



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

May 27, 2020

5:00 PM Electronic Meeting

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – April 29, 2020, Park Authority Board Meeting

ACTION ITEMS

- (CW) A-1 Request to Use the Revenue and Operating Fund Stabilization Reserve
- (CW) A-2 Approval - Transfer FY 2020 Telecommunications Revenue from the Park Improvement Fund, Fund 800-C80300 to the Park Revenue and Operating Fund, Fund 800-C80000 and Expand the Use of the Park Revenue Capital Sinking Fund in Fund 800-C80300 to Include Operating Expenses to Cover Unplanned/Emergency Situations
- (D) A-3 Scope Approval – Colvin Run Mill – Wheel & Flume Replacement

INFORMATION ITEMS

- (CW) I-1 COVID-19 RECenter Reopening Model (with presentation)
- (CW) I-2 FY 2020 Third Quarter Budget Review, Fund 10001, General Fund (with presentation)
- (CW) I-3 FY 2020 Third Quarter Budget Review, Fund 80000, Revenue and Operating Fund (with presentation)

CLOSED SESSION

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
May 27, 2020

ADMINISTRATIVE – 1

Adoption of Minutes – April 29, 2020, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the April 29, 2020, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the April 29, 2020, Park Authority Board meeting.

TIMING:

Board action is requested on May 27, 2020.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the April 29, 2020, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
April 29, 2020**

Chairman Bouie called the meeting to order at 5:06 p.m.

On April 14, 2020, the Board of Supervisors enacted an Emergency Ordinance to Establish Methods to Assure Continuity in Fairfax County Government and Conduct Meetings of Boards, Authorities, Commissions, and Regional and Interjurisdictional Public Bodies during the Novel Corona Virus Disease 2019 (COVID-19) Emergency.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Ken Quincy, Vice Chair
Dr. Abena Aidoo
Dr. Cynthia Jacobs Carter
Maggie Godbold
Linwood Gorham
Timothy Hackman, Treasurer
Ronald Kendall
Faisal Khan
Kiel Stone
Michael Thompson, Secretary
James Zook
William G. Bouie, Chairman

Location:

Residence in Providence District
Residence in Lee District
Residence in Lee District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Mason District
Residence in Providence District
Residence in Braddock District
Residence in Springfield District
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically through a dedicated video conference line, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Dr. Aidoo. The motion carried by all members present.

[This meeting was held electronically and was live streamed at publicinput.com and was accessible via audio by dialing 855-925-2801 and entering the code provided in the meeting announcement.]

Need to Dispense with FOIA's Usual Procedures to Assure Continuity in Government

Mr. Bouie made a motion that the Park Authority certifies that all matters on the April 29, 2020, board agenda address the State of Emergency itself, are necessary for continuity in Fairfax County government, or both; seconded by Mr. Thompson. The motion carried by all members present.

Mr. Bouie thanked everyone for their patience and announced that there would be no public comment period at this meeting.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – March 11, 2020, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the March 11, 2020, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried by all members present.

ADMIN-2 Adjustment to Park Authority Board Schedule for Remainder of Fiscal Year 2020
Mr. Bouie made a motion to approve the revisions of the adopted 2020 Park Authority Board meeting schedule by eliminating the May 13 and June 10 meetings; seconded by Mr. Thompson. The motion carried by all members present.

ACTION ITEMS

A-1 Approval – 2020 Park Bond Category Allocations
Following Mr. Bowden's presentation and discussion, Mr. Quincy made a motion to approve the percent distribution of the \$100,000,000 2020 Park Bond into the following categories:

- Natural and Cultural Stewardship – 12%
- Land Acquisition and Open Space Preservation – 7%
- Park Renovations and Upgrades – 53%
- New Park Development – 28%

Seconded by Mr. Thompson. The motion carried by all members present.

A-2 Approval – Capital Construction Project Scopes, Contract Awards Requiring Reallocation of Capital Funding, Submission of Grant Applications and Real Property Leases Due to Constraints Caused by an Emergency or disaster Declared by the Governor or Board of Supervisors

Mr. Quincy made a motion to authorize the Executive Director and/or Deputy Directors to approve capital construction project scopes, contract awards requiring reallocation of capital funding, submission of grant applications and real property leases due to constraints caused by an emergency or disaster declared by the Governor or Board of Supervisors; seconded by Mr. Thompson. The motion carried by all members present.

A-3 Scope Approval – Annandale Community Park Renovation and Expansion of the Hidden Oaks Nature Center (Mason District)

Mr. Kendall made a motion to approve the project scope for the renovation and expansion of the Hidden Oaks Nature Center at Annandale Community Park; seconded by Mr. Thompson. The motion carried by all members present.

A-4 Scope Approval – Annandale Community Park Tennis Court Lighting Replacement (Mason District)

Mr. Kendall made a motion to approve the project scope to design and replace the tennis court lighting system at Annandale Community Park; seconded by Mr. Quincy. The motion carried by all members present.

A-5 Scope Approval – Hooes Road Park Athletic Field Lighting (Lee District)

Dr. Carter made a motion to approve the project scope to design, permit, and construct athletic field lighting at Field #3 in Hooes Road Park; seconded by Ms. Godbold. The motion carried by all members present.

A-6 Scope Approval – Burke Lake Park – Picnic Shelters (Springfield District)

Mr. Thompson made a motion to approve the project scope to design, permit, and construct (2) picnic shelters at Burke Lake Park; seconded by Mr. Hackman. The motion carried by all members present.

A-7 Area 1 Maintenance Facility Replacement Reallocation of Funds for Construction Contract Award (Dranesville District)

Mr. Hackman made a motion to approve the reallocation of funds for the construction contract award for the replacement of the Area 1 Maintenance Facility; seconded by Mr. Thompson. The motion carried by all members present.

INFORMATION ITEMS

I-1 FY20 Budget Update – Impact of COVID-19

Ms. Walsh and Mr. Baird presented an overview of the budget and the impacts of COVID-19. It was noted that staff would return to the Board on May 27 to request use of the Revenue and Operating Fund Stabilization Reserve (up to the full amount), to transfer FY 2020 Monopole Revenue (all revenue including Mason and Natural and Cultural), and to expand the use of the Revenue Sinking Fund to include unplanned/emergency request.

I-2 FY 2020 Second Quarter Budget Review, Fund 100001, General Fund
No action was necessary.

I-3 FY 2020 Second Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund
No action was necessary.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 6:19 p.m.

Participating Staff:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

David Bowden, Director, Planning and Development Division

Cindy Walsh, Director, Park Services Division

Michael Baird, Acting Manager, Financial Management Branch

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ACTION – 1

Request to Use the Revenue & Operating Fund Stabilization Reserve

ISSUE:

Based on the FY20 Budget Update: Impacts of COVID-19 that was presented to the Park Authority Board on April 29, 2020; it is projected that the Revenue & Operating Fund will have a negative net revenue position ranging from approximately \$8.3M to \$13.5M depending on when park revenue facilities can reopen. Given the unknown factors that were mentioned in the presentation and the severe impact that COVID-19 is having on the Park Authority, it is prudent that the Park Authority approve the use of the revenue stabilization reserve to help the Park Revenue and Operating Fund mitigate the impacts of COVID-19.

RECOMMENDATION:

The Park Authority Executive Director recommends approval to use up to 100% of the Revenue & Operating Fund Stabilization Reserve (ROFSR) per the established Park Authority guideline that was adopted June 25, 2014, and updated on September 18, 2019.

TIMING:

Board action is requested on May 27, 2020, to allow coordination with the Fairfax County Department of Management and Budget to move funding from the reserve to the operating budget should it be necessary.

BACKGROUND:

As of the April 29, 2020, presentation to the Park Authority Board, the Revenue & Operating Fund is projected to have a negative net revenue position at year end without County support and the Park Authority taking steps to help itself. As a result, to help mitigate the negative net position, staff requests approval to use the ROFSR to improve the Revenue and Operating Fund as much as possible. Staff continues to track and code all COVID-19 cost to justify support from the county and has implemented cost control and reduction measures to curtail expense spending.

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FISCAL IMPACT:

The current balance of the ROFSR is \$2,689,054. Per policy, the Park Authority may use up to 100% of the balance, but no more than necessary to bring the net revenue to a positive position.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Michael P. Baird, Acting Manager, Financial Management Branch

Board Agenda Item
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ACTION – 2

Approval - Transfer FY 2020 Telecommunications Revenue from the Park Improvement Fund, Fund 800-c80300 to the Park Revenue and Operating Fund, Fund 800-c80000 and Expand the Use of the Park Revenue Capital Sinking Fund in Fund 800-c80300 to Include Operating Expenses to Cover Unplanned/Emergency Situations

ISSUE:

Telecommunications revenue for FY 2020 are not allocated to projects, unless specified; and expand use of the Park Revenue Capital Sinking Fund (PR-000101) to include operating expenses to cover unplanned/emergency situations, both are available to assist the Park Revenue and Operating Fund in FY 2020 due to COVID-19.

RECOMMENDATION:

The Park Authority Executive Director recommends moving the FY 2020 revenue from telecommunications (excluding Lee Spray Park, WPFO, and Concert Series planned funding) from the Park Improvement Fund 800-c80300 to the Park Revenue and Operating Fund 800-c80000 (ROF) at June 30, 2020 and expand use of the Park Revenue Capital Sinking Fund (PR-000101) to include operating expenses to help cover unplanned COVID-19 expenses.

TIMING:

Board action is requested on May 27, 2020.

BACKGROUND:

FY 2020 through Third Quarter was on target to be a good year for the Park Revenue and Operating Fund. However, the impact of COVID-19 has dramatically changed that outlook, based on the budget impacts presented to the Park Authority Board on April 29, 2020, the ROF net position for FY 2020 ranges from negative (\$8.3M) to negative (\$13.5M) depending on various scenarios and a lot of unknowns. Moving the telecommunications revenue for FY 2020 and expanding the use of the Park Revenue Capital Sinking Fund were steps outlined in that presentation to allow the Park Authority to help itself as much as possible.

FISCAL IMPACT:

Exact transfers the telecommunications revenue will be determined at year end when the final fund positions are calculated. The approximate amount of telecommunications

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earnings to transfer to the Park Revenue and Operating Fund for FY 2020 is \$687,000; the available balance in the Park Revenue Capital Sinking Fund (PR-000101) is \$750,000.

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Michael Baird, Acting Manager, Financial Management Branch

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ACTION – 3

Scope Approval – Colvin Run Mill – Wheel & Flume Replacement (Dranesville District)

ISSUE:

Approval of the project scope to replace the wheel and flume at Colvin Run Mill.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to replace the wheel and flume at Colvin Run Mill.

TIMING:

Board action is requested on May 27, 2020, to maintain the project schedule.

BACKGROUND:

Colvin Run Mill, constructed circa 1811, is the sole surviving example of a 19th century mill in the Washington, DC metropolitan area. Purchased by the Fairfax County Park Authority in the 1970s. In 2014-2015 the mill underwent a significant restoration effort to fabricate and install the mechanical equipment and features required to fully implement the original automated mill design in accordance with the methods developed by Oliver Evans in his *Young Mill-wright and Miller's Guide*. The shaft for the mill wheel was also replaced at that time

Staff have been operating the mill continuously since the automation was completed. Recently mill staff have observed the existing wood wheel that operates the mill and the existing wood flume that carries the water to the wheel have deteriorated. A project team was assembled with representatives from Resource Management and Planning and Development Divisions to establish the project scope for lifecycle replacement of the mill wheel and flume.

The project scope recommended by the project team includes the following:

- Source and purchase wood required to fabricate the wheel and flume replacement.
- Fabricate the new wood wheel and flume.
- Remove existing wheel and flume.
- Install new wheel and flume.

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Staff is planning to use an existing Fairfax County Open-End Contract to procure the services of the contractor and qualified millwright team that performed the mill automation to complete the work.

Based on this proposal, the cost estimate for replacement of the wheel sections and flume is \$382,000 (Attachment 1). Staff estimates a reduction in annual maintenance costs in the amount of \$6,000 per year with a lifecycle replacement cost of \$382,000 in year 15.

The proposed timeline for sourcing the wood, fabrication, and replacing the wheel and flume is estimated to be 14 months as follows:

<u>Phase</u>	<u>Start</u>	<u>Complete</u>
Offsite Fabrication	2 nd Qtr CY20	4 th Qtr CY20
Onsite Construction	1 st Qtr CY21	2 nd Qtr CY21

FISCAL IMPACT:

Based on the scope cost estimate, funding in the amount of \$382,000 is necessary to complete this project. Funding is available in the amount of \$350,000 in Fund 30400, Park Bond Construction, 2016 Park Bond, PR-000076, Natural & Cultural Resource Stewardship, Colvin Run Mill Wheel & Flume and in the amount of \$32,000 in Fund 30400, Park Bond Construction, 2012 Park Bond, PR-000093, Land Acquisition & Stewardship, Colvin Run Mill Wheel & Flume to fund this project.

ENCLOSED DOCUMENTS:

Attachment 1: Scope Cost Estimate

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
David Bowden, Director, Planning and Development Division
Heather Lynch, Project Manager, Planning & Development Division
Michael P. Baird, Manager, Capital and Fiscal Services

SCOPE COST ESTIMATE

Colvin Run Mill
Wheel & Flume Replacement

Construction	\$371,222.00
Construction Contingency	\$5,389.00
Administration	\$5,389.00
Total Project Estimate	\$382,000.00

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INFORMATION (with Presentation)

COVID-19 Consumer Trends, Fitness Industry Best Practices and RECenter Passholder Feedback Influencing Development of the RECenter Reopening Strategy

Since the COVID-19 outbreak began, research firms have been gauging consumer reaction to the crisis, recreation/fitness industry groups have been evolving best practices for reopening shuttered facilities, and the Park Authority has surveyed its RECenter passholders to gauge their perspectives about returning to RECenters. Information from all these sources is being used to refine the RECenter reopening strategy.

Staff will present a summary of the main points from each of these three areas (general consumer trends, industry best practices and RECenter passholder feedback) that are influencing development of the RECenter opening strategy. The presentation will also share some community level cell phone location data analysis for Fairfax County that reveals county residents' level of stay-at-home behavior and presence in parks over the course of the COVID-19 outbreak.

ENCLOSED DOCUMENTS: Attachment 1: Presentation

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Cindy Walsh, Director, Park Services Division
John Berlin, Branch Manager, Programs Branch Manager, Park Services Division
Josh Colman, Business Office Branch Manager, Park Services Division
Brian Laws, Operations Branch Manager, Park Services Division
Nick Duray, Marketing Manager, Park Services Division



**FACTORS INFLUENCING
DEVELOPMENT OF RECenter
REOPENING STRATEGY**

**PARK AUTHORITY BOARD
MAY 27, 2020**

TOPICS

- Consumer trends from COVID-19 polling data
- Industry trends and best practices
- RECenter passholder feedback

COVID-19 CONSUMER TRENDS



EXPECT 3 PHASE RECOVERY

BILL & MELINDA
GATES *foundation*

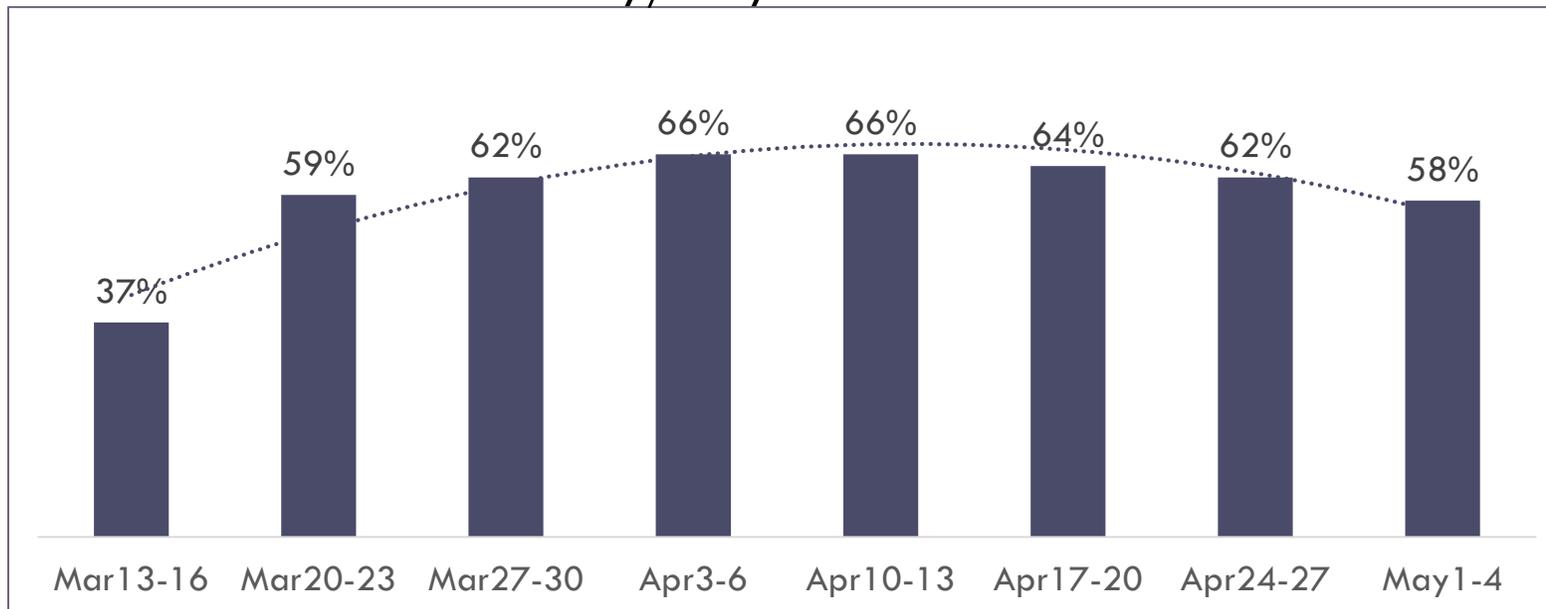


- 18 to 24-month semi-normal stage
- Potential “W” shaped recovery
- Need to develop revenue sources not reliant on facilities being open

CONSUMER CONCERN

- The extent to which Americans are concerned about the coronavirus outbreak influences their interest in returning to normal consumer activity
- Concern remains high, but is flattening gradually with the curve

% American adults Extremely/Very Concerned about COVID-19 outbreak



Axios/IPSOS Coronavirus Index.

AMERICANS ARE REACHING THEIR ‘BREAK POINT’

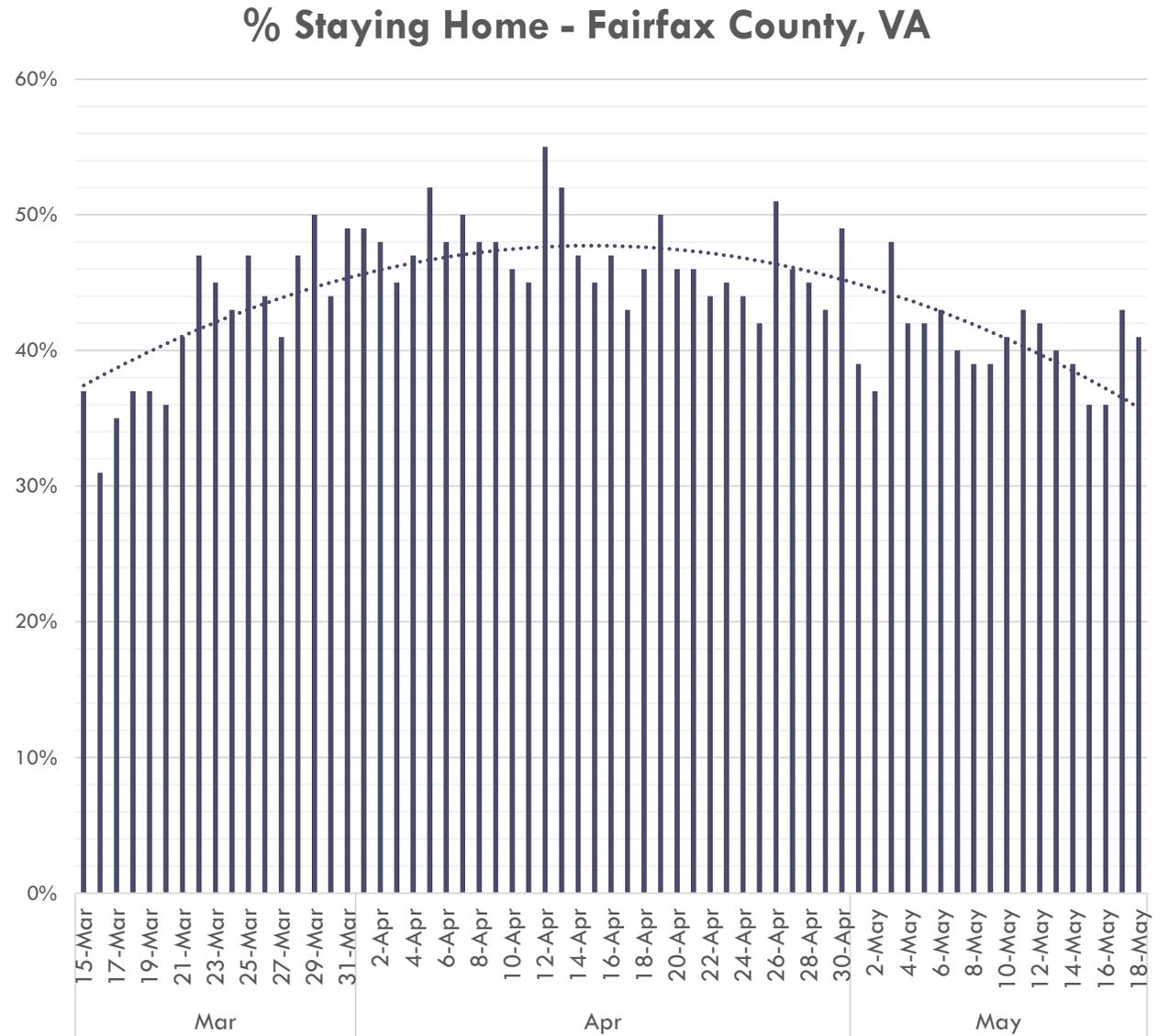
- Americans are starting to get ‘antsy’



“The pressure that we have placed now, additional pressure on caregivers and parents, particularly women and moms, is extraordinary... There’s a gender reality connected to this, and I just want to deeply express an appreciation to all of the moms, all of those teachers, all those caregivers. I know how stressful this is.”

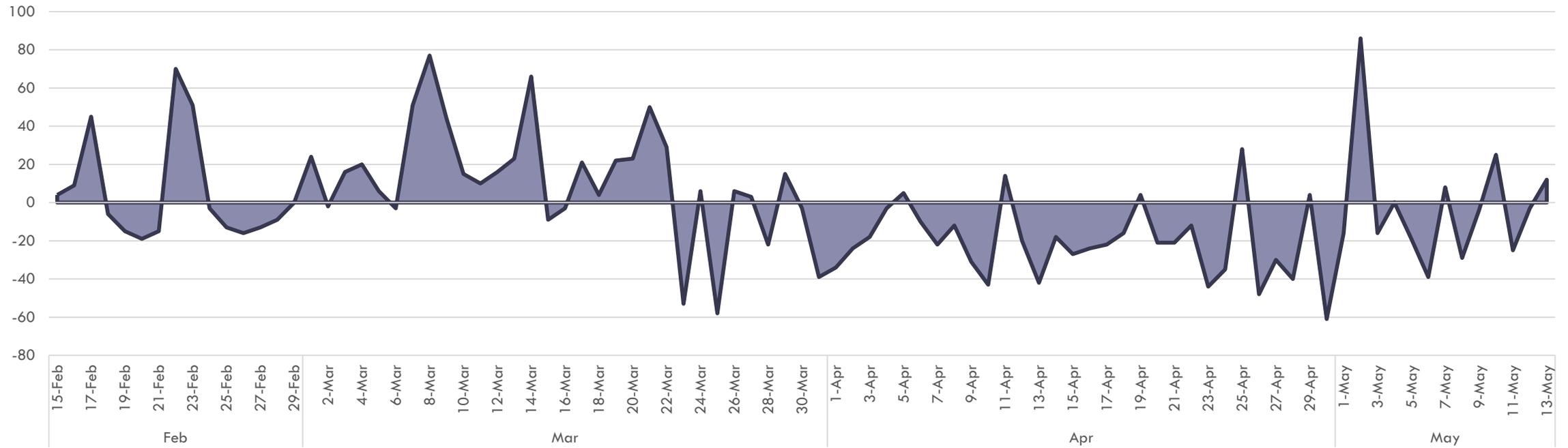
— Gavin Newsom,
Governor of California

LOCAL 'BREAK POINT'
LIKELY ALREADY
REACHED...



University of Maryland COVID-19 Impact Analysis Platform (<https://data.covid.umd.edu/>)

Google COVID-19 Community Mobility Reports - In Parks, Fairfax County, VA Daily Data Represent % Change From Baseline



...AND WILL BE FELT IN PARKS

DISRUPTORS WILL DRIVE BUSINESS CHANGE



Source: Kelton – COVID-19 Consumer Pulse

- Disruptors are growing in number (20% to 30% between late March and early May).
- They are more likely: 35-54, urban/suburban, married with kids.
- Most heavily focused on leisure/ entertainment industries

CONSUMER PROTECTION NOW JOB #1

- Consumers have made it clear that they only want to hear certain messages right now — first and foremost, how brands have adapted the shopping experience to make customers feel safer

Source: Kelton – COVID-19 Consumer Pulse



INDUSTRY TRENDS AND BEST PRACTICES



VIRTUAL PROGRAMMING BECOMING EXPECTED

- Quickly evolving from...
 - curated content to brand's own content
 - Free to combination of free and fee
- Fee-based models more common in club industry than in parks
 - Monthly subscriptions / annual memberships
 - Value-added premium memberships
 - Purchase a series
- However, don't expect consumers will pay same price point for virtual services as they have for in-person, in-facility services



A red telephone booth stands on a city street at night. The background is filled with vibrant, multi-colored light trails from traffic, creating a sense of motion and energy. The scene is illuminated by streetlights, casting a warm glow on the pavement and the booth.

STAY CONNECTED TO YOUR CUSTOMERS

- Regular communications with membership during closure – email, social media
 - Consumers, in their isolation, are craving connections
 - Messaging – maintain community, provide support, here's what we are doing to build your trust, express gratitude

FITNESS INDUSTRY CONTRACTION LIKELY

- Nobody has the financials figured out right now
 - Up to 30% contraction in health club industry predicted (Piper Jaffray)
 - Several major chains considering bankruptcy



Town Sports International



new york
sports clubs®



boston
sports clubs®



washington
sports clubs®



philadelphia
sports clubs®

INDUSTRY BEST PRACTICES FOR REOPENING

- Multi-phased reopening
- Manage admission:
 - Social distancing
 - Reserved entry (all uses)
 - Timed use periods
- Modified operating hours
- Temperature checks
- Enhanced cleaning protocols
- Customer journey mapping
- Staff training:
 - Cleaning protocol execution & management
 - Sensitivity & conflict resolution
- Member accountability

RECenter PASSHOLDER FEEDBACK

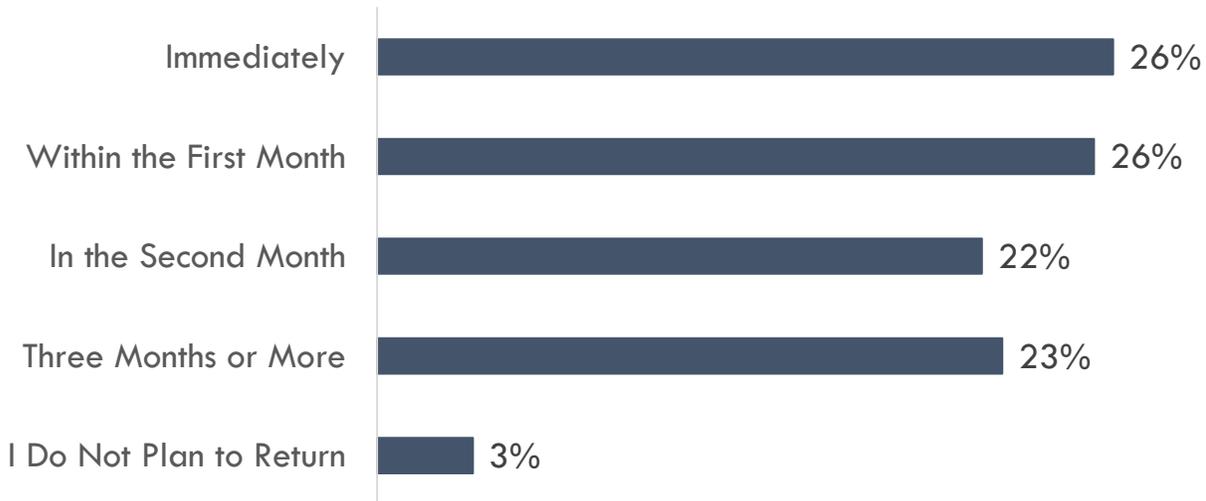


WHEN WILL PASSHOLDERS RETURN TO RECenters?

- Survey responses indicate passholders will return to RECenters gradually over time...

- Return to RECenters will be heavily influenced by one's level of concern re: the COVID situation.

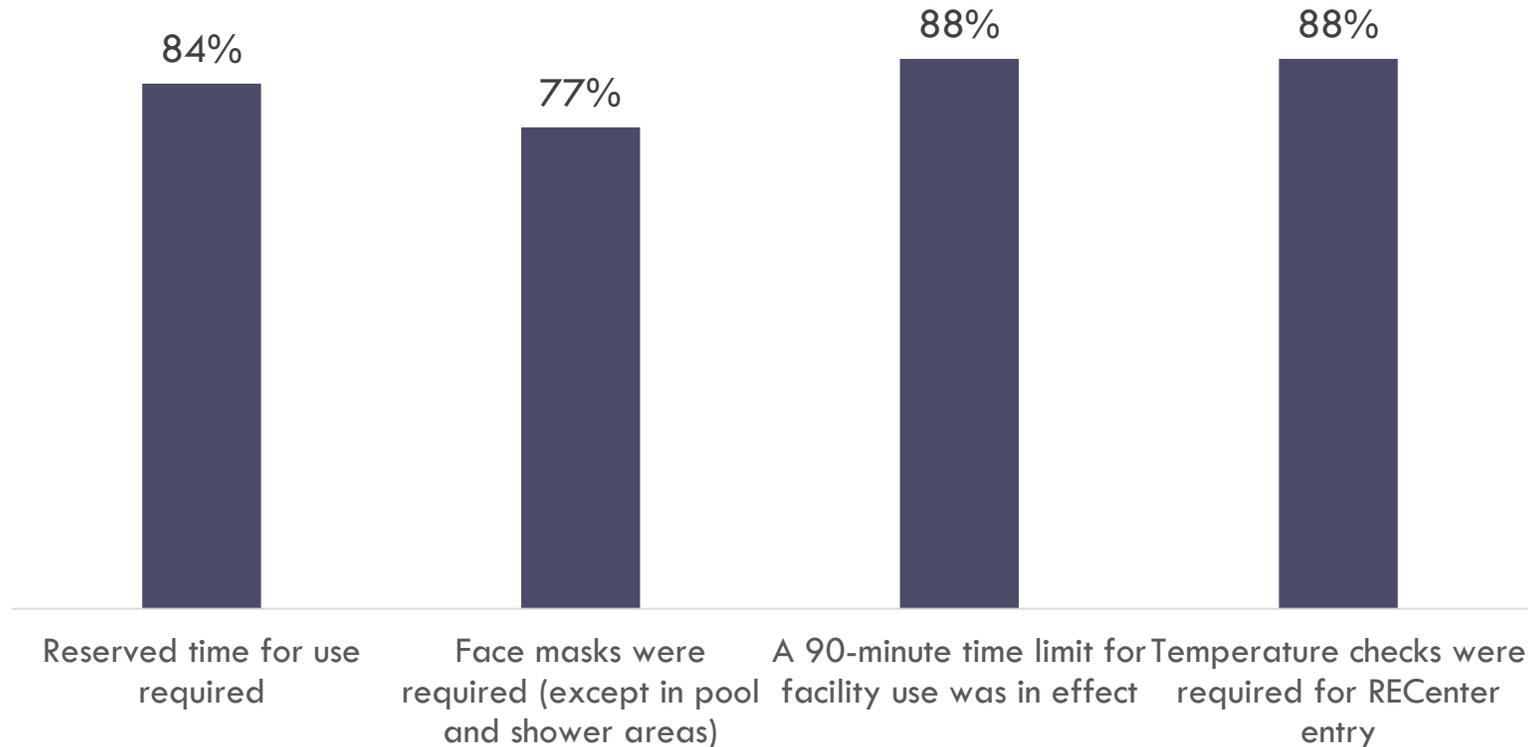
Once VA allows gyms to resume operation, how soon will you feel comfortable returning to use your RECenter?



How soon will you feel comfortable returning to your RECenter?	How concerned are you about COVID outbreak?			
	No Concern At All	Not So Concerned	Somewhat Concerned	Very Concerned
Immediately	90%	77%	36%	11%
First Month	7%	20%	39%	20%
2nd Month	2%	2%	17%	28%
3 Months+		1%	7%	35%
Not Returning	1%		1%	6%
Total	100%	100%	100%	100%

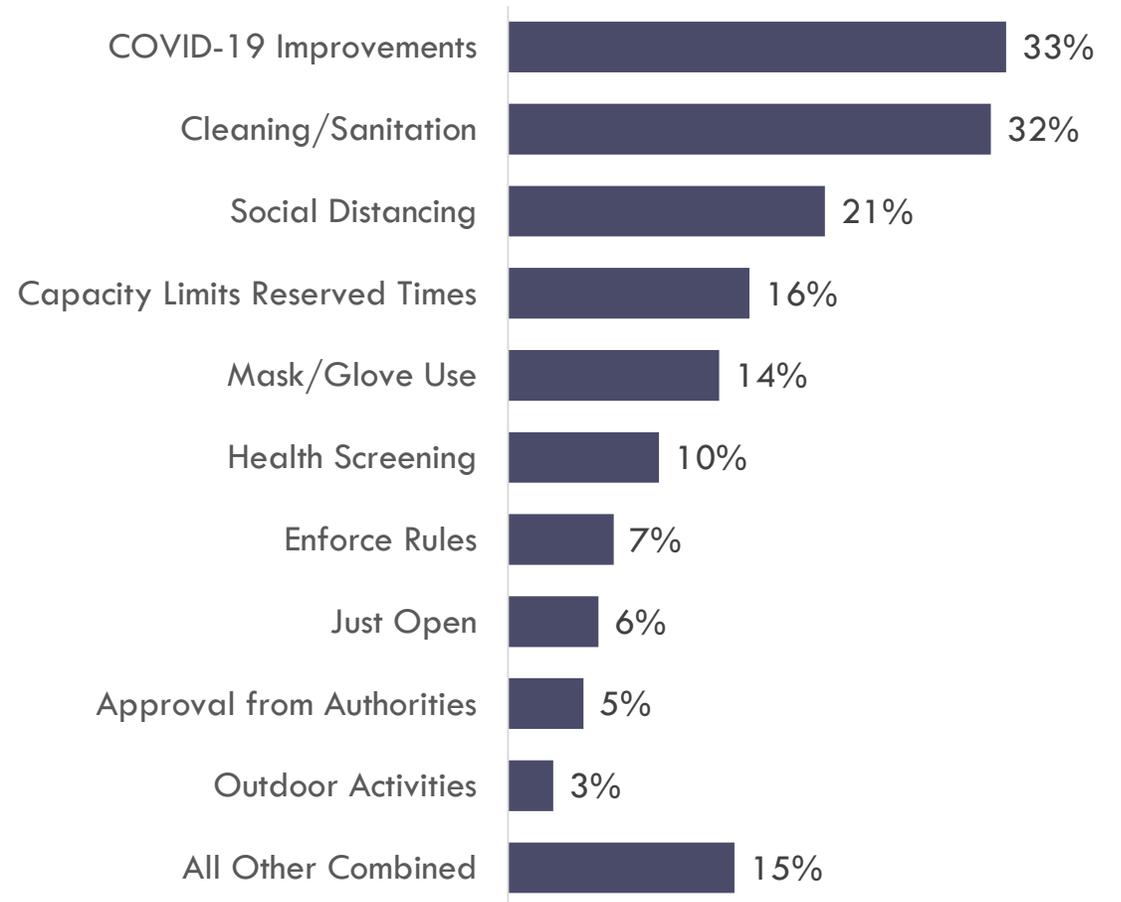
ATTITUDES TOWARD POTENTIAL NEW FACILITY USE PROCEDURES

% Passholders Indicating They Would Visit RECenters With These Procedures in Place



WHAT WILL HELP PASSHOLDERS TO GET COMFORTABLE USING RECENTERS AGAIN?

What will need to happen for you to feel comfortable using your RECenter after it reopens?



Written responses to this question were categorized and tallied to produce results shown in this chart.

RECenters PROGRESS TO REOPENING

- Fitness room layouts
- Member communication
- Fitness class planning/Virtual programming
- Cleanliness protocols
- Supply/PPE purchasing
- Timed ticketing
- Customer journey walk
- Plexiglass installation



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INFORMATION – 2

FY 2020 Third Quarter Budget Review, Fund 10001, General Fund

Category	3/31/20	3/31/19	Variance
Total Revenue	\$196,399	\$194,261	\$2,139
Personnel Services	\$15,516,850	\$14,719,403	\$797,447
Operating Expenditures	\$3,892,732	\$3,688,625	\$204,107
Capital Equipment	\$0	\$32,848	(\$32,848)
Recovered Cost	(\$2,487,060)	(\$2,423,292)	(\$63,768)
Total Expenditures	\$16,922,521	\$16,017,584	\$904,938
Total Cost to the County (Rev-Exp)	\$16,726,122	\$15,823,323	\$902,800

ENCLOSED DOCUMENTS:

None

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STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

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INFORMATION – 3

FY 2020 Third Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

Revenue

Third Quarter Fund 80000 revenue is \$32,361,109 as compared to \$31,170,361 last year, an increase of \$1,190,748 or 3.82 percent. The FY 2020 revenue revised budget is \$50,468,548 and the third quarter actual revenue represents 64.1 percent of the budget versus 62.7 percent of the total budget in the prior year.

Revenue

Divisions	3/31/20	3/31/19	Variance
Admin	\$479,073	\$582,677	(\$103,604)
Golf	\$6,548,422	\$5,279,977	\$1,268,445
Rec Activities	\$3,248,382	\$3,265,437	(\$17,055)
RECenters	\$20,067,990	\$20,123,099	(\$55,109)
Resource Management	\$2,017,242	\$1,919,171	\$98,071
Total Revenue	\$32,361,109	\$31,170,361	\$1,190,748

Expenditures

Third Quarter Fund 80000 expenditures are \$33,401,273 as compared to \$35,802,493 last year, a decrease of \$2,401,220, or 6.7 percent.

Expenditures

Divisions	3/31/20	3/31/19	Variance
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Admin	\$3,461,524	\$3,304,554	\$156,970
Golf	\$6,781,589	\$6,728,818	\$52,771
Rec Activities	\$3,320,684	\$4,277,440	(\$956,756)
RECENTERS	\$18,309,740	\$20,037,715	(\$1,727,975)
Resource Management	\$1,527,736	\$1,453,966	\$73,770
Total Expenditures	\$33,401,273	\$35,802,493	(\$2,401,220)
Net Revenue	(\$1,040,165)	(\$4,632,132)	\$3,591,972

ENCLOSED DOCUMENTS:

Attachment 1: Quarterly Trends for Fund 80000

Attachment 2: Cumulative Trends for Fund 80000

Attachment 3: FY 2019 Revenue and Expenditure Analysis- By Site, Fund 80000

Attachment 4: FY 2020-FY 18-20 3rd Quarter Status

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

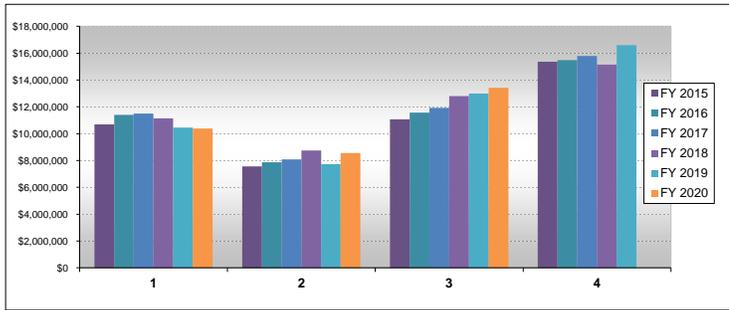
Aimee L. Vosper, Deputy Director/CBD

Michael P. Baird, Manager, Capital and Fiscal Services

Susan Tavallai, Senior Budget Analyst

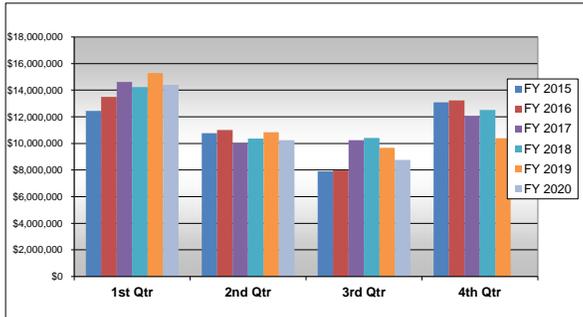
FY 2019 QUARTERLY TRENDS FOR FUND 80000
ACTUAL REVENUE TRENDS

Qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	24.43%	\$10,752,611	24.97%	\$10,680,321	23.90%	\$11,397,627	24.61%	\$11,498,054	24.32%	\$11,151,862	23.58%	\$10,446,625	22.09%	\$10,383,347
2nd Qtr	17.35%	\$7,601,697	17.66%	\$7,552,882	16.90%	\$7,862,616	16.98%	\$8,071,277	17.07%	\$8,753,550	18.51%	\$7,733,119	16.35%	\$8,563,911
3rd Qtr	25.13%	\$10,381,622	24.11%	\$11,074,431	24.79%	\$11,572,848	24.99%	\$11,917,108	25.20%	\$12,794,378	27.06%	\$12,990,618	27.47%	\$13,413,849
4th Qtr	33.09%	\$14,319,183	33.26%	\$15,371,063	34.40%	\$15,482,944	33.43%	\$15,798,875	33.41%	\$15,143,976	32.03%	\$16,587,562	35.08%	\$0
Actual	100.00%	\$43,055,113		\$44,678,697		\$46,316,035		\$47,285,314		\$47,843,766		\$47,757,924		\$50,468,548
Budget														



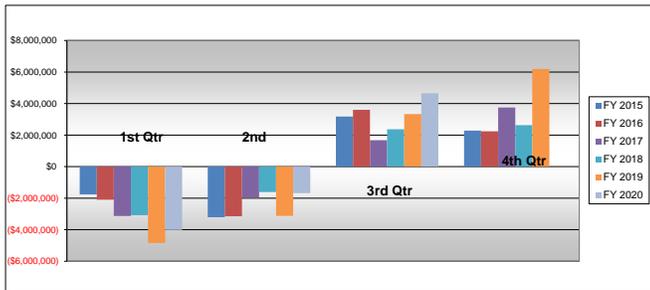
ACTUAL EXPENDITURE TRENDS

Qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	27.03%	\$12,214,036	28.43%	\$12,440,564	28.16%	\$13,492,842	29.51%	\$14,625,714	31.15%	\$14,228,679	30.31%	\$15,290,168	32.57%	\$14,396,392
2nd Qtr	22.16%	\$10,467,113	24.37%	\$10,761,107	24.36%	\$11,013,130	24.09%	\$10,035,178	21.37%	\$10,362,299	22.07%	\$10,853,850	23.12%	\$10,247,516
3rd Qtr	20.03%	\$7,561,571	17.60%	\$7,898,407	17.88%	\$7,970,530	17.43%	\$10,237,249	21.80%	\$10,423,339	22.20%	\$9,658,481	20.57%	\$8,757,364
4th Qtr	30.78%	\$12,713,945	29.60%	\$13,083,745	29.61%	\$13,241,980	28.96%	\$12,051,457	25.67%	\$12,509,660	26.64%	\$10,393,054	22.14%	\$0
Actual	100.00%	\$42,956,665		\$44,183,823		\$45,718,482		\$46,949,598		\$47,523,977		\$46,195,552		\$49,928,336
Budget														



ACTUAL NET REVENUE TRENDS

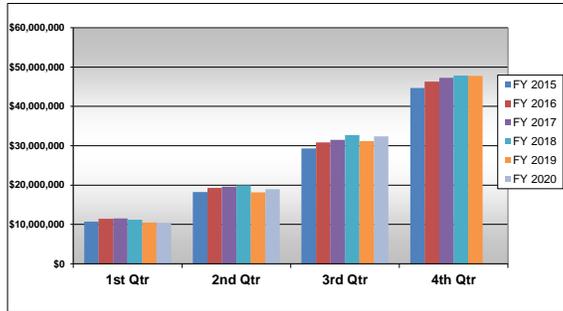
Qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020
1st Qtr		(\$1,461,425)		(\$1,760,243)		(\$2,095,215)		(\$3,127,660)		(\$3,076,817)		(\$4,843,543)	(\$4,013,045)
2nd Qtr		(\$2,865,416)		(\$3,208,225)		(\$3,150,514)		(\$1,963,901)		(\$1,608,749)		(\$3,120,730)	(\$1,683,605)
3rd Qtr		\$2,820,051		\$3,176,024		\$3,602,318		\$1,679,859		\$2,371,039		\$3,332,137	\$4,656,486
4th Qtr		\$1,605,238		\$2,287,318		\$2,240,964		\$3,747,418		\$2,634,316		\$6,194,508	\$0
Actual		\$98,448		\$494,874		\$597,553		\$335,716		\$319,789		\$1,562,372	(\$1,040,164)
Budget													



CUMULATIVE TRENDS FOR FUND 80000

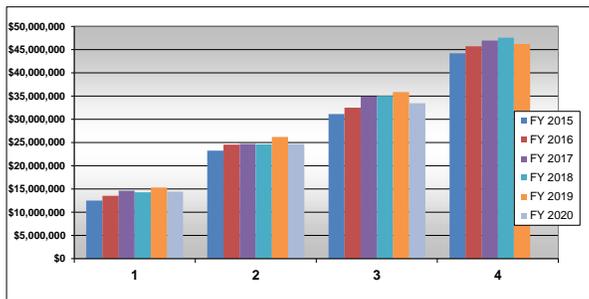
ACTUAL CUMULATIVE REVENUE TRENDS

qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	24.43%	\$10,752,611	24.97%	\$10,680,321	23.90%	\$11,397,627	24.61%	\$11,498,054	24.32%	\$11,151,862	23.58%	\$10,446,625	22.09%	\$10,383,347
2nd Qtr	41.78%	\$18,354,308	42.63%	\$18,233,203	40.81%	\$19,260,243	41.58%	\$19,569,331	41.39%	\$19,905,412	42.10%	\$18,179,744	38.45%	\$18,947,258
3rd Qtr	66.91%	\$28,735,930	66.74%	\$29,307,634	65.60%	\$30,833,091	66.57%	\$31,486,439	66.59%	\$32,699,790	69.15%	\$31,170,362	65.92%	\$32,361,108
4th Qtr	100.00%	\$43,055,113	100.00%	\$44,678,697	100.00%	\$46,316,035	100.00%	\$47,285,314	100.00%	\$47,843,766	101.18%	\$47,757,924	101.00%	\$0



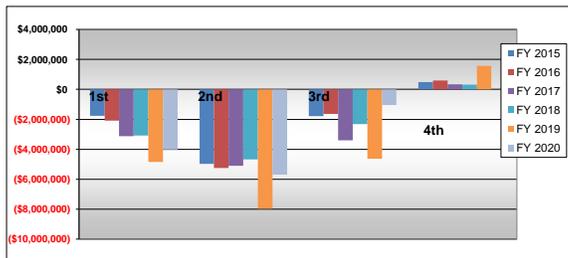
ACTUAL CUMULATIVE EXPENDITURE TRENDS

	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	27.03%	\$12,214,036	28.43%	\$12,440,564	28.16%	\$13,492,842	29.51%	\$14,625,714	31.15%	\$14,228,679	30.31%	\$15,290,168	32.57%	\$14,396,392
2nd Qtr	49.19%	\$22,681,149	52.80%	\$23,201,671	52.51%	\$24,505,972	53.60%	\$24,660,892	52.53%	\$24,590,978	52.38%	\$26,144,018	55.69%	\$24,643,908
3rd Qtr	69.22%	\$30,242,720	70.40%	\$31,100,078	70.39%	\$32,476,502	71.04%	\$34,898,141	74.33%	\$35,014,317	74.58%	\$35,802,499	76.26%	\$33,401,272
4th Qtr	100.00%	\$42,956,665	100.00%	\$44,183,823	100.00%	\$45,718,482	100.00%	\$46,949,598	100.00%	\$47,523,977	101.22%	\$46,195,552	98.39%	\$0



ACTUAL CUMULATIVE NET REVENUE TRENDS

	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr		(\$1,461,424)		(\$1,760,243)		(\$2,095,215)		(\$3,127,660)		(\$3,076,817)		(\$4,843,543)		(\$4,013,045)
2nd Qtr		(\$4,326,841)		(\$4,968,468)		(\$5,245,729)		(\$5,091,561)		(\$4,685,566)		(\$7,964,273)		(\$5,696,650)
3rd Qtr		(\$1,506,790)		(\$1,792,444)		(\$1,643,411)		(\$3,411,702)		(\$2,314,527)		(\$4,632,136)		(\$1,040,164)
4th Qtr		\$98,448		\$494,874		\$597,553		\$335,716		\$319,789		\$1,562,372		\$0



FY 2019 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF MARCH 31, 2020

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
OVERALL				
ADMINISTRATION	2020	479,073	3,461,524	(2,982,451)
	2019	582,678	3,304,554	(2,721,877)
VARIANCE		(103,605)	156,970	(260,574)
GOLF ENTERPRISES				
GOLF ENTERPRISES	2020	6,548,422	6,781,589	(233,167)
	2019	5,279,977	6,728,819	(1,448,842)
VARIANCE		1,268,444	52,769	1,215,675
REC ACTIVITIES				
REC ACTIVITIES	2020	23,316,371	21,630,424	1,685,947
	2019	23,388,536	24,315,159	(926,622)
VARIANCE		(72,165)	(2,684,735)	2,612,569
RESOURCE MANAGEMENT				
RESOURCE MANAGEMENT	2020	2,017,242	1,527,736	489,506
	2019	1,919,171	1,453,967	465,205
VARIANCE		98,070	73,769	24,301
COMBINED TOTAL				
COMBINED TOTAL	2020	32,361,107	33,401,272	(1,040,165)
	2019	31,170,363	35,802,499	(4,632,136)
VARIANCE		1,190,745	(2,401,227)	3,591,972
GOLF ENTERPRISES				
Administration				
Administration	2020	28,391	323,370	(294,979)
	2019	20,666	339,953	(319,287)
VARIANCE		7,725	(16,584)	24,308
Burke Lk. Golf Course				
Burke Lk. Golf Course	2020	843,557	822,725	20,832
	2019	812,253	780,168	32,085
VARIANCE		31,304	42,558	(11,253)
Greendale Golf Course				
Greendale Golf Course	2020	714,361	744,259	(29,898)
	2019	571,735	710,899	(139,164)
VARIANCE		142,626	33,360	109,266
Jefferson Golf Course				
Jefferson Golf Course	2020	666,888	622,420	44,467
	2019	546,171	629,910	(83,739)
VARIANCE		120,716	(7,490)	128,206
Pinecrest Golf Course				
Pinecrest Golf Course	2020	453,064	591,159	(138,096)
	2019	365,026	608,690	(243,664)
VARIANCE		88,038	(17,531)	105,568
Twin Lakes Golf Course				
Twin Lakes Golf Course	2020	1,500,132	1,691,769	(191,637)
	2019	1,193,771	1,595,261	(401,490)
VARIANCE		306,361	96,508	209,853
Oak Marr Golf Course				
Oak Marr Golf Course	2020	815,168	637,562	177,606
	2019	340,132	644,531	(304,399)
VARIANCE		475,036	(6,969)	482,005
Laurel Hill Golf Course				
Laurel Hill Golf Course	2020	1,526,860	1,348,323	178,537
	2019	1,430,222	1,419,407	10,815
VARIANCE		96,638	(71,084)	167,722

FY 2019 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF MARCH 31, 2020

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
RECenters				
Admin Rec Ctr	2020	0	1,478,613	(1,478,613)
	2019	0	1,930,023	(1,930,023)
VARIANCE		0	(451,411)	451,411
George Washington Rec Ctr	2020	244,467	392,795	(148,327)
	2019	273,142	420,474	(147,331)
VARIANCE		(28,675)	(27,679)	(996)
Lee Rec Ctr	2020	2,805,893	2,352,012	453,881
	2019	2,888,051	2,611,252	276,799
VARIANCE		(82,157)	(259,239)	177,082
Oak Marr Rec Ctr	2020	3,042,874	2,344,393	698,481
	2019	3,015,385	2,585,760	429,625
VARIANCE		27,489	(241,367)	268,856
Providence Rec Ctr	2020	1,955,996	1,806,619	149,377
	2019	1,933,315	1,988,518	(55,203)
VARIANCE		22,681	(181,899)	204,580
South Run Rec Ctr	2020	2,711,876	1,956,575	755,301
	2019	2,638,055	2,165,922	472,133
VARIANCE		73,822	(209,347)	283,168
Springhill Rec Ctr	2020	3,038,865	2,143,502	895,363
	2019	2,956,409	2,253,447	702,962
VARIANCE		82,456	(109,945)	192,402
Audrey More Recenter	2020	2,470,242	1,990,593	479,649
	2019	2,494,007	2,053,529	440,478
VARIANCE		(23,766)	(62,936)	39,171
Cub Run Recenter	2020	1,841,490	2,088,948	(247,459)
	2019	1,939,906	2,125,252	(185,346)
VARIANCE		(98,416)	(36,303)	(62,113)
Mt Vernon Rec Ctr	2020	1,956,286	1,755,116	201,170
	2019	1,984,831	1,903,541	81,290
VARIANCE		(28,545)	(148,424)	119,880
Marketing	2020	0	193,278	(193,278)
	2019	0	196,213	(196,213)
VARIANCE		0	(2,935)	2,935
Business Office	2020	0	679,626	(679,626)
	2019	0	893,960	(893,960)
VARIANCE		0	(214,334)	214,334
Production Services	2020	0	540,047	(540,047)
	2019	0	785,862	(785,862)
VARIANCE		0	(245,815)	245,815
Clemjontri	2020	109,757	50,168	59,589
	2019	100,128	51,861	48,268
VARIANCE		9,629	(1,693)	11,322
PARK SERVICES Admin	2020	636,107	388,231	247,876
	2019	972,978	508,207	464,771
VARIANCE		(336,871)	(119,975)	(216,896)
Burke Lake Park	2020	704,891	344,175	360,715
	2019	625,077	484,235	140,842
VARIANCE		79,813	(140,060)	219,873

FY 2019 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF MARCH 31, 2020

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
Lake Fairfax Park	2020	1,676,161	1,018,794	657,367
	2019	1,465,868	1,240,118	225,750
VARIANCE		210,293	(221,324)	431,617
Lake Accotink	2020	121,466	106,939	14,527
	2019	101,385	116,986	(15,601)
VARIANCE		20,080	(10,047)	30,127
RESOURCE MANAGEMENT				
Administration	2020	23,353	205,461	(182,108)
	2019	10,949	221,688	(210,739)
VARIANCE		12,404	(16,227)	28,631
Colvin Run Mill	2020	42,639	21,080	21,559
	2019	41,526	23,486	18,041
VARIANCE		1,113	(2,405)	3,518
E.C. Lawrence	2020	81,807	69,119	12,688
	2019	68,184	68,897	(714)
VARIANCE		13,623	222	13,402
Frying Pan Farm Park	2020	828,996	634,052	194,944
	2019	814,659	504,055	310,603
VARIANCE		14,338	129,997	(115,659)
Green Spring Gardens	2020	318,002	200,517	117,485
	2019	323,080	208,167	114,913
VARIANCE		(5,078)	(7,650)	2,572
Hidden Oaks Nature Ctr	2020	163,200	89,304	73,896
	2019	149,051	85,421	63,631
VARIANCE		14,149	3,883	10,265
Hidden Pond Nature Ctr	2020	87,885	54,674	33,212
	2019	95,881	63,324	32,558
VARIANCE		(7,996)	(8,650)	654
Huntley Meadows Park	2020	209,902	49,970	159,932
	2019	164,227	63,868	100,359
VARIANCE		45,676	(13,898)	59,574
Riverbend Park	2020	204,355	153,490	50,865
	2019	190,478	155,330	35,148
VARIANCE		13,877	(1,840)	15,717
Sully	2020	57,102	50,070	7,032
	2019	61,136	59,732	1,404
VARIANCE		(4,034)	(9,663)	5,628

FY 2020-2018 Third Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

Revenue

Divisions	FY20 3/31/20	FY19 3/31/19	FY18 3/31/18
Admin	\$479,073	\$582,677	\$790,445
Golf	\$6,548,422	\$5,279,977	\$5,928,049
Rec Activities	\$3,248,382	\$3,265,437	\$3,429,819
RECenters	\$20,067,990	\$20,123,099	\$20,698,393
Resource Management	\$2,017,242	\$1,919,171	\$1,853,083
Total Revenue	\$32,361,109	\$31,170,361	\$32,699,789

Expenditures

Divisions	FY20 3/31/20	FY19 3/31/19	FY18 3/31/18
Admin	\$3,461,524	\$3,304,554	\$3,354,495
Golf	\$6,781,589	\$6,728,818	\$6,872,710
Rec Activities	\$3,320,684	\$4,277,440	\$4,157,626
RECENTERS	\$18,309,740	\$20,037,715	\$19,060,386
Resource Management	\$1,527,736	\$1,453,966	\$1,569,102
Total Expenditures	\$33,401,273	\$35,802,493	\$35,014,319
Net Revenue	(\$1,040,164)	(\$4,632,132)	(\$2,314,530)

Board Agenda Item
May 27, 2020

CLOSED SESSION

- a) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A) (3).