



# FAIRFAX COUNTY PARK AUTHORITY

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## M E M O R A N D U M

**TO:** Chairman and Members  
Park Authority Board

**FROM:** Kirk W. Kincannon, Executive Director

**DATE:** October 9, 2019

### *Agenda*

**Committee of the Whole**  
**Wednesday, October 9, 2019 – 6:45 p.m.**  
**Boardroom – Herrity Building**  
**Chairman: William G. Bouie**  
**Vice Chair: Ken Quincy**

1. Park Authority Board Meeting Schedule – January to December 2020 – Administrative\*

\*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
October 9, 2019

**ADMINISTRATIVE (option 1)**

Park Authority Board Meeting Schedule – January to December 2020

The following schedule is proposed for Park Authority Board meetings during calendar year 2020. Upon consensus of the board, the dates will be published as the regular meeting schedule for calendar year 2020.

January 8 and 22	July 8 and 22
February 12 and 26	August Recess
March 11 and 25	September 9 and 23
April 22*	October 14 and 28
May 13 and 27	**November 10 (Tuesday) or the 18 <sup>th</sup>
June 10 and 24	December 9

\*Staff recommends one meeting in April to coincide with to Public Schools' spring break (April 6-10).

\*\* Wednesday, November 11, is Veterans' Day and county offices are closed.

Second board meetings could be reinstated in April, November, and December 2020 if necessary.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Barbara J. Gorski, Administrative Assistant

Board Agenda Item  
October 9, 2019

**ADMINISTRATIVE (option 2)**

Park Authority Board Meeting Schedule - January to December 2020

The following schedule is proposed for Park Authority Board meetings during calendar year 2020. Upon consensus of the board, the dates will be published as the meeting schedule for calendar year 2020.

January 8 and 22	July 8 and 22
February 12 and 26	August Recess
March 11 and 25	September 9 and 23
April 22*	October 14 and 28
May 13 and 27	**November 10 (Tuesday) or the 18th
June 10 and 24	December 9

*Committee meetings only will be held on the first meeting date and will also be held on the board meeting dates.*

\*Staff recommends one meeting in April to coincide with Public Schools' spring break (April 6-10).

\*\* Wednesday, November 11, is Veterans' Day and county offices are closed.

A second meeting date could be reinstated in November and December 2020 if necessary.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Barbara J. Gorski, Administrative Assistant