dec
12/18/25	6750	Katy Mahoney	15,00	PC Mtg Dec
12/18/25	6751	Angela Vivas	15,00	PC Mtg Dec
12/18/25	6752	Garret Snoeyenbus	15,00	PC Mtg Dec
12/18/25	6753	Ana Salas	45,00	PC Mtg Dec + Treasurer Report Nov.
12/18/25	6754	Yaa Anim	15,00	PC Mtg Dec
12/18/25	6755	Noah Wade	15,00	PC Mtg Dec
12/18/25	6756	Maria Garcia	65,00	Child Care PC Mtg Dec.
12/18/25	6757	Patricia Grimaldi Morataya	65,00	Child Care PC Mtg Dec.
			-	

Bank Service Charge	21,37	Checking Account Services
Total	\$ 736,37	

Budget Totals	
Child Care	130,00
Meeting Stipend	435,00
Conferences/Training/Activities	-
Refreshments	-
Voided Charges	-
Stipend Fund - Interview/Other	150,00
Checking Account Services	21,37
Total	\$ 736,37

YTD Budget Report January 2026

BUDGET ITEM	2025-2026 BUDGET	July	August	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Expenses YTD	Balance	% Bud. Spent YTD
Child Care	2,000,00	-	-	130,00	-	-	130,00	-	-	-	-	-	-	260,00	1,740,00	13,0%
Meeting Stipends	1,800,00	195,00	180,00	120,00	150,00	-	435,00	-	-	-	-	-	-	1,080,00	720,00	60,0%
Conferences/Training/Activities	6,470,00	-	-	-	-	-	-	-	-	-	-	-	-	-	6,470,00	0,0%
Refreshments	2,200,00	-	-	-	-	-	-	-	-	-	-	-	-	-	2,200,00	0,0%
Stipend Fund - Interview/Other	1,450,00	60,00	30,00	30,00	30,00	-	150,00	-	-	-	-	-	-	300,00	1,150,00	20,7%
Voided Charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0,0%
Checking Account Services	360,00	21,33	19,74	20,77	22,03	20,96	21,37	21,84	-	-	-	-	-	148,04	211,96	41,1%
Total	14,280,00	276,33	229,74	300,77	202,03	20,96	736,37	21,84	-	-	-	-	-	1,788,04	12,491,96	12,5%

Reconciled Beginning Cash Balance as of June 30, 2025 \$ 9,404,86

Appropriation from Cash Reserves

Transfer to PC account

Ending Cash Balance

CHECKBOOK ACTIVITY				
Cash Balance at Beginning of Month				8,043.66
Add: Total Receipts For Month (including bank interest)				
			+	-
			+	-
Subtract: Total Checks and Other Expenses (including bank fees)				
			-	(225.00)
				(21.84)
				-
			-	
Cash Balance at End of Month			=	7,796.82
BANK ACTIVITY				
Ending Balance from Bank Statement				7,796.82
Add: Outstanding Deposits (include date of deposit)				
			+	
Subtract: Outstanding Checks (include date and check number)				
Date of Check	Check No.	Payee	Amount	Exp. Date
11/21/13	4971	Julie Williams	15,00	03/21/14
11/21/13	4972	Pilar Hendulls	15,00	03/21/14
04/24/14	5072	Patricia Salinas	15,00	08/22/14
12/18/14	5209	Estella Vasquez	15,00	04/17/15
04/24/15	5247	Hisham Hassan	15,00	08/22/15
06/11/15	5279	Yasmin Benavides	15,00	10/09/15
06/11/15	5283	Cristabel Martinez	30,00	10/09/15
06/11/15	5284	Thoraia Hussein	15,00	10/09/15
07/23/15	5295	Thoraia Hussein	15,00	11/20/15
10/22/15	5324	Cristabel Martinez	15,00	02/19/16
04/28/16	5419	Grace Asiedo	15,00	08/26/16
09/22/16	5484	Abebech Negero	15,00	01/20/17
04/27/17	5603	Robin McMillan	15,00	08/25/17
11/29/18	5856	Jacquelin Marquez	15,00	03/29/19
12/12/18	5866	Michelle Bowser-Voided check	-	04/11/19
11/13/18	5844	Bank error, paid \$60 to Rochelle Steele. Check written for \$40.	(20,00)	03/13/19
02/28/19	5889	Crystal Tillman	15,00	06/28/19
03/21/19	5900	Heather Thomas - Lost Check & Rewritten	-	07/19/19
07/25/19	5949	Heather Thomas - Lost Check & Rewritten	-	11/22/19
11/21/19	6007	Anthea Guzman	15,00	03/20/20
11/21/19	6011	Mekonnen Simore	15,00	03/20/20
01/23/20	6025	Abdisalem Aden	15,00	05/22/20
01/23/20	6028	David Aratuo	15,00	05/22/20
02/27/20	6038	Glenda Solorzana	40,00	06/26/20
02/27/20	6043	Britney Hancock	15,00	06/26/20
02/27/20	6045	Keisha Scott	15,00	06/26/20
02/27/20	6052	David Aratuo	15,00	06/26/20
02/27/20	6054	Keisha Scott	15,00	06/26/20
02/27/20	6056	David Aratuo	30,00	06/26/20
03/19/20	6058	David Aratuo	15,00	07/17/20
03/19/20	6062	Keisha Scott	15,00	07/17/20
04/30/20	6077	David Aratuo	15,00	08/28/20
04/30/20	6078	Anthea Guzman	15,00	08/28/20
05/28/20	6084	Keisha Scott	15,00	09/25/20
05/28/20	6090	David Aratuo	15,00	09/25/20
07/30/20	6094	David Aratuo	15,00	11/27/20
09/17/20	6103	David Aratuo	15,00	01/15/21
09/17/20	6105	Romana Akbar	15,00	01/15/21
10/22/20	6109	David Aratuo	15,00	02/19/21
10/22/20	6115	Keisha Scott	15,00	02/19/21
10/22/20	6117	David Aratuo	30,00	02/19/21
11/19/20	6126	Keisha Scott	15,00	03/19/21
11/19/20	6130	Rayan Abdelgader	15,00	03/19/21
01/28/21	6152	Keisha Scott	15,00	05/28/21
02/25/21	6159	Fatiha Abderraziq	15,00	06/25/21
02/25/21	6160	Sheku Bangura	15,00	06/25/21
03/20/21	6171	Tanya Blackburn	15,00	07/18/21
03/20/21	6175	Fatiha Abderraziq	15,00	07/18/21

	03/25/21	6176	Fatiha Abderraziq	15,00		07/23/21
	04/07/21	6192	David Aratuo	15,00		08/05/21
	04/22/21	6200	David Aratuo	15,00		08/20/21
	04/22/21	6203	Omar Mohamed	15,00		08/20/21
	05/27/21	6210	David Aratuo	15,00		09/24/21
	05/27/21	6213	Surdai Layalu	15,00		09/24/21
	06/24/21	6221	David Aratuo	15,00		10/22/21
	08/19/21	6241	David Aratuo	15,00		12/17/21
	09/24/21	6252	David Aratuo	15,00		01/22/22
	10/28/21	6264	David Aratuo	15,00		02/25/22
	11/18/21	6275	Omar Mohamed	15,00		03/18/22
	12/16/21	6291	Omar Mohamed	15,00		04/15/22
	02/24/22	6312	Fayrouze Charane	15,00		06/24/22
	04/28/22	6335	Doaa Hassan Mohamed	15,00		08/26/22
	04/28/22	6337	Fayrouze Chanane	15,00		08/26/22
	04/28/22	6340	Rima Alshawkani	60,00		08/26/22
	05/26/22	6345	Shart'e McDaniel	15,00		09/23/22
	05/26/22	6347	Shayna Brunson	15,00		09/23/22
	06/23/22	6357	Shayna Brunson	15,00		10/21/22
	06/23/22	6359	Rose Addy	15,00		10/21/22
	06/29/22	6364	Shayna Brunson	30,00		10/27/22
	10/10/22	6369	Shart'e McDaniel	15,00		02/07/23
	10/10/22	6370	Shayna Brunson	15,00		02/07/23
	10/10/22	6375	Shart'e McDaniel	15,00		02/07/23
	10/10/22	6376	Shayna Brunson	15,00		02/07/23
	10/10/22	6382	Shart'e McDaniel	15,00		02/07/23
	10/10/22	6389	Shart'e McDaniel	15,00		02/07/23
	10/10/22	6391	Naisha Garrett	15,00		02/07/23
	10/10/22	6392	Doaa Hassan Mohammed	15,00		02/07/23
	11/16/22	6403	Shayna Brunson	15,00		03/16/23
	12/19/22	6415	Bamaa Dvorakova	15,00		04/18/23
	12/19/22	6417	Rasikhah Addy	15,00		04/18/23
	12/19/22	6429	Doaa Hassan Mohammed	15,00		04/18/23
	02/13/23	6439	Doaa Hassan Mohammed	45,00		06/13/23
	03/07/23	6456	Menetta Smith	15,00		07/05/23
	03/07/23	6459	Smahir Abdalgail	15,00		07/05/23
	03/24/23	6471	Menetta Smith	15,00		07/22/23
	03/24/23	6472	Doaa Hassan Mohaned	15,00		07/22/23
	04/24/23	6477	Bamaa Dvorakova	15,00		08/22/23
	04/24/23	6485	Doaa Hassan Mohamed	15,00		08/22/23
	07/27/23	6511	Bayarmaa Tserendorj	15,00		11/24/23
	08/24/23	6535	Bayarmaa Tserendorj	15,00		12/22/23
	10/26/23	6542	Bamaa Dvorakova	15,00		02/23/24
	10/26/23	6545	Smahir Abdalgail	15,00		02/23/24
	10/26/23	6548	Bamaa Dvorakova	15,00		02/23/24
	02/28/24	6562	Bayarmaa Tserendorj	15,00		06/27/24
	02/28/24	6572	Farima Nazary	15,00		06/27/24
	02/28/24	6573	Monica Jones	15,00		06/27/24
	02/28/24	6575	Rasikhah Addy	15,00		06/27/24
	02/28/24	6583	Monica Jones	15,00		06/27/24
	04/25/24	6688	Rhina Ayala	65,00		08/23/24
	10/07/24	6601	Monica Jones	15,00		02/04/25
	10/01/24	6611	Farima Nazary	15,00		01/29/25
	11/26/24	6624	Nicole Tapia	15,00		03/26/25
	11/26/24	6625	Xotchil Garcia	15,00		03/26/25
	02/04/25	6652	Ahmed Mohamed	15,00		06/04/25
	02/04/25	6654	Alexandra Pitts	30,00		06/04/25
	05/29/25	6681	Ahmed Mohamed	15,00		09/26/25
	07/29/25	6683	Yesenia Tobar	15,00		11/26/25
	08/04/25	6689	Ahmed Mohamed	15,00		12/02/25
	09/16/25	6693	Yesenia Tobar	15,00		01/14/26
	09/16/25	6696	Alexandra Pitt	15,00		01/14/26
	09/16/25	6702	Ahmed Mohamed	15,00		01/14/26
	09/25/25	6705	Yesenia Tobar	15,00		01/23/26
	09/25/25	6708	Karla Orellana	15,00		01/23/26
	09/25/25	6709	Katy Mahoney	15,00		01/23/26
	09/25/25	6712	Rolia Abdalla	15,00		01/23/26
	09/25/25	6714	Chinito Giddings	65,00		01/23/26
	12/16/25	6726	Heather Thomas	90,00		04/15/26

	12/16/25	6730	Karla Orellana	15,00		04/15/26
	12/16/25	6732	Alexandra Pitt	15,00		04/15/26
	12/16/25	6735	Rosana Lucero	15,00		04/15/26
	12/18/25	6746	Alexandra Pitt	15,00		04/17/26
	12/18/25	6748	karla Orellana	15,00		04/17/26
				(1.630,00)		<i>total of outstanding checks</i>
				<u>6.166,82</u>		
Ending Reconciled Balance (should match check register)						



Head Start At-a-Glance



FAIRFAX COUNTY HEAD START AND EARLY HEAD START PROGRAMS Items Requiring Governance Review and Approval

PPC FISCAL Action Items

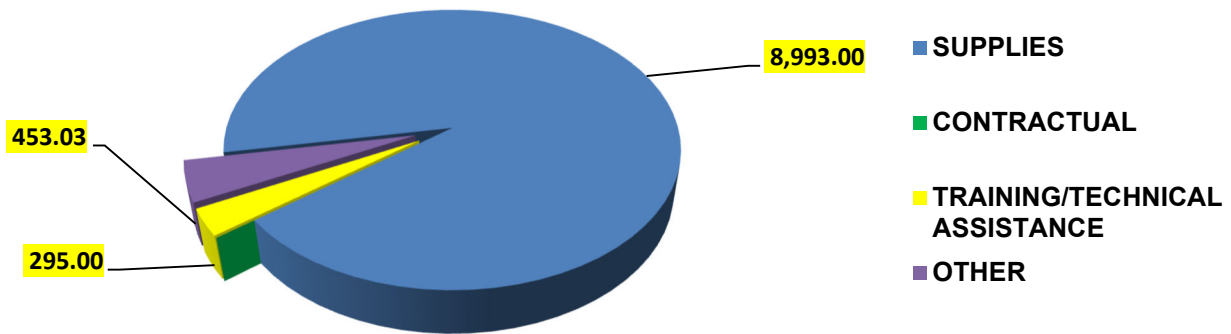
FY 2026 Budget Review

2027 Funding Application meeting with PC Executive Committee to be scheduled

REQUIRED FISCAL REPORTING YTD Expenditure Report as of January 31, 2026

Credit Card Expense Summary (Activity for January 2026) - \$9,741.03

Credit Card Expenses



Grant Performance Summary

Description	#	Head Start (HS)	Early Head Start (EHS)	USDA - Child Care Food Program	Total
Budget	1	\$ 5,577,737.00	\$ 5,561,350.00	\$ 224,925.00	\$ 11,364,012.00
YTD Actual	2	2,889,947.32	2,840,405.01	\$97,679.00	\$ 5,828,031.33
Encumbrances	3	\$ 269,046.99	\$ 523,049.28	\$ -	\$ 792,096.27
Budget Remaining	4	\$ 2,418,742.69	\$ 2,197,895.71	\$ 127,246.00	\$ 4,743,884.40
Percent Spent YTD	5	51.81%	51.07%	43.43%	51.28%

NON-FEDERAL SHARE MATCH (NFS)				
Description	#	Head Start (HS)	Early Head Start (EHS)	Total
NFS Match Required Amount	6	\$ 1,394,435	\$ 1,390,337	\$ 2,784,772
YTD Actual	7	\$ 607,468	\$ 1,132,881	\$ 1,740,349
(Over)/ Under Required Amount	8	\$ 786,967	\$ 257,456	\$ 1,044,423

NOTES:

A – Program Year – FY26: July 1, 2025, through June 30, 2026

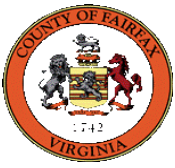
B – # of children = 686 Total Federally Funded Enrollment

C – Purchase orders for HiHo have been reallocated from the local fund. Expenditures exclude advance payments to HiHo.

D – All programs participate in the USDA Child and Adult Care Food Program. However, only the food costs for Greater Mount Vernon are reflected in this report. Family Child Care partners and delegates have separate agreements with USDA and food costs are reimbursed and reported separately.

Fiscal Year	Posting Period	Posting Date	Fund	Funds Center	Commitment Item	Commitment item name	Amount to be	Text
2026	7	01/12/2026	400-C40045	G797910001	544540	Credit Card Expense	355.42	AMAZON.COM*IQ7NR01052026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	28.77	WAL-MART #2258 01122026XXXXXXXXXX497762
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	312.40	AMAZON.COM*1I7N801132026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	376.25	AMAZON.COM*1Q2NC01132026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	183.36	AMAZON.COM*GS26601132026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	250.00	FSP*COUNCIL FOR 01132026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	159.80	PLAK SMACKER 01132026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	159.80	PLAK SMACKER 01132026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	35.99	AMAZON.COM*BY0SD01142026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	63.23	FIELDPRINT, INC.01142026XXXXXXXXXX497762
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	389.80	POLLO CAMPERO R001142026XXXXXXXXXX497762
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	66.99	AMAZON.COM*RT46L01142026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	77.41	AMAZON MKTPL*80801152026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	458.28	AMAZON.COM*713YX01152026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	247.95	AMAZON.COM*1X40001152026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	123.96	AMAZON.COM*ZJ0JF01152026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	749.86	AMAZON.COM*PU8W01152026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	45.00	NAFCC 01162026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	479.40	PLAK SMACKER 01162026XXXXXXXXXX399671
2026	7	01/20/2026	400-C40045	G797910001	544540	Credit Card Expense	1,848.00	PLAK SMACKER 01162026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	99.69	AMAZON.COM*8Y0KT01192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	86.76	AMAZON.COM*291N901192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	303.48	AMAZON.COM*OJ3WC01192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	357.00	AMAZON.COM*L16VA01192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	60.06	AMAZON.COM*MV1PL01192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	197.28	AMAZON.COM*O50S601192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	623.40	AMAZON.COM*372D201192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	476.79	AMAZON.COM*7U89P01192026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	86.70	AMAZON MKTPL*7F101202026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	39.18	AMAZON.COM*E91JT01202026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	250.30	AMAZON.COM*FH7HE01202026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	169.99	AMAZON MKTPL*E7801202026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	220.55	AMAZON.COM*MN7DS01212026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	279.80	PLAK SMACKER 01222026XXXXXXXXXX399671
2026	7	01/27/2026	400-C40045	G797910001	544540	Credit Card Expense	78.38	AMAZON.COM*857E401232026XXXXXXXXXX399671

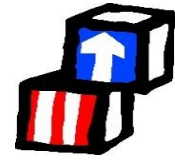
9,741.03



Monthly Enrollment Statistics

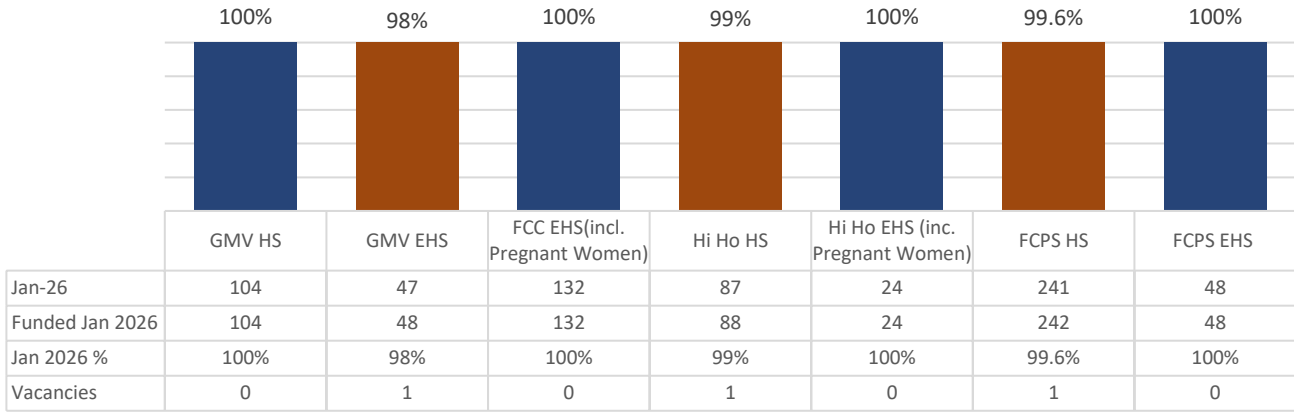
Month ending January 31, 2026

presented to the Policy Council

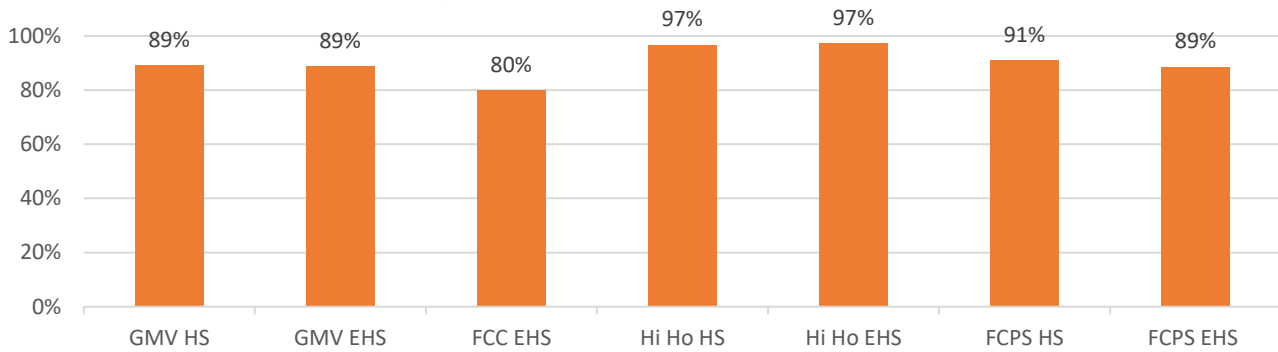


Actual Enrollment vs. Funded Enrollment

End of month report - includes vacancies of less than 30 days

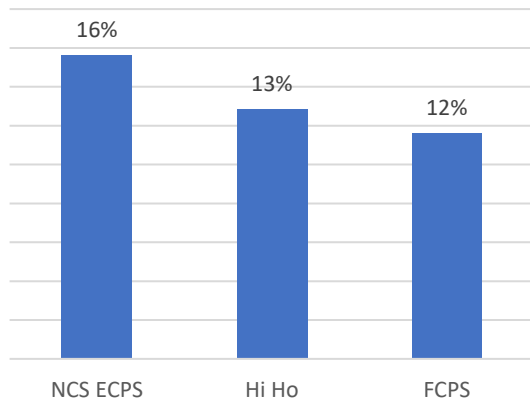


Average Daily Attendance for the Month

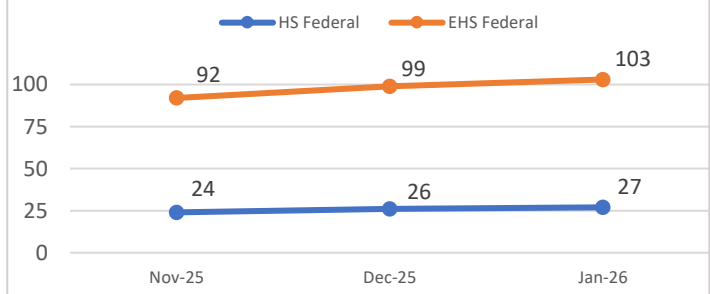


Children Served with Disabilities (IEP or IFSP)

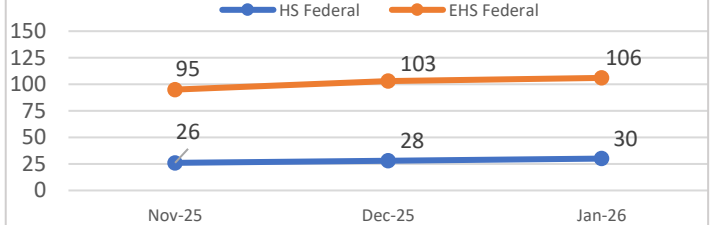
*Cumulative total: 13%



Waiting List: PY25-26 Federal Children *Completed/Verified Applications



Waiting List: PY25-26 Federal Children *All Applications (including incomplete)





Fairfax County Early Childhood Program Services

Head Start Program

USDA, CACFP's Meal Count and Attendance Report Greater Mount Vernon Centers January 2026

Days of Operation: 15

Total Child Participation: 195

Total Meals Served and Claimed: 6,208

Breakfast: 2,054

Lunch: 2,081

Snack: 2,073

Total Cost of Food: \$34,349.32

Report prepared by:

Marelisa González

Marelisa González, MPH, RDN, LDN

Nutrition Specialist/Registered Dietitian Nutritionist

February 10th, 2026