



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

October 23, 2019

7:30 PM PUBLIC COMMENT

PRESENTATION

ADMINISTRATIVE ITEM

- (CW) ADMIN-1 Resolution Honoring Fairfax County Department of Planning & Zoning Director Fred Selden for His Many Years of Outstanding Support and Service to the Fairfax County Park Authority and the Residents of Fairfax County
- (CW) ADMIN-2 Adoption of Minutes – October 9, 2019, Park Authority Board Meeting

ACTION ITEM

- (CW) A-1 Appointment of Kevin Ta to the Fairfax County Park Foundation Board
- (CW) A-2 Capital Improvement Program (FY 2021-FY 2025) (with presentation)
- (M) A-3 Scope Approval – Annandale Park Picnic Shelter ADA Renovations

INFORMATION ITEM

- (CW) I-1 Fairfax County Park Foundation Audited Financial Statements
- (CW) I-2 Annual Fee Calendar – FY 2020
- (B) I-3 Lake Accotink Revised Master Plan and Lake Sustainability

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

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PRESENTATION

Virginia Delegate Kathy Tran will present a proclamation to Park Authority Executive Director Kirk Kincannon.

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ADMINISTRATIVE – 1

Resolution Honoring Fairfax County Department of Planning & Zoning Director Fred Selden for His Many Years of Outstanding Support and Service to the Fairfax County Park Authority and the Residents of Fairfax County

ISSUE:

Seeking approval of the resolution to honor Fairfax County Department of Planning & Zoning Director Fred Selden for his years of outstanding support and service to the Fairfax County Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority ([HFXM] Director recommends approval of the resolution honoring Fred Selden.

TIMING:

Board action is requested on October 23, 2019.

BACKGROUND:

Fred Selden began working for Fairfax County as an urban planner in 1988. He served as chief of the department's Planning Division for more than 15 years before being appointed director of the Department of Planning & Zoning in July 2011.

Throughout his years of service to Fairfax County, Mr. Selden has valued the important role that parks play in urban areas and supported efforts to include green space and environmentally friendly practices in planning decisions.

Mr. Selden has supported the Park Authority in attaining hundreds of development proffers aimed at improving and expanding services to the community. He has been a strong advocate for parks, recreation and open space for county residents. He also recognized the need to have a healthy, diversified and accessible park system that attracted businesses and residents alike.

As the Planning and Zoning Department Director, Mr. Selden worked successfully with the Park Authority Board members, leadership and staff to secure funding support from the Board of Supervisors for the establishment of Virginia's first Resident Curator Program in Fairfax County. He helped lead the planning effort to transform Tysons Corner into a walkable, environmentally friendly urban center. In addition, he oversaw

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the county's efforts to adopt important county-wide planning policies that support green buildings, which help to protect our natural resources.

For these reasons and more, Mr. Selden is worthy of this resolution in his honor.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, ([~~FX~~] Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer

***WHEREAS**, Planning & Zoning Department Director Fred Selden has been a strong advocate for parks, recreation and open space for county residents during his 31 years of service to the residents of Fairfax County; and*

***WHEREAS**, Mr. Selden began working for Fairfax County as an urban planner in 1988 and served as chief of the department's Planning Division for more than 15 years before being appointed director of the Department of Planning & Zoning in July 2011; and*

***WHEREAS**, throughout his years of service to Fairfax County, Fred Selden has valued the important role that parks play in urban areas and supported efforts to include green space and environmentally friendly practices in planning decisions; and*

***WHEREAS**, Director Selden has supported the Park Authority in attaining hundreds of development proffers aimed at improving and expanding services to the community and has always recognized the critical need to have a diverse, accessible and attractive park system to attract businesses and residents alike; and*

***WHEREAS**, as the Planning and Zoning Department Director, Mr. Selden worked successfully with the Park Authority Board, leadership and staff to secure funding support from the Board of Supervisors for the establishment of Virginia's first Resident Curator Program in Fairfax County; and*

***WHEREAS**, Mr. Selden helped lead the planning effort to transform Tysons Corner into a walkable, environmentally-friendly urban center, which included recreational space, green areas and urban parks, and oversaw the county's efforts to adopt important countywide planning policies that support green buildings, which help to protect our natural resources; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Fred Selden

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on October 23, 2019.

*Mike Thompson
Secretary*

*William G. Bouie
Chairman*

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ADMINISTRATIVE – 2

Adoption of Minutes – October 9, 2019, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of October 9, 2019, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the October 9, 2019, Park Authority Board meeting.

TIMING:

Board action is requested on October 23, 2019.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the October 9, 2019, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
October 9, 2019**

The Chairman called the meeting to order at 7:35 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members:

William G. Bouie, Chairman
Ken Quincy, Vice Chair
Michael W. Thompson, Jr., Secretary
Linwood Gorham, Treasurer
Abena A. Aidoo, Ph.D.*
Dr. Cynthia Jacobs Carter
Maggie Godbold
Timothy Hackman
Ronald Kendall
Faisal Khan
Kiel Stone
James Zook

Staff Present:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Barbara Gorski
Paul Shirey
Mike Baird
Barbara Nugent
Judy Pedersen
Cindy Walsh
Julie Tahan

Absent*

Guests: Terry Tomasulo
Marcellous Cooper
Charles Mends-Cole

PUBLIC COMMENT

No speakers were present.

Mr. Bouie welcomed a George Mason parks and rec student and explained that the board meeting would go quickly as most of the work has been done through the committee process.

ADMINISTRATIVE ITEMS

(Chairman Bouie took the Administrative Items out of order.)

- ADMIN-1 Resolution Honoring Charles Mends-Cole upon His Retirement from the Fairfax County Park Authority
Mr. Quincy made a motion to approve the resolution honoring Charles Mends-Cole upon his retirement from the Fairfax County Park Authority; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.
- ADMIN-2 Resolution Honoring Terry Tomasulo upon Her Retirement from the Fairfax County Park Authority

Mr. Hackman made a motion to approve the resolution honoring Terry Tomasulo upon her retirement from the Fairfax County Park Authority, seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.

ADMIN-3 Resolution Honoring Marcellous Cooper upon His Retirement from the Fairfax County Park Authority

Mr. Quincy made a motion to approve the resolution honoring Marcellous Cooper upon his retirement from the Fairfax County Park Authority, seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.

ADMIN-4 Adoption of Minutes – July 24, 2019, Park Authority Board Meeting

Mr. Quincy made a motion to adopt the minutes of the July 24, 2019, Park Authority board meeting; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.

ADMIN-5 Park Authority Board Meeting Schedule – January – December 2020

Mr. Quincy made a motion to adopt the 2020 Board Meeting schedule (Option 1) as discussed in the Committee of the Whole; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.

Park Authority Board Meeting Schedule – CY 2020

January 8 and 22	July 8 and 22
February 12 and 26	August Recess
March 11 and 25	September 9 and 23
April 22	October 14 and 28
May 13 and 27	November 10 (Tuesday)
June 10 and 24	December 9

ACTION ITEMS

A-1 Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League (Mason District)

Mr. Kendall made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Annandale North Springfield Little League in the amount of \$11,929 to purchase and install a new backstop at Pine Ridge Park; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.

- A-2 FY 2021 Budget Submission, Fund 10001, General Fund
Mr. Quincy made a motion to approve the FY 2021 General Fund (Fund 10001) Budget Submission; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.
- A-3 FY 2021 Budget Submission, Fund 80000, Park Revenue & Operating Fund
Mr. Quincy made a motion to approve the FY 2021 Park Revenue & Operating Fund (Fund 80000) Budget Submission; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.
- A-4 FY 2021 Budget Submission, Fund 30010, General County Construction Fund
Mr. Quincy made a motion to approve the FY 2021 General County Construction Fund (Fund 30010) Budget Submission; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.
- A-5 Park Improvement Fund (Fund 80300) Project Restructuring Changes and Use of Up to 100% of the Current Available Balance in the Revenue and Operating Fund Stabilization Reserve; Creation of a Grants Match Project in the Bond Construction Fund (Fund 30400)

This item was brought to the board on September 18, 2019, and was approved.
- A-6 Scope Approval – Sally Ormsby Trail Bridge Replacement (Providence District)
Ms. Godbold made a motion to approve the project scope to repair one existing pedestrian bridge and replace one existing pedestrian bridge with a new 40’ steel pedestrian bridge in Sally Ormsby Park; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.
- A-7 Memorandum of Understanding with the National Park Service for the Potomac Heritage National Scenic Trail (PHNST)
Dr. Carter made a motion to approve the Memorandum of Understanding with the National Park Service for recognition and implementation of sections of the Potomac Heritage National Scenic Trail on Fairfax County Park Authority lands; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.
- A-8 Approval – L&F Frying Pan, LLC Land Dedication Request – RZ 2018-DR-018 (Dranesville District)
Mr. Hackman made a motion to approve the staff recommendation for dedication of approximately 2.42 acres to the Park Authority as part of the rezoning application RZ 2018-DR-018, L&F Frying Pan, LLC; seconded by Mr. Thompson. The motion carried by all members present. Dr. Aidoo was absent.

INFORMATION ITEMS

- I-1 FY 2019 Fourth Quarter Budget Review, Fund 10001, General Fund
No action was necessary.
- I-2 FY 2019 Fourth Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund
No action was necessary.
- I-3 FY 2021 Budget Submission, Fund 80300, Park Improvement Fund
No action was necessary.
- I-4 FY 2021 Budget Submission, Fund 30400, Park Authority Bond Construction
No action was necessary.
- I-5 Historic Fairfax Bicycle Tour Signage Update (Sully District)
No action was necessary.
- I-6 Planning and Development Division Quarterly Project Status Report
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie extended congratulations to all for winning the Gold Medal award for the fourth time as the best park system (Class I) in the country. The leadership team was outstanding. He had the opportunity to attend the reception on Monday night of the NRPA conference. Since then people were reaching out from all over the country to say what a great system we have and wanting to talk about best practices and the Strategic Plan. The Board of Supervisors were thrilled. The entire convention hall was filled when we won the award so the accolades were tremendous.
- He attended a couple of county Strategic Planning meetings for the community. There were some park observations from people in the community. It was an interesting dialogue. We got some diversity and it was interesting hearing about their needs and some of the places where they need those needs. There were some really interesting comments from others that asked, "What about us that you hear from all the time?" He responded that Parks know what they wanted, but it was nice hearing from others about what they might need.

There are a lot of projects going on and there have been a number of conversations with the members of Board of Supervisors that will be returning in 2020 and getting their thoughts.

- He participated the dedication of the pedestrian bridge at Wolftrap, which extends from the Barns to the Filene Center. The project was well done. Among the attendees were Jeff McKay, Cathy Hudgins, Tom Davis, and Jim Moran. They talked about how cooperation

doesn't take place like it used to. It was a combination of cooperation and the earmarked funding of \$2.3M that made that project happen. This fits in with the conversation the P&D Committee had earlier in the evening about infrastructure, improvements to all the trail connections. That is becoming louder and louder in terms of input from the community in terms of making those things happen.

- In conclusion, he congratulated everyone again for receiving the Gold Medal.

DIRECTOR'S MATTERS

- Mr. Kincannon reported that as part of FY19 Carryover the Board of Supervisors approved Sinking Fund projects for Parks in the amount of \$2,182,249. This is our normal 20% share of the balance.
- As Mr. Bouie stated we all collectively -- volunteers, community, the board, staff, won the best in the nation Class I, Gold Medal, which he unveiled for everyone to see. This is what Parks has been working toward over the past many years. An attribute to the team, Park Authority Board, staff, the community, and volunteers and the support we received from all of Parks' collaborators.

He commented that everyone should stay tuned for celebrations. Judy Pedersen has been in touch with the Board of Supervisors Chair, Sharon Bulova, to get a date before the end of the year to get a date for recognition. Parks will reach out to the academy as well as NRPA to see if they can join us in the recognition and reception. There will be a separate reception, probably at Frying Pan in the next few weeks. Invitations will be sent out to everybody.

Mr. Bouie extended congratulations to Norfolk which won in its class. He also extended congratulations to Mike McCarty former parks director for the City of Fairfax, now a finalist from Glenview, Illinois.

BOARD MATTERS

- Mr Khan congratulated the board and offered kudos to the wonderful team Parks has. The only problem he now sees is that a bigger wall is needed for the awards.
- Mr. Zook had nothing to report.
- Dr. Carter had nothing to report.
- Ms. Godbold congratulated Parks.
- Mr. Kendall congratulated Parks.

He also thanked staff for the quick job they did putting hole #1 at Pinecrest Golf Course back together again. He doesn't believe that any revenue was lost. Staff was able to keep the course open and the irrigation running. Even with the draught conditions we are experiencing over the past two or three weeks while construction was going on we were able to keep irrigation on.

He was able to attend the Ossian Hall watershed cleanup on October 5. He is hopeful that we are seeing a trend at Ossian Hall seeing less litter and less activity there. With some joint efforts we will try to keep that going.

He reminded everyone that Hidden Oaks Nature Center's 50th anniversary is taking place on October 19.

- Mr. Hackman indicated that he was fortune enough to be invited to attend the staff celebration for Marcellous Cooper. There was so much love in the room for him and from him for his staff. It was heartwarming. While he was still at Marshall Fields in Chicago, Harry Gordon Selfridge coined the phrase the customer comes first. Marcellous has spun that a little bit to be we always put the customer first. Marcellous said that everybody has a gift. He was an innovator who inspired his staff and told them they had capabilities they didn't know they had and encouraged them to try out for various positions. He went to bat for them in that regard. He was a mentor and a father figure all rolled into one and a supreme being. He will be missed.
- Mr. Stone had nothing to report.
- Mr. Gorham thanked staff for issues they have been working on this month.
- Mr. Thompson congratulated everyone for receiving the Gold Medal.

He thanked everybody for the notes and for attending the events surrounding his father's death.

- Following up on Mr. Bouie's comment about cooperation, Mr. Quincy stated that a perfect example of that was Larry Grave Park in Falls Church. It was a joint effort between the City of Falls Church and Fairfax County Park Authority. It was a model synthetic field for kids primarily plus lacrosse.

Mr. Quincy thanked Mr. Hackman for coming to the opening; Dave Bowden and Kirk Kincannon for attending and Cristin Bratt for handling the administration of keeping everyone in line-she did a great job.

He congratulated everyone for receiving the Gold Medal.

Mr Quincy added that he has known Marcellous Cooper a long time. There used to be a car show at that park, and he was always the one to arrange it. He would bend over backwards to make sure that everything was taken care of. No income was generated. He was a great person to work with.

Mr. Quincy indicated that he was probably the first person to use the elevated track at Spring Hill and now it is very crowded, and you can't run on it. This is evidence of the great personnel we have.

Mr. Bouie noted that he had a chance to brag over the weekend while he was in Seattle. He had an opportunity to go through a number of their parks with his chest out. They have great parks, but they are nothing like ours.

CLOSED SESSION

At 8:15 p.m. Mr. Thompson made a motion to convene in closed session for

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).

Seconded by Mr. Quincy and approved by all members present. Dr. Aidoo was absent.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion to certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Quincy and approved by all members present. Dr. Aidoo was absent.

ACTIONS FROM CLOSED SESSION

- C-1 Discussion of Property Located in the Braddock District
No action was necessary.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:35 p.m.

Minutes Approved at Meeting
on October 30, 2019

Michael W. Thompson, Jr., Secretary

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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ACTION

Appointment of Kevin Ta to the Fairfax County Park Foundation Board

ISSUE:

Appoint Kevin Ta to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Foundation Board recommends the appointment of Kevin Ta to the Foundation's Board of Directors.

TIMING:

Board action is requested on October 23, 2019.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, the Foundation Board nominates individuals to become members of the Foundation Board of Directors. Appointments are effective following the concurrence of the Park Authority Board.

The Foundation Board has nominated Kevin Ta for appointment to the Foundation Board of Directors on July 23, 2019.

Mr. Ta was recruited by the Park Foundation Director Emeritus, Steve Thormahlen. His appointment will be for a three-year term.

Kevin Ta is Senior Vice President of PNC Wealth Management in Greater Washington, where he advises high-net-worth and ultra HNW individuals, families, entrepreneurs and business owners on matters pertaining to tax-efficient investing; trusts and estates; business succession; asset protection; retirement planning; charitable giving; private banking and custom lending; and insurance and long term care planning.

Prior to joining PNC in 2011, Kevin served as Market Trust Director for U.S. Trust for Greater Washington – including offices in DC, Virginia and Maryland -- where he was responsible for leading seasoned teams of advisors who deliver a robust suite of wealth management, trust and investment advisory, and family office services. Previous to that, he served as Senior Vice President for Wells Fargo Private Bank and its predecessor, Wachovia Trust. Interestingly, Kevin started his career over twenty years ago with PNC's predecessor, Riggs National Bank, as a trust and investment officer.

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Kevin -- a graduate of George Mason University and of the financial planning program at Georgetown University – is a CERTIFIED FINANCIAL PLANNER™, Certified Trust and Financial Advisor, and Accredited Estate Planner. He has been quoted in U.S. News and World Report, USA Today, TwoCents's financial series, among other publications.

Kevin is active in the community, volunteering at Junior Achievement, Grow Up Great, among other school sponsored engagements. Kevin is a 2019 graduate of the Leadership Fairfax signature program. He and his team focused on social equity through Fairfax County parks.

In his leisure, he enjoys exploring new places, new cultures, and new foods with his wife and child; tapas in Barcelona and the hawker stalls in Singapore are more recent fond memories. While Kevin is an avid basketball player, he prefers to coach and watch his son play competitively in his leagues.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk Kincannon, Executive Director, Park Authority

Sara Baldwin, Deputy Director, Chief Operating Officer, Park Authority

Aimee Vosper, Deputy Director, Chief of Business and Development, Park Authority

Roberta Longworth, Executive Director, Park Foundation

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ACTION – 2

Capital Improvement Program (FY 2021 - FY 2025) (with presentation)

ISSUE:

Approval of the submission of the Capital Improvement Program (FY 2021 - FY 2025) to the County's Capital Improvement Program review team.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the submission of the Capital Improvement Program (FY 2021 - FY 2025) to the County's Capital Improvement Program review team.

TIMING:

Board action is requested on October 23, 2019, as the submission of the Capital Improvement Program (FY 2021 - FY 2025) is due on October 25, 2019, to the Department of Management and Budget.

BACKGROUND:

The Park Authority received the draft submission package for completing the Park Authority's Capital Improvement Program (CIP) (FY 2021 - FY 2025) from the Department of Management and Budget on August 9, 2019. Attachment 1 details the preliminary schedule for submission and review of the CIP. The Park Authority is one of several agencies that have been asked to brief the County Executive on our CIP program and project priorities.

Fairfax County has adopted the Principles of Sound Capital Improvement Planning as part of this CIP process (Attachment 2). These principles serve as the foundation for the CIP process, linking the process with the goals as articulated in the Policy Plan of the County Comprehensive Plan. The CIP will reflect not only the need for new facilities required to handle population increases but also incorporate planning and funding for maintenance, renewal and replacement of existing facilities. The principle of life cycle planning for all facilities is established with a commitment to invest in long-term infrastructure renewal and maintenance.

The county also adopted Criteria for Recommending Future Capital Projects in conjunction with the Principles of Sound Capital Improvement Planning (Attachment 3).

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These criteria serve as a guide for evaluating and prioritizing future capital projects to be included in the CIP. The intent is to formalize and standardize the CIP process using current best practices and accepted standards while maintaining a degree of flexibility to meet unforeseen or immediate needs. Application of these criteria will ensure that each project recommended for consideration by the Board of Supervisors supports the policy objectives of the Comprehensive Plan and identifies a basis for scheduling and allocation of resources. The objective is to ensure that the CIP reflects not only what is needed and when, but also what is possible and a commitment for completion.

A large portion of Fairfax County Park Authority projects are supported by General Obligation Bonds. Park Bond referenda were approved in November 2008, 2012, and 2016 totaling \$215,700,000. The completion of the 2016 Parks Count, which is the Park Authority Needs Assessment provides recommendations for capital investments in the park system based on a body of data that the Park Authority will continue using for years. The 10-year Capital Improvement Plan was developed after evaluating RECenters, Natural and Cultural Resources, lifecycle schedules, and Park Authority identified capital projects. Factors used to develop the plan include community values and needs, service level deficiencies, operational cost and revenue impacts, health and safety, regulatory requirements, and FCPA mission-oriented priorities. Funding to meet this identified 10-year framework was established in three tiers:

- Phase I: Critical, "Repairing what we have". Refocus and make the most of existing resources with the primary goal being for FCPA to maintain services. The plan addresses deferred maintenance at existing park facilities. The Critical funding need is \$155,926,000 over the next five years.
- Phase II: Sustainable, "Upgrade Existing". Strategically enhancing existing programs, beginning new alternative programs, or making other strategic changes that would require additional operational or capital funding. The Sustainable need for years 1-5 is \$107,945,000. The need for years 6-10 is \$172,350,000. The total Sustainable need over 10 years is \$280,295,000.
- Phase III: Visionary, "New, Significant Upgrades". New and expanded facilities to fully meet needs desired by the community and ensure that the Park Authority remains a preferred provider of park and recreation amenities. The Visionary need for years 1-5 is \$37,198,000. The need for years 6-10 is \$465,742,000. The total Visionary need over 10 years is \$502,940,000. While the years 6-10 need is high, the Park Authority would like to move these items forward earlier if capital funding was available.

The Park Authority's RECenter system is now entering a new era due to the aging of existing facilities that require lifecycle redevelopment along with potential expansion to continue to meet the needs of the community and remain fiscally sustainable as an enterprise funded activity. The Park Authority recently completed a System-wide

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Sustainability Plan for RECenters that identifies strategies to maximize operational effectiveness, improve community responsiveness, and ultimately ensure the long-term financial sustainability of the RECenter system through a series of capital improvements. As part of the strategic recommendations each RECenter was assigned one of six “thematic” decisions. These recommendations outline a course of action for capital improvements at each RECenter to maximize the sustainability of the overall system. For instance, if the thematic recommendation is “expand” for a RECenter, then a series of improvements that are termed as “critical,” “core,” or “added value” that facilitate that theme are included in the strategic recommendations. The plan also identifies the potential for development of a new RECenter in the Reston area and a potential countywide sports complex. The plan recommends a three-phased implementation approach for funding the proposed capital improvements starting with improvements identified as critical first, followed by core improvements and then improvements identified as added value in the last phase. The total budget for all improvements estimated in 2017 dollars including all hard costs and soft costs is \$195,800,000. With escalation included for a five-year period based on starting the improvements in 2020 the estimated total project budget increases to \$232,500,000.

The Park Authority is currently revising the Master Plan for Lake Accotink Park. As part of the master planning process the Park Authority initiated a lake sustainability study for Lake Accotink. The preliminary results of the study indicate that by 2025 the lake will have silted in unless remedial actions such as dredging of the lake occurs. As part of the public input process members of the community have indicated a desire to retain the aesthetic and recreational value of the lake in the future. The current recommended dredging strategy includes dredging to restore the lake to an average depth of 8 foot, dewatering and disposal of sediment and funding for routine maintenance dredging to maintain the lake. The order of magnitude cost for dredging is \$30,500,000, with an annualized maintenance dredging cost of \$2,000,000. Funding for the initial and maintenance dredging will be included in future Stormwater Service District budgets.

The main elements of this package to be included in the submission are the Fairfax County Park Authority Capital Program Description (Attachment 4) and the Project Cost Summaries (Attachment 5).

FISCAL IMPACT:

The Park Authority appropriation for the current fiscal year is \$97,728,299. This amount includes a current cash balance of \$10,308,299, and bond sales in the amount of \$87,420,000. On November 6, 2012, the voters approved a \$63,000,000 Park Bond Referendum, the final \$16,610,000 in bonds from this referendum were sold in February 2019. On November 8, 2016, the voters approved a \$87,700,000 Park Bond, as part of the February 2019 bond sale, \$280,000 from this program were sold, leaving a balance

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of \$87,420,000 in authorized but unissued bonds. Including prior sales, a total of \$87,420,000 remains in authorized but unissued bonds from this fund.

ENCLOSED DOCUMENTS:

- Attachment 1: The CIP Calendar
- Attachment 2: Principles of Sound Capital Improvement Planning
- Attachment 3: Criteria for Recommending Future Capital Projects
- Attachment 4: Fairfax County Park Authority Capital Program Description
- Attachment 5: Project Cost Summaries
- Attachment 6: Fairfax County Park Authority Future Project Details

STAFF:

- Kirk W. Kincannon, Executive Director
- Sara Baldwin, Deputy Director/COO
- Aimee L. Vosper, Deputy Director/CBD
- David Bowden, Director, Planning and Development Division
- Michael Baird, Capital and Fiscal Services

THE CIP CALENDAR

October/November 2019	Departmental Meetings with County Executive and CIP submission due to DMB
December 2019	CIP Recommendations discussed with County Executive
January/February 2020	CIP decisions and draft documents shared with agencies
Late February 2020	Advertised CIP released with Advertised Budget
March 2020	Formal Presentations to the BOS and PC; Public Hearings with PC
April 2020	Presentations and Public Hearings with BOS
Late April	CIP Adoption

Capital Improvement Programming

Principles of Sound Capital Improvement Planning

1. The Board of Supervisors' goals and the adopted Comprehensive Plan, specifically the Land Use Plan and the Policy Plan, are the basis for capital planning in Fairfax County. The Capital Improvement Program (CIP) shall execute the goals and objectives of the adopted Comprehensive Plan for Fairfax County.
2. Pursuant to Section 15.2-2239 of the Code of Virginia, the Planning Commission shall review and recommend annually the County's Capital Improvement Program based on the adopted Comprehensive Plan for the consideration of the governing body. Public participation in the CIP process is essential and shall continue to be encouraged.
3. Criteria consistent with the Comprehensive Plan, and with the principles stated herein, shall be established to guide the selection and prioritization of CIP projects.
4. The development of the CIP shall be guided by the principles of life cycle planning to ensure that long-term maintenance, renewal and replacement requirements are adequately addressed to protect the county's investment and maximize the useful life of facilities. The county shall allocate an appropriate amount of its general operating, special revenue, enterprise, and other funds to finance ongoing infrastructure maintenance, renewal and replacement of facilities. Facilities are defined to include all fixed installations constructed and/or maintained with public funds, including buildings and structures, utilities and related improvements.
5. The CIP shall include the fiscal impact of each project and identify unfunded capital requirements to adequately anticipate resource requirements and capacity to provide services beyond the planning period.
6. The CIP shall support the county's efforts to promote economic vitality and high-quality of life. The CIP should recognize the revenue generating and/or cost avoiding value of making public infrastructure improvements to spur private reinvestment and revitalization in support of county land use policy.
7. The CIP shall support the county's efforts to encourage the development of affordable and effective multi-use public facilities as feasible.
8. The CIP shall be developed to provide facilities that are cost effective, consistent with appropriate best practice standards, community standards, and expectations of useful life.
9. The county will endeavor to execute the projects as approved and scheduled in the CIP. Value Engineering principles will continue to be applied to appropriate capital projects. Changes in project scope, cost, and scheduling will be subject to close scrutiny.
10. The CIP shall be guided by the county's adopted Ten Principles of Sound Financial Management.

Criteria for Recommending Future Capital Projects

The following criteria shall be applied to future capital projects in order to establish a relative priority for beginning and completing projects. These criteria are intended to guide decision making and may be adjusted as necessary. All capital projects must support the goals established by the Board of Supervisors and the adopted Comprehensive Plan and conform to specified standards mentioned in the Plan. Other county or best practice standards may be cited so long as they are not in conflict with the Comprehensive Plan or Board directives.

All capital projects within the 5-Year CIP period are not ranked, as funding is approved or anticipated. Future projects are categorized based on priority and recommended for appropriate funding sources (i.e., general funds, bonds, special revenue funds, other funds) according to their criticality or other standards as recommended by the staff, School Board, Planning Commission, or other advisory body. Actual project commencement and completion are subject to identification of resources and annual appropriation by the Board of Supervisors.

1

Immediate: *Projects may be moved to the 5-year plan within a year.*

Examples of such projects may exhibit the following criteria:

- Eliminate an immediate threat to personal and public safety.
- Alleviate immediate threats to property or the environment.
- Respond to a court order or comply with approved federal or state legislation.

2

Near Term: *Projects may be moved to the 5-year plan within 2–3 years.*

Examples of such projects may exhibit the following criteria:

- Have significant federal/state commitment or significant private sector investment.
- Preserve existing resources or realize significant return on investment.
- Preserve previous capital investment or restore capital facilities to adequate operating condition.
- Respond to federal or state mandates in compliance with extended implementation schedules.
- Generate significant revenue, are self supporting, or generate cost avoidance (return on investment and/or improved efficiency).
- Alleviate existing overcrowded conditions that directly contribute to the deterioration of quality public services.
- Generate private reinvestment and revitalization.
- Have significant public expectations as demonstrated by development proffers or other Board action.
- Support the county's efforts to encourage development of affordable and effective multi-use public facilities.

3

Long Term: *Projects may be moved to the 5-Year plan within 4–5 years.*

Examples of such projects may exhibit the following criteria:

- Accommodate projected increases in demand for public services and facilities.
- Maintain support for public services identified by citizens or appointed Boards and Commissions as a priority in furtherance of the goals and objectives established by the Comprehensive Plan.
- Meet new program goals or respond to new technology.
- Fulfill long-term plans to preserve capital investments.

4

Future Projects: *Projects that are anticipated, but not yet scheduled.*

Fairfax County Park Authority

PROGRAM DESCRIPTION

The Fairfax County Park Authority (FCPA) is directed by a twelve-member board appointed by the County Board of Supervisors. One member is appointed from each of the County's nine supervisory districts, and three are appointed at-large. Since its establishment in 1950, the Authority has acquired 23,549 acres of parkland, including 427 individual parks. In the past, most of the funds to carry out capital acquisition and improvements were provided through bond referenda. Currently, more than half of the Park Authority operating funds are raised by revenue-producing facilities in the system; additional funding for the operations and maintenance of parks is appropriated annually by the Board of Supervisors. Grants from the state and federal government supplement funds on a limited basis; however, gifts and donations from individuals, community organizations, corporations and foundations are an increasingly important source of funding for community improvements.

LINK TO THE COMPREHENSIVE PLAN

Fairfax County's Comprehensive Plan has established a number of objectives and policies in order to:

- ✓ Identify and serve park and recreation needs through an integrated park system that provides open space, recreational services and facilities and stewardship of natural and cultural resources.
- ✓ Protect appropriate land areas in a natural state to ensure preservation of significant and sensitive natural resources, and protect and preserve significant cultural resources on parklands.
- ✓ Provide for current and future parks and recreational needs through development of new and existing sites and the optimal use of all existing facilities, including Fairfax County Public Schools.
- ✓ Ensure the long-term protection, preservation and sustainability of park resources.
- ✓ Ensure the mitigation of adverse impacts to park and recreation facilities and service levels caused by growth and land development.
- ✓ Utilize the Urban Parks Framework to encourage developers to cooperatively develop and maintain publicly accessible urban parks, connective trails, park amenities and active recreation facilities in Tysons and other designated mixed-use centers.

Source: 2017 Edition of the Fairfax County Comprehensive Plan, Policy Plan Element, Parks and Recreation Section, as amended through 3-4-2014.

PROGRAM INITIATIVES

In FY 2019, the cumulative level of parkland in the County held by the Fairfax County Park Authority increased by 37 acres for a total of 23,549 acres, primarily due to a 36 acre addition to Loisdale Community Park in the Lee District via developer proffer dedication and a fee simple purchase of a 1 acre addition to Ragland Road Park in the Hunter Mill District. The current Land Acquisition Work Plan programs the expenditure of funds authorized by the 2016 Park Bond Referendum.

In addition to continuing land acquisition to work toward meeting the acreage standard established for acquisition of developable parkland, another one of the Park Authority's primary objectives over the CIP

period is to complete construction already begun in County parks and to upgrade the various athletic fields and courts maintained by the Park Authority. An objective is also to sustain existing parks, facilities and natural resources. In addition, many park facilities are 20-30+ years old. Without a significant reinvestment in building and park infrastructure many of these older parks will fall into a state of deteriorating condition and functionality and repair/operating costs will increase.

Recently completed improvements include:

- Athletic Field improvements include: In a partnership with the Washington Nationals Dream Foundation funded a turnkey project at Fred Crabtree Park for improvements to Fields #1 and #2 to include grading, sod, fencing, scoreboards and other improvements. In addition, Park bond funds were used to replace the irrigation systems on fields #1, #2, and #3, and the lighting on Field #2. County Environmental Improvement Fund, FY 2018 Carryover Energy Reduction Initiative funds were used to replace the lighting on Field #1. Lifecycle replacement of synthetic turf using the County's Synthetic Turf Replacement Fund at Franconia Park Field #4, Patriot Park Field #1, Spring Hill Park Fields #2 and #3. Lifecycle replacement of the synthetic turf at the Field House at South Run District Park using Park Authority Revenue Fund Sinking Fund.
- Lighting Project Improvements includes Mason District Park tennis court lighting upgrade with new LED lights, new foundation and poles, new wiring, and new controller to improve lighting quality and efficiency; Mount Vernon RECenter Ice Rink lighting, old outdated fixtures were replaced with new energy efficient LED sports lighting; Oak Marr Golf Complex, replace driving range lights; South Run Park, replace lights on fields #5, #6, #7, and #8 with LED lights and installation of new On/Off light control boxes; Poplar Tree athletic field lights for fields #1, #2, and #3 to LED, installation of step down transformers, electrical cabinets and switch boxes, all funded using FY 2018 Carryover Energy Improvement Funds. At Nottoway Park, replaced lights on the tennis courts, basketball courts, trail lights, two diamond fields and athletic field parking lots with LED lights, and at Greenbriar Park, tennis courts, parking lot and athletic fields with LED for energy efficiency, with a 25-year warranty.
- RECenter improvements include Spring Hill RECenter building envelope improvements including replacing roofing material on the original building, replacing exterior windows and doors in the natatorium, replacing three exterior doors around the building, and repairing and cleaning the exterior walls. Additional improvements at Spring Hill include elevator modernization and pool filter replacement. Providence RECenter also had elevator modernization and South Run had a pool filter replacement and elevator modernization.
- Trail Improvements: Sugarland Run Stream Valley included repair and reconstruction of approximately 12,000 linear feet of trail in Sugarland Stream Valley, the project included culvert replacement, stream bank stabilization, installation of GeoCel technology for mitigation of construction impacts to tree roots, asphalt milling and paving and full asphalt trail section reconstruction. Pohick Stream Valley – between Burke Road and Burke Station Park, including approximately 2,400 ft of 8-ft wide asphalt and concrete trail and one 50-ft fiberglass pedestrian bridge, creating both recreational and transportation opportunities for the surrounding communities. Difficult Run Stream Valley was done to stabilize a failed segment of the Cross-County Trail. The slope supporting the trail failed when several large trees fell over due to excessive rain during the past year. The scope of work included cleanup of the downed trees and placement of heavy rip-rap to stabilize the slope and repair the trail.
- Resource Improvements include Riverbend Park – Outdoor classroom/picnic shelter, project consist of an outdoor classroom/rentable picnic shelter with 19 parking spaces, stormwater management, and retaining walls. At Turner Farm Park - the RATO Building structural renovation included removing the exterior coating on the building, repairing or replacing 450 damaged concrete blocks, recoating the block with a vapor permeable acrylic, waterproofing the foundation, painting the interior, and installing a dehumidification system. Also, at Turner Farm Park, the septic system design and installation to support the Residential Curator Program per the lease agreement with the Turner Farmhouse Foundation.
- New Park Development – Monticello Park includes the installation of a challenge course playground with skill development facilities that complement the young teen to adult age group, an off-leash dog park, multi-use area, trails, parking lot, and associated site amenities.
- Other major Park Improvements include Backlick Park, the existing school age playground was replaced, and a tot lot was added. The lawn area was restored, and the asphalt trail network was repaved. The tennis court was resurfaced, and the lighting was replaced with new LED lighting. The gazebo was removed, and a picnic shelter was installed as a replacement; the fitness trail was

upgraded and relocated to the front, active, portion of the park for enhanced visibility. ClemyJontri Park has been extremely popular as a local park and regional destination intensifying the need for expanded parking. The project included the demolition of the barn, 65 additional parking spaces, trails, and stormwater management. To enhance the look of the park, a landscape buffer on the west and east side of the park was completed and consist of 436 trees and 682 shrubs. Idylwood Park improvements include paving the access drive, parking area and walkways and stormwater drainage controls.

- Golf Improvements include the renovation of indoor Practice Facility with construction of new modern hitting bays with one bay fitted out with a state-of-the-art Trackman golf simulator and office space for two staff members. The work also included new interior finishes, insulation, HVAC, lighting, windows and skylights. Oak Marr Driving Range renovations involved the regrading and reshaping of the existing driving range, new irrigation for the range, installation of Bermuda sod, stormwater management features, construction of a new dry pond and maintenance road, conduit for future lighting and two renovated practice bunkers. To support the improved Oak Marr Driving Range and synthetic fields at Oak Marr, the 8,600 Square Yard parking lot serving both facilities was renovated, including replacing damaged curb and gutter, milling the existing asphalt, repaving and re-stripping.

The Park Authority Board approved the revised Master Plan for Lake Fairfax Park and the Planning Commission approved two 2232 applications, Bren Mar Park and Franconia Park.

The continuing urbanization of the County requires that the existing suburban park system be supplemented by parks that are more suitable for the urban context and provide appropriate functions, uses, amenities, visual form, ownership, and accessibility to various users of the urban environment. In 2013, the Board of Supervisors adopted a policy in the Comprehensive Plan that incorporates the Park Authority's Urban Park Framework as official guidance to define urban park metrics, elements and types. The Urban Park Framework policy clarifies expectations for community decision makers and developers who seek to implement changes to existing development patterns and provide for park and recreation needs in these areas. Prior to 2010, there were almost 90 acres of publicly owned parkland in Tysons Corner and approved development commitments to add another 8.5 park acres. Major development applications approved since 2010 in Tysons have included commitments to add approximately 86 acres of publicly accessible park areas in Tysons. Collectively, the major rezoning applications approved in Tysons since 2010 generate a need for 9.7 new athletic fields under the maximum approved development levels. The equivalent of three athletic fields have been built and currently serve Tysons area users. Applicants have proffered to provide for this need through dedication of land areas, construction of facilities, and/or contribution of funds to Fairfax County to be used towards land acquisition and facility development. The first new synthetic turf athletic fields in Tysons (located on Jones Branch Drive) have been in use since spring of 2015. This includes one full size rectangle field and one youth/practice rectangle field. Upgrades to the existing youth baseball diamond located on the property of Westgate Elementary School adjacent to Westgate Park, including synthetic turf and expanded play area to serve a dual purpose as a youth rectangle field were completed in 2016 using proffered funds from Tysons redevelopment. Quantum Field, a full-size synthetic turf rectangle field located at 7980 Quantum Drive in Vienna, VA opened to the public on June 22, 2019. Several smaller, urban parks have also opened to the public in Tysons in recent years. A new 2.3-acre park, the Park at Tysons II was dedicated through a developer proffer in March 2016. A 1.5-acre common green park that includes a fenced dog park and children's playground was opened to the public in 2017 in the Tysons North District and is privately owned and maintained but open to the public. A new one-acre park at The Boro that provides both civic plaza and common green areas for public gathering and socializing within a mixed-use environment was open to the public at the end of July 2019.

Major development applications approved since 2015 in Reston have included commitments to add approximately 39.5 acres of publicly accessible urban parks in the Reston Transit Station Area (TSA). Collectively, the major rezoning applications approved in Reston since 2015 generate a need for the equivalent of 6.6 new athletic fields under the maximum approved development levels. Approximately \$25,000,000 has been committed in proffers to the Fairfax County Park Authority for the purchase of land, construction of new facilities, and/or improvements to existing athletic fields in the greater Reston area. In addition, one rezoning applicant has proffered to acquire and dedicate a seven-acre parcel in the Reston area to the Park Authority for the creation of a new public park with athletic facilities.

The Park Authority will continue to make progress on building an urban park network in Tysons and Reston that will be a model for planning and implementing urban parks in other growth areas of the County, such as Baileys Crossroads, Seven Corners, Annandale, Merrifield, and Richmond Highway.

The implementation of the Laurel Hill Master Plan is proceeding. Funding is earmarked for infrastructure development at this project. Development of Phase I of the equestrian area in Laurel Hill is complete. An area-wide signage and way finding plan is nearly complete and a cultural resource study for the Laurel Hill House was completed as well as an historic landscape study of its gardens. Further archeological work at the site is anticipated. Improvements to the Laurel Hill Greenway portion of the Cross-County Trail continue to be made. Construction of a lighted synthetic turf diamond and rectangular athletic fields were completed at the South County Middle School in partnership with Fairfax County Public Schools to provide additional athletic fields to the surrounding communities. Maintenance and land management activities including demolition and removal of existing non-historic structures at the former Nike site continue to be provided. In addition, there continues to be some informal interest from proposers for options for the Sportsplex. Construction has started for a large gathering space with picnic facilities at the Central Green which is anticipated to be completed by the end of 2020.



A large portion of Fairfax County Park Authority projects are supported by General Obligation Bonds. The completion of the 2016 Parks Count, which is the Park Authority Needs Assessment was completed and provides recommendations for capital investments in the park system based on a body of data that the Park Authority will continue using for years. The total projected need for the ten-year period was \$939,161,000; that amount has been reduced by \$87,700,000 due to the approval of the 2016 Park Bond Referendum for a future need of \$851,461,000. The remaining needs of \$851,461,000 is broken out into three strategic areas in five-year increments.

- Critical, “Repairing what we have” makes the most of existing resources with the primary goal being for FCPA to maintain services. The plan addresses deferred maintenance at existing parks and facilities. The Critical funding need is \$98,892,000 over the next five years.
- Sustainable, “Upgrade Existing” looks at enhancing existing programs, beginning new alternative programs, or making other strategic changes that would require additional operational or capital funding. The Sustainable need for years 1-5 is \$107,945,000, the need for years 6-10 is \$172,350,000, for a total of \$280,295,000.
- Visionary, “New, Significant Upgrades” includes new and expanded facilities to fully meet needs desired by the community and ensure that the Park Authority remains a preferred provider of park and recreation amenities. The Visionary need is \$472,274,000 over the 10-year period, and if funding is made available in 1-5 years staff would accelerate visionary elements that include expansion and renovation of existing recreation centers and development of new athletic facilities.

The Park Authority’s RECenter system is now entering a new era due to the aging of existing facilities that require lifecycle redevelopment along with potential expansion to continue to meet the needs of the community and remain fiscally sustainable as an enterprise funded activity. The Park Authority recently completed a System-wide Sustainability Plan for RECenters that identifies strategies to maximize operational effectiveness, improve community responsiveness, and ultimately ensure the long-term financial sustainability of the RECenter system through a series of capital improvements. As part of the strategic recommendations each RECenter was assigned one of six “thematic” decisions. These recommendations outline a course of action for capital improvements at each RECenter to maximize the sustainability of the overall system. For instance, if the thematic recommendation is “expand” for a RECenter, then a series of improvements that are termed as “critical,” “core,” or “added value” that facilitate that theme are included in the strategic recommendations. The plan also identifies the potential for development of a new RECenter in the Reston area and a potential countywide sports complex. The plan recommends a three-phased implementation approach for funding the proposed capital improvements starting with improvements identified as critical first, followed by core improvements and then improvements

identified as added value in the last phase. The total budget for all improvements estimated in 2017 dollars including all hard costs and soft costs is \$195,800,000. With escalation included for a five-year period based on starting the improvements in 2020 the estimated total project budget increases to \$232,500,000.

The Park Authority is currently revising the Master Plan for Lake Accotink Park. As part of the master planning process the Park Authority initiated a lake sustainability study for Lake Accotink. The preliminary results of the study indicate that by 2025 the lake will have silted in unless remedial actions such as dredging of the lake occurs. As part of the public input process members of the community have indicated a desire to retain the aesthetic and recreational value of the lake in the future. The current recommended dredging strategy includes dredging to restore the lake to an average depth of 8 foot dewatering and disposal of dredged sediment off-site, and funding for routine maintenance dredging program to maintain the lake. The order of magnitude cost for dredging is \$30,500,000, with an annualized maintenance dredging cost of \$2,000,000.

Based on continual facility condition assessments, growing and shifting community needs and expectations, an ever-increasing amount of funding will be needed for capital maintenance of aging park assets in order to maximize the life of the existing facilities and to develop new facilities.

In addition, to fund additional facilities and land acquisition, funding will be necessary to operate, support, sustain and protect future years of county investment in existing facilities. As the county's largest landowner, the Park Authority's stewardship responsibility is documented in its Natural Resource Management Plan (NRMP) and Cultural Resource Management Plan (CRMP). These plans identify issues, strategies and projects to protect County parkland and valuable natural and cultural resources. This effort meets the County's Vision of Practicing Environmental Stewardship and is supported in the Board of Supervisors' Environmental Agenda. In addition, the Park Authority is charged with stewardship of all County cultural resources. These plans contain critical strategies for preventing the degradation of resources that cannot be reclaimed once lost.

The Park Authority also recently automated its asset tracking and maintenance scheduling system that relates to a Park Facility Condition Assessment and Lifecycle Replacement Schedule. This system is utilized to efficiently manage facility repairs and develop long-range facility life cycle plans, as well as aid in the forecasting of future capital renovations.

The Park Authority undertook an agency wide master planning process to create and set the direction of the Park Authority for the next five to ten years. The plan is called Great Parks, Great Communities Park and Recreation System Masterplan Plan. The plan, emphasizing six key goals related to stewardship, park maintenance, equitable provision of recreational opportunities, healthy lifestyles, organizational agility, and fiscal sustainability was approved by the Park Authority Board in December 2017. The Great Parks Great Communities Park and Recreation System Masterplan was adopted by the Park Authority Board in 2017 to reflect the data, findings and recommendations of the Needs Assessment completed in FY 2016. The plan, emphasizing six key goals related to stewardship, park maintenance, equitable provision of recreational opportunities, healthy lifestyles, organizational agility, and fiscal sustainability was approved by the Park Authority Board in December 2017.

Strategic Plan

On June 25, 2018, the Park Authority Board approved the FY 2019 – FY 2023 Strategic Plan. The Strategic Plan is a tool that is designed to help the agency focus on the mission critical, most pressing concerns and opportunities over the next five years. Key focus areas include:

- Inspire passion for parks
- Meet changing recreation needs
- Advance park system excellence
- Strengthen and foster partnerships
- Be equitable and inclusive
- Be great stewards
- Promote healthy lifestyles

In light of increasing demands and limited resources, it is more important than ever to strategically determine priorities. A deliberate focus on fiscal sustainability resulted in the adoption of the Financial

Sustainability Plan (FSP). This FSP focused on the evaluation of core services and options and opportunities for improving the overall cost recovery of the entire organization. The FSP contains clearly defined recommendations that when collectively implemented will better position the Authority to reach a cost recovery target that is greater (more self-sufficient) than the present day one. In addition to the focus on sustainable operations, capital investments in facilities and stewardship efforts are also significant to future growth and sustainability.

On June 27, 2018, the Park Authority Board approved the FY 2019 – FY 2023 Strategic Plan, the plan serves as a road map that will take the Park Authority into the future. The strategic plan includes 12 objectives that are measurable and results-focused, and are supported by specific, achievable, and time-bound action steps for implementation. The 12 Strategic Objectives are:

- Increase the Park Authority's land holdings based on a proactive and informed decision-making strategy
- Balance natural resources, cultural resources, recreational needs and equity in planning and developing a sustainable park system
- Position the Park Authority as the model organization for increasing physical activity and wellness in Fairfax County
- Increase walkable access (1/4-mile or 5-minute-walk (urban) and 1/2-mile or 10-minute walk (countywide)) by County residents to park or facility entrances, or trailheads to connect people to nature and recreational experiences
- Implement an asset management program to guide reinvestment, maintenance, and upgrades to infrastructure and capital equipment
- Develop an IT structure that coordinates data management, analysis, technology and business needs to support the operations and goals of the Park Authority and enables sound decision making and transparency
- Provide training and leadership development for employees at all levels to ensure a high-performing organization
- Reinforce and sustain a culture of accountability to advance the mission and vision
- Develop and implement an advocacy strategy to increase dedicated funding and resources from the County
- Collaborate with the Park Foundation to increase annual donations and provide greater support to the Park Authority
- Develop and adopt a comprehensive and cross-divisional approach to business planning to improve financial performance
- Establish a sponsorship program to secure, sustain and continually increase alternative funding available for agency priorities

CURRENT PROJECT DESCRIPTIONS

General Fund Projects

1. **ADA Compliance-Parks** (Countywide): This is a continuing project to address Americans with Disabilities Act (ADA) Compliance measures throughout County parks. On January 28, 2011, the Board of Supervisors signed a Settlement Agreement and committed to remediation of the DOJ identified ADA improvements as well as the required self-assessments at the remaining unaudited facilities. Remediation of the DOJ identified violations was required by July 2018 and this work is complete. Remediation of the violations identified in the self-assessments had no specific deadline, and the Park Authority continues to complete remediation work at several facilities. Effective August 6, 2018, Fairfax County was released from the ADA Settlement Agreement with the DOJ. Funding for annual ADA projects to support the continuation of improvements is required, as buildings and site conditions age. It should be noted that mitigation of violations associated with FMD facilities is detailed in the Infrastructure Replacement and Upgrades section of this document. Funding in the amount of \$300,000 has been included in FY 2020 for this project.

- Capital Sinking Fund for Parks (Countywide):** \$9,862,026 has been allocated to date for the capital sinking fund for parks. The Capital Sinking Reserve Fund was established as a direct result of the Infrastructure Financing Committee (IFC). The Board of Supervisors has approved the allocation of the Sinking Fund balances identified as part of each Carryover Review, based on the following percentage allocation: 55 percent for FMD, 20 percent for Parks, 10 percent for walkways, 10 percent for County maintained Roads and Service Drives, and 5 percent for revitalization. To date, the Park Authority has initiated projects to begin to address the backlog of reinvestment requirements including: trail, bridge and tennis court repairs throughout the County, parking lot and roadway repairs at Burke Lake Park, Lake Accotink Park, Manchester Lakes, Oak Marr and at Annandale Community courts and fields, and many other capital improvements such as repairs to the Nottoway fit stations and the Martin Luther King pool. In addition to General Fund support, an amount of \$380,732 has been received in revenue to support sinking fund projects, therefore, the total funding approved for the sinking fund project is \$ 10,242,758.

- Parks - Building/Structures Reinvestment (Countywide):** This is a continuing project to address Park Authority infrastructure replacement and upgrades at non-revenue producing parks, including roof, plumbing, electrical, lighting, security/fire systems, sprinklers and HVAC replacement. In addition, this project funds structural preservation of park historic sites. The facilities maintained include, but are not limited to rental properties, historic properties, nature centers, maintenance facilities, sheds, shelters and office buildings. Park priorities are based on the assessment of current repair needs including safety and health issues, facility protection, facility renewal and improved services. This program also provides for the stabilization of newly acquired structures and emergency repairs as needed at these facilities.



The Historic Huntley House

- In FY 2020, an amount of \$925,000 is included for building/structures reinvestment, including: various roof replacements and/or repairs to outdoor public restrooms and picnic shelters (\$200,000); replacement of Fire and Security systems at historic sites, nature centers, and maintenance facilities including the addition of freeze and water monitoring sensors to several historic sites (\$125,000); replacement of windows, doors, and siding at picnic shelters, outdoor restrooms, and historic sites (\$150,000); replacement of HVAC equipment at Nature Centers, Visitor Centers, and Maintenance Shops (\$250,000) and the stabilization, structural or building asset repairs at properties conferred to the Park Authority (\$200,000).
- Parks - Grounds Maintenance (Countywide):** This is a continuing project to provide for routine mowing and other grounds maintenance, as well as arboreal services. Arboreal services are provided in response to Park staff and citizens' requests and include pruning, removal and inspections of tree health within the parks. There has been a rise in staff responses to requests for the inspection and removal of hazardous or fallen trees within the parks and those that may pose a threat to private properties. In FY 2020, an amount of \$476,000 is provided to fund annual requirements for grounds maintenance at non-revenue supported parks.
 - Parks - Infrastructure/Amenities Upgrades (Countywide):** This is a continuing project to provide improvements and repairs to park facilities and amenities including tennis courts, picnic shelters, bridges and parking lots. In addition, funding provides for annual maintenance and storm related repairs to 334 miles of trails. In FY 2020 an amount of \$815,000 is included for trail maintenance, infrastructure and amenities upgrades.
 - Parks - Preventative Maintenance and Inspections (Countywide):** This is a continuing project to address routine repairs in non-revenue producing Park Authority buildings, structures and equipment. This maintenance includes the scheduled inspection and operational maintenance of HVAC, plumbing, electrical, security and fire alarm systems. Funding is critical in order to prevent the costly deterioration of facilities due to lack of preventative maintenance. Equipment

maintenance includes routine and preventative maintenance on operating equipment such as mowers, tractors, utility vehicles and heavy construction equipment. In FY 2020, an amount of \$484,000 is included for preventive maintenance and inspections for over 551,091 square feet at non-revenue supported Park Authority structures and buildings.

7. **Sportsplex Study** (Countywide): \$300,000 has been approved to support a comprehensive analysis and feasibility study associated with a County Sportsplex Facility. The Sportsplex study will include the potential for both indoor and outdoor sports facilities at multiple locations within the County. The feasibility study will be conducted working with the Sports Tourism Task Force. The tasks which will be performed as part of the study include: strategic objectives analysis, market analysis, national and regional benchmarking, facility programming and site selection recommendations, and the development of an Organizational Plan, Operations Plan, and Financial Plan, including, economic impact models.

General Obligation Bonds and Other Financed Projects

8. **Community Parks/New Facilities - 2012** (Countywide): \$7,285,000 has been approved for planning, design and construction of new parks or park facilities to implement approved master plans, meet community needs, or provide additional functionality. Projects include: development of Phase 1 of the park planned improvements per the master plan at Monticello Park, building the internal trail network and shelter at the John C. and Margaret K. White Gardens, providing Signage and Branding to develop a branding approach to identify Park Authority facilities, and improvements to continue the phased development of the Park at Laurel Hill.
9. **Events Center - 2016** (Mt Vernon District): \$10,000,000 has been approved to support the renovations for an Events Center at the Workhouse Arts Center. The Workhouse campus is a 56-acre, historically important County landmark, situated on the site of the former Lorton prison. Originally constructed in the early 1900's, the former workhouse and reformatory is on the National Park Service's Register of Historic Places; and included the imprisonment of early suffragettes. A planned Event Center is a key element of the educational, visual and performing arts campus run by the Workhouse Arts Foundation (WAF). Funding for this project is supported by the General Fund in the amount of \$3,000,000 and by the 2016 Park Bond referendum in the amount of \$7,000,000.
10. **Existing Facility Renovations - 2012** (Countywide): \$ 40,556,673 has been approved to improve existing park facilities to maintain designed capacity or retrofit obsolete facilities and bring them up to contemporary standards and codes. Projects include renovation and upgrading infrastructure and other amenities at Lake Accotink, countywide playground equipment upgrades, and countywide trails.
11. **Lake Accotink Dredging** (Braddock District): \$30,500,000 is estimated to support the dredging of Lake Accotink. The Park Authority is currently revising the Master Plan for Lake Accotink Park and as part of the master planning process, initiated a lake sustainability study for Lake Accotink. The preliminary results of the study indicate that by 2025 the lake will have silted in, unless remedial actions such as dredging occur. As part of the public input process members of the community have indicated a desire to see the lake continue to operate as a recreational water feature in the future. The current recommended dredging strategy is to dredge the lake to an average depth of 8 feet, dewatering and disposal of sediment and funding for routine maintenance dredging program to maintain the lake. Funding options include the Virginia Clean Water Revolving Loan Fund (Fund) that is administered by the Department of Environmental Quality (DEQ) or Fairfax County Economic Development Authority bonds. Funding for the initial and maintenance dredging will be included in future Stormwater Service District budgets.
12. **Land Acquisition and Open Space – 2016** (Countywide): \$7,000,000 has been approved for acquisition of parkland and/or parkland rights and preservation of open space including easements, that are obtained through a variety of methods including fee simple purchase of real property, acquisition of trail easements and other types of easements, cost related to acceptance of dedications and donated properties, and structure demolition cost.

13. **Land Acquisition and Park Development – 2020** (Countywide): \$100,000,000 would fund deferred projects and adequately fund long-term projects identified in the Park Authority 10-Year Capital Plan. Projects will include land acquisition to ensure adequate parkland for future generations, new park facilities, and continued renovation and replacement of aging and well-used facilities. Increasingly, citizens recognize that parks contribute highly to their quality of life in Fairfax County. Shifting and expanding leisure interests increase the demand for parks and park facilities. In addition to land acquisition and park development projects, the Park Authority adopted Natural Resource and Cultural Resource Management Plans that identify initiatives needed to provide essential stewardship efforts of environmental resources on parkland and cultural resources throughout the county.
14. **Land Acquisition and Stewardship - 2012** (Countywide): \$12,915,000 has been approved for acquisition of parkland and/or parkland rights, including easements. Stewardship includes projects that support the approved Natural and Cultural Resource Management Plans and/or county's environmental or cultural resource initiatives, Hidden Pond Nature Center for shelter and parking, and the Sully Woodlands Environmental Education Center. Additional projects include land acquisition, energy management, and Natural and Cultural Resources.
15. **Natural and Cultural Resource Stewardship – 2016** (Countywide): \$7,692,000 has been approved for planning, design and/or construction of capital projects which carry out the Park Authority's stewardship mission, support the approved Natural and Cultural Resource Management Plans and/or County's environmental or cultural resource initiatives. Projects include repairs and restoration to Colvin Run Mill Miller's House and Millrace, funding to support Historic Structures Curator Program, a History and Archaeology Collections Facility to properly curate and store history, and Sully Historic Site restoration projects.
16. **New Park Development – 2016** (Countywide): \$19,820,000 has been approved for construction of new park facilities where none existed before to meet new demand or to provide additional functionality or enhance planned capacity to an existing facility or space. Projects include developing a local park in Baileys, an area of park service level deficiency, picnic shelters at Lee District Family Recreation Area, new Baseball Diamond Complex to support countywide use/tournaments, and Park Development at Laurel Hill Park.
17. **Park and Building Renovations - 2008** (Countywide): \$30,711,192 has been approved for replacement of aging roofs, HVAC, and pool systems for RECenters built in the 1980s and 1990s. These RECenters include Spring Hill, Lee District, Oak Marr, and Providence. An engineering study to assess renewal requirements for Mount Vernon RECenter and Ice Rink which opened in 1981 is complete. Recent improvements include: replacement of the 41-year-old train track at Burke Lake Park, parking and entrance improvements at Spring Hill, irrigation system at Jefferson Golf Course, and renovation at Ossian Hall Park and Kings Park. These improvements will renew these facilities and extend their service life.
18. **Park Improvement Fund** (Countywide): The Park Improvement Fund was established under the provisions of the Park Authority Act for improvements to the agency's revenue-generating facilities and parks, as well as to various park sites. Through a combination of grants, proffers, easement fees, telecommunications leases, transfers from the Revenue and Operating Fund, and donations, this fund provides for park improvements. These funds are managed by projects that the Park Authority Board approves. Project funding is appropriated at the fiscal year-end, consistent with the level of revenue received during that fiscal year. The current Revised Budget for this Fund is \$22,200,449.
19. **Park Renovations and Upgrades – 2016** (Countywide): \$53,266,663 has been approved to fund repair and replacement/improvements to existing park facilities to maintain designed capacity or retrofit obsolete facilities and bring them up to contemporary standards and codes. Renovations can extend the design life of facilities and can include infrastructure additions and modifications. Projects include critical system-wide renovation and lifecycle needs such as playground replacements, lighting and irrigation systems, picnic shelters, roof replacements, parking, roads, entrances, RECenters – System-wide lifecycle replacements, the Mount Vernon RECenter renewal/replacement, Area 1 Maintenance Facility Replacement, and Energy Management Enhancements.

**PROJECT COST SUMMARIES
FAIRFAX COUNTY PARK AUTHORITY
(\$000's)**

Project Title Project Number	Source of Funds	Budgeted or Expended Through FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total FY2021- FY2025	Total FY2026- FY2030	Total Project Estimate
1 ADA Compliance - Parks PR-000083	G	C	\$300	\$300	\$300	\$300	\$300	\$1,500	\$1,500	\$3,000
2 Capital Sinking Fund for Parks PR-000108	G, X	\$10,243						\$0		\$10,243
3 Parks - Building/Structures Reinvestment PR-000109	G	C	\$925	\$944	\$963	\$982	\$1,002	\$4,816	\$5,010	\$9,826
4 Parks - Grounds Maintenance 2G51-006-000	G	C	\$476	\$486	\$496	\$506	\$516	\$2,480	\$2,580	\$5,060
5 Parks - Infrastructure/Amenities Upgrades PR-000110	G	C	\$815	\$831	\$848	\$865	\$882	\$4,241	\$4,410	\$8,651
6 Parks - Prevent. Maint. and Inspections 2G51-007-000	G	C	\$484	\$494	\$504	\$514	\$524	\$2,520	\$4,192	\$6,712
7 Sportsplex Study 2G51-044-000	G	\$300						\$0		\$300
Total General Fund		\$10,543	\$3,000	\$3,055	\$3,111	\$3,167	\$3,224	\$15,557	\$17,692	\$43,792
8 Community Parks/New Facilities - 2012 PR-000009	B	\$4,485	\$1,500	\$1,300				\$2,800		\$7,285
9 Events Center - 2016 GF-000019	G, B	\$176	\$500	\$1,500	\$5,500	\$1,800	\$524	\$9,824		\$10,000
10 Existing Facility Renovations - 2012 PR-000091	B	\$31,650	\$4,000	\$3,250	\$1,656			\$8,906		\$40,556
11 Lake Accotink Dredging TBD	X	\$0		\$30,500				\$30,500		\$30,500
12 Land Acquisition and Open Space - 2016 PR-000077	B	\$5,500	\$1,000	\$500				\$1,500		\$7,000
13 Land Acquisition/Park Development - 2020 TBD	B	\$0		\$2,000	\$6,000	\$8,000	\$15,000	\$31,000	\$69,000	\$100,000
14 Land Acquisition and Stewardship - 2012 PR-000093	B	\$7,800	\$3,000	\$1,800	\$315			\$5,115		\$12,915
15 Natural/Cultural Resource Stewardship - 2016 PR-000076	B	\$800	\$1,250	\$1,250	\$1,250	\$1,250	\$900	\$5,900	\$992	\$7,692
16 New Park Development - 2016 PR-000079	B	\$2,334	\$4,000	\$4,000	\$3,000	\$3,000	\$1,500	\$15,500	\$1,986	\$19,820

**PROJECT COST SUMMARIES
FAIRFAX COUNTY PARK AUTHORITY
(\$000's)**

Project Title Project Number	Source of Funds	Budgeted or Expended Through FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total FY2021- FY2025	Total FY2026- FY2030	Total Project Estimate
17 Park and Building Renovations - 2008 PR-000005	B	<i>\$30,711</i>								\$30,711
18 Park Improvement Fund 800-C80300	X	<i>\$22,200</i>						\$0		\$22,200
19 Park Renovations and Upgrades - 2016 PR-000078	B	<i>\$12,000</i>	<i>\$7,500</i>	<i>\$8,000</i>	<i>\$10,000</i>	<i>\$10,000</i>	<i>\$4,266</i>	\$39,766	<i>\$1,500</i>	\$53,266
Total		\$128,199	\$25,750	\$57,155	\$30,832	\$27,217	\$25,414	\$166,368	\$91,170	\$385,737

Notes: Numbers in ***bold italics*** represent funded amounts. A "C" in the 'Budgeted or Expended' column denotes a continuing project.

Key: Source of Funds
 B Bonds
 G General Fund
 S State
 F Federal
 X Other
 U Undetermined

**PROJECT COST SUMMARIES
FAIRFAX COUNTY PARK AUTHORITY
(\$000's)**

Project Title Project Number	Source of Funds	Budgeted or Expended Through FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total FY2021- FY2025	Total FY2026- FY2030	Total Project Estimate
17 Park and Building Renovations - 2008 PR-000005	B	<i>\$30,711</i>								\$30,711
18 Park Improvement Fund 800-C80300	X	<i>\$22,200</i>						\$0		\$22,200
19 Park Renovations and Upgrades - 2016 PR-000078	B	<i>\$12,000</i>	<i>\$7,500</i>	<i>\$8,000</i>	<i>\$10,000</i>	<i>\$10,000</i>	<i>\$4,266</i>	\$39,766	<i>\$1,500</i>	\$53,266
Total		\$128,199	\$25,750	\$57,155	\$30,832	\$27,217	\$25,414	\$166,368	\$91,170	\$385,737

Notes: Numbers in ***bold italics*** represent funded amounts. A "C" in the 'Budgeted or Expended' column denotes a continuing project.

Key: Source of Funds
 B Bonds
 G General Fund
 S State
 F Federal
 X Other
 U Undetermined

PARK AUTHORITY

Future Project Details

Project Name:	Future Needs Assessment Implementation	Supervisor District:	Countywide
New Facility or Renovation:	Both	Total Project Estimate (ENSNI):	\$851,461,000
Year Last Renovated:	N/A	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

The 2016 Parks Count, which is the Park Authority Needs Assessment was completed and provides recommendations for capital investments in the park system based on a body of data that the Park Authority will continue using for years. The total projected need for the ten-year period was \$939,161,000; that amount has been reduced by \$87,700,000 from the 2016 Bond for a future need of \$851,461,000. The remaining needs of \$851,461,000 are broken out into three strategic areas in five year increments.

- Critical, “Repairing what we have” makes the most of existing resources with the primary goal being for FCPA to maintain services. The plan addresses deferred maintenance at existing parks and facilities. The Critical funding need is \$98,892,000 over the next five years.
- Sustainable, “Upgrade Existing” looks at enhancing existing programs, beginning new alternative programs, or making other strategic changes that would require additional operational or capital funding. The Sustainable need for years 1-5 is \$107,945,000, the need for years 6-10 is \$172,350,000, for a total of \$280,295,000.
- Visionary, “New, Significant Upgrades” includes new and expanded facilities to fully meet needs desired by the community and ensure that the Park Authority remains a preferred provider of park and recreation amenities. The Visionary need for years 1-5 is \$6,532,000, the need for years 6-10 is \$465,742,000 for a total of \$472,274,000.

OPERATING IMPACT:

As the Park Authority evaluates the needs assessment data, projects that have additional financial impacts to the operating budget will be determined and calculated as to the anticipated amount of operational impact.

Future Project Details

Project Name:	North County RECenter	Supervisor District:	Hunter Mill
New Facility or Renovation:	New	Total Project Estimate (ENSNI):	TBD
Year Last Renovated:	N/A	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

As part of the development of the Reston Town Center North (RTCN) area, the Fairfax County Park Authority is considering the future development of a new RECenter to serve the high demand in the Reston area. This RECenter may include facilities for indoor aquatics, fitness, sports and other recreation programs to meet the need of the surrounding community as determined by a market based study prior to development.

OPERATING IMPACT:

To Be Determined.

Future Project Details

Project Name:	RECenter System-Wide Sustainability Plan	Supervisor District:	Countywide
New Facility or Renovation:	Renovation & Potential Expansion	Total Project Estimate (ENSNI):	\$232,500,000
Year Last Renovated:	Varies – Multiple facilities	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

The Park Authority’s RECenter system is now entering a new era due to the aging of existing facilities that require lifecycle redevelopment along with potential expansion to continue to meet the needs of the community and remain fiscally sustainable as an enterprise funded activity. The Park Authority recently completed a System-wide Sustainability Plan for RECenters that identifies strategies to maximize operational effectiveness, improve community responsiveness, and ultimately ensure the long-term financial sustainability of the RECenter system through a series of capital improvements. As part of the strategic recommendations each RECenter was assigned one of six “thematic” decisions. These recommendations outline a course of action for capital improvements at each RECenter to maximize the sustainability of the overall system. For instance, if the thematic recommendation is “expand” for a RECenter, then a series of improvements that are termed as “critical,” “core,” or “added value” that facilitate that theme are included in the strategic recommendations. The plan also identifies the potential for development of a new RECenter in the Reston (See North County RECenter) area and a potential countywide sports complex. The plan recommends a three-phased implementation approach for funding the proposed capital improvements starting with improvements identified as critical first, followed by core improvements and then improvements identified as added value in the last phase. The total budget for all improvements estimated in 2017 dollars including all hard costs and soft costs is \$195,800,000. With escalation included for a five-year period based on starting the improvements in 2020 the estimated total project budget increases to \$232,500,000.

OPERATING IMPACT:

To Be Determined.

Future Project Details

Project Name:	Sports Complex Opportunities	Supervisor District:	TBD
New Facility or Renovation:	New	Total Project Estimate (ENSNI):	TBD
Year Last Renovated:	N/A	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

In June 2017, the Board of Supervisors formed a Sports Tourism Task Force to look at potential ways to support the growing youth and adult sports market and build new sporting facilities for County residents. There may be potential partnerships with sporting leagues and non-profits to expand the capacity to host sport tourism events in Fairfax. This project is in the early planning stages.

OPERATING IMPACT:

To Be Determined.

PARK AUTHORITY

Future Project Details

Project Name:	Future Needs Assessment Implementation	Supervisor District:	Countywide
New Facility or Renovation:	Both	Total Project Estimate (ENSNI):	\$851,461,000
Year Last Renovated:	N/A	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

The 2016 Parks Count, which is the Park Authority Needs Assessment was completed and provides recommendations for capital investments in the park system based on a body of data that the Park Authority will continue using for years. The total projected need for the ten-year period was \$939,161,000; that amount has been reduced by \$87,700,000 from the 2016 Bond for a future need of \$851,461,000. The remaining needs of \$851,461,000 are broken out into three strategic areas in five year increments.

- Critical, “Repairing what we have” makes the most of existing resources with the primary goal being for FCPA to maintain services. The plan addresses deferred maintenance at existing parks and facilities. The Critical funding need is \$98,892,000 over the next five years.
- Sustainable, “Upgrade Existing” looks at enhancing existing programs, beginning new alternative programs, or making other strategic changes that would require additional operational or capital funding. The Sustainable need for years 1-5 is \$107,945,000, the need for years 6-10 is \$172,350,000, for a total of \$280,295,000.
- Visionary, “New, Significant Upgrades” includes new and expanded facilities to fully meet needs desired by the community and ensure that the Park Authority remains a preferred provider of park and recreation amenities. The Visionary need for years 1-5 is \$6,532,000, the need for years 6-10 is \$465,742,000 for a total of \$472,274,000.

OPERATING IMPACT:

As the Park Authority evaluates the needs assessment data, projects that have additional financial impacts to the operating budget will be determined and calculated as to the anticipated amount of operational impact.

Future Project Details

Project Name:	North County RECenter	Supervisor District:	Hunter Mill
New Facility or Renovation:	New	Total Project Estimate (ENSNI):	TBD
Year Last Renovated:	N/A	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

As part of the development of the Reston Town Center North (RTCN) area, the Fairfax County Park Authority is considering the future development of a new RECenter to serve the high demand in the Reston area. This RECenter may include facilities for indoor aquatics, fitness, sports and other recreation programs to meet the need of the surrounding community as determined by a market based study prior to development.

OPERATING IMPACT:

To Be Determined.

Future Project Details

Project Name:	RECenter System-Wide Sustainability Plan	Supervisor District:	Countywide
New Facility or Renovation:	Renovation & Potential Expansion	Total Project Estimate (ENSNI):	\$232,500,000
Year Last Renovated:	Varies – Multiple facilities	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

The Park Authority’s RECenter system is now entering a new era due to the aging of existing facilities that require lifecycle redevelopment along with potential expansion to continue to meet the needs of the community and remain fiscally sustainable as an enterprise funded activity. The Park Authority recently completed a System-wide Sustainability Plan for RECenters that identifies strategies to maximize operational effectiveness, improve community responsiveness, and ultimately ensure the long-term financial sustainability of the RECenter system through a series of capital improvements. As part of the strategic recommendations each RECenter was assigned one of six “thematic” decisions. These recommendations outline a course of action for capital improvements at each RECenter to maximize the sustainability of the overall system. For instance, if the thematic recommendation is “expand” for a RECenter, then a series of improvements that are termed as “critical,” “core,” or “added value” that facilitate that theme are included in the strategic recommendations. The plan also identifies the potential for development of a new RECenter in the Reston (See North County RECenter) area and a potential countywide sports complex. The plan recommends a three-phased implementation approach for funding the proposed capital improvements starting with improvements identified as critical first, followed by core improvements and then improvements identified as added value in the last phase. The total budget for all improvements estimated in 2017 dollars including all hard costs and soft costs is \$195,800,000. With escalation included for a five-year period based on starting the improvements in 2020 the estimated total project budget increases to \$232,500,000.

OPERATING IMPACT:

To Be Determined.

Future Project Details

Project Name:	Sports Complex Opportunities	Supervisor District:	TBD
New Facility or Renovation:	New	Total Project Estimate (ENSNI):	TBD
Year Last Renovated:	N/A	Year Constructed:	N/A

DESCRIPTION/ JUSTIFICATION:

In June 2017, the Board of Supervisors formed a Sports Tourism Task Force to look at potential ways to support the growing youth and adult sports market and build new sporting facilities for County residents. There may be potential partnerships with sporting leagues and non-profits to expand the capacity to host sport tourism events in Fairfax. This project is in the early planning stages.

OPERATING IMPACT:

To Be Determined.

Board Agenda Item
October 23, 2019

ACTION – 3

Scope Approval – Annandale Community Park Picnic Shelter Renovations (Mason District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope for the renovations to the picnic shelter at Annandale Community Park, as presented to and reviewed by the Planning and Development Committee on October 9, 2019.

Board Agenda Item
October 23, 2019

INFORMATION – 1

Fairfax County Park Foundation Audited Financial Statements

Government & Non-Profit Audit Group, PLC prepared financial statements and conducted an independent audit of the Park Foundation's finances for the fiscal year ending June 30, 2019. The audit is favorable and no material weaknesses are reported.

ENCLOSED DOCUMENTS:

Attachment 1: Fairfax County Park Foundation Audited Financial Statements – Years Ended June 30, 2019 and 2018

STAFF:

Kirk Kincannon, Executive Director, Park Authority
Sara Baldwin, Deputy Director, Chief Operating Officer, Park Authority
Aimee Vosper, Deputy Director, Chief of Business and Development, Park Authority
Roberta Longworth, Executive Director, Park Foundation
Michael Baird, Capital and Fiscal Services, Park Authority

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

AUDITED FINANCIAL STATEMENTS
YEARS ENDED JUNE 30, 2019 AND 2018

GOVERNMENT & NON-PROFIT AUDIT GROUP, PLC
Certified Public Accountants
Chantilly, Virginia

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

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Government & Non-Profit Audit Group, PLC

Certified Public Accountants

P.O. Box 220111 • Chantilly, Virginia 20153

www.gnpaudit.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
The Fairfax County Park Foundation, Inc.
Fairfax, Virginia

We have audited the accompanying financial statements of The Fairfax County Park Foundation, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Fairfax County Park Foundation, Inc. as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Government & Non-Profit Audit Group, PLC

Certified Public Accountants
Chantilly, Virginia

September 17, 2019

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENTS OF FINANCIAL POSITION

June 30,

	<u>2019</u>	<u>2018</u>
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 319,190	\$ 186,501
Unconditional promises to give	36,000	-
Total Current Assets	<u>355,190</u>	<u>186,501</u>
Long-Term Unconditional Promises to Give, net	<u>272,106</u>	<u>-</u>
Other Assets		
Restricted investments - Note 3	<u>116,019</u>	<u>114,434</u>
Total Assets	<u>\$ 743,315</u>	<u>\$ 300,935</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	<u>\$ -</u>	<u>\$ -</u>
Net Assets		
Without donor restrictions	100,759	46,186
With donor restrictions - by purpose	542,556	154,749
With donor restrictions - in perpetuity	<u>100,000</u>	<u>100,000</u>
Total Net Assets	<u>743,315</u>	<u>300,935</u>
Total Liabilities and Net Assets	<u>\$ 743,315</u>	<u>\$ 300,935</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions - by Purpose	With Donor Restrictions - in Perpetuity	Total
Revenue and Support				
Gifts, donations and contributions	\$ 114,118	\$ 896,469	\$ -	\$ 1,010,587
Donated services and support	486,163	-	-	486,163
Interest income	23	1,585	-	1,608
Net assets released from restriction:				
Transferred to Fairfax County Park Authority	472,340	(472,340)	-	-
Satisfaction of project restriction	37,907	(37,907)	-	-
Total Revenue and Support	<u>1,110,551</u>	<u>387,807</u>	<u>-</u>	<u>1,498,358</u>
Expenses				
Program expenses	580,214			580,214
Management and general	335,324			335,324
Fundraising	140,440			140,440
Total Expenses	<u>1,055,978</u>	<u>-</u>	<u>-</u>	<u>1,055,978</u>
Change in Net Assets	54,573	387,807	-	442,380
Net Assets at Beginning of Year	<u>46,186</u>	<u>154,749</u>	<u>100,000</u>	<u>300,935</u>
Net Assets at End of Year	<u>\$ 100,759</u>	<u>\$ 542,556</u>	<u>\$ 100,000</u>	<u>\$ 743,315</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2018

	Without Donor Restrictions	With Donor Restrictions - by Purpose	With Donor Restrictions - in Perpetuity	Total
Revenue and Support				
Gifts, donations and contributions	\$ 97,289	\$ 648,608	\$ -	\$ 745,897
Donated services and support	404,464	-	-	404,464
Interest income	22	1,019	-	1,041
Net assets released from restriction:				
Transferred to Fairfax County Park Authority	765,801	(765,801)	-	-
Satisfaction of project restriction	3,871	(3,871)	-	-
Total Revenue and Support	<u>1,271,447</u>	<u>(120,045)</u>	<u>-</u>	<u>1,151,402</u>
Expenses				
Program expenses	797,936			797,936
Management and general	351,609			351,609
Fundraising	144,131			144,131
Total Expenses	<u>1,293,676</u>	<u>-</u>	<u>-</u>	<u>1,293,676</u>
Change in Net Assets	(22,229)	(120,045)	-	(142,274)
Net Assets at Beginning of Year	<u>68,415</u>	<u>274,794</u>	<u>100,000</u>	<u>443,209</u>
Net Assets at End of Year	<u>\$ 46,186</u>	<u>\$ 154,749</u>	<u>\$ 100,000</u>	<u>\$ 300,935</u>

FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2019

	Program	Management and General	Fundraising	Total
Grants	\$ 473,631	\$ -	\$ -	\$ 473,631
Personnel salaries and benefits	-	268,880	117,432	386,312
Donated project expenses	68,676	-	-	68,676
Project expenses	37,907	-	-	37,907
Direct mailing	-	-	19,294	19,294
Donated advertising and promotions	-	15,504	-	15,504
Rent	-	9,526	-	9,526
Office expense	-	8,968	-	8,968
Professional fees	-	7,454	-	7,454
Miscellaneous	-	7,221	-	7,221
Events	-	5,257	-	5,257
Website	-	5,187	-	5,187
Software	-	4,979	-	4,979
Donor and board cultivation	-	-	2,531	2,531
Development	-	-	1,183	1,183
Training expense	-	1,044	-	1,044
Printing and reproductions	-	675	-	675
Insurance	-	629	-	629
	<hr/>			
Total Expenses	\$ 580,214	\$ 335,324	\$ 140,440	\$ 1,055,978

FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended June 30, 2018

	Program	Management and General	Fundraising	Total
Grants	\$ 769,311	\$ -	\$ -	\$ 769,311
Personnel salaries and benefits	-	245,764	111,804	357,568
Events	-	47,825	-	47,825
Direct mailing	-	-	26,862	26,862
Donated project expenses	24,754	-	-	24,754
Donated advertising and promotions	-	12,199	-	12,199
Miscellaneous	-	10,018	-	10,018
Rent	-	8,922	-	8,922
Software	-	7,175	-	7,175
Website	-	5,823	-	5,823
Professional fees	-	5,500	-	5,500
Development	-	-	4,712	4,712
Project expenses	3,871	-	-	3,871
Training	-	3,522	-	3,522
Office expense	-	3,484	-	3,484
Printing and reproductions	-	753	-	753
Donor and board cultivation	-	-	753	753
Insurance	-	624	-	624
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenses	<u>\$ 797,936</u>	<u>\$ 351,609</u>	<u>\$ 144,131</u>	<u>\$ 1,293,676</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

STATEMENTS OF CASH FLOWS
For the Years Ended June 30,

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities		
Change in net assets	\$ 442,380	\$ (142,274)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities		
Changes in operating assets and liabilities:		
Increase in unconditional promises to give	<u>(308,106)</u>	<u>-</u>
Net cash provided by (used in) operating activities	<u>134,274</u>	<u>(142,274)</u>
Cash flows from investing activities		
Purchases of investments	<u>(1,585)</u>	<u>(1,019)</u>
Net cash used in investing activities	<u>(1,585)</u>	<u>(1,019)</u>
Change in cash and cash equivalents	132,689	(143,293)
Cash and cash equivalents, beginning of year	<u>186,501</u>	<u>329,794</u>
Cash and cash equivalents, end of year	<u>\$ 319,190</u>	<u>\$ 186,501</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

NOTE 1 - Organization and Significant Accounting Policies

The Fairfax County Park Foundation, Inc. (the Foundation) is a nonprofit organization incorporated in 2001 in Fairfax, Virginia. The purpose of the Foundation is to raise private donations and to create innovative partnerships between organizations, individuals and corporate neighbors in order to support parks and open space in the Fairfax County community where needs surpass public resources; and to strengthen the connection and commitment of corporate and individual neighbors to their parks. The Foundation's primary sources of funds are from contributions and donated services.

The following is a summary of significant accounting policies followed in the preparation of these financial statements:

- (a) Basis of Accounting – The Foundation prepares its financial statements in accordance with generally accepted accounting principles, which involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.
- (b) Basis of Presentation – The Foundation is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets with donor restrictions are created by contributions with donor-imposed restrictions on their use.

Under these provisions, net assets, revenue, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reposted as follows:

Net Assets without Donor Restrictions – These net assets generally result from revenues generated by receiving contributions that have no donor restrictions, providing services, and receiving interest from operating investments, less expenses incurred in providing program related services, raising contributions, and performing administrative functions.

Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires restricted net assets are reclassified to net assets without donor restrictions.

Net Assets with Donor Restrictions – These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted. As of June 30, 2019, and 2018, the Foundation had \$542,556 and \$154,749 in net assets with donor restrictions-purpose and time restrictions, and \$100,000 and \$100,000 in net assets with donor restrictions-perpetual in nature, respectively.

- (c) Cash and Cash Equivalents – For purposes of the statement of cash flows, the Foundation considers all highly liquid investments with a maturity of three months or less, when purchased, to be cash equivalents.
- (d) Support and Revenue – Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

(Continued)

NOTE 1 – Organization and Significant Accounting Policies (continued)

- (e) Revenue Recognition – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as restricted support that increases the net assets with donor restrictions class. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without and reported in the statement of activities as net assets released from restrictions.
- (f) Income Tax Matters – The Foundation has been granted tax exempt status under the Internal Revenue Code Section 501(c)(3) on all income other than unrelated business income. The Foundation has been classified as an organization that is not a private foundation.
- (g) Management Estimates – The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates, including estimates relating to assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.
- (h) Contributions Receivable – The Foundation solicits pledges and grants from individuals, corporations, foundations, and local businesses. Management periodically evaluates the contributions receivable and determines the need for an allowance for doubtful accounts. Management considers the Foundation’s past receivables loss experience, adverse situations that may affect the donor’s ability to pay, and current economic conditions. There are no contributions receivable as of June 30, 2019 and 2018.
- (i) Unconditional Promises to Give – Unconditional promises to give are total pledges of future contributions made by individuals, foundations and/or local businesses. Unconditional promises to give, less an appropriate reserve, are recorded at their estimated fair value. Amounts due more than one year later are recorded at the present value of the estimated future cash flows, discounted at the risk-free rate of 2.08%. Amortization of the discount is credited to contributions and donations income. The expiration of a donor-imposed restriction on a contribution or endowment is recognized in the period in which the restriction expires, and the related resources then are classified as unrestricted net assets. As of June 30, 2018, there were no unconditional promises to give.

Unconditional promises to give consisted of the following as of June 30, 2019:

Unconditional promises expected to be collected in:

Less than one year	\$ 36,000
One year to five years	306,000
Less discount to present value (\$33,894) and allowance for doubtful accounts (\$-0-)	<u>(33,894)</u>
Total Unconditional Promises to Give, net	\$ 308,106
Less Current Unconditional Promises to Give, net	<u>(36,000)</u>
Long-Term Unconditional Promises to Give, net	<u>\$ 272,106</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

(Continued)

NOTE 1 – Organization and Significant Accounting Policies (continued)

- (j) Property and Equipment – Purchased property and equipment are recorded at cost for any item in excess of \$1,000. Contributed property and equipment is recorded at its fair market value on the date of contribution. Expenditures for maintenance and repairs are charged against income as incurred; betterments, which increase the value or materially extend the life of the related assets, are capitalized.

Depreciation is computed on the straight-line basis over the estimated useful lives of the assets.

- (k) Concentration of Credit and Market Risk – The Foundation occasionally maintains deposits in excess of federally insured limits. These items are a concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is managed by maintaining all deposits in high quality financial institutions. The Foundation has not experienced any losses in such accounts. The Foundation's investments do not represent significant concentrations of market risk inasmuch as the organization's investment portfolio consists of a certificate of deposit with a local bank.
- (l) Recently Issued Accounting Standards – In 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. FCPF adopted the provisions of this new standard in the current year. In addition to changes in terminology used to describe categories of net assets throughout the financial statements, new disclosures were added regarding liquidity and the availability of resources (Note 9) and disclosures related to functional allocation of expenses was expanded (Note 5). Adoption of this standard had no effect on the change in net assets by class of net assets or in total.

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in U.S. GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In August 2015, the FASB issued ASU 2015-14 which defers the effective date of ASU 2014-09 one year making it effective for annual reporting periods beginning after December 15, 2018.

In 2016, the FASB issued ASU 2016-02, *Leases (Topic 842)*. The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the balance sheet for all leases with terms longer than twelve months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the income statement. The new standard is effective for fiscal years beginning after December 15, 2019, including interim periods within those fiscal years. A modified retrospective transition approach is required for lessees for capital and operating leases existing at, or entered into after, the beginning of the earliest comparative period presented in the financial statements, with certain practical expedients available. FCPF is currently evaluating the impact of their pending adoption of the new standard on its financial statements.

- (m) Uncertain Tax Positions – As of June 30, 2019, the Foundation had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. The tax years subject to examination by the taxing authorities are the years ended June 30, 2016 through 2018.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 – Organization and Significant Accounting Policies (concluded)

(n) Advertising Costs – Advertising costs are expensed when incurred.

NOTE 2 – Leases

No formal lease agreement has been written. Fairfax County donates office space on a month-to-month basis to the Foundation. The Foundation expects this relationship to continue.

NOTE 3 – Restricted Investments

The fair values, which are the amounts reported in the statements of financial position, are based on level 1 inputs, quoted market prices in active markets for identical assets. \$100,000 of the restricted investments balance is permanently restricted for the Oakton School House project.

The restricted investments included the following at June 30,:

	2019 Market Value	2019 Cost	2018 Market Value	2018 Cost
Certificates of Deposit	<u>\$116,019</u>	<u>\$116,019</u>	<u>\$114,434</u>	<u>\$114,434</u>

NOTE 4 – Related Parties

The Foundation is related to the Fairfax County Park Authority (FCPA) through common support. For the years ended June 30, 2019 and 2018, the FCPA made in-kind donations of salaries and benefits, rent and office expense to the Foundation of \$395,838 and \$366,490, respectively. The Foundation’s fundraising efforts are directed towards granting funding to support the parks and open space under the management of the FCPA. For the years ended June 30, 2019 and 2018, the Foundation made payments of \$484,398 and \$811,803, respectively, to the FCPA, and the expenses are included under program services and management and general in the Statements of Activities.

During the fiscal year ended June 30, 2019, the Foundation was instrumental in securing donations made directly to FCPA, for Ken Lawrence Park, totaling \$52,590. Because the funds were paid directly to FCPA they are not included in the Statement of Activities.

NOTE 5 – Functional Allocation of Expenses

FCPF’s operating costs have been allocated between program, management and general, and fundraising expenses based on direct identification when possible, and allocation if a single expenditure benefits more than one program or function. Expenditures that require allocation are allocated on either a personnel-cost or square-footage basis, whichever is more reasonable for the expenditure.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

(Continued)

NOTE 6 – Net Assets With Donor Restrictions-Purpose Restricted

Net assets with donor restrictions-purpose restricted include donor restricted funds which are available for various purposes. As of June 30, 2019 and 2018 net assets with donor restrictions are available for the following activities:

<u>Project</u>	<u>2019</u>	<u>2018</u>
Bench Memorials	\$ 5,125	\$ 7,498
Braddock Dogs	-	4,326
Bright Futures - Rec PAC	2,057	3,476
Burke Lake Park	94,988	66,973
Class Scholarships	3,525	7,352
Clemyjontri	6,359	11,911
Entertainment Series	23,418	231
Cub Run Recreation Center	200	-
Cub Run Streams Valley	9,500	6,500
EC Lawrence	1,050	-
Fairfax Park Foundation Endowment	1,500	-
Frying Pan Park	823	5,000
Golf	-	100
Green Spring Gardens	-	101
Hidden Oaks Park	450	-
Honor Veterans	49	526
Huntley Meadows	20	20
Lake Accotink Park	500	500
Lake Fairfax Park	-	8,500
Lee District Park Family Recreation Center	4,545	2,057
Linway Terrace Park	295	-
Nottoway Park	4,252	-
Oak Marr Recreation Center	-	24
Oakton School House	16,019	14,434
Open Space	14,209	3,536
Parks and Communities Together	6,225	-
Riverbend Park	1,000	-
Resource Management Department Training	250	5,481
Resource Management-Lazar Family Fund	336,335	-
Healthy Strides - Take12	-	2
Trail Fund	9,362	6,152
Turner Farm Park	<u>500</u>	<u>49</u>
Total	<u>\$542,556</u>	<u>\$154,749</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS

(Continued)

NOTE 6 – Net Assets With Donor Restrictions-Purpose Restricted (continued)

Net assets for the years ended June 30, 2019 and 2018, were transferred to the FCPA administer or released from donor restrictions, by incurring expenses and/or satisfying the purpose or time restrictions specified by donors as follows:

<u>Project</u>	<u>2019</u>	<u>2018</u>
Adapted Aquatics	\$ 148	\$ 5,431
Bren Marr Park	-	1,000
Bench Memorials	42,018	33,900
Braddock Dog	4,326	-
Bright Futures – Rec PAC	37,245	50,941
Burke Lake Park	8,018	75,000
Class Scholarships	16,816	46,046
Clemyjontri	27,647	29,027
Entertainment Series	194,459	187,103
Cub Run Recreation Center	-	709
EC Lawrence	294	-
Frying Pan Park	36,531	51,708
Golf	1,178	100
Green Spring Gardens	1,982	97
Healthy Strides - Take 12	8,004	4,119
Hidden Oaks	3,432	1,500
Hidden Pond	-	4,100
Honor Veterans	526	-
Huntley Meadows	689	1,337
Invasive Plants	21,823	19,979
Lake Accotink Park	500	4,217
Lake Fairfax Park	14,200	3,000
Laurel Hill Equestrian Center	-	260
Lee District Park Building	6,097	9,080
Lee District Park Family Recreation Center	729	77,913
Mason District Park	1,000	-
Meaningful Watershed	10,000	14,122
Nottoway Park	-	22,700
Oak Hill Event	-	500
Oak Marr Recreation Center	524	-
Open Space	2,734	34,270
Parks and Communities Together	44,163	33,821
Parktakes Marketing	-	3,160
Pinecrest Golf District	100	-
Reston Herndon Little League	-	10,000
Riverbend Park	12,790	31,023
Resource Management Department Training	5,481	146
Scotts Run Park	100	-
Springfest	-	1,500
Spring Hill Recreation Center	1,200	1,210

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 6 – Net Assets With Donor Restrictions-Purpose Restricted (concluded)

<u>Project</u>	<u>2019</u>	<u>2018</u>
Sully Historic Site	250	-
Tennis Courts	1,194	1,513
Trail Fund	-	5,000
Tree Memorial	-	3,400
Turner Farm Park	4,049	-
Wakefield Stream	-	700
Westgrove Off Leash Dog Area	<u>-</u>	<u>40</u>
Total	<u>\$510,247</u>	<u>\$769,672</u>

NOTE 7 – Endowment Funds

The Foundation’s endowment consists of two (2) donor-restricted endowment funds. The Oakton School House Fund was established for the maintenance and operation of the Oakton School House. The Lazar Family Endowment Fund was established for the purpose of creating and endowing a fund intended to provide financial support for the ongoing management and protection of the Fairfax County Park Authority’s various natural resources. Net assets associated with the endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Foundation’s board has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as allowing the Foundation to appropriate for expenditure or accumulate as much of an endowment fund as the Foundation determines is prudent for the uses, benefits, purposes, and duration for which the endowment fund is established, subject to the intent of a donor expressed in the gift instrument. Unless stated otherwise in the gift instrument, the assets in an endowment fund are net assets with donor restrictions until appropriated for expenditure by the Foundation.

In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, and (7) the Foundation’s investment policies.

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to the program supported by its endowment, while seeking to maintain the purchasing power of the endowment assets. Under this policy, as approved by the Foundation Board, the endowment assets are invested in a manner that is intended to preserve the fair value of the gift and provide investment return through current yield (interest) to meet the short-term operational needs of the program.

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 7 – Endowment Funds (continued)

Changes in endowment net assets for the years ended June 30, 2019 and 2018 were as follows:

	<u>2019</u>		<u>2018</u>	
	With Donor Restrictions - by Purpose	With Donor Restrictions - in Perpetuity	With Donor Restrictions - by Purpose	With Donor Restrictions - in Perpetuity
Beginning Endowment Net Assets	\$ 14,434	\$100,000	\$ 13,415	\$100,000
Investment Income:				
Dividends and Interest	<u>1,585</u>	<u>-</u>	<u>1,019</u>	<u>-</u>
Sub-Total	<u>16,019</u>	<u>100,000</u>	<u>14,434</u>	<u>100,000</u>
Unconditional promises to give	308,106	-	-	-
Appropriation of endowment assets For expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Endowment Net Assets	<u>\$ 324,125</u>	<u>\$100,000</u>	<u>\$ 14,434</u>	<u>\$100,000</u>

NOTE 8 – Donated Services and Support

Donated services and materials received during the years ended June 30, 2019 and 2018, were recognized in the accompanying financial statements as in-kind support and are offset by like amounts included in expenses or assets.

Donated services and materials received for the years ended June 30, 2019 and 2018 consisted of:

	<u>2019</u>	<u>2018</u>
<u>Program Support:</u>		
Landscaping and improvements for Clemyjontri Park	\$ 17,681	\$ 8,500
Aquatics	17,050	-
4-H Fair	8,168	6,095
Frying Pan Park	6,700	349
Cub Run Recent	5,357	-
RecPac	4,000	-
Golf	3,320	3,870
Take 12	2,000	2,526
Turner Farm	1,200	-
Riverbend	1,000	-
Sully Historic Site	1,000	-
Green Spring Garden	800	-
Concert Series	400	-
Discovery Trails	-	1,500
Bright Futures – Rec Pac	-	1,400
Stars/P.R.A.I.S.E.	-	225
Burke Lake Park	-	214
Springfest	-	<u>75</u>
Sub-total	<u>68,676</u>	<u>24,754</u>

THE FAIRFAX COUNTY PARK FOUNDATION, INC.

NOTES TO FINANCIAL STATEMENTS
(Concluded)

NOTE 8 – Donated Services and Support (continued)

	<u>2019</u>	<u>2018</u>
<u>General Operations Support:</u>		
Donated personnel	\$386,312	\$ 357,568
Advertising and promotions	15,504	12,199
Rent and utilities expense	9,526	8,922
Office expenses	<u>6,145</u>	<u>1,021</u>
Sub-total	<u>417,487</u>	<u>379,710</u>
Total	<u>\$ 486,163</u>	<u>\$ 404,464</u>

NOTE 9 – Liquidity and Availability of Financial Assets

FCPF monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. FCPF has the following financial assets that could readily be made available within one year of the balance sheet to fund expenses without limitations:

Financial assets available within one year and free of donor restrictions:

Cash and cash equivalents \$319,190

NOTE 10 – Net Assets With Donor Restrictions-Perpetual in Nature

Net assets with donor restrictions-perpetual in nature consisted of a grant received from Chevy Chase Bank for \$100,000 for the Oakton School House. The Foundation can only use the earnings generated by the original contribution for the operations of the Oakton School House and the original corpus must remain intact in perpetuity.

NOTE 11 – Evaluation of Subsequent Events

The Foundation has evaluated subsequent events through September 17, 2019, the date which the financial statements were available to be issued.

Board Agenda Item
October 23, 2019

INFORMATION – 2

Annual Fee Review Calendar – FY 2020

The schedule for the FY 2020 fee review process is shown below. **Unless otherwise directed by the Board, the public comment meeting on the fee proposal will be held on the first floor of the Herrity Building on Wednesday, January 15, 2020, at 7 p.m.**

FY 2020 Fee Review Calendar	
Action	Date
Initial fee proposal discussion – Budget Committee	11/13/19
Fee proposal back to Budget Committee for Action	12/11/19
Board action to authorize advertisement of fee proposal and set date of public comment meeting	12/11/19
30-day public comment period	1/2/20 – 1/31/20
Public comment meeting at Herrity Building	1/15/20
Budget Committee approval of proposed fee adjustments	2/26/20
Board action to approve proposed fee adjustments	3/11/20
Fee adjustments take effect	4/1/20

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Cindy Walsh, Director, Park Services Division
Nick Duray, Marketing Services Manager, Park Services Division

Board Agenda Item
October 23, 2019

INFORMATION – 3

Lake Accotink Revised Master Plan and Lake Sustainability

As presented to and reviewed by the Planning and Development Committee on
October 9, 2019.