



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

FROM: Kirk W. Kincannon, Executive Director

DATE: July 19, 2018

Agenda

Committee of the Whole
Wednesday, July 25, 2018 – 5:15 p.m.
Boardroom – Herrity Building
Chairman: William G. Bouie
Vice Chair: Ken Quincy

1. Park Authority Awards Recipients for 2018 – Action* *(This item is going to the board on July 25, 2018.)*
2. Resolution Honoring the Fairfax County Park Authority’s Outstanding Volunteers of 2018 – Administrative* *(This item is going to the board on July 25, 2018.)*
3. Turner Farmhouse RCP Funding Request and Update – Action* *(This item is going to the board on July 25, 2018.)*
4. FY 2020 Critical General Fund Budget Requests – Information* *(This item is going to the board on July 25, 2018.)*
5. Signage and Branding Update – Information* (with presentation) *(This item is going to the board on July 25, 2018.)*
6. Policy 208 – Disposal of Land or Facilities – Information*
7. Electrically Assisted Bicycles (E-Bikes) in Fairfax County Parks - Information*
8. Original Mount Vernon High School – Information

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
July 11, 2018

ACTION

Park Authority Award Recipients for 2018

ISSUE:

Selection of Recipients of 2018 Park Board Awards

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the award nominees as determined by the Committee of the Whole on July 11, 2018.

TIMING:

Board Action is requested on July 11, 2018.

BACKGROUND:

The Park Authority Board provides recognition for volunteers and significant contributions of time and talent to the agency. These awards are a token of appreciation for the immense contributions offered to the Park Authority annually. Each year many individuals and organizations are feted at an annual celebration held in November during which their volunteer service and generous spirit are celebrated.

FISCAL IMPACT:

Funding for the Elly Doyle Awards program is provided by the Fairfax County Park Foundation and the Fairfax County Park Authority.

ENCLOSED DOCUMENTS:

None. (List of nominees/selectees for consideration has been forwarded to the committee under separate cover.)

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director, CBD
Judith Pedersen, Public Information Office

Board Agenda Item
July 25, 2018

ADMINISTRATIVE

Resolution Honoring the Fairfax County Park Authority's Outstanding Volunteers of 2018

ISSUE:

Seeking approval of the resolution to honor the Fairfax County Park Authority's Outstanding Volunteers of 2018 for their service to the Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution to honor the Fairfax County Park Authority's Outstanding Volunteers of 2018.

TIMING:

Board action is requested on July 25, 2018.

BACKGROUND:

Nationwide, one in four individuals serve as volunteers in a host of roles, creating sweeping goodwill and enormous service provision. In Fairfax County, thousands of Park Authority volunteers power our parks and allow the Park Authority to meet the needs of our growing community.

The Park Authority offers volunteers unique service opportunities that include: invasive plant management and archaeological exploration; assistance at golf courses; front desk work at RECenters; the chance to teach Adapted Aquatics or other inclusive programs; service at farmers markets or horticultural centers; positions at equestrian sites or the chance to experience life on a farm; work as a docent at a historic site; chances to improve trails; and dozens of other volunteer activities. Without their help, our park system would be challenged to meet community expectations, the rigors of Commission for Accreditation of Park and Recreation Agencies (CAPRA) accreditation, and regional and national leadership in the field of recreation and parks.

The Corporation for National and Community Service reports that over the past 14 years, Americans have volunteered 113 billion hours. During Fiscal year 2018, Fairfax County Park Authority volunteers provided an estimated 191,306 hours of reported service.

Board Agenda Item
July 25, 2018

The Fairfax County Park Authority Board recognizes that volunteers strengthen Fairfax County; that volunteering makes a positive impact on the environment, on the quality of life, and on the health and well-being of our community; and that volunteering is an essential part of living in a thriving society, adding enormous benefits and opportunities to our park system.

It is for these reasons and more that these Outstanding Volunteers are worthy of this resolution in their honor.

A complete list of the Outstanding Volunteers and their service locations is attached.

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director, CBD
Judith Pedersen, Public Information Officer

ENCLOSED DOCUMENTS:

Attachment 1: Resolution
Attachment 2: List of volunteers and service locations

***WHEREAS**, nationwide one in four individuals serve as volunteers in a host of roles, creating widespread goodwill and service provision, and in Fairfax County, thousands of Park Authority volunteers power our parks and allow the Park Authority to meet the needs of our growing community; and*

***WHEREAS**, the Fairfax County Park Authority, created by legislative action in 1950, offers volunteers unique service opportunities that include invasive plant management and archaeological exploration; assistance at golf courses; front desk work at RECenters; the chance to teach Adapted Aquatics or other inclusive programs; service at farmers markets or horticultural centers; positions at equestrian sites or the chance to experience life on a farm; service as a docent at a historic site; chances to improve trails; and dozens of other volunteer activities; and*

***WHEREAS**, these hard-working volunteers, out of the goodness of their hearts and without consideration of any tangible benefits, provide an effective means of service provision to the many residents of Fairfax County who visit our parks each year and collectively represent a fiscally-sound approach to the provision of services in support of our mission, without which our park system would be challenged to meet the mandate of community expectations, CAPRA accreditation, and regional and national leadership in the field of recreation and parks; and*

***WHEREAS**, during Fiscal Year 2017, Fairfax County Park Authority volunteers provided 191,306 hours of reported service; and*

***WHEREAS**, volunteers bring unique skills, talents and perspective to their positions and often serve as the face of the Park Authority to visitors at nature centers, historic sites and RECenters; and*

***WHEREAS**, the Fairfax County Park Authority Board recognizes that volunteers strengthen Fairfax County; that volunteering makes a positive impact on the environment, on the quality of life and on the health and well-being of our community; and that volunteering is an essential part of living in a thriving society adding enormous benefits and opportunities to our park system;*

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority that it expresses appreciation and thanks to

Volunteer

for dedicated and outstanding contributions to the parks and citizens of Fairfax County.

Adopted by the Fairfax County Park Authority Board on July 25, 2018.

Michael W. Thompson, Jr.
Secretary

William G. Bowie
Chairman

2018 Elly Doyle Outstanding Volunteers and their Supervisory Districts

Name	Town of Residence	Dist of Residence	Location Worked	District of Work
Robert Gitschier	Centreville	Sully	Frying Pan	Hunter Mill
Barbara Gitschier	Centreville	Sully	Frying Pan	Hunter Mill
Bob Dinse	Annandale	Mason	Hidden Oaks	Mason
Tom Blackburn	McLean	Dranesville	Riverbend	Dranesville
Frank Lewis	Springfield	Mount Vernon	Archaeology, Annandale	Mason
Mary Boyer	Fairfax	Braddock	RMD, IMA	Braddock
Thomas Lopez	Centreville	Sully	ECL	Sully
Susy Manca	Centreville	Sully	ECL	Sully
Sharon Dart	Springfield	Springfield	Huntley Meadows	Lee
Tony Taylor	Arlington	City of Arlington	Spring Hill RECenter	Dranesville
Meg Whelan	Alexandria	Lee	South Run RECenter	Springfield
Jenny Grimsley	Springfield	Braddock	Providence RECenter	Providence
Pat Shoop	Arlington	City of Arlington	Green Spring Gardens	Mason
Jane Anzilotti	Vienna	Hunter Mill	Oak Marr RECenter	Providence
Irina Mikhaylov	Alexandria	Mount Vernon	Mount Vernon RECenter	Mount Vernon
Pauline Baldwin	Alexandria	Lee	Mount Vernon RECenter	Mount Vernon
Marilyn Voigt	Herndon	Sully	Sully	Sully
Marcia Guzman	Alexandria	Lee	Lee District RECenter	Lee
Ellie Barnes	Clifton	Springfield	Twin Lakes GC	Springfield
Anthony Consumano	Fairfax	Braddock	Cub Run RECenter	Sully
William (Bill) Masker	Springfield	Braddock	Audrey Moore RECenter	Braddock
Kathy Scheimer	Vienna	Hunter Mill	Colvin Run	Hunter Mill
Aiden Dibona	Fairfax Station	Springfield	Hidden Pond	Springfield

Board Agenda Item
July 25, 2018

ACTION

Turner Farmhouse RCP Funding Request and Update (Dranesville District)

ISSUE:

Approval of the project scope to provide infrastructure assessments and improvements at Turner Farmhouse in Great Falls to aid in the implementation of the Resident Curator Program

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the proposed budget to provide infrastructure improvements at Turner Farmhouse, Great Falls for the Resident Curator Program.

TIMING:

Board action is requested on July 25, 2018, to maintain the Resident Curator timeline for occupancy.

BACKGROUND:

Chapter 125 of the Code of Fairfax County, Virginia established a Resident Curator Program. The Park Authority's Turner Farmhouse was placed in the Resident Curator Program for rehabilitation. The Turner Farmhouse Foundation (TFF) responded to an Invitation to Submit Application (ISA) for participation in the Resident Curator Program at Turner Farmhouse. The application was evaluated through an administrative, financial, and Evaluation Team review process. The Resident Curator Evaluation Team is confident as a group that the TFF proposal is appropriate for Turner Farmhouse, selected the applicant, updated the Director's Office, Park Authority Board, and Board of Supervisors, and the leasing process began. The Board of Supervisors to curator lease for Turner Farmhouse will be ready to move to formal lease negotiations with the applicant in August 2018. The Park Authority Board to Board of Supervisors lease, with a finalized Board of Supervisors to curator lease as an attachment, will be ready for Park Authority Board review and approval in September 2018.

The Turner Farmhouse Foundation proposes to rehabilitate the house for use as a private residence by Sarah Kirk, who serves as TFF principal, and her immediate family. TFF proposes to rehabilitate the existing garage structure for commercial use as a weekend retreat center. The designated resident curator land surrounding the

Board Agenda Item
July 25, 2018

farmhouse will be used for Ms. Kirk's ponies. Other activities on site may include workshops on farming best practices and open houses for the public to view the farmhouse. Per Park Authority Board action on July 26, 2017, the Special Exception application for the commercial use will be submitted by the Park Authority on behalf of the resident curator, TFF. A Special Exception is required because the property is located in the R-1 Zoning District (residential, one dwelling unit per acre). The applicant's proposed retreat center is considered a public benefit association, as expressed in the Use Determination issued by the Department of Planning and Zoning on March 2, 2017. This category of use is allowed by special exception in the R-1 District with approval by the Board of Supervisors.

At this time it is necessary to prepare for infrastructure improvements at the Turner Farmhouse property. This includes the assessment of electrical, plumbing, and well conditions as well as the design of a new residential septic system. The design and installation of the residential septic system for the farmhouse will be provided by the Park Authority. The design and installation of a second commercial system required for the garage structure's rehabilitated commercial use will be provided by the Resident Curator.

Staff recommends the following scope of work for this project:

- Electrical and plumbing assessment with cost estimates
- Final design of residential septic system (including soil evaluation, percolation testing, and load analysis) with cost estimates
- Well capacity assessment

FISCAL IMPACT:

Based on the scope cost estimate, funding not to exceed \$85,000 is required for the infrastructure assessment and for analysis and design of residential/commercial septic system for the Farmhouse. Funding in the amount of \$60,000 is available in PR-000093-038, Cultural Resources, Fund 30400, Park Bond Construction for associated infrastructure needs for historic sites included in the Resident Curator Program. Telecom funding is available in PR-000113, Cultural Resource Management Plans, Fund 80300, Park Improvement Fund, not to exceed \$25,000 for the preliminary design, and cost estimate of the commercial septic system.

ENCLOSED DOCUMENTS:

None.

Board Agenda Item
July 25, 2018

STAFF:

Kirk W. Kincannon, Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Dave Bowden, Director, Planning and Development Division

Judy Pedersen, Public Information Office

Cindy Walsh, Director, Resource Management Division

David Buchta, Branch Manager, Heritage Conservation Branch

Stephanie Langton, Resident Curator Program Manager

Resident Curator Program Update

Presentation to the Fairfax County Park
Authority Board

July 25, 2018



Turner Farm



Resident Curator Process Turner Farm

- * **Proposed Use:**

 - Farmhouse: Residential

 - Garage: Bereavement Retreat Center

 - Pony Farm

- * **Public Benefit:**

 - Conduct open houses of farmhouse

 - Offer workshops for farming best practices

 - Weekend camps for children through retreat center

- * **Lease Term:** 20 years

- * **Estimated Project Cost to Curator:** \$672,000

Resident Curator Process Turner Farm

- * Advertise, Open House
- * Administrative Review
- * Financial Review
- * Evaluation Team Review
- * Master Plan Revision
- * **Lease Negotiations, Residential Septic**
- * PAB to BOS Lease and BOS to Curator Lease Approval
- * Special Exception

Summer 2018

Septic

- Design and Cost Estimates for Residential and Commercial Systems

MEP

- Electric and Plumbing Assessment & Cost Estimates

Lease

- PAB to BOS Lease, Completed
- Complete BOS to Curator Lease
- Enter BOS to Curator Lease Negotiations

Fall 2018

Septic

- Obtain Designs and Cost Estimates
- PAB Approval for funding Residential System Installation
- Begin Residential System Installation

SE

- PA and Curator Prepare SE Application
- PA Submits SE Application to DPZ

Lease

- PAB Approval of PAB to BOS Lease- **Sept. 2018**
- BOS Public Hearing – **Oct. 2018**
- Lease Signing- **Nov. 2018**

Winter 2018-2019

Septic

- Installed Residential System

SE

- Under Review by DPZ
- ~4 to 6 Month Review Process

Lease

- Curator Prepares for Residential Occupancy

Summer 2019

SE

- 2 Public Hearings
- Application Decision

Lease

- With SE Approval, Curator can begin work on commercial use

QUESTIONS?



Fairfax County
Park Authority

RESIDENT
CURATOR
PROGRAM

Board Agenda Item
July 25, 2018

INFORMATION (with presentation)

FY 2020 Critical General Fund Budget Requests

Park Authority staff developed a list of critical General Fund budget needs required to accomplish the mission of the Park Authority and the County to support the needs of Fairfax County residents. On May 21, 2018, staff met with the Department of Management and Budget to share the list of critical General Fund budget needs. Staff will include this list as part of the FY 2020 budget submission.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director, COO
Aimee L. Vosper, Deputy Director, CBD
David Bowden, Director, Planning and Development Division
Todd Brown, Director, Park Operations Division
Todd Johnson, Manager, Golf Enterprises
Barbara Nugent, Director, Park Services Division
Cindy Walsh, Director, Resource Management Division
Janet Burns, Senior Fiscal Administrator, Financial Management

FY 2020 Budget Critical Park Authority Needs

Park Authority Presentation

May 21, 2018



Trail Maintenance: \$308,480

- Per the Needs Assessment, 54% of residents indicate that paved walking and biking trails are the most important park amenities
- \$6.4M total funding needed to maintain trails over the next 5 years (\$1.28M annually)
- Current trail inventory: 1.7M linear feet
- Funding Request:
 - Personnel: 4 E status positions needed, \$90,480
 - Operating: \$218,000



Forestry Operations: \$520,000

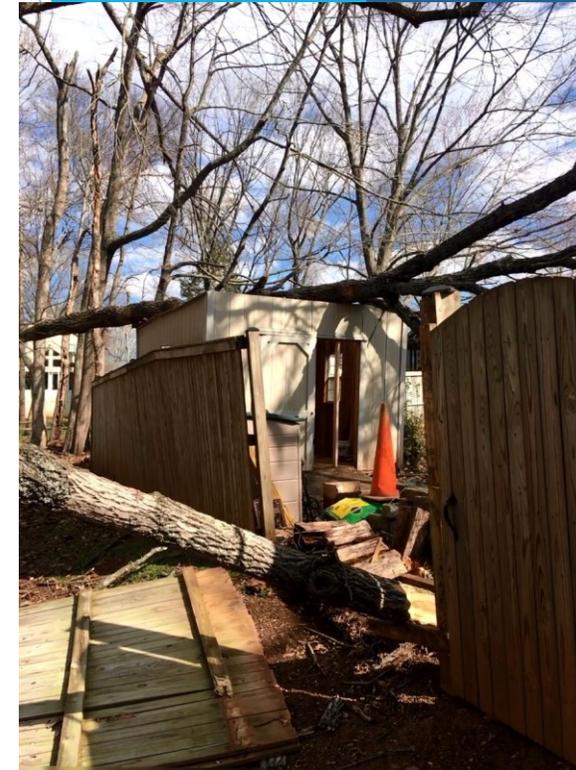
Ongoing Operational Needs Limited by Current Budget/Staffing

- Invasive Pest Issues
 - Emerald Ash Borer will kill all Emerald Ash trees and is continuing to drastically increase tree work
 - 11% of the forests in the County are composed of various Ash species; all are at risk from Emerald Ash Borer
- Increased attention to Risk Management
 - Tree Risk Inspections
- Preventative Tree Care Needs
 - Preventative and maintenance pruning treatments
 - Implementation of FCPA Forestry Operations Management Plan
- Funding request: (additional)
Operating: \$520,000



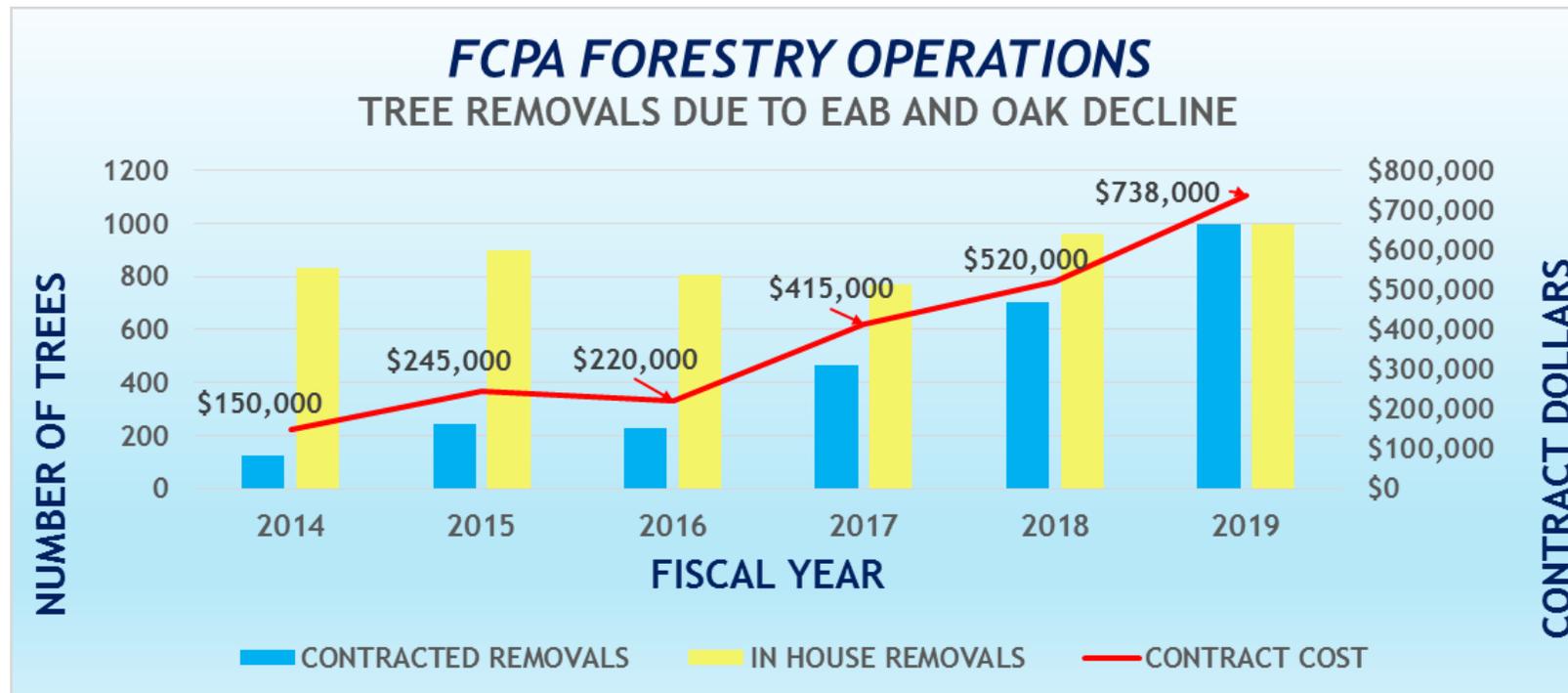
Activities Deferred by Forestry Demands

- Unable to fully maintain the following amenities because funding was redirected to cover Forestry Operations:
 - Trails
 - Outdoor Restrooms
 - Picnic Shelters
 - Playgrounds
 - Tennis Courts



Funding Summary

- FY18 request - \$570,000
- FY19 request - \$687,000
- FY20 request - \$796,000 (proposed)
- FY18 adopted - \$276,424
- FY19 adopted - \$276,424
- FY20 adopted - TBD



Benefits to the Community

Current Funding Level

- **Reactively:**
 - Respond to citizen calls
 - Remove high/extreme risk trees
 - Prune as necessary
- **Response times for:**
 - Citizen calls for inspections - 13 business days
 - Work completion - 40 business days (priority 1 level work only)

With Additional Funding

- **Proactively manage to improve the health of the forests, healthy forests will:**
 - Filter water
 - Protect soil from erosion
 - Improve air quality
 - Provide habitat for wildlife
- **Prevention:**
 - Inspect parks for tree risk
 - Prune & remove any tree risk
 - Routine maintenance pruning
- **Improve response time:**
 - Citizen calls for inspections
 - Work completion rates



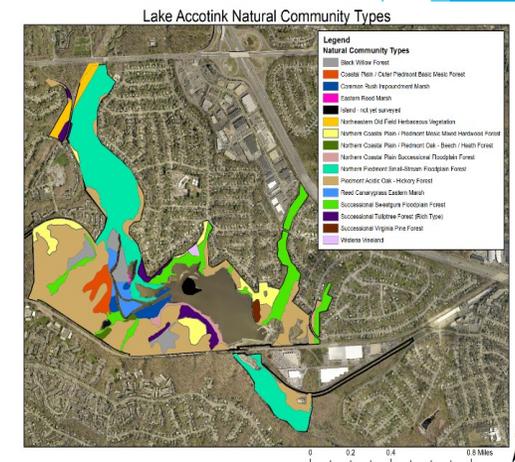
Park Maintenance and Contract Services: \$310,000

- Partially restores reduction of \$395,000 in funding for limited term maintenance positions (2003 budget reduction)
 - Improves the ability to address complaints from county residents and visitors on the condition of parks and facilities
 - Addresses continued increases to parks, facilities and acreage which further stretches existing resources
- As a result of budget reductions, custodial duties have been absorbed by full time staff
 - Staff spend approximately 28,000 hours a year cleaning parks and facilities
 - Continues to be an accumulating problem as visitation increases
 - Detracts from their ability to accomplish other duties to include critical park maintenance activities
 - Contract park cleaning services will allow for consistency and increased frequency of park cleaning to maintain clean, safe and reliable parks for the community
- Funding:
 - Operating: \$310,000



Natural Vegetation Community Classification: \$116,000

- Project is to survey, classify and produce a dataset of all natural vegetation communities on 23,720 acres of parkland
- Geographic dataset will be used to identify natural areas in need of ecological restoration to inform planning and future capital projects
- Identified as the most important project for natural resources in FCPA Needs Assessment
- Supports the following county and Park Authority initiatives:
 - 12 Environmental Vision objectives
 - 2 Tree Action Plan objectives
 - 8 Recommended Actions from the FCPA Natural Resource Management Plan
- Funding Request:
 - Personnel: 2 E-status, \$104,500
 - Operating: \$11,500



Social Equity Initiative in support of One Fairfax: Countywide Support for Scholarships: \$750,000

- Provide equitable access to RECenters and programs by :
 - Offering reduced membership rates for RECenters
 - Continuing to offer class scholarships for programs
- From FY11 to FY17, scholarships increased by nearly 100%.
 - 4,225 (FY11) to 8,413 (FY17)
 - \$600k (FY11) to \$1.2 million (FY17)
 - Scholarship need expected to grow an additional 20% in FY18
- Funding request:
 - \$750k in Operating Expense



Park Buildings/Structure Reinvestment: \$516,000

- Reinvestment in aging structures improves their functionality and appearance
- In FY18 an estimated \$1.6 million was expended on facility renewal, building upgrades and maintenance to extend the life of existing buildings/structures
- Increased customer satisfaction with improved, clean, safe, and reliable facilities for community use and enjoyment
- Planned facility renewal and building upgrade efforts include:
 - Historic Sites
 - Addressing maintenance issues identified in Historic Structure Report for Sully Historic Site
 - Picnic shelters and outdoor restroom renovations
 - Roof Replacements
 - HVAC Lifecycle Management
- Funding Request:
 - \$516k in Operating Expense



Park Buildings/Structure Reinvestment: \$516,000

Olney Park Shelter Lifecycle Renovations



Before



After



ADA Transition Plan: \$750K annually for approximately 15 years

- DOJ identified items addressed for completion by end of calendar year 2018
- Addresses county general funded facilities
- Transition Plan items, per the DOJ settlement, must be identified and remedied
 - DOJ settlement requires the county to complete an assessment of necessary remediation items and create a Transition Plan for FY 2019 and beyond
 - Park Authority is prioritizing the list of facilities (more than 375) that may require complying with ADA regulations - some raw land, other complex trail systems and parking lots and playgrounds
 - Funding Request:
 - \$750k in Operating Expense



County-Wide Archaeology Support: \$92,767

- County-wide initiatives (the booster shot program and Fairfax First) place added demands on archaeology staff
 - Support projects on parkland and county-wide efforts
 - Includes development plan review, easements, ADA projects, DPWES projects
- Supports growing demands for quick turnaround of plan review and resulting reports
 - Currently, report review average turnaround time is 40 days
 - Additional staff person would reduce turnaround time to 30 days
- In FY 2017 the number of plan reviews increased by 19%.
 - This translated to 100 additional reports for review
 - Plan reviews take an average of 64 hours depending on complexity
 - Plan review volume expected to continue to grow by 10-15% per year
- Funding Request:
 - Personnel: 1 FTE, \$87,767
 - Operating: \$12,500



Capital Equipment Requests: \$705,000

- Total current replacement cost of equipment beyond life expectancy is \$3.6 million
 - 54% of current maintenance equipment:
 - Repairs are no longer cost-effective
 - Beyond their useful life or in danger of possible failure
 - Safety related, or endangering life and/or property and are no longer in use
- Replacing outdated equipment:
 - Increases resident satisfaction with FCPA Parks and Facilities
 - Improves safety
 - Increases productivity
 - Enhances efficiency
- Funding Request:
 - Additional \$705k in operating



Countywide Arts & Entertainment Programs: \$190,000

- Free events are provided for members of the community for the Chairman's and each magisterial district
- An opportunity to build neighborhood relationships, de-stress for better health and enjoy our beautiful parks
 - Since 1995, the Summer concert series has grown from 30 events to more than 200
 - Ensure equitable access to all county residents
 - Funding Request:
 - \$190k in Operating Expense to support audio visual needs



RecPAC Program Support: \$224,700

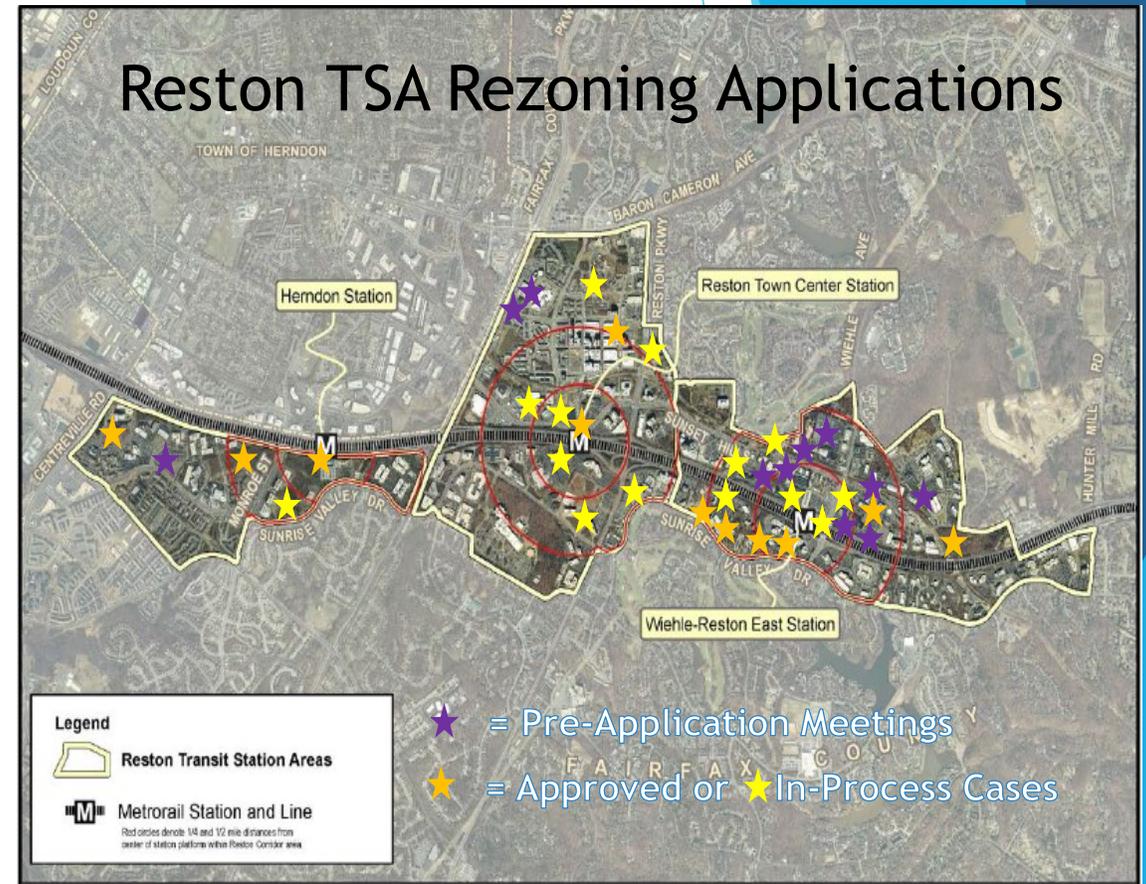


- ▶ Currently the RecPAC program for elementary school age children is located at more than 40 Fairfax County Public School sites across the County.
- ▶ With more than 16,000 registrations, RecPAC is the primary summer camp program for 80% of participants and provides at least one meal at each site per child.
- ▶ Safety net of structured children's daytime activities to assist working parents
- ▶ Extended hours accommodate parent work hours and ensure supervision
- ▶ Additional sites (8) increase offerings in low-income, diverse neighborhoods
- ▶ Funding request: Total: \$224,700
 - ▶ RecPAC Staff: \$184,084 8 additional sites only
 - ▶ RecPAC Staff: \$40,616 Expanded Hours



Planner III: \$92,767

- Staff needed to review development plans in support of county initiatives:
 - Fairfax First, One Fairfax, Healthy Fairfax
 - Tysons, Reston, Embark Richmond Highway growth
- Supports growing demands for faster turnaround of plans review
- Plans for review increased from 192 in FY2012 to 285 in FY2017
- Time spent per plan has increased from an average of 10-30 hours to 40-70 hours per plan due to collaborative team process and increased complexity of plans
- Plan review volume expected to grow by 10-15% per year; this equates to about 30 - 48 plans per year; at an average of 55 hours per plan this equates to an annual total of 1,650 - 2,640 additional hours of work
- Potential Merrifield growth would increase this number
- Funding Request:
 - Personnel: 1 FTE, \$87,767
 - Operating: \$5,000



Contract Mowing: \$250,000

- Will provide Park Operations the ability to contract mow all non-specialized mowing in the parks (does not include: athletic fields, trails, meadows, etc.)
- Allows for mowing of acreage not previously supported by available contract dollars
 - A total of 530 acres covered by contract services
 - A total of 236 sites are covered by FCPA staff for a total of 5864 hours a year
- Additional funding will allow for sites previously eliminated from the contract due decreased funding to be included in contract mowing
- Additional funding will allow for an increase in mowing frequency
 - Will reduce the amount of complaints we receive about the height of the grass in our parks and improve the appearance and function of those parks
- Addresses routine maintenance for facilities such as trails, playgrounds, athletic courts, and general park maintenance by reducing the in-house workload allowing for more regular service to other FCPA facilities and park areas
- Rising contract costs as the contract was renegotiated in FY 2018
- Funding Request:
 - Operating: \$250,000

Fiscal Year	Adopted Budget
Prior to 2009	\$425,000
2010 - 2018	\$271,000/YR

Encroachment Prevention & Education: \$62,500

- Encroachment Issue: Over 17,000 residents share property boundaries with 421 parks.
 - 64 new encroachments each year
 - 142 unresolved encroachments annually
- Senior Interpreter position to implement the “Watch the Green Grow” park neighbor education project.
- The project will work with numerous partner county agencies and organizations to support the park and regional commissions goals:
 - Increase wildlife corridors while simultaneously fighting park encroachment and invasive plant species
 - Support FCPS 4th and 5th grade standards of learning
- Funding Request:
 - Personnel: 1 E-Status, \$48,000
 - Operating: \$14,500



Virginia Master Naturalists



Community Science and Stewardship Program: \$100,267

- Fulfills growing customer needs for ecological restoration projects and programs
- Develops a volunteer workforce for ecological restoration activities
 - Increase volunteer hours from 10k to 30k annually
 - Restorations: forests, meadows
 - Estimated volunteer increase value of \$483k; an ROI of 550%
- Integrates with regional, state, and national efforts
- Expands partnerships
- Funding Request:
 - Personnel: 1 FTE, \$87,767
 - Operating: \$12,500



Energy Management Analyst: \$76,221

- Management Analyst II position to implement the next phase of FCPA's Energy Management Plan
- Positions FCPA to achieve goals of the County's Energy Strategy
 - Monitors and analyzes utility usage to reduce energy costs
 - Implements new technologies to realize further energy savings
 - Identifies energy efficiency retrofit opportunities
- Average annual FCPA utility cost: \$3.5 million
- Annual savings of \$30,000/year with the analyst position
- Savings of \$90,000 within 3 years
- Funding Request:
 - \$76,221 in Personnel for 1 FTE



Energy Efficiency Maintenance Improvements: \$100,000 Annually for 5 Years

- First Year Work Plan:
 - Urgent system repairs - \$30,000
 - Recommissioning - \$50,000
 - Energy audits - \$20,000
- \$15,000 estimated savings per year
- \$1,350,000 cumulative savings over 20 years
- 11,000 ton reduction in carbon emissions over 20 years
- Helps FCPA achieve County Energy Strategy goals for reduced energy use
- Achieves County Vision Element of Exercising Corporate Stewardship through sound resource management
- Funding Request:
 - \$100k in Operating Expense



FY2020 Additional Budget Requests

Budget Area	Funding Needed
Trail Maintenance	\$308,480.00
Forestry Funding	\$520,000.00
Park Maintenance and Contract Services	\$310,000.00
Natural Vegetation Community Classification	\$116,000.00
Social Equity Initiative (Reduced fees to access RECenters, Classes and Camps)	\$750,000.00
Park Buildings/Structure Reinvestment	\$516,000.00
ADA Transition Plan	\$750,000.00
County-Wide Archaeology Support	\$92,767.00
Capital Equipment Requests	\$705,000.00
Countywide Arts & Entertainment Programs	\$190,000.00
Rec-PAC Program Support	\$224,700.00
Planner III	\$92,767.00
Contract Mowing	\$250,000.00
Encroachment Prevention & Education	\$62,500.00
Community Science and Stewardship Program	\$100,267.00
Energy Management Analyst	\$76,221.00
Energy Efficiency Operational Improvements	\$100,000.00
Total Request	\$5,164,702.00



Thank you for supporting our parks!

The right side of the slide features a series of overlapping, abstract geometric shapes in various shades of blue, ranging from light sky blue to dark navy blue. These shapes are primarily triangles and quadrilaterals, creating a dynamic, layered effect that frames the central text.

Board Agenda Item
July 25, 2018

INFORMATION

Signage and Branding Update (with presentation)

The Park Authority's Financial Sustainability Plan includes a program entitled Signage and Branding (C11), intended to evaluate and update the agency's branding and signage. Tasks include evaluation and updating of the Park Authority's main identity, as well as those of RECenters and Golf, and creation of entrance signage concepts that will subsequently be used to update entrance signage at RECenter and golf course facilities.

Staff presented an update to the Committee of the Whole on April 25, 2018. Findings from the completed brand audit and strategy/architecture phases of the project were shared, along with variations of the final three logo concepts for the FCPA parent brand. After discussion of the logo concepts, staff was asked to bring back further logo refinements. This presentation will share those refinements.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara Nugent, Director, Park Services Division
Judy Pedersen, Public Information Officer
Nick Duray, Marketing Services Manager, Park Services Division

BACKGROUND

- Staff presented 3 final logo concepts for the FCPA parent brand to the Board on April 25, 2018
- Takeaways:
 - No preference for any of the options shown
 - Strong affinity for current logo – more comfort with tweaks to current logo than departure into new identity
 - Preference for literal rather than stylistic representations
 - Additional options requested
- Additional alternatives based on feedback are as follows...

OPTION 1



OPTION 2



OPTION 3



LOGO LINEUP



COLOR VERSIONS



Committee Agenda Item
July 25, 2018

INFORMATION

Policy 208 Protection of Lands and Facilities

The Park Authority Board requested that staff review Park Policy 208 Protection of Lands and Facilities in April 2018 and return to the Board to discuss potential revisions to the policy that could provide staff with additional options to resolve encroachments to the benefit of the Park Authority. Staff has reviewed the policy and will discuss with the Board options for changes to the policy.

FISCAL IMPACT:

ENCLOSED DOCUMENTS:

Attachment 1: Park Policy 208 Protection of Lands and Facilities, Approved 1/24/2018

Attachment 2: Proposed Revisions to Park Policy 208 Protection of Lands and Facilities

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

David Bowden, Director, Planning & Development Division

Cynthia McNeal, Project Coordinator, Real Estate Services



FAIRFAX COUNTY PARK AUTHORITY POLICY MANUAL

Policy: 208	Title: Protection of Lands and Facilities	
Date Approved: 1/24/2018	Last reviewed: 6/26/2013	
Objective: <u>Natural and Cultural Resources</u>		
Ensure the long-term protection, preservation, and sustainability of natural, cultural, and park resources in accordance with adopted park standards and adherence to natural and cultural resource management guidelines, policies, and related plans.		

Purpose: The Park Authority shall resist by all appropriate means, including legal action, any attempt to damage, destroy or encroach upon any park, historical site, nature preserve or recreational facility under its control. The Park Authority considers its responsibilities to the residents of Fairfax County to be in the nature of a public trust, requiring commitment to the preservation and protection of natural, cultural, horticultural, and recreational resources located on parklands.

Policy Statement: An encroachment by definition shall include, but not be limited to, the act of unauthorized mowing or clearing of land; the planting, tilling, or pruning of vegetation; the deposition of debris or refuse in a park; an extension of a use by adjacent property owner; an installation which impedes public access; the construction of any facility or structure; the installation or maintenance of equipment and/or utilities on parkland without the express written permission or permit of the Park Authority unless permissions are inherently granted in accordance with the terms of an existing easement and/or agreement running with the land and duly recorded in the land records of Fairfax County.

The Park Authority shall strive to be a good neighbor to adjacent property owners, with the expectation of the same in return, by working in good faith to remedy encroachment conditions on parkland within the parameters of Park Authority policy, regulations, and standard operating procedures. The Park Authority shall not sell land, grant easements, nor exchange land in order to remedy conditions resulting from encroachment onto parkland. Any disposal of park land must be in accordance with Policy 209 Disposal of Land or Facilities which incorporates a public process.

This policy shall not prevent individuals or groups from (1) performing community service activities on parkland including, but not limited to, the removal of invasive plants or the construction of trails; or (2) adopting a park or athletic field. Approval of these community service activities require expressed written permission from the Director of the Park Authority.

Policy 208 Protection of Lands and Facilities

References:

1. Park Policy 210 Disposal of Land or Facilities

Supporting Documentation:

1. §1.15 Protection of Park Property, Park Authority Regulations
2. Encroachment Prevention
<https://www.fairfaxcounty.gov/parks/encroachment>
3. Park Authority Natural Resource Management Plan
<https://www.fairfaxcounty.gov/parks/sites/parks/files/assets/documents/naturalcultural/nrmp012914.pdf>
4. Cultural Resource Management Plan
<https://www.fairfaxcounty.gov/parks/sites/parks/files/assets/documents/naturalcultural/crmpfinal.pdf>



FAIRFAX COUNTY PARK AUTHORITY POLICY MANUAL

Policy: 208	Title: Protection of Lands and Facilities
Date Approved: 1/24/2018	Last reviewed: 6/26/2013
Objective: <u>Natural and Cultural Resources</u>	
Ensure the long-term protection, preservation, and sustainability of natural, cultural, and park resources in accordance with adopted park standards and adherence to natural and cultural resource management guidelines, policies, and related plans.	

Purpose: The Park Authority shall resist by all appropriate means, including legal action, any attempt to damage, destroy or encroach upon any park, historical site, nature preserve or recreational facility under its control. The Park Authority considers its responsibilities to the residents of Fairfax County to be a public trust, requiring commitment to the preservation and protection of natural, cultural, horticultural, and recreational resources located on parklands.

Policy Statement: An encroachment by definition shall include, but not be limited to, the act of unauthorized mowing or clearing of land; the planting, tilling, or pruning of vegetation; the deposition of debris or refuse in a park; an extension of a use by adjacent property owner; an installation which impedes public access; the construction of any facility or structure; the installation or maintenance of equipment and/or utilities on parkland without the express written permission or permit of the Park Authority unless permissions are inherently granted in accordance with the terms of an existing easement and/or agreement running with the land and duly recorded in the land records of Fairfax County.

The Park Authority shall strive to be a good neighbor to adjacent property owners, with the expectation of the same in return, by working in good faith to remedy encroachment conditions on parkland within the parameters of Park Authority policy, regulations, and standard operating procedures. ~~The Park Authority shall not sell land, grant easements, nor exchange land in order to remedy conditions resulting from encroachment onto parkland. Any disposal of park land must be in accordance with Policy 209 Disposal of Land or Facilities which incorporates a public process.~~
 Any disposal of land, land exchange or granting of easements in order to remedy conditions resulting from an encroachment on parkland shall be in accordance with Policy 209 Disposal of Land or Facilities which incorporates a public process.

This policy shall not prevent individuals or groups from (1) performing community service activities on parkland including, but not limited to, the removal of invasive plants or the construction of trails; or (2) adopting a park or athletic field. Approval of these community service activities require expressed written permission from the Director of the Park Authority.

Policy 208 Protection of Lands and Facilities

References:

1. Park Policy 210 Disposal of Land or Facilities

Supporting Documentation:

1. §1.15 Protection of Park Property, Park Authority Regulations
2. Encroachment Prevention
<https://www.fairfaxcounty.gov/parks/encroachment>
3. Park Authority Natural Resource Management Plan
<https://www.fairfaxcounty.gov/parks/sites/parks/files/assets/documents/naturalcultural/nrmpQI2914.pdf>
4. Cultural Resource Management Plan
<https://www.fairfaxcounty.gov/parks/sites/parks/files/assets/documents/naturalcultural/crmpfinal.pdf>

Park Policy 208 Revision

Park Authority
Committee of the Whole
July 25, 2018

Policy 208 Protection of Lands and Facilities

Policy Statement, 2nd Paragraph:

The Park Authority shall strive to be a good neighbor to adjacent property owners, with the expectation of the same in return, by working in good faith to remedy encroachment conditions on parkland within the parameters of Park Authority policy, regulations, and standard operating procedures. ~~The Park Authority shall not sell land, grant easements, nor exchange land in order to remedy conditions resulting from encroachment onto parkland. Any disposal of park land must be in accordance with Policy 209 Disposal of Land or Facilities which incorporates a public process.~~ Any disposal of land, land exchange or granting of easements in order to remedy conditions resulting from an encroachment on parkland shall be in accordance with Policy 209 Disposal of Land or Facilities which incorporates a public process.

Policy 209 Disposal of Land or Facilities

Key Considerations

Criteria when the Park Authority may dispose of property:

1. When an exchange of property would better serve the needs of Fairfax County;
2. When land more suitable for the needs of residents or visitors who are being served by the property in question has been or can be acquired;
3. When another governmental agency could more appropriately administer the property;
4. When covenants that ensure the protection of historic, scenic, conservation or other values can be placed on the disposed property to provide in-kind protection in lieu of fee ownership;
5. When the disposal serves to further the mission of the Park Authority or produces a financial or operational benefit;
6. When the disposal is in accordance with the BOS-FCPA Land Bank Agreement.

The community is guaranteed an opportunity to express their opinions in a public hearing with the Park Authority Board.

Board Agenda Item
July 25, 2018

INFORMATION (with presentation)

Electrically Assisted Bicycles in Fairfax County Parks

Staff will provide the Park Authority Board with information on the growing use of electrically assisted bicycles (e-bikes) in Fairfax County. Use of e-bikes is a growing trend within the community and nationally. Fairfax County Park Authority staff in coordination with Northern Virginia Regional Park Authority (NOVA Parks) staff have reviewed the potential use of e-bikes on park trails and launched a study to determine if changes are needed to park rules to allow use of e-bikes on park trails. Staff will discuss with the Board what constitutes an e-bike, current federal and state regulations regarding e-bikes, current trail use park rules and options for the potential incorporation of use of e-bikes on park trails. In addition, staff, will discuss coordination with NOVA Parks regarding park rules relating to the use of e-bikes on trails.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

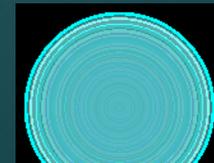
Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
David Bowden, Director, Planning & Development Division
Todd Brown, Director, Park Operations Division
Andrea Dorlester, Manager, Park Planning Branch
Andy Galusha, Landscape Architect, Park Planning Branch
Elizabeth Cronauer, Project Manager, Project Management Branch



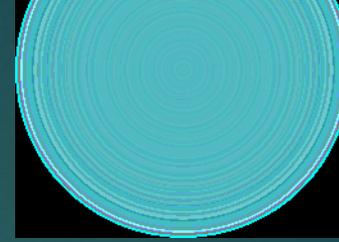
E-BIKES STUDY

PARK AUTHORITY BOARD UPDATE – JULY 25, 2018

COMMITTEE OF THE WHOLE



E-Bikes Study Team



🚲 Andy Galusha, P&D, Co-Project Manager

🚲 Liz Cronauer, P&D , Co-Project Manager

🚲 Andi Dorlester, P&D

🚲 Tom McFarland, P&D

🚲 Ed Richardson, POD

🚲 Chris Goldbecker, PSD

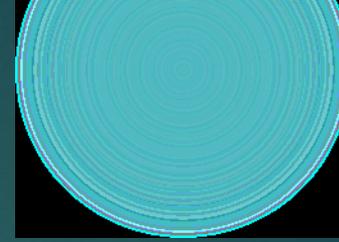
🚲 John Shafer, RMD

🚲 Nicole Wynands, FCDOT



Background

- 🚲 Responding to Emerging Trend
- 🚲 Providing Opportunities
- 🚲 Minimizing Risk
- 🚲 Balance Needs of Park Users
- 🚲 Addressing Community Concern
- 🚲 NOVA Parks

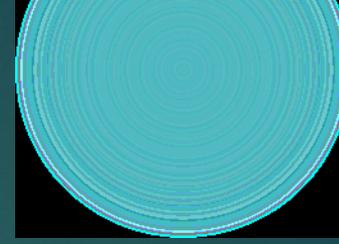


YES.
THIS IS
AN
ELECTRIC
BIKE.



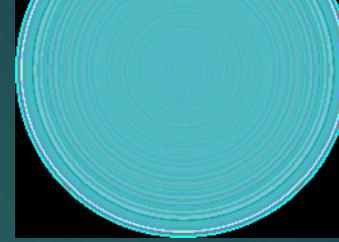
Methodology

- 🚲 Background Research
 - 🚲 Review Jurisdictional Practices
 - 🚲 Stakeholder Outreach
 - 🚲 NOVA Parks
 - 🚲 FCDOT
 - 🚲 MORE
 - 🚲 Consider Potential Impacts
 - 🚲 Develop Recommendations
 - 🚲 Consult with County Attorney



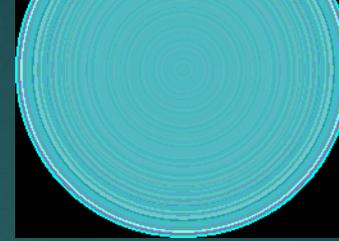
What Are E-Bikes?

- 🚲 Electrically Assisted Bicycles
- 🚲 Road or Mountain Bikes
- 🚲 Fully Operable Pedals
- 🚲 Capacity, Distance, & Climbing

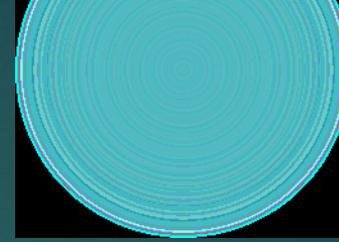


Findings

- 🚲 Opportunity for E-Bikes in Parks
 - 🚲 Inclusive Recreation
 - 🚲 Parents, Families, & Mobility Impaired
 - 🚲 Commuting
- 🚲 Speed Not A Concern Due to Trail Conditions
- 🚲 Negligible Potential Trail Impacts
- 🚲 Safety Due to User Conflicts is Concern
- 🚲 Movable Signs May Help
- 🚲 Enforcement is Problematic
- 🚲 Identification is Difficult



Federal & State Laws



Federal Law

 Regulates Product by Label, Not Use

 Class 1: 750 Watts = 1 Horsepower < 20 Miles Per Hour

 Class 2: Add a Throttle to Class 1

 Class 3: < 28 Miles Per Hour (No Throttle)

Commonwealth of Virginia Law

 Regulates Use by Power, Not Class

 1000 Watts

 Maximum Speed < 25 Miles Per Hour



Issue

🚲 FCPA & NOVA Parks Regulation

🚲 Allow “Motor-Assisted Bicycles”

🚲 “Only Where Motor Vehicles are Permitted”

🚲 FCPA & NOVA Parks Rule

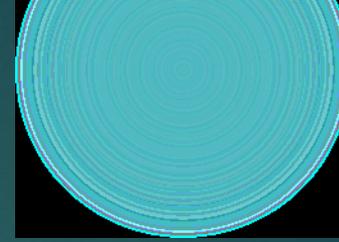
🚲 Park Trails Open to Non-motorized Transportation

🚲 NOVA Parks Proposed Regulation

🚲 Limit Power to 750 Watts

🚲 Limit Speed < 20 Miles Per Hour

🚲 County Attorney – Match Commonwealth Law

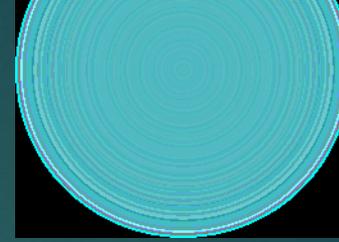


Recommendations

- 🚲 Revise Rules & Regulations
 - 🚲 Allow E-bikes
 - 🚲 Align with Commonwealth
- 🚲 Establish Guidelines with NOVA Parks
 - 🚲 Modify Behavior
 - 🚲 Promote Trail Safety
 - 🚲 Non-Mandatory Recommended Practices
 - 🚲 750 Watts of Power = Limits Speed
 - 🚲 < 20 Miles Per Hour = Normal Riding Speed
 - 🚲 Only Where Pedal Power Bikes Are Allowed
 - 🚲 Please Ride Responsibly



Next Steps



- 🚲 Draft Revised Rules, Regulations, & Guidelines – Summer
- 🚲 Present to PAB – Fall
- 🚲 Public Hearing with NOVA Parks – Fall
- 🚲 Post Guidelines & Educate Public – Winter

