

# FAIRFAX COUNTY PARK AUTHORITY

# M E M O R A N D U M

**TO:** Chairman and Members

Park Authority Board

**VIA:** Kirk W. Kincannon, Executive Director

**FROM:** Sara Baldwin, Deputy Director/COO

**DATE:** February 20, 2020

# Agenda

Park Operations Committee (Committee of the Whole) Wednesday, February 26, 2020 – 5:45 p.m. Boardroom – Herrity Building

Chairman: Linwood Gorham Vice Chair: Michael Thompson

- 1. Burke Lake Park Mastenbrook Matching Fund Grant Program Request Stephen and Adriane Thormahlen Action\*
- 2. Turner Farm Park Mastenbrook Volunteer Matching Fund Grant Program Request Turner Farm Events Action (*This item is going the board on February 26, 2020.*) Action\*
- 3. Approval of Memorial Plaque at Great Falls Grange Park Action\*

\*Enclosures



Board Agenda Item March 11, 2020

#### ACTION

<u>Burke Lake Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Stephen & Adriane Thormahlen (Springfield District)</u>

## ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Stephen and Adriane Thormahlen in the amount of \$19,666.76 to help fund a new shelter at Burke Lake Park as part of the approved Improvement Campaign for Burke Lake Park.

### **RECOMMENDATION:**

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Stephen and Adriane Thormahlen in the amount of \$19,666.76 to help fund a new shelter at Burke Lake Park.

## TIMING:

Board action is requested on March 11, 2020, in order to award the grant.

#### BACKGROUND:

In 2016 the Park Authority partnered with the Park Foundation to undertake a Burke Lake Park Improvement Campaign involving fundraising for the addition of two new picnic shelters including accessible routes and related site improvements to keep up with growing demand for this type of facility. More than one million people visit Burke Lake Park annually.

Stephen and Adriane Thormahlen are requesting that their recent cumulative gifts of \$19,666.76 to the Park Foundation be designated for the second of two new shelters intended to generate revenue through reservations. The planned location (Attachment 1) near the train and carousel is ideally positioned for birthday parties and other celebrations. This shelter will enable the Park Authority to generate additional revenue through rentals and camps, uses which are in high demand from the public.

Stephen and Adriane Thormahlen are requesting \$19,666.76 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the second shelter approved as part of the Burke Lake Park Improvement Campaign (Attachment 2). If approved, the \$19,666.76 from the Mastenbrook Volunteer Matching Fund Grants Program, along with \$60,953.24 in donations transferred from the Park Foundation, of

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which \$19,666.76 is from the Thormahlens, as well as \$20,000 in proffer funds, will provide the funds sufficient to complete Shelter 2. The total funding needed for Shelter 2 is \$100,620.00.

The Park Authority Board Member for the Springfield District supports approval of the Grant request. Staff from the Planning & Development Division will manage the project, which is scheduled to be completed by 2021. Matching funds are available to complete this project.

## **FISCAL IMPACT**:

The estimated total funding required for Shelter 2 is \$100,620.00. Funds are currently available in the amount of \$19,666.76 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30400, Park Bond Construction Fund; and \$20,000.00 in Park Proffers, PR-000058 both in Fund 800-C80300, Park Improvement Fund; and \$41,286.48 from the Fairfax County Park Foundation; and \$19,666.76 from the Thormahlens via the Fairfax County Park Foundation, resulting in the total available funding of \$100,620.00. Operational and maintenance expenses will be managed using existing resources.

Contingent on the approval of this grant request, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$48,817.17.

#### **ENCLOSED DOCUMENTS:**

Attachment 1: Aerial Showing Grant Project Area at Burke Lake Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request -Stephen & Adriane Thormahlen

## STAFF:

Kirk W. Kincannon, Executive Director Sara Baldwin, Deputy Director/COO Aimee L. Vosper, Deputy Director/CBD Dave Bowden, Planning and Development Division Cindy Walsh, Director, Park Services Division Bobbi Longworth, Director, Park Foundation Daniel Sutherland, Manager, Park Management Branch, Park Operations Division

Michael P. Baird, Acting Branch Manager, Financial Management Branch

Attachment 1





## Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1.	Completion and authorities	e Information Individual or Organization: Stephen & Adriane Thormahlen						
	Contact P	Steve Thormahlen						
	Mailing Address:	· /^/// (5010 F1101 (.0110 (.111100 VA //////						
	Phone:	Phone: home703-222-7820/cell 703-861-2731						
	Fax:							
2.	Project							
	Title:	Shelter House #2 at Burke Lake Park						
3.	Funding	g Requested						
	Amount :	<sub>\$</sub> 19,666.76						
(AL	pplicant may	request more than one project per fiscal year, the combined total not to exceed \$20,000.)						

## 4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) <u>Provide as much detail as you can to help evaluators clearly understand your project</u>.

Fairfax County Park Foundation (FCPF) Board Director Emeritus, Stephen Thormahlen, and his wife Adriane, generously support FCPA projects including the Burke Lake Park shelter #2. At the request of FCPF, gifts are designated for an approved official priority project to help enhance their neighborhood park with the addition of a second shelter that will generate revenue through reservations. Please see the attached site location and rendering of the 24' x 24' prefab picnic shelter with tables and an accessible trail as recommended by the Planning & Development Division of FCPA.

## 5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

More than 1 million individuals use the popular Burke Lake Park annually. Picnic Shelter #2 will benefit many visitors and residents of all ages who enjoy the well-loved Burke Lake Park. The upgraded trail adjacent to the shelter will improve accessibility.

To keep up with the growing usage, the Fairfax County Park Authority (FCPA) partnered with the Park Foundation to undertake an Improvement Campaign which includes fundraising for the addition of two new ADA compliant picnic shelters. The location near the train and carousel is ideally positioned for birthday and other celebrations. This shelter will enable FCPA to generate additional revenue through rentals which are in high demand from the public.

## 6. Sponsor Commitment

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long-term maintenance of your project after it is completed?

Mr. & Mrs. Thormahlen have donated to help the Burke Lake Park shelter project via multiple financial vehicles including a \$10,000 charitable contribution via the Thormahlen Family Charitable Fund; payroll deductions; matching gifts; checks; appreciated stock gifts and honorary donations. (Steve's commitment also includes volunteerism spanning multiple years as he represented FCPF to collect donations on site at Winter Wonderland events in December.) Total contributions of \$19,666.76 have been received by Fairfax County Park Foundation from the Thormahlens for the Burke Lake Park improvement campaign Shelter #2.

In September 2018, FCPF transferred \$75,000.00 to FCPA for this Burke Lake Park Shelter Project Site Plan, Administration & Permits. FCPA Proffer Funds of \$91,457.79 were approved in December 2018. Pending approval of this Mastenbrook Matching Grant, FCPF will transfer to the remaining balance of \$107,247.45 to FCPA as required to fully fund Shelter #2. FCPF will continue to accept donations for the purchase and installation of a donor recognition plaque.

## 7. Proposed Budget

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. See Shelter #2 budget provided by FCPA Planning and Development.

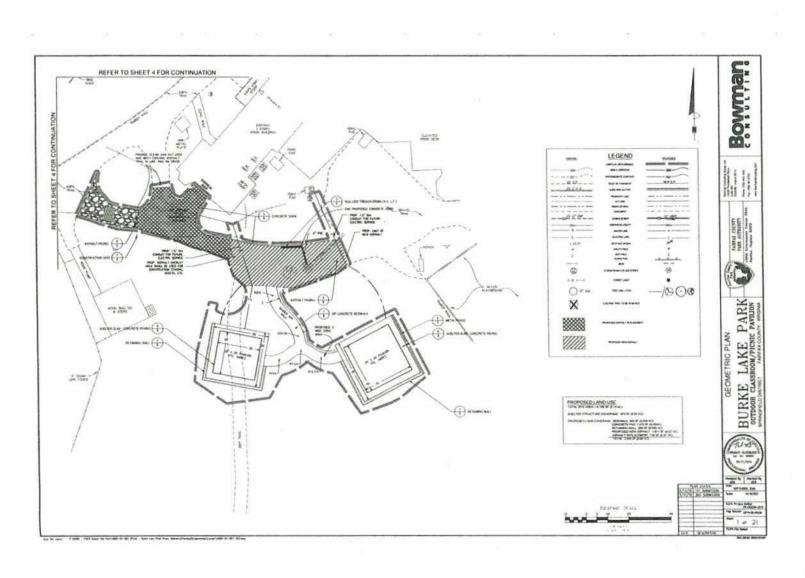
The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

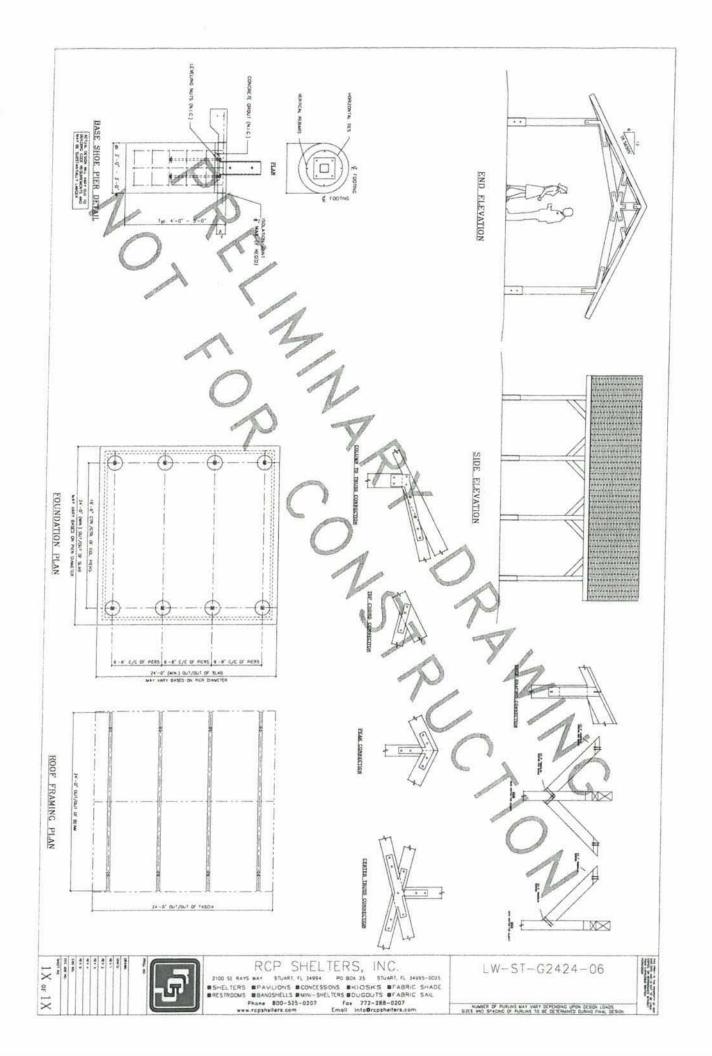
We understand payment by the Park Authority will occur after we complete the project.

We must have Park Authority grant funds prior to beginning the project.

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## **Burke Lake Park Shelter #2**

This rendering is an example of the appearance of the proposed Burke Lake Park shelter. The design includes a custom scissor truss gable shelters with shingle roof.

Care has been taken to ensure the protection of viable trees surrounding the project location.



Please find the shelter and trail location in the attached Bowman Consulting site permit layout. See the RCP Shelters, Inc. rendering of the 24' x 24' custom scissor truss gable shelter with shingle roof with tables and accessible trails as recommended by the Planning & Development Division of FCPA.

Cost Estimate provided by FCPA P&D			Burke Lake Park Improver	ment Campaig	gn	
	Prefab Pic	Estimate (2) nic Shelters, ssible Trails	2019 Updated Estimate (2) Prefab Picnic Shelters, and Accessible Trails	20' x20' Shelter 1	24' x 24' Shelter 2	
Site Plan	\$	50,000	\$70,567.00	\$70,567.00	\$0.00	
Administration	\$	20,000	\$29,305.00	\$16,389.00	\$12,916.00	
Permits	\$	7,000	\$13,670.00	\$6,390.00	\$7,280.00	
Modular Building or Picnic Shelters	\$	100,000	\$125,061.00	\$54,637.00	\$70,424.00	
Site Work	\$	75,000	\$75,000.00	\$73,000.00	\$2,000.00	
Utilities	\$		\$0.00	\$0.00	\$0.00	
Inspections	\$	5,000	\$9,769.00	\$6,769.00	\$3,000.00	
Contingency	\$	23,000	\$10,000.00	\$5,000.00	\$5,000.00	
Total Project Cost Estimate	\$	280,000	\$333,372.00	\$232,752.00	\$100,620.00	\$ 333,372.00
Transferred to FCPA 9/17/2018	FCPF Dona	tions				\$75,000.00
Confirmed 12/2018	FCPA Proff	er Funds				\$91,457.79
Approved FY 2019 5/2019	Mastenbro	ook Grant 1	Chennikara		- V	\$20,000.00
Pending PAB Approval FY20 Request	Mastenbro	ook Grant 2	Thormahlen			\$19,666.76
FCPF transfer to FCPA 1/22/2020	FCPF Dona	tions				\$107,247.45
Pending PAB Approval	FCPA Prof	fer Funds				\$20,000.00
FCPF Donor Plaque & Stand	FCPF Donations Received		d and Future Donations			\$2,181.95
Total Identified Funding						\$335,553.95
updated 1/3/2020		El .				

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#### ACTION

<u>Turner Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Turner Farm Events (Dranesville District)</u>

## ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Turner Farm Events in the amount of no greater than \$6,000 to help fund a project to refurbish the equestrian ring surface at Turner Farm Park.

## **RECOMMENDATION:**

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Turner Farm Events (TFE) in the amount of up to \$6,000 to help fund a project to refurbish the equestrian ring surface at Turner Farm Park.

## TIMING:

Board action is requested on February 26, 2020, in order to award the grant.

## **BACKGROUND:**

Since 2010 Turner Farm Events (TFE) has provided multiple annual equestrian events at Turner Farm for the sole purpose of providing shows for local and regional riders. In concert with the Fairfax County Park Foundation, TFE donates the proceeds of these shows to provide a mechanism for general upkeep and maintenance of both the large rings and the cross-country field as well. Increased usage over time has proven to cause footing issues which potentially could injure both humans and horses. While proper surface grooming is conducted prior to shows, there remain areas that are overburdened with footing material and some areas which do not have enough proper footing.

The Park Authority relies on TFE as the subject-matter expert and therefore supports this request to make improvements to the ring. TFE will use an outside contractor who will be supervised by TFE.

TFE is requesting up to \$6,000.00 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of a project to refurbish the equestrian ring surface at Turner Farm Park (Attachment 2). If approved, an amount of up to \$6,000

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from the Mastenbrook Volunteer Matching Fund Grants Program, along with TFE's donation of \$6,000, will provide the funds sufficient to complete the project. The total funding needed for the project is expected to be \$12,000.

The Park Authority Board Member for the Dranesville District supports approval of the grant request. TFE will manage the project in coordination with the Park Operations Division and the Resource Management Division. The project is scheduled to be completed by Spring 2020. Matching funds are available to complete this project.

## FISCAL IMPACT:

The estimated total funding required for this project is \$12,000. Funds are currently available in the amount of \$6,000.00 in WBS PR-000078, Park Renovations and Upgrades - 2016, in Fund 300-C30400, Park Bond Construction Fund; and \$6,000 to come from TFE, resulting in the total available funding of \$12,000.00. Operational and maintenance expenses will be managed in accordance with the Memorandum of Agreement between the Fairfax County Park Authority and Turner Farm Events.

Contingent on the approval of this grant request, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$42,817.17.

## **ENCLOSED DOCUMENTS:**

Attachment 1: Aerial Showing Grant Project Area at Turner Farm Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request – Turner Farm Events

#### STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara Nugent, Community Connections
Daniel Sutherland, Manager, Park Management Branch, Park Operations Division
Michael P. Baird, Acting Branch Manager, Financial Management Branch

## Attachment 1





# Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

Name of	Individu	al or Organization:	Turner Farm Events
Contact I	Person:	Jane Fragola	
Mailing Address:	Blac	ks Hill Stables, 8	315 Blacks Hill Road, Great Falls, VA 22066
Phone:	(703)	403-1024	
Email:	jane.fr	agola@verizon.r	net

## 3. Funding Requested for this project

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \$6,000.00

## 7. Proposed Budget

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

please see attached. TFE prefers the bid from JAP Lawn Service as stated in the Project Description.

## 8. Funding Process

The Park Authority	prefers to reimburse	grantees a	after the work	is completed.	Please check one of
the following:					

	We understand that we will receive the grant funds from the Park Authority after we complete
the	project and furnish receipts with our letter requesting payment.

X	We must have the Park Authority pay the grant-funded portion of project costs during the course
of th	ne project (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature July Frage

Date 5/13/19

Submit application to:

Fairfax County Park Authority

12055 Government Center Parkway, Suite 927

Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist

Park Operations Division

703-324-8740

Julie tahan a fairfaxcounty gov

FOR OF	FICE USE ONLY /	
Date received	5/13/19 ->	Re-instated 2/14/20
Delivery method	email	

## Mastenbrook Grant Application Turner Farm Events Equestrian Riding Ring Regeneration

## Project Description:

The enclosed equestrian riding ring at Fairfax County's Turner Farm on Springvale Road in Great Falls is composed of a combination of sand, gravel and bluestone. Equestrian ring surfaces require periodic maintenance to maintain standards of safety and resilience for continued use. The facility at Turner Farm has been in use for close to twenty years which is the good news. However continued use, even with the periodic ring dragging, has caused some wearing away of the surface, resulting in unevenness that our routine maintenance cannot correct. Uneven distribution of the sand/bluestone mix can cause injury to horse and/or rider and Turner Farm Events (TFE) has received input from area equestrians that they are hesitant to bring horses to the ring because of this situation. TFE approached two area professionals with expertise in installation and resurfacing equestrian facilities to assess the needs of our ring to ensure continued safety and comfort for the participants who ride and compete here. Both arrived at the same opinion that the ring needs significant intervention to return it to a premier riding facility. However the more expensive estimate included work that would ensure a more prolonged footing maintenance and reduce water pooling at one gate end of the arena. Please see attached copies of those recommendations.

#### Public Benefits:

Turner Farm has been a dedicated equestrian park since Fairfax County was successful in receiving the land from the Turner family in 1999. With the cross country area and the enclosed riding arena, the park has been actively used by area horse enthusiasts since its beginning. Turner Farm Events (TFE) was founded in 2011 to promote, support and protect equestrian activities at Turner Farm and we have had a mutually beneficial relationship with the Fairfax County Park Authority as well as the Analemma Society (who shares the use of Turner Farm). Riders from within and outside of Fairfax County have enjoyed the use of the park for these twenty years. In 2013 the organization began raising moneys to support the park by hosting horse shows at the park. Turnout has been growing ever since, with 4-7 shows scheduled each season. Not only do area equestrians participate, but general public audiences have enjoyed watching the activities. The Halloween costume class is always a crowd pleaser. TFE also purchased a ramp to allow equestrians with disabilities to enjoy the use of the park.

In addition to equestrian participants and general public audiences, the organization is a venue for volunteerism: local students and adults have participated in helping with show set-up/clean-up and management. We were awarded the Elly Doyle Award in 2018 for our work in the park.

Great Falls has historically been designated as a semi-rural area of Fairfax County with horse presence as an essential attribute that adds to the beauty of the area. The horse community within Great Falls and the county as a whole have worked hard to ensure the continuation of

the ambience of the area. The horse activities have balanced well with the co-users of Turner Farm: walkers, dog walkers and the Analemma Society.

## Sponsor Commitment:

TFE has signed a new Memo of Agreement with FCPA (2016) for an annual commitment of continued funding to maintain the park. We will continue to support the mowing, ring maintenance, portable toilets, cross country jumps/obstacles and ring jumps.

Certain members of the Board of TFE currently own and operate riding facilities and have experience in riding ring installation, maintenance and care. The project will be supervised by members of the board and photographs will be submitted during and at the completion of the project. Following its completion, continued maintenance that has been ongoing will continue to be required (e.g. periodic ring dragging).

## Proposed Budget

TFE has currently raised \$5130.00, approximately half the funds needed from area riders in response to publicity about the proposed project. We are requesting matching funds from the Mastenbrook Grant. The two quotes for the project are attached.

In summary, the Great Falls community as well as the county at large has benefitted from Turner Farm Park. Continued maintenance for safety is essential to the keeping the park a vibrant and successful venue for equestrians and the general public using the park. Turner Farm Events is proud of the support it has provided to the park and is committed to preservation of the park into the future. This project is essential to the continued success of the park and to the safety of the riders using it.

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#### **ACTION -**

Approval of Memorial Plaque at Great Falls Grange Park (Dranesville District)

#### ISSUE:

Approval of memorial plaque at Great Falls Grange Park honoring Bob Lundegard.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of memorial plaque at Great Falls Grange Park honoring Bob Lundegard.

## TIMING:

Board action is requested on March 11, 2020.

#### **BACKGROUND:**

The Great Falls Senior Center (GFSC) and the Lundegard family are requesting (Attachment 2) to place a memorial plaque in Great Falls Grange Park (Attachment 1) in honor of Bob Lundegard who helped lead the efforts to establish a senior center in Great Falls in 2011.

As you may recall, the Colvin Run Mill barn was recently named the Marjorie and Bob Lundegard Educational Center. In addition to Bob Lundegard's efforts helping to found the Friends of Colvin Run Mill, he was also instrumental in founding the Great Falls Senior Center, "a Center Without Walls". While serving as a member of the Great Falls Citizens Association, Bob led the outreach to many organizations with experience in serving seniors to see how they were established and what services they provided. He also surveyed seniors in the Great Falls area to determine their interests and needs. He then assembled a team to accomplish the task of creating a senior center in Great Falls.

The team worked with Supervisor Foust, Chairman Bulova, the Board of Supervisors, and county staff to officially establish the GFSC in 2012 as "a center without walls", as no permanent building was available to permanently host the groups activities and events. Bob was the first president of the GFSC, and he provided leadership throughout the group's formative years. Over the years, the GFSC has hosted many meetings and events for its members at the Great Falls Grange.

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This project will be managed by the Park Operations Division. All costs associated with the purchase of the plaque and a stone to mount it to will be the responsibility of the GFSC. The Park Authority Board Member for the Dranesville District supports the approval the request. The Park Authority Board's consideration of this donation would be guided by Policy 404 – Memorials and Commemorations in Parks (Attachment 3).

## FISCAL IMPACT:

None.

## **ENCLOSED DOCUMENTS:**

Attachment 1: Aerial of Great Falls Grange Park showing memorial location. Attachment 2: Memorial plaque request from Great Falls Senior Center Attachment 3: Policy 404 – Memorials and Commemorations in Parks

## STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Cindy Walsh, Director, Park Services Division
Dan Sutherland, Manager, Park Management Branch, Park Operations Division

## **Bob Lundegard's Efforts Establishing the Great Falls Senior Center and Volunteer Contributions**

The Great Falls Senior Center (GFSC) approached the Lundegard family with the idea to create a permanent memorial to Bob Lundegard's vision, leadership, and effort to create the Senior Center, a "Center Without Walls".

Bob and others developed the idea for a senior center during meetings at the Great Falls Grange while serving the Great Falls Citizens Association in 2011. Bob led the outreach to many organizations with experience in serving seniors in Fairfax County and beyond and surveyed the Great Falls seniors do determine their interests and needs. Bob then spearheaded the effort to make the dream a reality and assembled a team of interested people to accomplish the task.

Working closely with County Board of Supervisors, John Foust and Sharon Bulova the plan for the GFSC emerged. Bob lead the effort to learn what other senior groups were doing in the area and elsewhere and to survey the community's needs. Bob developed the agenda and invited speakers for a key town hall meeting in April 2011 which explored collaborative initiatives for seniors. The event featured County government representatives and various provides of senior services in the area. The event fed the momentum to follow through on Bob's vision. Bob also took the lead in exploring various possibilities and the idea of a senior center without walls emerged, as no permanent building was available. Once established, the GFSC has hosted many events for its members at the Great Falls Grange.

Under Bob's leadership as the first president of the GFSC, the Center was born in 2012 and became a Virginia incorporated, non-profit organization in November of that year. Bob then focused on building an organizational structure, developing event content, and securing event sponsors and hosts. Interest and membership in the GFSC quickly grew. Ironically, Bob, then 85, was older than many of the GFSC members.

During the past 8 years the GFSC has served, supported, and enriched the lives of older adults in the Great Falls Community. Bob provided leadership to the organization throughout its formative years until illness forced him to retire. The membership has remained between 170 and 200 seniors. It is a Senior Center "without walls" as there is no Senior Center building. GFSC partners with the Fairfax County Neighborhood and Community Services. The GFSC holds monthly events at local churches. It also sponsors small group events, bus trips, a Great s course, and quarterly sessions on technology.

In the past 8 years, GFSC has sponsored over 65 events with topics ranging from NASA to Classic cars. The small group activities include exercise classes, art classes, trivia events, flower arranging, etc. GFSC has taken bus trips to dinner theaters, the National Portrait Gallery, Mt Vernon, the Lorton Workhouse for the Arts and many other places. GFSC has taught the Great Decisions course for 7 years and partners with technical experts in Fairfax County for quarterly' tech' sessions for seniors on how to use their smartphones. The GFSC also has a 'give back' initiative and collects canned goods and other food for Cornerstone and other food banks.

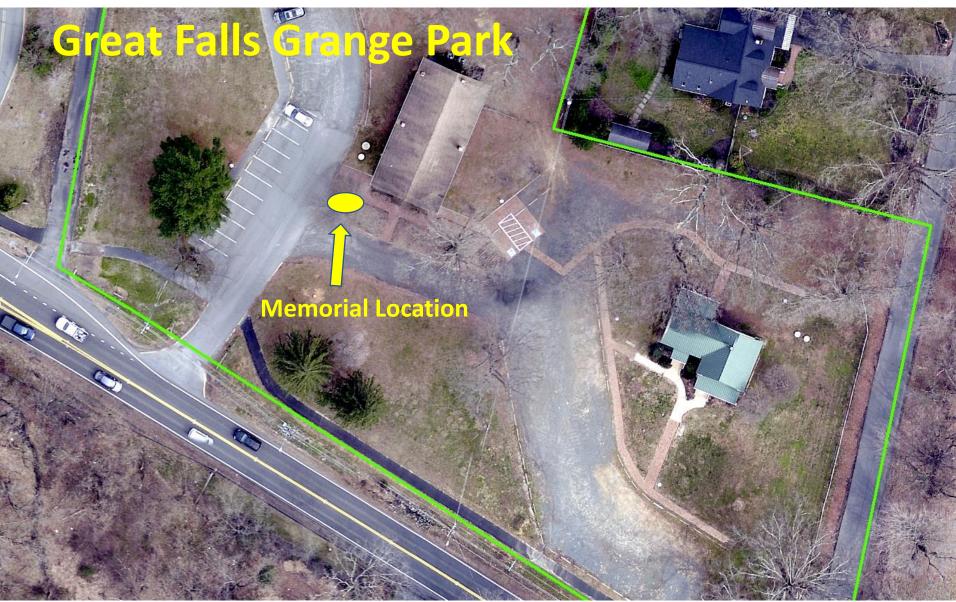
Bob was a long time resident of Great Falls (59 years) and was active in many aspects of the community. In addition to founding the GFSC, Bob help to found the Friends of Colvin Run Mill and was its President for years, he served on the Board of the Great Falls Historical Society, and the Great Falls Citizens Association. Bob was a tireless advocate for Fairfax County Parks and historical preservation. He was twice the recipient of the Mayo Stuntz award from the Fairfax County Park Authority for his devotion to it's parks. Bob passed away in May of 2019. In October, the Colvin Run Mill barn was re-named the "Marjorie and Bob Lundegard Educational Center".

In honor of **Bob Lundegard**, a founder of the Great Falls Senior Center, community activist, and longtime citizen of **Great Falls** 





# Attachment 1





## FAIRFAX COUNTY PARK AUTHORITY POLICY MANUAL

Policy: 404 Title: Memorials and Commemorations in Parks

**Objective: Parks and Recreation Services** 

Provide recreation services and operate the park system consistent with Park Authority goals and objectives and the need of residents for quality programs and services in compliance with all applicable standards and best management practices.

**Purpose:** Fairfax County Park Authority may accept memorials and commemorations that also serve to enhance existing parks and the utility of the park system. This might include park benches, native trees, playground equipment, or other features desired by the Park Authority.

**Policy Statement:** All memorials and commemorations shall be in compliance with the following:

- 1. Will be located at a park site that is mutually agreed upon by the donor and Fairfax County Park Authority;
- 2. Will be located on park land and become the property of the Fairfax County Park Authority;
- 3. Must conform with the park aesthetics and be consistent with the mission of the Fairfax County Park Authority;
- 4. May not reflect a political or religious statement and/or position;
- All costs associated with the purchase and installation of the memorial or commemoration shall be paid by the donor, unless otherwise agreed upon by the Park Authority Board;
- 6. The maintenance of the memorial or commemoration shall be at the sole discretion and control of the Fairfax County Park Authority.

The Fairfax County Park Foundation accepts memorial or commemorative donations.

## **Supporting Documentation:**

 Bench and Tree Program information on the Park Foundation website http://fairfaxparkfoundation.org/our-projects/sponsor-benches-and-trees/