



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

September 18, 2019

7:30 PM PUBLIC COMMENT

### ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Resolution Honoring Todd Brown upon His Retirement from Fairfax County Park Authority
- (CW) ADMIN-2 Resolution Honoring Noreen McCann upon Her Retirement from Fairfax County Park Authority
- (CW) ADMIN-3 Adoption of Minutes – July 24, 2019, Park Authority Board Meeting

### ACTION ITEMS

- (MV) A-1 Scope Approval – Old Colchester Park Wetland Restoration Implementation
- (CW) A-2 Park Improvement Fund (Fund 80300) Project Restructuring Changes and Use of Up to 100% of the Current Available Balance in the Revenue and Operating Fund Stabilization Reserve; Creation of a Grants Match Project in the Bond Construction Fund (Fund 30400)

**CHAIRMAN'S MATTERS**  
**DIRECTOR'S MATTERS**  
**BOARD MATTERS**

**CLOSED SESSION**

**ADJOURNMENT**



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
September 18, 2019

## **ADMINISTRATIVE – 1**

### Resolution Honoring Todd Brown upon His Retirement from the Fairfax County Park Authority

#### ISSUE:

Seeking approval of the resolution to honor Park Operations Division Director Todd Brown for more than 28 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution honoring Park Operations Division Director Todd Brown.

#### TIMING:

Board action is requested on September 18, 2019.

#### BACKGROUND:

Todd Brown has served the residents of Fairfax County for more than 28 years at Frying Pan Farm Park and at the Park Authority headquarters. He joined the Park Authority in July 1991 as the Maintenance Trade Helper at Frying Pan. He advanced to Park Specialist I (Farm Manager of Kidwell Farm), Historian III (Frying Pan Park Manager), Operations Branch Manager with the Resource Management Division, and Division Director of the Park Operations Division.

Mr. Brown was involved in numerous projects at Frying Pan, and lists among his favorites, creation of the Corporate Farm Olympics, Farm Camp, Springfest, annual 4-H Fairs, creation of Equestrian Guidelines, Friends groups agreements, a Farm Manual and American Association of Museums reaccreditation. He participated in every staff development opportunity he could and notes, "I actually loved making it through every budget constraint and breathing once again. Of course, you are just taking in a big breath before you have to hold it once again." Among his favorite moments were "driving the team of draft horses around Frying Pan and in the fields. First it was Kit and Kay (Belgian Mares) and then Jesse and Michael (Percheron geldings)."

As Mr. Brown leaves for new professional opportunities in Charlottesville, he says, "I will always know and say, FCPA is simply the best in the country and medals on the walls and professional certifications agree with me."

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For his role in helping to achieve those agency honors and his many contributions to the Park Authority over nearly three decades, Mr. Brown is worthy of this resolution in his honor.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Judy Pedersen, Public Information Officer

**WHEREAS**, *Todd Brown, did a good day's work.*

**NOW, THEREFORE, BE IT RESOLVED** *by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

***Todd Brown***

*For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.*

*Adopted by the Fairfax County Park Authority Board on September 18, 2019.*

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*Linwood Gorham*  
*Treasurer*

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*William G. Bouie*  
*Chairman*

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## **ADMINISTRATIVE – 2**

### Resolution Honoring Noreen McCann upon Her Retirement from the Fairfax County Park Authority

#### ISSUE:

Seeking approval of the resolution to honor Sully Historic Site Visitor Services Manager Noreen McCann for 32 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution honoring Sully Historic Site Visitor Services Manager Noreen McCann.

#### TIMING:

Board action is requested on September 18, 2019.

#### BACKGROUND:

Noreen McCann has served the residents of Fairfax County for 32 years at a single Park Authority location – Sully Historic Site. Ms. McCann, who has an educational background in history and education/curriculum development, started in a seasonal position in 1987, working in Sully's store and leading tours of the historic house. She moved to a permanent position three years later, working on museum education programming and kitchen programming, writing articles and conducting research for the docent manual. Three years after that, she became the Visitors Services Manager at Sully, the job from which she is retiring.

In her various roles at Sully, Ms. McCann shared her passions for both history and education. She became an expert in 18<sup>th</sup> Century cooking and conducted demonstrations at Sully's Open-Hearth Kitchen. She dedicated herself to work on African American interpretation and programming, developing materials for the Forgotten Road Tours that focus on the enslaved at Sully and their contributions.

Ms. McCann also played a major role in the new exhibit in the East Wing and on the Cultural Landscape Report. For both projects, she researched letters and other archives to provide quotes, edited the information and provided written material. Ms. McCann was on the team that helped Sully earn re-accreditation from the American

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Alliance of Museums. She discovered new letters at other archives to add to Sully's story and helped develop an internship program with The Sully Foundation. She conducted research on Sully's Lee Family, as well as general history of the state and the region.

At Sully, McCann helped to host visits from two Virginia governors, cooked biscuits for the former Harden and Weaver morning show on WMAL and worked with TV personality Willard Scott when he filmed a segment at Sully. She coordinated tours and programming for the engagement party at Sully for Richard Bland Lee V's daughter and was even invited to join the family for a ceremonial swig of cider from the Lee tankard on display at Sully. She has written a children's story for an outreach on herbs, blogged about making Mrs. Lee's early 1800s Yellow Pickle recipe, and worked with the National Society Daughters of the American Colonists on an upcoming commemorative sign for Sully.

Ms. McCann's love of the past extended to her colleagues, too. Sully Manager Carol McDonnell describes Ms. McCann as someone who "loves talking to people" and learning their individual histories. She notes, "If you wanted to know something on a person's background (staff, volunteers, friends) and were curious, Noreen would track them down and deftly find out everything about them!"

During her years at Sully, Ms. McCann was the recipient of the Resource Management Division Individual Stewardship Award for history, program development and research, shared in the Trailblazer Site of the Year team award, and most recently was honored for Team Excellence with the Directors Leadership Award for her work on the American Alliance of Museums Re-accreditation Team.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Judy Pedersen, Public Information Officer

**WHEREAS**, Noreen McCann is retiring after an amazing 32 years of service to the Fairfax County Park Authority at one location – Sully Historic Site; and

**WHEREAS**, Noreen was hired as a seasonal in 1987, working in Sully’s store and leading tours of the historic house, moved into a permanent position three years later, working on museum education programming and kitchen programming, writing articles and doing research for the docent manual, and three years after that became the Visitors Services Manager at Sully, the job from which she is retiring; and

**WHEREAS**, at Sully, Ms. McCann shared her passion for both history and education as she became an expert in 18th Century cooking and interpretation at Sully’s Open Hearth Kitchen and dedicated herself to work on African American interpretation and programming, developing materials for the Forgotten Road Tours that focus on the enslaved at Sully and their contributions; and

**WHEREAS**, Noreen played a significant role in the new exhibit in the East Wing and on the Cultural Landscape Report with her exhaustive research, discovered new letters at other archives to add to Sully’s story, and helped develop an internship program with The Sully Foundation; and

**WHEREAS**, she hosted visits from two Virginia governors, cooked biscuits for the former Harden and Weaver morning show on WMAL, worked with TV personality Willard Scott when he filmed a segment at Sully, and coordinated tours and programming for the engagement party at Sully for Richard Bland Lee the V’s daughter, wrote a children’s story for an outreach on herbs, blogged about making Mrs. Lee’s early 1800s Yellow Pickle recipe, and worked with the National Society Daughters of the American Colonists on an upcoming commemorative sign for Sully; and

**WHEREAS**, over the years, Noreen was the recipient of the Resource Management Division Individual Stewardship Award for history, program development and research, shared in the Trail Blazer Site of the Year team award, and most recently was honored for Team Excellence with the Directors Leadership Award for her work on the American Alliance of Museums Re-accreditation Team; and

**NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to

***Noreen McCann***

*For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.  
Adopted by the Fairfax County Park Authority Board on September 18, 2019.*

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*Linwood Gorham  
Treasurer*

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*William G. Bouie  
Chairman*

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### **ADMINISTRATIVE – 3**

#### Adoption of Minutes – July 24, 2019, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the July 24, 2019, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Acting Executive Director recommends adoption of the minutes of the July 24, 2019, Park Authority Board meeting.

TIMING:

Board action is requested on September 18, 2019.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the July 24, 2019, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority  
Board Meeting  
July 24, 2019**

The Chairman called the meeting to order at 7:30 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

**Board Members:**

William G. Bouie, Chairman  
Ken Quincy, Vice Chair  
Michael W. Thompson, Jr., Secretary  
Linwood Gorham, Treasurer  
Abena A. Aidoo, Ph.D.\*  
Dr. Cynthia Jacobs Carter  
Maggie Godbold  
Timothy Hackman\*  
Ronald Kendall  
Faisal Khan  
Kiel Stone\*  
James Zook

**Staff Present:**

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Barbara Gorski  
David Bowden  
Todd Brown  
Janet Burns  
Barbara Nugent  
Judy Pedersen  
Cindy Walsh

**Absent\*****PUBLIC COMMENT**Speaker

1. Eric A. Davis
2. Peter Millikin
3. Loren Kropat

Topic

Recommendation for Burke Lake to be free for retired, active, reserve and disabled Veterans  
Glow in the Dark  
Easement Dispute

**PRESENTATION**P-1 Introduction of 2019 Summer Interns

Chairman Bouie welcomed the interns and ask each to identify themselves and the jobs they are doing this summer. (A list of the interns is attached to the minutes for the record.) He thanked them all for coming to the Park Authority and wished them good luck in their adventures of the summer. He noted that they may run in to any of the board members at one point or another. It's great to see that they are all involved in what we are and are helping us to become a better park organization.

**CHANGES TO THE AGENDA**

Chairman Bouie announced that as a result of discussions during the Budget Committee meeting, Action Item 7, Increase the Revenue Operating Fund Stabilization Reserve will be added to the agenda.

**ADMINISTRATIVE ITEMS**

- ADMIN-1 Adoption of Minutes – July 10, 2019, Park Authority Board Meeting  
Mr. Quincy made a motion to adopt the minutes of the July 10, 2019, Park Authority board meeting; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- ADMIN-2 Resolution Honoring Board of Supervisors Chairman Sharon Bulova and Braddock District Supervisors John Cook for Their Outstanding Support of the Preservation and Public Enjoyment of Historic Oak Hill  
Mr. Quincy made a motion to approve the resolutions honoring Board of Supervisors Chairman Sharon Bulova and Braddock District Supervisor John Cook for their steadfast support of historic preservation at Oak Hill; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- ADMIN-3 Resolution Honoring Members of the Fairfax County Board of Supervisors for Support of the Summer Entertainment Series  
Mr. Quincy made a motion to approve the resolution to honor members of the Fairfax County Board of Supervisors for their support of the Park Authority's Summer Entertainment Series; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.

**ACTION ITEMS**

- A-1 FY 2019 Carryover Budget Review – Fund 80000, Park Revenue and Operating Fund  
Mr. Quincy made a motion to approve the FY 2019 Carryover Budget Review for Fund 80000, Park Revenue and Operating Fund; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.

At the request of Mr. Thompson, Mr. Bouie explained the board process to the interns. He stated that while the board meeting moves along quickly, all the work to get to this point takes months to years of work in advance during the committee meetings and being vetted by the budget process, staff, and recommendations of the board. All questions and requests for more information are handled prior to the action being taken at the board meeting. This is efficient government in action at its best.

- A-2 FY 2019 Carryover Budget Review – Fund 80300, Park Improvement Fund  
Mr. Quincy made a motion to approve the FY 2019 Carryover Budget Review for Fund 80300, Park Improvement Fund; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- A-3 Scope Approval – Grouped Roofing Replacement and Related Work at Green Spring Gardens Horticulture Center and Frying Pan Farm Park Meeting House (Mason and Hunter Mill Districts)  
Mr. Kendall made a motion to approve the project scope for the design and replacement of existing roofs at the Green Spring Gardens Horticulture Center and the Frying Pan Meeting House; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- A-4 Scope Approval – Grouped Picnic Shelter Replacement and Related Work at Mason District, Nottoway and Tysons Pimmit Parks (Mason, Providence, and Dranesville Districts)  
Mr. Kendall made a motion to approve the project scope for design and installation of replacement picnic shelters and related work at Mason District, Nottoway, and Tysons Pimmit Parks; seconded by Mr. Quincy. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- A-5 Planning and Development Division Annual Work Plan for FY 2020  
Mr. Quincy made a motion to approve the Planning and Development Division Annual Work Plan for FY 2020; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- A-6 Approval – Colvin Run Mill Historic Site’s Barn - Naming of Barn Building Honoring Robert and Marjorie Lundegard (Dranesville District)  
Mr. Khan made a motion to approve the naming of Colvin Run Mill’s barn in honor of Robert Lundegard and Marjorie Lundegard; seconded by Mr. Thompson. Dr. Aidoo and Messrs. Stone and Hackman were absent.
- A-7 Increase the Revenue Operating Fund Stabilization Reserve  
As discussed in the Budget Committee meeting, Mr. Quincy made a motion to approve increasing the Revenue and Operating Fund Stabilization Reserve from 5% of expenses less debt to 10% of expenses less debt. This aligns with the County’s move to increase its reserve and will serve to increase reserves for future Park Authority planned revenue facility shutdowns. Seconded by Mr. Thompson; the motion carried by all members present. Dr. Aidoo and Messrs. Stone and Hackman were absent.

**INFORMATION ITEMS**

- I-1 FY 2019 Carryover Budget Review – Fund 10001, Park Authority General Fund  
No action was necessary.
- I-2 FY 2019 Carryover Budget Review – Fund 30400, Park Authority Bond Construction  
No action was necessary.
- I-3 Fairfax County Public Schools Synthetic Athletic Fields  
No action was necessary.

**CHAIRMAN'S MATTERS**

- Mr. Bouie commented that the board has been busy and there are a lot of important issues coming up on the agenda over the next couple of months. He thanked the board for its input and diving into all these things and trying to get the budget closed for the next fiscal year at the same time.

**DIRECTOR'S MATTERS**

- The Fairfax County Board of Supervisors approved two zoning applications on July 16 that will add over 40 acres of new public parks to the county:
  1. “The Mile” development in Tysons will deliver the Central Signature Park envisioned in the Comprehensive Plan by remaking an existing 38-acre office park in the North Central District of Tysons with 2.8 million square feet of residential development, plus office, hotel, and retail uses. The approved development will provide a total of 11 acres of onsite public park spaces, including the 5-acre Signature Park to be dedicated to the Park Authority. The onsite park spaces will include playgrounds, an off-leash dog park, sport courts, splash pads, picnic areas, and an outdoor amphitheater. In addition, The Mile will build a youth size rectangle field with synthetic turf, lights, and parking for public use at an offsite location on Boone Boulevard in the Old Courthouse District of Tysons.
  2. Erickson Living in the Braddock District will be a Continuing Care Community by the same company that built the Green Spring senior community in Springfield. This redevelopment of the 79-acre Northern Virginia Training Center site will provide over 1,000 independent living units, 175 nursing care beds, and 80 age-restricted affordable units. About 27 acres of the property will be dedicated to the Park Authority. This includes 22.6 acres of forested land with a trail connection to existing stream valley parkland leading to Royal Lake Park and about 5 acres of shovel ready land with all utilities stubbed out and a 100-space parking lot for future construction of an indoor all-abilities recreation building with gyms, sport courts, and classrooms. The county will need to identify funding for construction and operation of the facility.

Andi Dorlester was the project manager for both of these projects.

- A series of meetings for the evaluation of the Ellmore Farmhouse began today. There are two more meetings being held on Thursday, September 5, and Thursday, September 11, at 9 a.m. at the Herrity Building, 12055 Government Center Parkway in the boardroom with the evaluation team.

A public meeting will be held at the Hunter Mill Supervisor's office on Wednesday, July 31, at 7 p.m. for applicants to formally present their proposals for curatorship of the historic Ellmore Farmhouse to the Resident Curator Evaluation Team.

The Ellmore Farmhouse is a two-story vernacular farmhouse located on West Ox Road in Herndon. The farmhouse was constructed in 1891 for Mrs. Mary W. Ellmore and her two children. Members of the Ellmore family occupied the property for more than 50 years, operating a productive dairy farm there through 1945. William Ellmore, who ran the property as a dairy farm, was a prominent local politician, serving on several boards including the county Board of Supervisors. In February 2001, the Fairfax County Park Authority purchased the property for inclusion in Frying Pan Farm Park.

The Ellmore farmhouse is listed as a contributing structure within the Floris Historic District. The district is listed on both the National Register of Historic Places and the Virginia Landmarks Register.

### **BOARD MATTERS**

- Mr. Khan commented that it was great to be back and wished everyone a great August break.
- Ms. Godbold wished everyone a great break and said she would see them in September.
- Mr. Gorham wished everyone a nice August.

There were no other matters presented.

In closing, Mr. Bouie hoped that everyone will have a great break and that he would let them know if there is any new information and if the board needs to meet early in September.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:03 p.m.

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Michael W. Thompson, Jr., Secretary

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

Minutes Approved at Meeting  
on September 18, 2019

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Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

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Barbara J. Gorski, Administrative Assistant

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**ACTION – 1**

Scope Approval – Old Colchester Park Wetland Restoration Implementation (Mount Vernon District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to implement an ecosystem restoration project at Old Colchester Park to restore a globally rare wetland, as presented to and reviewed by the Resource Management Committee on July 24, 2019.

**ACTION – 2**

Park Improvement Fund (Fund 80300) Project Restructuring Changes and Use of Up to 100% of the Current Available Balance in the Revenue and Operating Fund Stabilization Reserve; Creation of a Grants Match Project in the Bond Construction Fund (Fund 30400)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of Project Restructuring changes for Park Improvement Fund and the creation of a Grants Match Project in the Bond Construction Fund, as presented to and reviewed by the Budget Committee on September 18, 2019.

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**CLOSED SESSION**

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to VA Code §2.2-3711 (A)(3).