



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Kirk W. Kincannon, Executive Director

FROM: Todd Brown, Director
Park Operations Division

DATE: April 4, 2019

Agenda

Park Operations Committee
Wednesday, April 10, 2019 – 6 p.m.
Boardroom – Herrity Building
Chairman: Linwood Gorham
Vice Chair: Michael Thompson
Members: Kiel Stone, Timothy Hackman, Faisal Khan

1. Approval – Burke Lake Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Thomas and Elizabeth Chennikara – Action*
2. Approval of the Naming of Trail 8 at Lake Fairfax Park as Marc Genberg Trail – Action*

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
May 8, 2019

ACTION

Burke Lake Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Thomas and Elizabeth Chennikara (Springfield District)

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Thomas and Elizabeth Chennikara in the amount of \$20,000.00 to help fund a new shelter at Burke Lake Park as part of the approved Improvement Campaign for Burke Lake Park.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Thomas and Elizabeth Chennikara in the amount of \$20,000 to help fund a new shelter at Burke Lake Park.

TIMING:

Board action is requested on May 8, 2019, in order to award the grant.

BACKGROUND:

In 2016 the Park Authority partnered with the Park Foundation to undertake a Burke Lake Park Improvement Campaign involving fundraising for the addition of two new picnic shelters including accessible routes and related site improvements to keep up with growing demand for this type of facility. More than one million people visit Burke Lake Park annually.

Thomas and Elizabeth Chennikara are requesting that their recent gift of \$20,000 to the Park Foundation be designated for the first of the two shelters intended to generate revenue through reservations. The planned location (Attachment 1) for the shelter--near the train, carousel, ice cream parlor, and parking area--is ideal for birthday parties and other gatherings that generate revenue for the Park Authority. Donations are currently being received for the development of the second shelter which may reach its funding goal in the near future.

Thomas and Elizabeth Chennikara are requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the Burke Lake Park shelter project (Attachment 2). If approved, the \$20,000 from the Mastenbrook

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Volunteer Matching Fund Grants Program, along with \$110,525.21 in donations transferred from the Park Foundation as well as \$91,457.79 in proffer funds, will provide the funds sufficient to complete the project. The total project budget is \$241,983.

The Park Authority Board Member for the Springfield District supports approval of the Grant request. Staff from the Planning & Development Division will manage the project, which is scheduled to be completed in 2019. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$241,983. Funds are currently available in the amount of \$20,000 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30400, Park Bond Construction Fund; and \$75,000 in PR-000116, Burke Lake Park Picnic Shelter, and \$91,457.79 in Park Proffers, PR-000058 both in Fund 800-C80300, Park Improvement Fund; and \$35,525.21 from the Fairfax County Park Foundation; and \$20,000 from the Chennikara's, resulting in the total available funding of \$241,983. Operational and maintenance expenses will be managed using existing resources.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$121,412.93.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Burke Lake Park
Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –
Thomas and Elizabeth Chennikara

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Dave Bowden, Planning and Development Division
Todd Brown, Director, Park Operations Division
Cindy Walsh, Director, Park Services Division
Bobbi Longworth, Director, Park Foundation
Dan Sutherland, Manager, Park Management Branch, Park Operations Division
Janet Burns, Senior Fiscal Manager
Michael P. Baird, Manager, Capital and Fiscal Services

Burke Lake Park



Project Area



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: Thomas and Elizabeth Chennikara

Contact Person: Thomas Chennikara

Mailing Address: 10611 Kilcormac Way, Fairfax Station, VA 22039

Phone: 571 332-3053 cell 571 969 3053 work

Fax: ()

2. Project

Title: Shelter #1 at Burke Lake Park

3. Funding Requested

Amount \$ 20,000.00

(Applicant may request more than one project per fiscal year, the combined total not to exceed \$20,000.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

Fairfax County Park Foundation (FCPF) Board Director, Thomas Chennikara, and his wife Elizabeth, generously support FCPA projects including the Burke Lake Park shelter #1. This most recent gift at the request of FCPF is designated for an approved official priority project to help enhance their neighborhood park with the addition of a shelter that will generate revenue through reservations. The shelter and trail location is in the attached Bowman Consulting site permit layout. See the RCP Shelters, Inc. drawing and rendering of the 20' x 20' custom scissor truss gable shelter with shingle roof with tables and accessible trails as recommended by the P&D Division of FCPA.

5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

More than 1 million individuals use the popular Burke Lake Park annually. Picnic Shelter #1 will benefit many visitors and residents of all ages who enjoy the well-loved Burke Lake Park. The upgraded trail adjacent to the shelter will improve accessibility.

To keep up with the growing usage, the Fairfax County Park Authority (FCPA) partnered with the Park Foundation to undertake an Improvement Campaign which includes fundraising for the addition of two new picnic shelters. The location near the train and carousel is well positioned for birthday and other celebrations. This shelter will enable FCPA to generate additional revenue through rentals which are in high demand by the public.

6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Mr. & Mrs. Chennikara have recommended \$20,000.00 in charitable contributions via the family's donor advised fund which was received by Fairfax County Park Foundation for the Burke Lake Park improvement campaign Shelter #1 . (FCPF will continue fundraising efforts for Shelter #2.)

In September 2018, FCPF transferred \$75,000.00 to FCPA for this Burke Lake Park Shelter Project Site Plan, Administration & Permits. FCPA Proffer Funds of \$91,457.79 were approved in December 2018. Pending approval of a \$20,000.00 Mastenbrook Matching Grant, FCPF donations of \$55,525.21 will fully fund the \$241,983.00 cost estimate (updated 1/16/2019) for Burke Lake Park Shelter #1. +

7. Proposed Budget

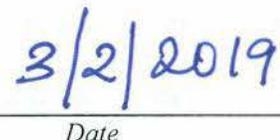
You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. See Shelter #1 budget provided by FCPA Planning and Development.

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand payment by the Park Authority will occur after we complete the project.
 We must have Park Authority grant funds prior to beginning the project.

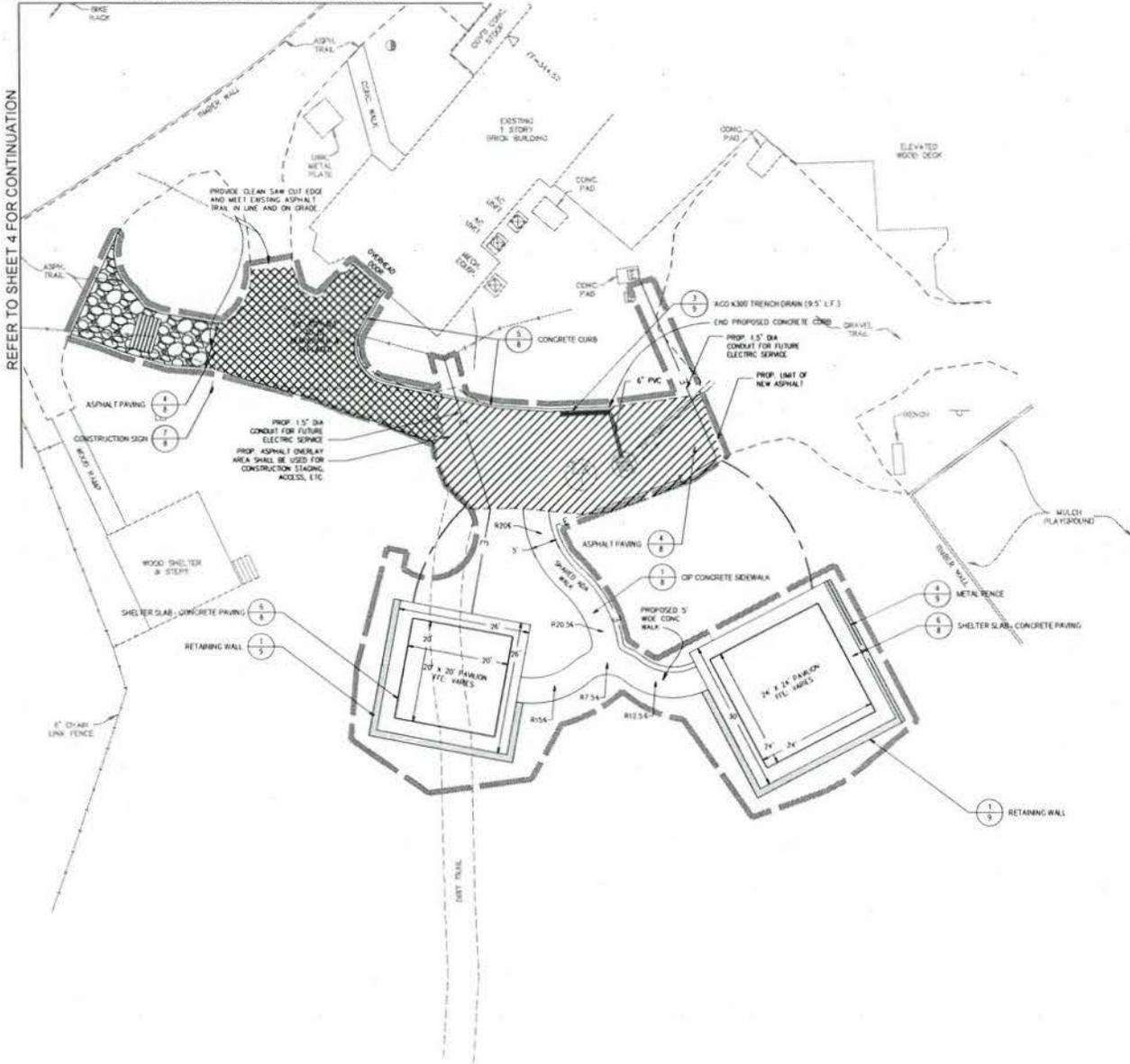


Signature



Date

REFER TO SHEET 4 FOR CONTINUATION



REFER TO SHEET 4 FOR CONTINUATION

EXISTING	LEGEND	PROPOSED
--- 150' ---	LIMIT OF DISTURBANCE	--- 150' ---
--- 15' ---	AREA CONTOUR	--- 150' ---
--- 25' ---	INTERMEDIATE CONTOUR	--- 150' ---
--- 50' ---	EDGE OF PAVEMENT	--- 150' ---
--- 2" x 2" ---	CURB AND GUTTER	--- 150' ---
---	PROPERTY LINE	---
---	1ST LINE	---
---	RIGHT-OF-WAY	---
---	EASEMENT	---
---	STORM SEWER	---
---	OVERHEAD UTILITY	---
---	WATER LINE	---
---	ELECTRIC LINE	---
---	SPOT ELEVATION	---
---	UTILITY POLE	---
---	SOIL POLE	---
---	SOIL	---
---	STORMWATER DETENTION	---
---	STREET LIGHT	---
---	TREE LINE / TREE	---
---	EXISTING TREE TO BE REMOVED	---
---	PROPOSED ASPHALT REPLACEMENT	---
---	PROPOSED NEW ASPHALT	---

PROPOSED LAND USE
 TOTAL SITE AREA = 8.19 AC (0.14 AC)
 SHELTER STRUCTURE COVERAGE: 978 SF (0.02 AC)
 PROPOSED LAND COVERAGE: SIDEWALK: 350 SF (0.008 AC)
 CONCRETE PAD: 1.51K SF (0.034 AC)
 RETAINING WALL: 200 SF (0.005 AC)
 PROPOSED NEW ASPHALT: 1.011 SF (0.02 AC)
 ASPHALT REPLACEMENT: 708 SF (0.016 AC)
 TOTAL: 3.806 SF (0.086 AC)



DATE	DESCRIPTION

Bowman
 CONSULTING

10000
 703-644-0000
 1702-161-9122
 www.bowmanconsulting.com



GEOMETRIC PLAN
BURKE LAKE PARK
 OUTDOOR CLASSROOM/PICNIC PAVILION
 SPRINGFIELD DISTRICT - FAIRFAX COUNTY, VIRGINIA

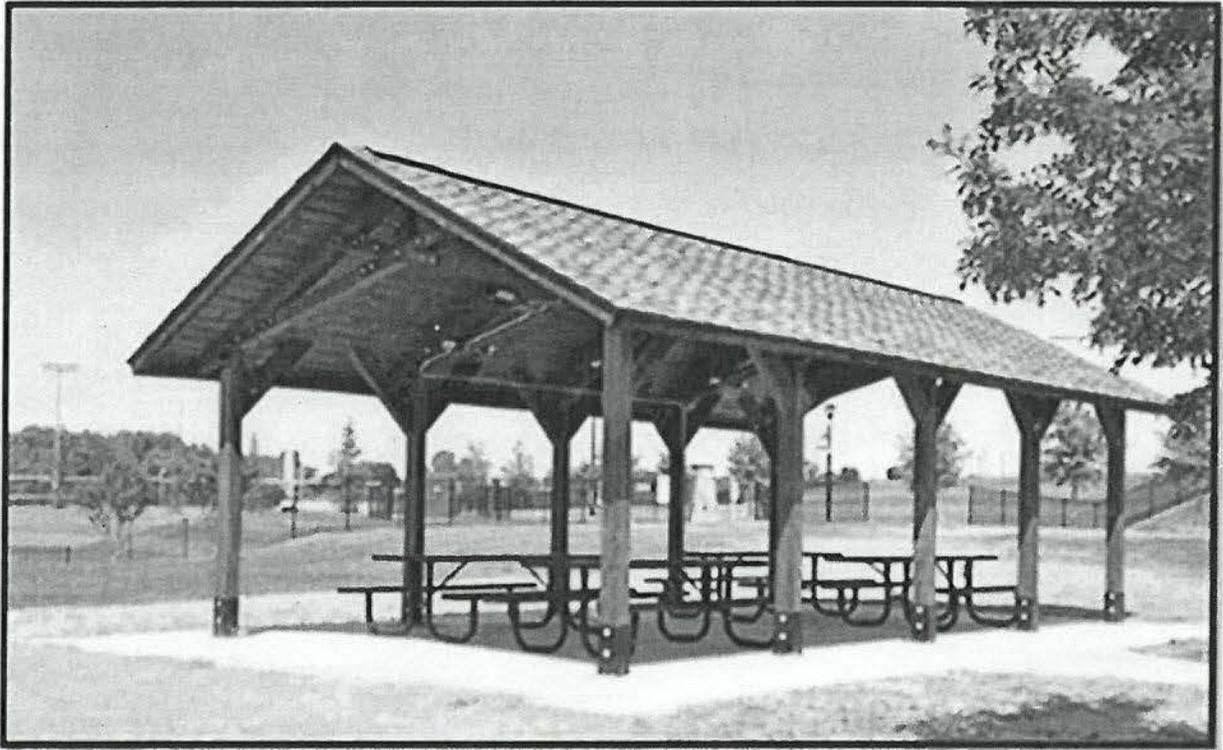


Designed By: [Signature] Checked By: [Signature]
 Date: SEPTEMBER 2018
 Scale: AS NOTED
 Project Number: PK-00000-002
 Sheet: 7 of 21
 File Number: [Blank]

Burke Lake Park Shelter #1

This rendering is an example of the appearance of the proposed Burke Lake Park shelter. The design includes a custom scissor truss gable shelters with shingle roof.

Care has been taken to ensure the protection of viable trees surrounding the project location.



Please find the shelter and trail location in the attached Bowman Consulting site permit layout. See the RCP Shelters, Inc. rendering of the 20' x 20' custom scissor truss gable shelter with shingle roof with tables and accessible trails as recommended by the Planning & Development Division of FCPA.

Cost Estimates provided by FCPA P&D	Initial Estimate 2015	Phased Cost Estimate updated 1/16/2019		Updated Estimate 2019
	Burke Lake Park 2 Prefab Picnic Shelters, Concrete Pads, Picnic Tables & Accessible	Shelter 1 (20'x20') Concrete Pad, Retining Wall, Picnic Tables, Trails & Site Work	Shelter 2 (24'x24') Concrete Pad, Retaining Wall & Picnic Tables	2 Prefab Picnic Shelters, Concrete Pads, Retaining Walls, Picnic Tables & Accessible Trails
Site Plan	\$50,000.00	\$70,567.00	\$0.00	\$70,567.00
Administration	\$20,000.00	\$16,389.00	\$12,916.00	\$29,305.00
Permits	\$7,000.00	\$6,390.00	\$7,280.00	\$13,670.00
Modular Building or Picnic Shelters	\$100,000.00	\$54,637.00	\$70,424.00	\$125,061.00
Site Work	\$75,000.00	\$73,000.00	\$2,000.00	\$75,000.00
Utilities	\$0.00	\$0.00	\$0.00	\$0.00
Inspections	\$5,000.00	\$6,000.00	\$3,000.00	\$9,000.00
Contingency	\$23,000.00	\$5,000.00	\$5,000.00	\$10,000.00
Furniture, Fixtures & Equipment	\$20,000.00	\$10,000.00	\$10,000.00	\$20,000.00
Project Cost	\$300,000.00	\$241,983.00	\$110,620.00	\$352,603.00
Identified Funding		Phase 1	Phase 2	
FCPF Transferred to FCPA 9/17/2018	FCPF Donations	\$75,000.00		
Confirmed 12/2018	FCPA Proffer Funds	\$91,457.79		
Pending PAB approval	Mastenbrook Grant	\$20,000.00		
Balance as of 3/1/2019	FCPF Donations	\$55,525.21	\$36,277.95	\$91,803.16
Project Funding Gap		\$0.00	\$74,342.05	

3/1/2019

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May 8, 2019

ACTION

Naming of Trail 8 at Lake Fairfax Park as Marc Genberg Trail (Hunter Mill District)

ISSUE:

Approval of the Naming of Trail 8 at Lake Fairfax Park as Marc Genberg Trail

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the naming of Trail 8 at Lake Fairfax Park as Marc Genberg Trail

TIMING:

Board action is requested on May 8, 2019.

BACKGROUND:

Mid-Atlantic Off-Road Enthusiasts (MORE) has proposed naming Trail 8 within Lake Fairfax Park for Mr. Marc Genberg. Mr. Genberg was a long-time trail supporter and MORE volunteer, who significantly contributed to the development and maintenance of multiple trail systems within Lake Fairfax Park over many years. He was well known to the entire mountain bike and general trail user community. Mr. Genberg passed away in 2017, not long after completing his final volunteer trail work day at Lake Fairfax Park. His countless volunteer hours included trail planning, trail building and trail maintenance. He has been greatly missed by the larger trail user community, and remains a superb example of volunteerism in support of greater societal recreational goals.

Mr. Genberg's efforts and contributions are certainly worthy of renaming one of the many trails on which he worked, so that others are reminded to follow his tremendous example. Specifically, Marc Genberg would be "memorialized for a significant contribution to the Fairfax County parks system" and made a significant contribution to the betterment of Lake Fairfax Park. Therefore, it is appropriate and fully in accordance with Policy 304 - Naming of Parks and Facilities, that Trail 8 be renamed as the Marc Genberg Trail.

The Board Member for the Hunter Mill District supports the proposed naming.

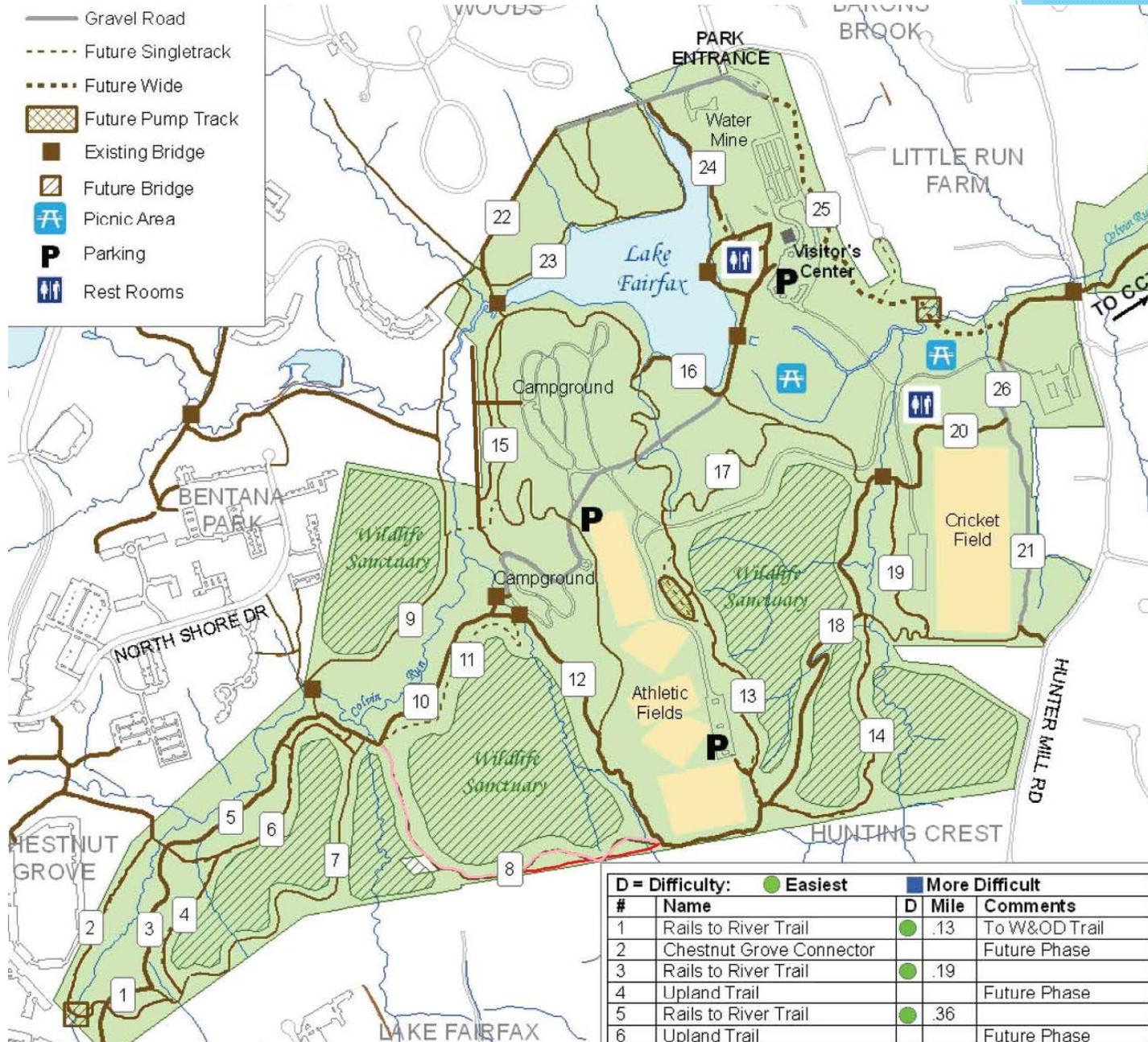
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FISCAL IMPACT:
None

ENCLOSED DOCUMENTS:
Attachment 1: Map and sign example

STAFF:
Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Todd Brown, Director, Park Operations Division
David Bowden, Director, Planning and Development Division
Barbara Nugent, Director, Resource Management Division
Cindy Walsh, Director, Park Services Division
Tom McFarland, Manager, Planning and Development Division
Judy Pedersen, Public Information Office

MAP of Trail 8



Example of Sign :Carsonite signs which we would use to mark the trail

Stock # 38852



**Fiberglass Wetland Marker,
"Wetland", Brown**