



FAIRFAX COUNTY PARK AUTHORITY



BOARD AGENDA

March 27, 2019

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – March 13, 2019, Park Authority Board meeting

ACTION ITEMS

- (D) A-1 Scope Approval – Alabama Drive Park Athletic Field Lighting and Irrigation Systems Replacement
- (SP) A-2 Scope Approval – Rocky Run Stream Valley Trail Improvements in Greenbriar
- (L) A-3 Approval of Huntley Meadows Park Master Plan Administrative Update

CHAIRMAN'S MATTERS

DIRECTOR'S MATTERS

BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



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Board Agenda Item
March 27, 2019

ADMINISTRATIVE - 1

Adoption of Minutes - March 13, 2019, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the March 13, 2019, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the March 13, 2019, Park Authority Board meeting.

TIMING:

Board action is requested on March 27, 2019.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the March 13, 2019, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
March 13, 2019**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary*
Linwood Gorham, Treasurer*
Abena A. Aidoo, Ph.D.
Dr. Cynthia Jacobs Carter
Maggie Godbold
Timothy Hackman*
Ronald Kendall*
Faisal Khan
Kiel Stone
James Zook

Staff Present:

Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Judy Pedersen, PIO
David Bowden
Todd Johnson
Todd Brown
Barbara Nugent
Cindy Walsh
Janet Burns

Absent*

PUBLIC COMMENT

No Speakers were present.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – February 27, 2019 Park Authority Board Meeting
Mr. Quincy made a motion to adopt the minutes of the February 27, 2019, Park Authority board meeting; seconded by Mr. Khan. Dr. Aidoo made a motion to amend Dr. Carter’s Board Matters to read, “Dr. Carter attended the joint public hearing with NOVA Parks on February 7. The site was magnificent. The subject matter of the meeting was e-bikes.” The motion was seconded and carried by all members present. Messrs. Kendall, Hackman, Gorham, and Thompson were absent.

ACTION ITEMS

A-1 Approval Fee Adjustments to the Published Fee Schedule for 2019
Mr. Quincy made a motion to approve of all proposed fee adjustments as advertised; seconded by Dr. Aidoo. The motion carried by all members present. Messrs. Kendall, Hackman, Gorham, and Thompson were absent.

A-2 Scope Approval – Roundtree Park Improvements (Mason District)

Mr. Quincy made a motion to approve the project scope for design and construction of bathroom/shelter renovations, playground replacement, bridge replacement, trails and parking lot pavement and related site work at Roundtree Park; seconded by Mr. Khan. The motion carried by all members present. Messrs. Kendall, Hackman, Gorham, and Thompson were absent.

A-3 Scope Approval – Upper Long Branch Stream Valley Trail Improvements (Braddock District)

Mr. Stone made a motion to approve the project scope to improve 7,000 linear feet of existing gravel trail by resurfacing an eight-foot-wide asphalt trail and replace one stream crossing with a fiberglass bridge and related work in the upper section of the Long Branch Stream Valley Park near Rutherford Park; seconded by Dr Aidoo. The motion carried by all members present. Messrs. Kendall, Hackman, Gorham, and Thompson were absent.

INFORMATION ITEMSI-1 FY 2019 Second Quarter Budget Review, Fund 10001, General Fund

No action was necessary.

I-2 FY 2019 Second Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund

No action was necessary.

As chairman of the Budget Committee, Mr. Quincy made a motion to approve adding \$1 million of the Revenue and Operating Fund Stabilization Reserve to fund the FY 2019 projected deficit. As per the rules of the stabilization reserve use during its set up in FY 2014, the board may approve up to 50% use of the stabilization reserve's available balance. The current balance of the reserve is approximately \$2.182 million and this request is just under 46% of the available balance; seconded by Mr. Stone. The motion carried by all members present. Messrs. Kendall, Hackman, Gorham, and Thompson were absent.

Ms. Baldwin explained that the agency has been in communication with the Department of Management and Budget (DMB) and it is aware of Parks situation. Parks is still projecting about a \$3.7 million deficit and continues to implement cost controls to balance budget.

CHAIRMAN'S MATTERS

- Mr. Bouie reported that there are a lot of discussions going on around new development and new opportunities. Staff, Sara Baldwin, and Aimee Vosper are doing a yeoman's job trying to bring all these forward for the board to consider.

- He is very excited about the wine run in May with over 400 runners that are already signed up for the run at Lake Fairfax.

DIRECTOR'S MATTERS

- In Mr. Kincannon's absence Ms. Baldwin reported that Frying Pan Farm Park has been honored with the 2018 Fairfax County Clean Water Farm Award for its outstanding land-use stewardship.

The Northern Virginia Soil & Water Conservation District (NVSWCD) selected Frying Pan for the award for its implementation of effective agricultural best management practices and diverse educational and outreach programs, as well as its close interactions with NVSWCD. The organization's board of directors and staff said they "whole-heartedly recognize the Frying Pan Farm Park operations as the deserving recipient" of this year's award.

NVSWCD praised the park for more than two decades of relentless effort to comply with Fairfax County's Chesapeake Bay Preservation Program and praised managers and staff for their tireless work to ensure the park is run and maintained in an exemplary manner.

BOARD MATTERS

- Mr. Quincy noted that some board members had attended the Fairfax County Strategic Plan meeting which was quite interesting. He asked that anyone that had not taken the survey please do so.
- Dr. Aidoo gave a shout out to Susan Holland at Hidden Oaks Nature Center. Dr. Aidoo and her daughter went to the nature center a couple of weeks ago. Ms. Holland really helped them overcome their fear of snakes. Ms. Holland was really fantastic in how she displayed different species.
- Ms. Godbold, Dr. Carter, and Messrs. Khan, Zook, and Stone had nothing to report. Messrs. Hackman, Kendall, Gorham, and Thompson were absent.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:38 p.m.

Michael W. Thompson, Jr., Secretary

[SIGNATURES CONTINUE ON THE FOLLOWING PAGE]

Minutes Approved at Meeting
on March 27, 2019

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

Board Agenda Item
March 27, 2019

ACTION – 1

Scope Approval – Alabama Drive Park Athletic Field Lighting and Irrigation Systems Replacement (Dranesville District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to replace the lighting and irrigation systems at Alabama Drive Park, as presented to and reviewed by the Planning and Development Committee on March 13, 2019.

ACTION – 2

Scope Approval – Rocky Run Stream Valley Trail Improvements in Greenbriar (Springfield District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to reroute 400 LF of existing gravel trail by installing 200 LF of concrete trail and a new pedestrian bridge in the section of the Rocky Run Stream Valley Park between Middle Ridge Road and the Fairfax County Parkway, as presented to and reviewed by the Planning and Development Committee on March 13, 2019.

ACTION – 3

Approval of Huntley Meadows Park Master Plan Administrative Update (Lee District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Huntley Meadows Park Master Plan administrative update to conform with the approved Comprehensive Plan Amendments 2018-IV-BK1 and 2018-IV-TR1, as presented to and reviewed by the Planning and Development Committee on March 13, 2019.