



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

REVISED 5/25/16

TO: Chairman and Members
Park Authority Board

FROM: Kirk W. Kincannon, Director

DATE: May 19, 2016

Agenda

Budget Committee

Wednesday, May 25, 2016 – 6:15 p.m.

Boardroom – Herrity Building

Chairman: Mary Cortina

Vice Chair: Ken Quincy

Members: Walter Alcorn, Maggie Godbold, Michael Thompson, Jr.,

1. FY 2016 Third Quarter Status Review, Fund 10001, General Fund – Information*
2. FY 2016 Third Quarter Status Review, Fund 80000, Park Authority Revenue and Operating Fund – Information*
3. FY 2017 Adopted Budget Plan – Park Revenue and Operating Fund 80000– Action*
4. FY 2017 Adopted Budget Plan – General Fund 10001– Information*
5. FY 2017 Adopted Budget Plan – General County Construction 30010– Information*
6. ***Request to use the Revenue & Operating Fund Stabilization Reserve – Action ****

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

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INFORMATION

FY 2016 Third Quarter Budget Review, Fund 10001, General Fund

Category	3/31/16	3/31/15	Variance	Reasons
Revenue	\$300,205	\$482,459	(\$182,254)	Revenue is down due to consolidation of RecPAC centers, a shift of programs that fit the Fund 80000 model to the Revenue and Operating Fund, and more scholarships. DMB decreased the FY 2016 Revised Revenue budget by \$413,921 to \$900,953 based on actuals.
Personnel Services	\$13,552,635	\$13,619,489	(\$66,854)	The decrease is due to vacancy management, which is partially offset by pay increases.
Operating Expenditures	\$3,651,675	3,705,441	(\$53,766)	Decreases of \$116,604 in vendor contracted camps due to fewer camp offerings and a shift of programs to the Revenue and Operating Fund, and \$123,709 in utilities; those decreases are partially offset by the payment of \$179,157 for Tririga Software License Maintenance fees. This payment covers FY 2015 and FY 2016 due to finalizing the contract.
Capital Equipment	\$198,770	\$0	\$198,770	This reflects purchases of critical capital equipment. Funding for these equipment purchases was appropriated at carryover.
Recovered Cost	(\$2,341,440)	(\$2,539,620)	\$198,180	This is due to the timing of processing Work Performed for Others (WPFO).
Total	\$15,061,640	\$14,785,310	\$276,330	

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The Park Authority will continue to monitor and manage expenses to come in at the Revised Budget Plan.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director

Aimee L. Vosper, Deputy Director/CBD

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

INFORMATION

FY 2016 Third Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

Revenue

Overall, year to date revenue is \$30,833,091 in FY 2016 as compared to \$29,307,633 last year, an increase of \$1,525,458 or 5.2 percent. The FY 2016 revenue revised budget is \$46,935,007 and the Third Quarter revenue represents 65.7 percent of the budget versus 63.3 percent of the total budget in the prior year.

Revenue

Divisions	3/31/16	3/31/15	Variance	Reasons
Admin	\$509,315	\$473,713	\$35,602	Park Authority is divesting rental properties, only Packard Center remains resulting in lower rental income. Gifts and Donations income increased.
Golf	\$6,151,421	\$5,681,281	\$470,140	Golf revenue is up due to mild weather which resulted in a 4.9% increase in operating days and increases to all major categories. Expanded golf instruction at Twin Lakes and Pinecrest has increased revenue for classes. A newly introduced fall pass sales initiative resulted in increased pass sales.
Rec Activities	\$2,914,661	\$2,249,447	\$665,214	The expansion of the Watermine resulted in higher pool fees and season passes. Expansion of camp program offerings resulted in higher class fees. Historic Properties Rental Services (HPRS) was moved from Resource Management Division to Rec Activities for synergy with other rental programs.
RECenters	\$19,646,104	\$19,206,413	\$439,691	Completion of RECenter expansions has resulted in an increase in pass sales and facility rentals. RECenters continue to expand program offerings, both contracted and staff provided, increasing class fees.
Resource Management	\$1,611,590	\$1,696,779	(\$85,189)	Revenue is lower partly due to Historic Properties Rental Service program move to Rec Activities. Frying Pan rentals are down due to staff turnover, resulting in reduced marketing of venues (Equestrian & Visitor Center).
Total Revenue	\$30,833,091	\$29,307,633	\$1,525,458	

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Expenditures

Overall year, to date expenditures are \$32,476,502 in FY 2016 as compared to \$31,100,079 last year at this time, an increase of \$1,376,423, or 4.4 percent. Personnel expenses increased approximately 3.5%, impacting every division.

Expenditures

Divisions	3/31/16	3/31/15	Variance	Reasons
Admin	\$3,169,086	\$2,862,805	\$306,281	FY 2015 Debt Service for both Twin Lakes and Laurel Hill was \$1,487,912, and FY 2016 is \$1,526,098 resulting in an increase of \$38,186 in FY2016 based on the repayment schedule. Indirect costs to the County increased by \$45K. Increased use of donation funds.
Golf	\$6,182,494	\$6,197,776	(\$15,282)	Golf Enterprise initiative to reduce reliance on merit staff and increase the use of seasonal staff is resulting in lower merit salaries and overall personnel expense savings. Decreased need for large capital repairs has reduced maintenance charges and mild weather has reduced the demand for electricity and natural gas. Increased/expanded program offerings at Twin Lakes and Pinecrest have increased contracted program costs.
Rec Activities	\$3,599,646	\$3,396,604	\$203,042	Expansion of the Watermine resulted in higher seasonal staff to operate the facility. The expansion also resulted in higher utility and water costs. Increased/expanded program offerings resulted in increased contracted program costs. Transfer of Historic Properties program results in those expenditures now hitting Rec Activities.
RECENTERS	\$18,037,235	\$17,112,506	\$924,729	Repairs to aging RECenters resulted in large maintenance charges. Complete whitecoat at Audrey Moore RECenter and whitecoat at Cub Run. Expanded program offerings resulted in higher cost for contracted camps.
Resource Management	\$1,488,041	\$1,530,388	(\$42,347)	Historic Properties Rental Services moved to Rec Activities. Capital Equipment items (\$41K) currently in Resource Management will be moved to Administration, Donation Account.
Total Expenditures	\$32,476,502	\$31,100,079	\$1,376,423	
Net Revenue	(\$1,643,411)	(\$1,792,446)	\$149,035	Net Revenue is up \$149,035 this year. Based on the cyclical nature of camp and program registration, the 4 th Quarter is when Net

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				Revenue becomes positive for the Park Authority because of higher programming revenue. Also, awaiting the annual payment of Swim & Dive Meets fees from FCPS of about \$325k. The Park Authority is projecting a positive Net Revenue position for fiscal year 2016.
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ENCLOSED DOCUMENTS:

Attachment 1: Quarterly Trends for Fund 80000

Attachment 2: Cumulative Trends for Fund 80000

Attachment 3: FY 2016 Revenue and Expenditure Analysis- By Site, Fund 80000

STAFF:

Kirk W. Kincannon, Director

Aimee Vosper, Deputy Director/CBD

Sara Baldwin, Deputy Director/COO

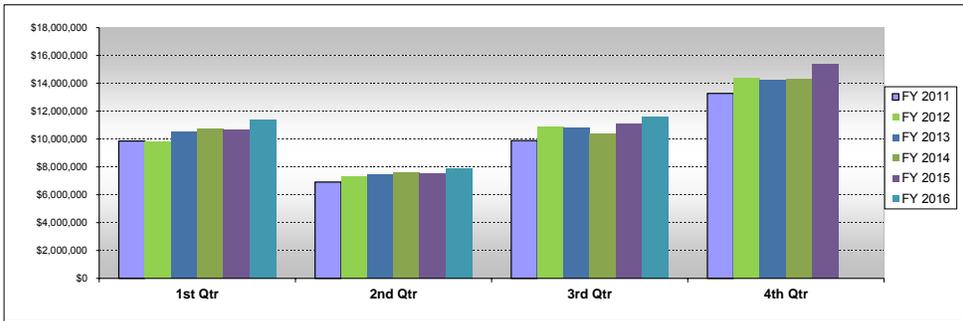
Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

FY 2016 QUARTERLY TRENDS FOR FUND 80000
ACTUAL REVENUE TRENDS

Qtr	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		
1st Qtr	26.88%	\$9,864,208	24.69%	\$9,810,404	23.10%	\$10,496,391	24.43%	\$10,752,611	24.97%	\$10,680,321	23.90%	\$11,397,627	24.28%
2nd Qtr	17.14%	\$6,916,002	17.31%	\$7,347,940	17.30%	\$7,451,186	17.35%	\$7,601,697	17.66%	\$7,552,882	16.90%	\$7,862,616	16.75%
3rd Qtr	23.11%	\$9,893,922	24.77%	\$10,909,076	25.69%	\$10,797,265	25.13%	\$10,381,622	24.11%	\$11,074,431	24.79%	\$11,572,848	24.66%
4th Qtr	32.87%	\$13,276,058	33.23%	\$14,402,440	33.91%	\$14,213,051	33.09%	\$14,319,183	33.26%	\$15,371,063	34.40%		
Actual	100.00%	\$39,950,190	100.00%	\$42,469,860	100.00%	\$42,957,893	100.00%	\$43,055,113		\$44,678,697		\$46,935,007	
Budget													



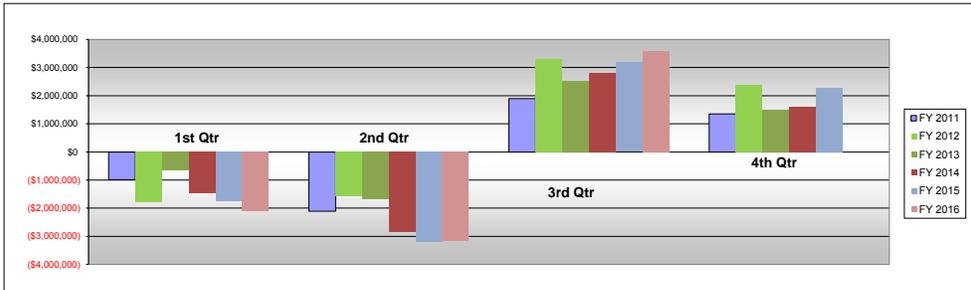
ACTUAL EXPENDITURE TRENDS

Qtr	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		
1st Qtr	29.39%	\$10,858,789	29.49%	\$11,587,348	28.87%	\$11,148,607	27.03%	\$12,214,036	28.43%	\$12,440,564	28.16%	\$13,492,842	28.90%
2nd Qtr	23.32%	\$9,027,838	24.52%	\$8,936,602	22.26%	\$9,140,101	22.16%	\$10,467,113	24.37%	\$10,761,107	24.36%	\$11,013,130	23.59%
3rd Qtr	19.74%	\$8,001,847	21.73%	\$7,611,759	18.96%	\$8,261,936	20.03%	\$7,561,571	17.60%	\$7,898,407	17.88%	\$7,970,530	17.07%
4th Qtr	26.13%	\$11,919,294	32.37%	\$12,002,310	29.90%	\$12,692,796	30.78%	\$12,713,945	29.60%	\$13,083,745	29.61%		
Actual	98.57%	\$39,807,768	108.10%	\$40,138,519	100.00%	\$41,243,440	100.00%	\$42,956,665		\$44,183,823		\$46,684,634	
Budget													



ACTUAL NET REVENUE TRENDS

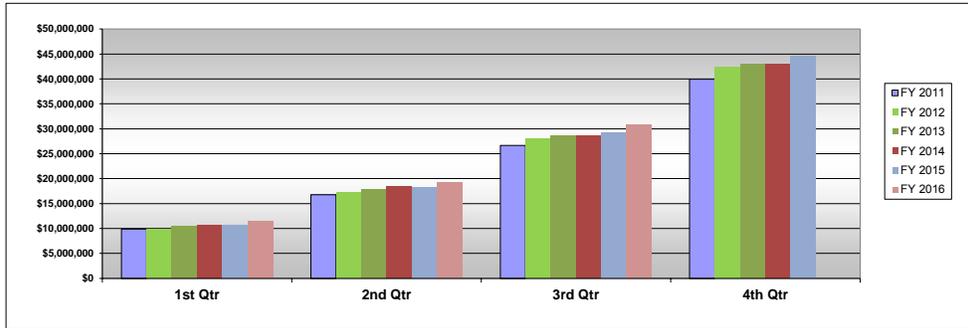
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
1st Qtr	(\$994,580)	(\$1,776,944)	(\$652,216)	(\$1,461,425)	(\$1,760,243)	(\$2,095,215)
2nd Qtr	(\$2,111,835)	(\$1,588,662)	(\$1,688,915)	(\$2,865,416)	(\$3,208,225)	(\$3,150,514)
3rd Qtr	\$1,892,075	\$3,297,317	\$2,535,329	\$2,820,051	\$3,176,024	\$3,602,318
4th Qtr	\$1,356,764	\$2,399,630	\$1,520,255	\$1,605,238	\$2,287,318	
Actual	\$142,424	\$2,331,341	\$1,714,453	\$98,448	\$494,874	\$250,373
Budget						



CUMULATIVE TRENDS FOR FUND 80000

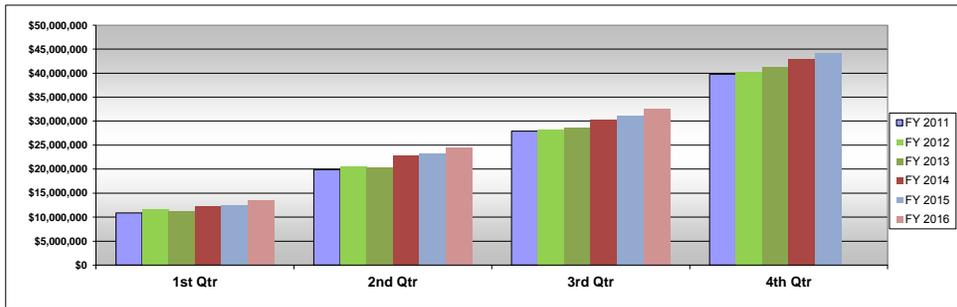
ACTUAL CUMULATIVE REVENUE TRENDS

qtr	Actual FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016	
1st Qtr	26.88%	\$9,864,208	24.69%	\$9,810,404	23.10%	\$10,496,391	24.43%	\$10,752,611	24.97%	\$10,680,321	23.90%	\$11,397,627
2nd Qtr	44.02%	\$16,780,210	42.00%	\$17,158,344	40.40%	\$17,947,577	41.78%	\$18,354,308	42.63%	\$18,233,203	40.81%	\$19,260,243
3rd Qtr	67.13%	\$26,674,132	66.77%	\$28,067,420	66.09%	\$28,744,842	66.91%	\$28,735,930	66.74%	\$29,307,634	65.60%	\$30,833,091
4th Qtr	100.00%	\$39,950,190	100.00%	\$42,469,860	100.00%	\$42,957,893	100.00%	\$43,055,113	100.00%	\$44,678,697	100.00%	



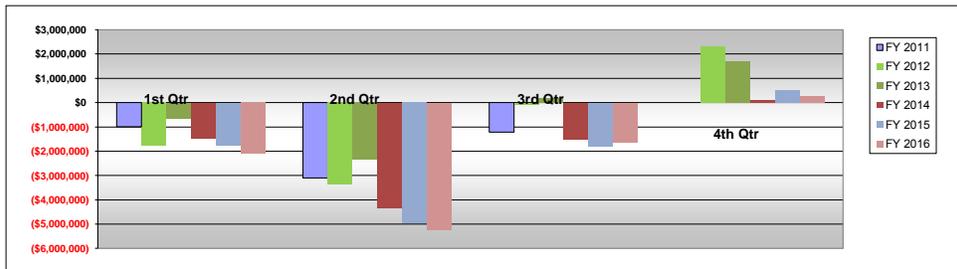
ACTUAL CUMULATIVE EXPENDITURE TRENDS

	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016	
1st Qtr	29.81%	\$10,858,789	27.28%	\$11,587,348	28.87%	\$11,148,607	27.03%	\$12,214,036	28.43%	\$12,440,564	28.16%	\$13,492,842
2nd Qtr	53.47%	\$19,886,627	49.96%	\$20,523,950	51.13%	\$20,288,708	49.19%	\$22,681,149	52.80%	\$23,201,671	52.51%	\$24,505,972
3rd Qtr	73.50%	\$27,888,474	70.06%	\$28,135,709	70.10%	\$28,550,644	69.22%	\$30,242,720	70.40%	\$31,100,078	70.39%	\$32,476,502
4th Qtr	100.00%	\$39,807,768	100.00%	\$40,138,519	100.00%	\$41,243,440	100.00%	\$42,956,665	100.00%	\$44,183,823	100.00%	



ACTUAL CUMULATIVE NET REVENUE TRENDS

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
1st Qtr	(\$994,580)	(\$1,776,943)	(\$652,215)	(\$1,461,424)	(\$1,760,243)	(\$2,095,215)
2nd Qtr	(\$3,106,417)	(\$3,365,606)	(\$2,341,131)	(\$4,326,841)	(\$4,968,468)	(\$5,245,729)
3rd Qtr	(\$1,214,342)	(\$68,289)	\$194,198	(\$1,506,790)	(\$1,792,444)	(\$1,643,411)
4th Qtr		\$2,331,341	\$1,714,453	\$98,448	\$494,874	\$250,373



FY 2016 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF March 31, 2016

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
OVERALL				
ADMINISTRATION	2016	509,315	3,169,086	(2,659,771)
	2015	473,713	2,862,805	(2,389,092)
VARIANCE		35,602	306,281	(270,679)
GOLF ENTERPRISES	2016	6,151,421	6,182,494	(31,073)
	2015	5,681,281	6,197,776	(516,495)
VARIANCE		470,140	(15,282)	485,422
REC ACTIVITIES	2016	22,560,765	21,636,881	923,884
	2015	21,455,860	20,509,110	946,750
VARIANCE		1,104,905	1,127,771	(22,866)
RESOURCE MANAGEMENT	2016	1,611,590	1,488,041	123,549
	2015	1,696,779	1,530,389	166,390
VARIANCE		(85,189)	(42,348)	(42,841)
COMBINED TOTAL	2016	30,833,091	32,476,502	(1,643,411)
	2015	29,307,633	31,100,080	(1,792,447)
VARIANCE		1,525,458	1,376,422	149,036
GOLF ENTERPRISES				
Administration	2016	50,726	225,701	(174,975)
	2015	57,714	257,769	(200,055)
VARIANCE		(6,988)	(32,068)	25,080
Burke Lk. Golf Course	2016	587,581	532,204	55,377
	2015	544,920	507,610	37,310
VARIANCE		42,661	24,594	18,067
Greendale Golf Course	2016	797,431	667,467	129,964
	2015	723,015	662,454	60,561
VARIANCE		74,416	5,013	69,403
Jefferson Golf Course	2016	680,164	671,748	8,416
	2015	602,978	690,111	(87,133)
VARIANCE		77,186	(18,363)	95,549
Pinecrest Golf Course	2016	484,945	561,714	(76,769)
	2015	388,998	502,074	(113,076)
VARIANCE		95,947	59,640	36,307
Twin Lakes Golf Course	2016	1,559,256	1,675,625	(116,369)
	2015	1,433,713	1,787,448	(353,735)
VARIANCE		125,543	(111,823)	237,366
Oak Marr Golf Course	2016	678,143	518,626	159,517
	2015	593,727	499,167	94,560
VARIANCE		84,416	19,459	64,957
Laurel Hill Golf Course	2016	1,313,175	1,329,409	(16,234)
	2015	1,336,217	1,291,143	45,074
VARIANCE		(23,042)	38,266	(61,308)

FY 2016 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF March 31, 2016

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
RECenters				
Admin Rec Ctr	2016	309,569	1,228,142	(918,573)
	2015	249,124	1,066,105	(816,981)
VARIANCE		60,445	162,037	(101,592)
George Washington Rec Ctr	2016	228,622	435,726	(207,104)
	2015	318,645	395,070	(76,425)
VARIANCE		(90,023)	40,656	(130,679)
Lee Rec Ctr	2016	2,630,262	2,397,174	233,088
	2015	2,631,137	2,324,389	306,748
VARIANCE		(875)	72,785	(73,660)
Oak Marr Rec Ctr	2016	2,904,907	2,368,525	536,382
	2015	2,920,119	2,330,391	589,728
VARIANCE		(15,212)	38,134	(53,346)
Providence Rec Ctr	2016	1,865,125	1,760,453	104,672
	2015	1,779,167	1,739,057	40,110
VARIANCE		85,958	21,396	64,562
South Run Rec Ctr	2016	2,793,319	1,969,228	824,091
	2015	2,700,503	1,924,951	775,552
VARIANCE		92,816	44,277	48,539
Springhill Rec Ctr	2016	2,556,636	2,011,753	544,883
	2015	2,125,551	1,631,618	493,933
VARIANCE		431,085	380,135	50,950
Audrey More Recenter	2016	2,439,302	2,136,330	302,972
	2015	2,498,597	2,051,522	447,075
VARIANCE		(59,295)	84,808	(144,103)
Cub Run Recenter	2016	1,874,067	2,038,401	(164,334)
	2015	2,016,512	1,965,859	50,653
VARIANCE		(142,445)	72,542	(214,987)
Mt Vernon Rec Ctr	2016	2,044,296	1,691,503	352,793
	2015	1,967,059	1,683,544	283,515
VARIANCE		77,237	7,959	69,278
Marketing	2016	0	111,964	(111,964)
	2015	0	188,263	(188,263)
VARIANCE		0	(76,299)	76,299
Business Office	2016	0	647,027	(647,027)
	2015	0	530,527	(530,527)
VARIANCE		0	116,500	(116,500)
Production Services	2016	0	802,856	(802,856)
	2015	0	803,002	(803,002)
VARIANCE		0	(146)	146
Clemjontri	2016	87,245	68,130	19,115
	2015	71,677	105,882	(34,205)
VARIANCE		15,568	(37,752)	53,320
Rec Activities Admin	2016	737,192	342,030	395,162
	2015	508,059	375,386	132,673
VARIANCE		229,133	(33,356)	262,489
Burke Lake Park	2016	621,840	334,481	287,359
	2015	545,528	333,982	211,546
VARIANCE		76,312	499	75,813

FY 2016 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF March 31, 2016

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
Lake Fairfax Park	2016	1,308,305	1,150,132	158,173
	2015	981,666	911,337	70,329
VARIANCE		326,639	238,795	87,844
Lake Accotink	2016	160,078	143,011	17,067
	2015	142,530	148,224	(5,694)
VARIANCE		17,548	(5,213)	22,761
RESOURCE MANAGEMENT				
Administration	2016	15,500	178,477	(162,977)
	2015	33,077	151,119	(118,042)
VARIANCE		(17,577)	27,358	(44,935)
Colvin Run Mill	2016	35,939	18,710	17,229
	2015	35,096	23,986	11,110
VARIANCE		843	(5,276)	6,119
E.C. Lawrence	2016	79,977	55,506	24,471
	2015	55,283	71,240	(15,957)
VARIANCE		24,694	(15,734)	40,428
Frying Pan Farm Park	2016	587,661	529,294	58,367
	2015	638,955	522,353	116,602
VARIANCE		(51,294)	6,941	(58,235)
Green Spring Gardens	2016	286,743	244,410	42,333
	2015	272,345	215,567	56,778
VARIANCE		14,398	28,843	(14,445)
Hidden Oaks Nature Ctr	2016	113,336	88,135	25,201
	2015	113,824	93,584	20,240
VARIANCE		(488)	(5,449)	4,961
Hidden Pond Nature Ctr	2016	89,476	62,578	26,898
	2015	92,975	71,016	21,959
VARIANCE		(3,499)	(8,438)	4,939
Huntley Meadows Park	2016	88,365	38,766	49,599
	2015	73,147	18,264	54,883
VARIANCE		15,218	20,502	(5,284)
Riverbend Park	2016	244,726	174,507	70,219
	2015	222,827	127,878	94,949
VARIANCE		21,899	46,629	(24,730)
Sully	2016	69,867	79,917	(10,050)
	2015	62,401	82,093	(19,692)
VARIANCE		7,466	(2,176)	9,642
Historic Prop. Rent & Services	2016	0	17,738	(17,738)
	2015	96,848	153,287	(56,439)
VARIANCE		(96,848)	(135,549)	38,701

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INFORMATION

FY 2017 Adopted Budget Plan, General Fund 10001

On Tuesday, April 26, 2016, the Board of Supervisors approved the FY 2017 Adopted Budget Plan for the General Fund 10001. The General Fund Budget reflects revenue appropriations of \$900,953 and expenditure appropriations of \$24,142,901. An increase of \$7,500 has been made between the FY 2017 Advertised Budget to the FY 2017 Adopted Budget to fund increased custodial overtime rates, approved by the Board of Supervisors at mark-up, charged by Fairfax County Public Schools for the Park Authority's use of FCPS facilities.

General Fund 10001

Category	FY 2017 Advertised	FY 2017 Adopted	Variance
Revenue	\$900,953	\$900,953	\$0
Personnel Services	\$23,445,669	\$23,445,669	\$0
Operating Expenditures	\$4,673,509	\$4,681,009	\$7,500
Capital Equipment	\$0	\$0	\$0
Recovered Cost	(\$3,983,777)	(\$3,983,777)	\$0

FISCAL IMPACT:

The FY 2017 Adopted Budget reflects total revenue appropriation of \$900,953 and total expenditure appropriation of \$24,142,901.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director
Aimee L. Vosper, Deputy Director/CBD
Sara Baldwin, Deputy Director/COO
Janet Burns, Senior Fiscal Administrator
Michael P. Baird, Manager, Capital and Fiscal Services
Susan Tavallai, Senior Budget Analyst

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Board Agenda Item
June 8, 2016

ACTION

FY 2017 Adopted Budget Plan, Park Revenue and Operating Fund 80000

ISSUE:

Approval of the FY 2017 Adopted Budget Plan, Park Revenue and Operating Fund 80000.

RECOMMENDATION:

The Park Authority Director recommends adoption of the FY 2017 adopted budget for the Park Revenue and Operating Fund 80000.

TIMING:

Park Authority Board action is requested on June 8, 2016. The Board of Supervisors adopted the FY 2017 Budget for the Park Revenue and Operating Fund 80000, on April 26, 2016.

BACKGROUND:

On Tuesday, April 26, 2016, the County Board of Supervisors approved the FY 2017 Adopted Budget. The FY 2017 budget for the Park Revenue and Operating Fund 80000 reflects projected revenues of \$48,377,877 and expenditures of \$47,566,300. No adjustments were made between the FY 2017 Advertised Budget to the FY 2017 Adopted Budget.

Park Authority Revenue and Operating Fund 80000

Category	FY 2017 Advertised	FY 2017 Adopted	Variance
Revenue	\$48,377,877	\$48,377,877	\$0
Personnel Services	\$30,541,392	\$30,541,392	\$0
Operating Expenditures	\$15,460,324	\$15,460,324	\$0
Capital Equipment	\$455,000	\$455,000	\$0
Revenue Bond	\$805,117	\$805,117	\$0
Laurel Hill	\$829,299	\$829,299	\$0
Indirect Cost Transfer	\$820,000	\$820,000	\$0
Recovered Cost	(\$1,053,315)	(\$1,053,315)	\$0

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FISCAL IMPACT:

The FY 2017 Adopted Budget reflects projected revenues of \$48,377,877 and expenditures of \$47,857,817. The net revenue is projected at \$520,060

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Director

Aimee L. Vosper, Deputy Director/CBD

Sara Baldwin, Deputy Director/COO

Janet Burns, Senior Fiscal Administrator

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

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INFORMATION

FY 2017 Adopted Budget Plan, General County Construction Fund 30010

On Tuesday, April 26, 2016, the Board of Supervisors approved the FY 2017 Adopted Budget Plan for the General County Construction Fund, Fund 30010. The General County Construction Fund Budget reflects expenditure appropriations of \$9,599,338. A decrease of \$2,495,000 has been made between the FY 2017 Advertised Budget to the FY 2017 Adopted Budget to reduce Synthetic Turf Development by \$125,000 to \$75,000, and ADA improvements by \$2,370,000 to \$0 as recommended by the Board of Supervisors at mark-up.

County Construction Fund 30010

Category	FY 2017 Advertised	FY 2017 Adopted	Variance
PR-00083 – ADA Retrofit *	\$2,370,000	\$0	(\$2,370,000)
2G51-005-000- Parks General Maintenance	\$425,000	\$425,000	\$0
2G51-006-000 – Parks Grounds Maintenance	\$1,000,000	\$1,000,000	\$0
2G51-007-000 – Parks Facility Maintenance	\$484,000	\$484,000	\$0
2G51-008-000 – Laurel Hill	\$400,000	\$400,000	\$0
2G51-001-000 – Park Maint of FCPS Athletic Fields	\$860,338	\$860,338	\$0
2G51-002-000 – Athletic Field Maintenance	\$2,700,000	\$2,700,000	\$0
2G51-003-000 – Athletic Services Fee – Field Maintenance	\$1,000,000	\$1,000,000	\$0
PR-000080– Synthetic Turf Development **	\$200,000	\$75,000	(\$125,000)
PR-000097 – Synthetic Turf Replacement	\$2,250,000	\$2,250,000	\$0
2G51-032-000 – EIP-Invasive Plant Removal	\$150,000	\$150,000	\$0

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2G51-034-000- EIP-Park Lighting & Energy Retrofits	\$255,000	\$255,000	\$0
Total	\$12,094,338	\$9,599,338	(\$2,495,000)

* The FY 2016 Third Quarter budget was increased by \$2,370,000 for ADA Improvements based on current available balances. As a result of this increased funding in the FY 2016 budget for ADA projects, the FY 2017 Adopted Budget is reduced to \$0 for ADA improvements.

** As a result of Athletic Council recommendation, the \$5.50 fee was increased to \$8.00, not \$9.50 as in the Advertised Budget, resulting in lower revenue. Synthetic Turf Development will be reduced by \$125,000 to \$75,000.

FISCAL IMPACT:

The FY 2017 Adopted Budget Plan appropriation for the County Construction Fund, Fund 30010, is \$9,599,338.

ENCLOSED DOCUMENTS:

None

STAFF:

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Janet Burns, Senior Fiscal Administrator
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Susan Tavallai, Senior Budget Analyst

Board Agenda Item
May 25, 2016

ACTION

Request to use the Revenue & Operating Fund Stabilization Reserve

ISSUE:

As of March 31, 2016, it is projected that the Revenue & Operating Fund will have a positive net revenue position. Subsequent extended weather related impacts in late April and into early May have presented indications of a downturn in revenue that may necessitate the use of the revenue reserve fund due to a negative year end position.

RECOMMENDATION:

The Park Authority Director recommends approval to use up to fifty percent of the Revenue & Operating Fund Stabilization Reserve (ROFSR) per the established Park Authority guideline that was adopted June 25, 2014.

TIMING:

Board action is requested on May 25, 2016, in order to allow coordination with the Fairfax County Department of Management and Budget to move funding from the reserve to the operating budget.

BACKGROUND:

As of March 31, 2016, the Revenue & Operating Fund is projected to have a positive net revenue position at year end. In April and May, the region was faced with a string of record breaking rain which impacted the operations and revenue collection of our revenue fund facilities. At this time it is uncertain whether the revenue fund will be able to fully recover to a positive year end net revenue position. As a result, for planning purposes, staff requests approval to use the ROFSR, should it be necessary, in an amount needed to ensure a positive net revenue position at year end. Staff continues to implement cost control and reduction measures to curtail expense spending.

FISCAL IMPACT:

The current balance of the ROFSR is \$2,212,966. Per policy, the Park Authority may use up to fifty percent of the balance, but no more than necessary to bring the net revenue to a positive position.

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May 25, 2016

ENCLOSED DOCUMENTS:
None

STAFF:

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