

# FAIRFAX COUNTY HEAD START POLICY COUNCIL MEETING AGENDA

Virtual via MS Teams Conference ID: 393480480#

Phone: +1 571-429-5982, 393480480#

July 24, 2025

## 2025 Policy Council Executive Officers

Yesenia Tobar  
*Chairperson*

Nicloe Tapia  
*Vice Chairperson*

Alexandra Pitts  
*Secretary*

Ana Salas Montes  
*Treasurer*

Qurat Ul Ain Butt  
*Parliamentarian*

## OFC Head Start Admin Office Contacts

Janet Stewart  
*Director*

Maasoomah Pouravaz  
*PFCE Specialist*

## Call to Order (6:30 p.m.)

### Business Meeting

- Roll Call and Introductions-
- Approval of May and June Meeting Minutes

### Treasurer's Report

### Fiscal Reports

- Head Start At-a-Glance for Head Start Early Head Start Birth to Five

### Administrative Updates

#### Program Updates

- Monthly Reports
  - Enrollment Statistics
  - Average Daily Attendance Report
  - USDA Food Reimbursement

### Eligibility/Selection Criteria

### PC Member Updates

### Adjourn

*Next meeting – August 28, 2025*

### Mission Statement

*To ensure that all Head Start/ Early Head Start children ages 0-5 and pregnant women have access to quality childcare, family services and early childhood program.*

Qurat Ul Ain Butt- Parliamentarian

Yesenia Tobar- Chairperson

Ana Salas Montes- Treasurer

David Walker, Fiscal Specialist

Janet Stewart- Director

Janet Stewart-Director

Members



Head Start Policy Council Annual Budget Report 2024/2025 Month Ending June 2025

| BUDGET ITEM                     | 2024-2025 BUDGET | July         | August       | Sept.         | Oct           | Nov           | Dec          | Jan           | Feb          | Mar           | April        | May           | June         | Expenses YTD    | Balance          | % Bud. Spent YTD |
|---------------------------------|------------------|--------------|--------------|---------------|---------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|-----------------|------------------|------------------|
| Child Care                      | 2,000,00         | -            | -            | -             | 65,00         | -             | -            | -             | -            | -             | -            | -             | -            | 65,00           | 1,935,00         | 3,3%             |
| Meeting Stipends                | 1,800,00         | -            | -            | 240,00        | 120,00        | 210,00        | -            | 420,00        | -            | 345,00        | -            | 180,00        | -            | 1,515,00        | 285,00           | 84,2%            |
| Conferences/Training/Activities | 6,470,00         | -            | -            | -             | -             | -             | -            | 60,00         | -            | 165,00        | -            | -             | -            | 225,00          | 6,245,00         | 3,5%             |
| Refreshments                    | 2,200,00         | -            | -            | -             | -             | -             | -            | -             | -            | -             | -            | -             | -            | -               | 2,200,00         | 0,0%             |
| Stipend Fund - Interview/Other  | 1,450,00         | -            | -            | 315,00        | 30,00         | 30,00         | -            | 120,00        | -            | 60,00         | -            | 30,00         | -            | 585,00          | 865,00           | 40,3%            |
| Voided Charges                  | -                | -            | -            | -             | -             | -             | -            | -             | -            | 30,00         | -            | -             | -            | 30,00           | (30,00)          | 0,0%             |
| Checking Account Services       | 360,00           | 19,69        | 20,64        | 20,13         | 60,06         | 20,84         | 21,62        | 21,21         | 20,01        | 22,28         | 19,87        | 21,65         | 19,90        | 287,90          | 72,10            | 80,0%            |
| <b>Total</b>                    | <b>14,280,00</b> | <b>19,69</b> | <b>20,64</b> | <b>575,13</b> | <b>275,06</b> | <b>260,84</b> | <b>21,62</b> | <b>621,21</b> | <b>20,01</b> | <b>562,28</b> | <b>19,87</b> | <b>231,65</b> | <b>19,90</b> | <b>2,677,90</b> | <b>11,602,10</b> | <b>18,8%</b>     |

Reconciled Beginning Cash Balance as of June 30, 2024 \$ 12,567,76  
 Appropriation from Cash Reserves -  
 Transfer to PC account -  
 Ending Cash Balance \$ 9,919,86

**Head Start Policy Council Annual Budget Report 2024/2025**

**MAY 2025**

| <b>Check Date</b> | <b>Check Number</b> | <b>Payee</b>        | <b>AMOUNT</b> | <b>Budget Category</b>           |
|-------------------|---------------------|---------------------|---------------|----------------------------------|
| 05/29/2025        | 6671                | Yesenia Tobar       | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6672                | Nicole Tapia        | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6673                | Qurat Ui Ain Butt   | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6674                | Xotchil Garcia      | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6675                | Karla Orellana      | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6676                | Katy Mahoney        | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6677                | Noah Wade           | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6678                | Yaa Anim            | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6679                | Doaa Hassan Mohamed | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6680                | Rolia Abdalla       | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6681                | Ahmed Mohamed       | 15,00         | May PC Mtg                       |
| 05/29/2025        | 6682                | Ana Salas           | 45,00         | May PC Mtg + Apr Treasury Report |
|                   |                     |                     | -             |                                  |

|                     |                  |                           |
|---------------------|------------------|---------------------------|
| Bank Service Charge | 21,65            | Checking Account Services |
| <b>Total</b>        | <b>\$ 231,65</b> |                           |

**Budget Totals**

|                                 |                  |
|---------------------------------|------------------|
| Child Care                      | -                |
| Meeting Stipend                 | 180,00           |
| Conferences/Training/Activities | -                |
| Refreshments                    | -                |
| Voided Charges                  | -                |
| Stipend Fund - Interview/Other  | 30,00            |
| Checking Account Services       | 21,65            |
| <b>Total</b>                    | <b>\$ 231,65</b> |

| CHECKBOOK ACTIVITY  |           |   |         |   |           |                               |
|---|-----------|---|---------|---|-----------|-------------------------------|
| <b>Cash Balance at Beginning of Month</b>                       |           |   |         |   | 9.604,76  |                               |
| Add: Total Receipts For Month (including bank interest)         |           |   |         |   |           |                               |
|   |           |   |         | + | -         |                               |
|   |           |   |         | + | -         |                               |
| Subtract: Total Checks and Other Expenses (including bank fees) |           |   |         |   |           |                               |
|   |           |   |         | - | (180,00)  | total of checks this month    |
|   |           |   |         |   | (19,90)   | bank service charge           |
|   |           |   |         |   | -         | check order                   |
|   |           |   |         | - |           |                               |
| <b>Cash Balance at End of Month</b>                             |           |   |         |   | =         | 9.404,86                      |
| BANK ACTIVITY   |           |   |         |   |           |                               |
| <b>Ending Balance from Bank Statement</b>                       |           |   |         |   |           | 9.404,86                      |
| Add: Outstanding Deposits (include date of deposit)             |           |   |         |   |           |                               |
|   |           |   |         | + |           | total of outstanding deposits |
| Subtract: Outstanding Checks (include date and check number)    |           |   |         |   |           |                               |
| Date of Check   | Check No. | Payee   | Amount  |   | Exp. Date |                               |
| 11/21/13  | 4971      | Julie Williams  | 15,00   |   | 03/21/14  |                               |
| 11/21/13  | 4972      | Pilar Hendulls  | 15,00   |   | 03/21/14  |                               |
| 04/24/14  | 5072      | Patricia Salinas  | 15,00   |   | 08/22/14  |                               |
| 12/18/14  | 5209      | Estella Vasquez   | 15,00   |   | 04/17/15  |                               |
| 04/24/15  | 5247      | Hisham Hassan   | 15,00   |   | 08/22/15  |                               |
| 06/11/15  | 5279      | Yasmin Benavides  | 15,00   |   | 10/09/15  |                               |
| 06/11/15  | 5283      | Cristabel Martinez  | 30,00   |   | 10/09/15  |                               |
| 06/11/15  | 5284      | Thoraia Hussein   | 15,00   |   | 10/09/15  |                               |
| 07/23/15  | 5295      | Thoraia Hussein   | 15,00   |   | 11/20/15  |                               |
| 10/22/15  | 5324      | Cristabel Martinez  | 15,00   |   | 02/19/16  |                               |
| 04/28/16  | 5419      | Grace Asiedo  | 15,00   |   | 08/26/16  |                               |
| 09/22/16  | 5484      | Abebech Negero  | 15,00   |   | 01/20/17  |                               |
| 04/27/17  | 5603      | Robin McMillan  | 15,00   |   | 08/25/17  |                               |
| 11/29/18  | 5856      | Jacquelin Marquez   | 15,00   |   | 03/29/19  |                               |
| 12/12/18  | 5866      | Michelle Bowser-Voided check                                      | -       |   | 04/11/19  |                               |
| 11/13/18  | 5844      | Bank error, paid \$60 to Rochelle Steele. Check written for \$40. | (20,00) |   | 03/13/19  |                               |
| 02/28/19  | 5889      | Crystal Tillman   | 15,00   |   | 06/28/19  |                               |
| 03/21/19  | 5900      | Heather Thomas - Lost Check & Rewritten                           | -       |   | 07/19/19  |                               |
| 07/25/19  | 5949      | Heather Thomas - Lost Check & Rewritten                           | -       |   | 11/22/19  |                               |
| 11/21/19  | 6007      | Anthea Guzman   | 15,00   |   | 03/20/20  |                               |
| 11/21/19  | 6011      | Mekonnen Simore   | 15,00   |   | 03/20/20  |                               |
| 01/23/20  | 6025      | Abdisalem Aden  | 15,00   |   | 05/22/20  |                               |
| 01/23/20  | 6028      | David Aratuo  | 15,00   |   | 05/22/20  |                               |
| 02/27/20  | 6038      | Glenda Solorzana  | 40,00   |   | 06/26/20  |                               |
| 02/27/20  | 6043      | Britney Hancock   | 15,00   |   | 06/26/20  |                               |
| 02/27/20  | 6045      | Keisha Scott  | 15,00   |   | 06/26/20  |                               |
| 02/27/20  | 6052      | David Aratuo  | 15,00   |   | 06/26/20  |                               |
| 02/27/20  | 6054      | Keisha Scott  | 15,00   |   | 06/26/20  |                               |
| 02/27/20  | 6056      | David Aratuo  | 30,00   |   | 06/26/20  |                               |
| 03/19/20  | 6058      | David Aratuo  | 15,00   |   | 07/17/20  |                               |
| 03/19/20  | 6062      | Keisha Scott  | 15,00   |   | 07/17/20  |                               |
| 04/30/20  | 6077      | David Aratuo  | 15,00   |   | 08/28/20  |                               |
| 04/30/20  | 6078      | Anthea Guzman   | 15,00   |   | 08/28/20  |                               |
| 05/28/20  | 6084      | Keisha Scott  | 15,00   |   | 09/25/20  |                               |
| 05/28/20  | 6090      | David Aratuo  | 15,00   |   | 09/25/20  |                               |
| 07/30/20  | 6094      | David Aratuo  | 15,00   |   | 11/27/20  |                               |
| 09/17/20  | 6103      | David Aratuo  | 15,00   |   | 01/15/21  |                               |
| 09/17/20  | 6105      | Romana Akbar  | 15,00   |   | 01/15/21  |                               |
| 10/22/20  | 6109      | David Aratuo  | 15,00   |   | 02/19/21  |                               |
| 10/22/20  | 6115      | Keisha Scott  | 15,00   |   | 02/19/21  |                               |
| 10/22/20  | 6117      | David Aratuo  | 30,00   |   | 02/19/21  |                               |
| 11/19/20  | 6126      | Keisha Scott  | 15,00   |   | 03/19/21  |                               |
| 11/19/20  | 6130      | Rayan Abdelgader  | 15,00   |   | 03/19/21  |                               |
| 01/28/21  | 6152      | Keisha Scott  | 15,00   |   | 05/28/21  |                               |
| 02/25/21  | 6159      | Fatiha Abderraziq   | 15,00   |   | 06/25/21  |                               |
| 02/25/21  | 6160      | Sheku Bangura   | 15,00   |   | 06/25/21  |                               |
| 03/20/21  | 6171      | Tanya Blackburn   | 15,00   |   | 07/18/21  |                               |
| 03/20/21  | 6175      | Fatiha Abderraziq   | 15,00   |   | 07/18/21  |                               |



**Head Start Policy Council Annual Budget Report 2024/2025**

**JUNE 2025**

| Check Date | Check Number | Payee | AMOUNT | Budget Category |
|------------|--------------|-------|--------|-----------------|
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |
|            |              |       | -      |                 |

|                     |                 |                           |
|---------------------|-----------------|---------------------------|
| Bank Service Charge | 19.90           | Checking Account Services |
| <b>Total</b>        | <b>\$ 19.90</b> |                           |

**Budget Totals**

|                                 |                 |
|---------------------------------|-----------------|
| Child Care                      | -               |
| Meeting Stipend                 | -               |
| Conferences/Training/Activities | -               |
| Refreshments                    | -               |
| Voided Charges                  | -               |
| Stipend Fund - Interview/Other  | -               |
| Checking Account Services       | 19.90           |
| <b>Total</b>                    | <b>\$ 19.90</b> |



# Head Start At-a-Glance



## FAIRFAX COUNTY HEAD START AND EARLY HEAD START PROGRAMS Items Requiring Governance Review and Approval

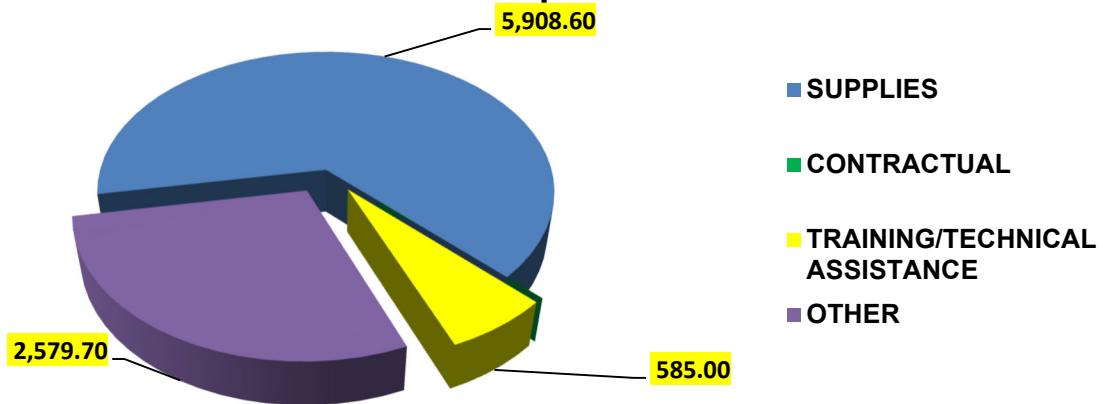
PPC FISCAL Action Items

**FY 2025 Budget Review**

### REQUIRED FISCAL REPORTING YTD Expenditure Report as of **June 30, 2025**

Credit Card Expense Summary (Activity for **June 2025**) - **\$9,073.30**

#### Credit Card Expenses



#### Grant Performance Summary

| Description       | #        | Head Start (HS)        | Early Head Start (EHS) | USDA - Child Care Food Program | Total                   |
|-------------------|----------|------------------------|------------------------|--------------------------------|-------------------------|
| Budget            | 1        | \$ 5,577,737.00        | \$ 5,561,350.00        | \$ 206,154.00                  | \$ 11,345,241.00        |
| <b>YTD Actual</b> | <b>2</b> | <b>\$ 5,426,390.64</b> | <b>\$ 5,407,615.35</b> | <b>\$ 193,238.61</b>           | <b>\$ 11,027,244.61</b> |
| Encumbrances      | 3        | \$ 151,346.36          | \$ 153,734.65          | \$ -                           | \$ 305,081.01           |
| Budget Remaining  | 4        | \$ -                   | \$ -                   | \$ 12,915.39                   | \$ 12,915.39            |
| Percent Spent YTD | 5        | 97.29%                 | 97.24%                 | 93.74%                         | 97.20%                  |

| NON-FEDERAL SHARE MATCH (NFS) |          |                     |                        |                     |
|-------------------------------|----------|---------------------|------------------------|---------------------|
| Description                   | #        | Head Start (HS)     | Early Head Start (EHS) | Total               |
| NFS Match Required Amount     | 6        | \$ 1,394,435        | \$ 1,390,338           | \$ 2,784,772        |
| <b>YTD Actual</b>             | <b>7</b> | <b>\$ 1,394,435</b> | <b>\$ 1,390,338</b>    | <b>\$ 2,784,772</b> |
| (Over)/ Under Required Amount | 8        | \$ -                | \$ -                   | \$ -                |

#### NOTES:

A – Program Year – FY25: July 1, 2024, through June 30, 2025

B – # of children = 686 Total Federally Funded Enrollment

C – Purchase orders for HiHo have been reallocated from the local fund. Expenditures exclude advance payments to HiHo.

D – All programs participate in the USDA Child and Adult Care Food Program. However, only the food costs for Greater Mount Vernon are reflected in this report. Family Child Care partners and delegates have separate agreements with USDA and food costs are reimbursed and reported separately.

E – Federal Budget includes the 2.35% Cost of Living Adjustment (COLA).

| Fiscal Year | Period | Posting Date | Commitment | Funds Center        | Amounts     | Texts                                    |
|-------------|--------|--------------|------------|---------------------|-------------|--|
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 209.82   | WALMART.COM 800905262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 329.20   | AMAZON.COM*NZ1ED05262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 231.94   | AMAZON.COM*NZ2UJ05262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 69.94    | WALMART.COM 800905262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 384.67   | WALMART.COM 05262025XXXXXXXXXX399671     |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 495.00   | NVCC WFD 05262025XXXXXXXXXX399671        |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 159.80   | PLAK SMACKER 05262025XXXXXXXXXX399671    |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 159.80   | PLAK SMACKER 05262025XXXXXXXXXX399671    |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 239.80   | PLAK SMACKER 05262025XXXXXXXXXX399671    |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 314.73   | WALMART.COM 05262025XXXXXXXXXX399671     |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 131.44   | AMAZON.COM*NZ8TK05262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 299.83   | AMAZON.COM*NZ0GZ05262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 79.98    | AMAZON MKTPL*NN105262025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 107.44   | AMAZON.COM*NN1CN05282025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 266.72   | AMAZON.COM*NN2Y005282025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ (56.37)  | AMAZON.COM 05282025XXXXXXXXXX399671      |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ (37.58)  | AMAZON.COM 05282025XXXXXXXXXX399671      |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 107.44   | AMAZON.COM*NN5K305282025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ (133.44) | AMAZON.COM 05282025XXXXXXXXXX399671      |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 54.10    | SHOPPERS FOOD / 05282025XXXXXXXXXX497762 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 29.98    | AMAZON.COM*NN2MN05282025XXXXXXXXXX497762 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 229.40   | BEST POLLO LATIN05292025XXXXXXXXXX497762 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 349.11   | AMAZON MKTPL*NN505292025XXXXXXXXXX497762 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 73.59    | AMAZON MKTPL*NN305292025XXXXXXXXXX399671 |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 78.47    | GIANT 0760 05302025XXXXXXXXXX497762      |
| 2025        | 12     | 6/2/2025     | 544540     | Credit Card Expense | \$ 111.61   | GIANT 0760 05302025XXXXXXXXXX497762      |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 175.00   | AMAZON.COM*N627N06032025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 37.98    | AMAZON MKTPL*N6606032025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 149.98   | AMAZON MKTPL*N6706032025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 61.78    | AMAZON.COM*N627D06032025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 61.78    | AMAZON.COM*N622B06042025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 215.70   | WAL-MART #2258 06042025XXXXXXXXXX497762  |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 15.99    | AMAZON.COM*N66OV06052025XXXXXXXXXX399671 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 61.47    | WAL-MART #2258 06052025XXXXXXXXXX497762  |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 1,062.42 | AMAZON MKTPL*NH406052025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 29.98    | AMAZON MKTPL*N6806062025XXXXXXXXXX497762 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 45.60    | AMAZON.COM*NH1XI06062025XXXXXXXXXX399671 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 27.99    | AMAZON MKTPL*N6006062025XXXXXXXXXX399671 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 45.00    | NAFCC 06062025XXXXXXXXXX399671           |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 45.00    | NAFCC 06062025XXXXXXXXXX399671           |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 115.44   | AMAZON MKTPL*N6306062025XXXXXXXXXX399671 |
| 2025        | 12     | 6/9/2025     | 544540     | Credit Card Expense | \$ 106.93   | AMAZON MKTPL*N6506062025XXXXXXXXXX497762 |
| 2025        | 12     | 6/16/2025    | 544540     | Credit Card Expense | \$ 43.47    | PLAK SMACKER 06092025XXXXXXXXXX399671    |
| 2025        | 12     | 6/16/2025    | 544540     | Credit Card Expense | \$ 8.99     | AMAZON MKTPL*N6206092025XXXXXXXXXX399671 |
| 2025        | 12     | 6/16/2025    | 544540     | Credit Card Expense | \$ 137.50   | AMAZON.COM*NH32906102025XXXXXXXXXX399671 |
| 2025        | 12     | 6/23/2025    | 544540     | Credit Card Expense | \$ 41.12    | GIANT 0760 06182025XXXXXXXXXX497762      |
| 2025        | 12     | 6/23/2025    | 544540     | Credit Card Expense | \$ 2,065.00 | EL PASO MEXICAN 06182025XXXXXXXXXX497762 |
| 2025        | 12     | 6/23/2025    | 544540     | Credit Card Expense | \$ 19.85    | WAL-MART #2258 06182025XXXXXXXXXX497762  |
| 2025        | 12     | 6/23/2025    | 544540     | Credit Card Expense | \$ 163.71   | WM SUPERCENTER #06182025XXXXXXXXXX497762 |
| 2025        | 12     | 6/23/2025    | 544540     | Credit Card Expense | \$ 49.20    | WAL-MART #2258 06192025XXXXXXXXXX497762  |
|             |        |              |            |                     | \$ 9,073.30 |  |



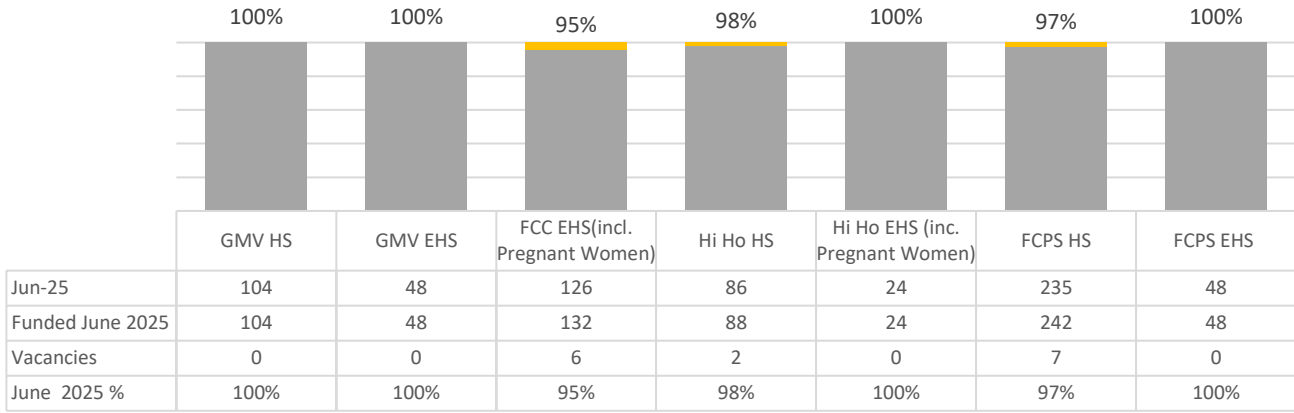
# Monthly Enrollment Statistics

Month ending June 30, 2025  
presented to the Policy Council

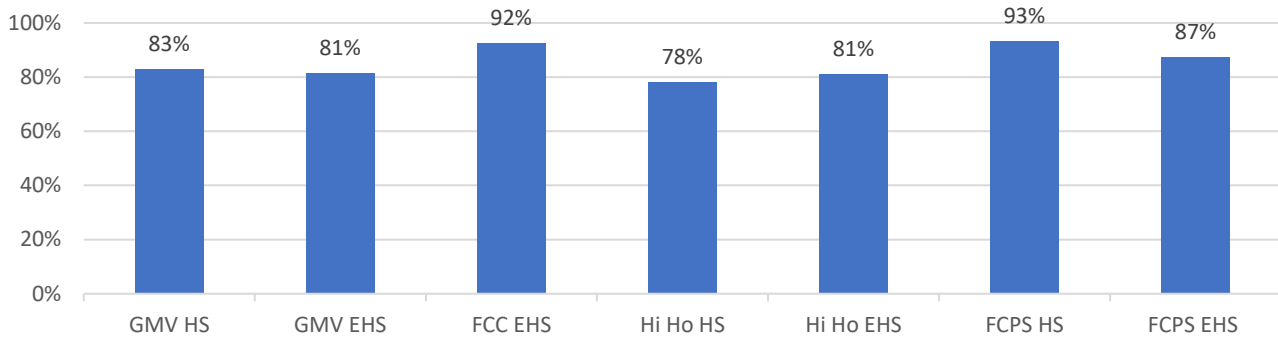


## Actual Enrollment vs. Funded Enrollment

End of month report - includes vacancies of less than 30 days

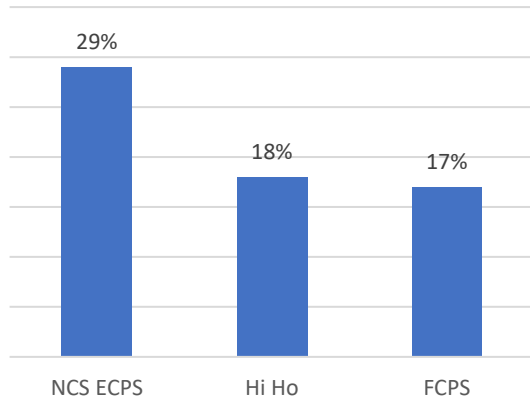


## Average Daily Attendance for the Month

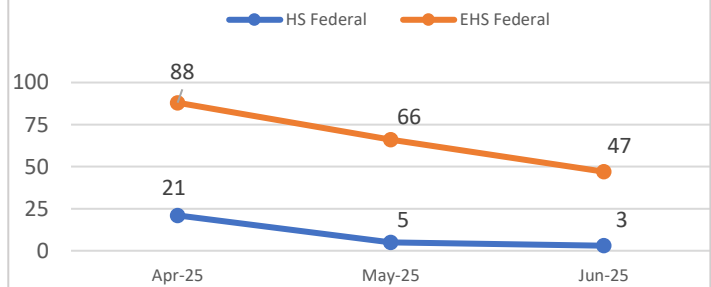


## Children Served with Disabilities (IEP or IFSP)

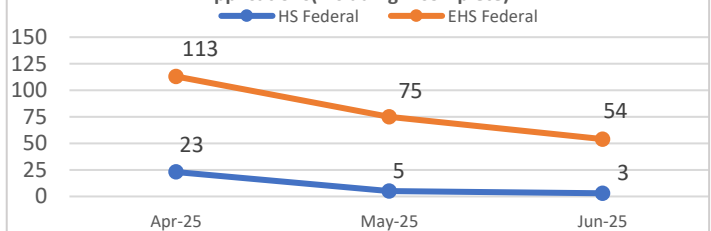
\*Cumulative total: 22%



## Waiting List: PY24-25 Federal Children \*Completed/Verified Applications



## Waiting List: PY24-25 Federal Children \*All Applications (including incomplete)





## Fairfax County Early Childhood Program Services

### Head Start Program

#### USDA, CACFP's Meal Count and Attendance Report Greater Mount Vernon Centers June 2025

Days of Operation: 19

Total Child Participation: 193

Total Meals Served and Claimed: 8,866

Breakfast: 2,931

Lunch: 2,983

Snack: 2,952

Total Cost of Food: \$ 46,093.22

Report prepared by:

*Marelisa González*

---

Marelisa González, MPH, RDN, LDN

Nutrition Specialist/Registered Dietitian Nutritionist

July 21th, 2025



FAIRFAX COUNTY NEIGHBORHOOD AND COMMUNITY SERVICES  
**HEAD START/EARLY HEAD START  
PROGRAM ELIGIBILITY GUIDELINES 2025**



**FEDERAL POVERTY GUIDELINES<sup>1</sup>**

| Family Size                                      | Yearly: Federal Head Start<br>(100% FPL) |
|--|--|
| 1  | \$15,650                                 |
| 2  | \$21,150                                 |
| 3  | \$26,650                                 |
| 4  | \$32,150                                 |
| 5  | \$37,650                                 |
| 6  | \$43,150                                 |
| 7  | \$48,650                                 |
| 8  | \$54,150                                 |
| <b>For Each Additional Family<br/>Member Add</b> | <b>\$5,500</b>                           |

**LOCAL GUIDELINES<sup>2</sup>**

| Family Size                                      | Yearly: Tier 1<br>Local Head Start<br>(130% FPL) | Yearly: Tier 2<br>FCPS PreK<br>(350% FPL) |
|--|--|---|
| 1  | \$20,345   | \$54,775                                  |
| 2  | \$27,495   | \$74,025                                  |
| 3  | \$34,645   | \$93,275                                  |
| 4  | \$41,795   | \$112,525                                 |
| 5  | \$48,945   | \$131,775                                 |
| 6  | \$56,095   | \$151,025                                 |
| 7  | \$63,245   | \$170,275                                 |
| 8  | \$70,395   | \$189,525                                 |
| <b>For Each Additional Family<br/>Member Add</b> | <b>\$7,150</b>                                   | <b>\$19,250</b>                           |

<sup>1</sup> The 2025 Poverty guidelines established by the U.S. Department of Health and Human Services became effective on January 17, 2025 (<https://aspe.hhs.gov/poverty-guidelines>). The Federal Poverty guidelines are used to determine eligibility for federally funded classrooms and slots. All Fairfax County Head Start/Early Head Start programs use the most current published Federal Poverty guidelines.

<sup>2</sup> The Local guidelines are used to determine eligibility for locally funded classrooms and slots. Tier 1 is 130% of federal poverty level, Tier 2 is 350% of federal poverty level (used by FCPS PreK).



# HEAD START/EARLY HEAD START PROGRAM ELIGIBILITY POINT SYSTEM



The Fairfax County Head Start Program has adopted a point system for the equitable enrollment of children ages birth to five years old and pregnant people. This system does not change the federal or local guidelines, but rather assigns points to facilitate prioritizing children according to existing guidelines. The Head Start Program will give priority to children four years old and children with disabilities. The eligibility point system will enable our program to enroll children in an efficient manner and maintain waiting lists.

| CATEGORICALLY ELIGIBLE  |  | Eligibility Points |
|---|--|--------------------|
| Foster Care   |  | 100                |
| Homeless  |  | 100                |
| Public Assistance (Temporary Assistance to Needy Families/TANF, Supplemental Nutrition Assistance Program/SNAP and Supplemental Security Income/SSI only) |  | 50                 |
| INCOME ELIGIBLE   |  | Eligibility Points |
| Income Eligible (≤ 100% of FPL, see page 6)   |  | 10                 |
| AGE & TRANSITIONING   |  | Eligibility Points |
| EHS Transition  |  | 1000               |
| Class age is 4  |  | 20                 |
| Class age is 3  |  | 10                 |
| SPECIAL CONDITIONS  |  | Eligibility Points |
| <i>*(Will be documented in the child's file)</i>  |  |                    |
| Parent or Parents working or in school or job searching (full-time)   |  | 20                 |
| Family is new to Head Start   |  | 20                 |
| Domestic Violence   |  | 10                 |
| Documented Mental Health  |  | 10                 |
| Low Parental Education (9 <sup>th</sup> or Below)   |  | 10                 |
| Child/Parent Diagnosed Disability   |  | 10                 |
| Military  |  | 10                 |
| Child Protective Services or Family Pres. Referral  |  | 10                 |
| Teen Parent   |  | 10                 |
| Child/Parent/Sibling Chronic Health Conditions  |  | 10                 |
| Substance Abuse   |  | 10                 |
| Incarcerated Parent   |  | 10                 |
| Parent Death  |  | 10                 |
| Eligible Child of staff member  |  | 10                 |

**Revision dates:**

(Selection criteria updated) approved by Fairfax County Head Start Policy Council: 3/28/2024  
 Updated with HSPPS: 10/21/2024  
 Updated with 2025 Federal Poverty Levels: 2/10/2025  
 Updated Local guidelines (Tier 2, FCPS PreK) from 275% to 350%: 7/22/2025