



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

September 23, 2020

5:00 PM (Virtual)

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Resolution Honoring Francis Jancauskas upon His Retirement from the Fairfax County Park Authority
- (CW) ADMIN-2 Resolution Honoring Nancy Olney upon Her Retirement from the Fairfax County Park Authority
- (CW) ADMIN-3 Adoption of Minutes – September 9, 2020, Park Authority Board Meeting

CLOSED SESSION

ACTION ITEMS

- (CW) A-1 Approval – Policy 405 -Sign and Displays Revisions
- (M) A-2 Scope Approval – Green Spring Gardens Visitor Services Improvements
- (CW) A-3 FY 2022 Budget Submission, Fund 10001, General Fund
- (CW) A-4 FY 2022 Budget Submission, Fund 80000, Park Revenue and Operating Fund
- (CW) A-5 FY 2022 Budget Submission, Fund 30010, General County Construction Fund, and Environmental and Energy Management Program Fund, Fund 30015

INFORMATION ITEMS

- (CW) I-1 FY 2020 Fourth Quarter Budget Review, Fund 10001, General Fund
- (CW) I-2 FY 2020 Fourth Quarter Budget Review, Fund 80000, Park Revenue and Operating Fund
- (CW) I-3 FY 2022 Budget Submission, Fund 30400, Park Authority Bond Construction
- (CW) I-4 FY 2022 Budget Submission, Fund 80300, Park Improvement Fund

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
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ADMINISTRATIVE – 1

Resolution Honoring Francis Jankauskas upon His Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Green Spring Gardens Buildings and Grounds Supervisor Francis Jankauskas for more than 27 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution honoring Francis Jankauskas, Green Spring Gardens Buildings and Grounds Supervisor.

TIMING:

Board action is requested on September 23, 2020.

BACKGROUND:

Francis Jankauskas has been the Buildings and Grounds Supervisor at Green Spring Gardens for more than 27 of the past years, but he actually got his start with the Fairfax County Park Authority at Lake Fairfax years earlier, helping with the park's signature carousel. After some time in Colorado, he returned to the Park Authority to fill a vital role at Green Spring, overseeing numerous renovation projects, keeping the grounds beautiful and safe, and helping to make countless events a success.

Mr. Jankauskas' long list of projects includes renovations to the Horticulture Center, Glasshouse, Historic House and White Gazebo. He oversaw the creation of the Witch Hazel Road entrance, helped with the design and project scope of the Maintenance Garage, and most recently, he designed the new Plant Shop entrance and custom built its gate.

To support the agency's stewardship mission, he completed energy efficiency projects, such as the installation of LED lighting and timed lighting throughout the buildings. He was involved in streambank restoration and installed a bio retention area. Mr. Jankauskas served as the point of contact for contractors who upgraded existing irrigation lines and helped train staff on the new Smart system. He also was the point of

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contact for contractors who renovated major pathways at Green Spring for ADA compliance, making the gardens more accessible for all.

Mr. Jankauskas was responsible for bringing Green Spring's weather station back online, and he dealt with many weather events, plowing snow and applying ice melt to keep the grounds safe and accessible for staff and visitors. In his early years at Green Spring, he literally kept the ceiling in the Horticulture Center from falling during one bad snowstorm.

In addition, Mr. Jankauskas was responsible for ordering and installing park benches for the Tree and Bench Tribute Program and was responsible for the Jason Duvall Pond Gazebo at the ponds. He tracked maintenance of the Spring House and worked to maintain and install evaporator coolers for the Polyhouses.

Mr. Jankauskas helped countless events run smoothly at Green Spring and worked more than 50 Garden Days for the Friends of Green Spring (FROGS). He also assisted the Virginia Native Plant Society with many projects. Beyond Green Spring, he coached and mentored staff at Pinecrest Golf Course and helped at White Gardens.

Mr. Jankauskas can also be described as a "Mechanical Wizard" with an uncanny ability to maintain machinery decades past its predicted lifespan. Site Manager Nicole Conners describes him as "irreplaceable" and a "top performer and team player." She notes that even his paperwork, P-card logs and quotes were "ALWAYS" on time.

Over the years, Mr. Jankauskas was honored with Trailblazer, P.R.A.I.S.E. and Outstanding Performance Awards. He received an Above and Beyond Letter of Recognition and was a Stewardship Award Nominee.

For these reasons and more, Mr. Jankauskas is worthy of this resolution in his honor.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer

***WHEREAS**, Francis Jankauskas is retiring after more than 27 years of dedicated service to the Fairfax County Park Authority and residents of Fairfax as the Buildings and Grounds Supervisor at Green Spring Gardens, overseeing numerous renovation projects, keeping the grounds beautiful and safe, and helping to make countless events a success; and*

***WHEREAS**, Francis Jankauskas' long list of projects includes renovations to the Horticulture Center, Glasshouse, Historic House and White Gazebo, overseeing the creation of the Witch Hazel Road entrance, helping with the design and project scope of the Maintenance Garage, and most recently, designing the new Plant Shop entrance and custom building its gate; and*

***WHEREAS**, Francis Jankauskas has supported the Park Authority's stewardship mission by installing LED lighting and timed lighting throughout the buildings, helped with streambank restoration and the installation of a bio retention area, served as the point of contact for contractors who upgraded existing irrigation lines and helped train staff on the new Smart system; and*

***WHEREAS**, Francis Jankauskas' worked with contractors to improve accessibility at Green Spring, brought the weather station back online, plowed snow during winter storms, ordered and installed park benches for the Tree and Bench Tribute Program, was responsible for the Jason Duvall Pond Gazebo at the ponds, tracked maintenance of the Spring House, worked to maintain and install evaporator coolers for the Polyhouses; and*

***WHEREAS**, Francis Jankauskas helped countless events run smoothly at Green Spring and was known as "Mechanical Wizard" with an uncanny ability to maintain machinery decades past its predicted lifespan, prompting Site Manager Nicole Conners to describe him as "irreplaceable" and a "top performer and team player" who even managed to "ALWAYS" get his paperwork, P-card logs and quotes in on time; and*

***WHEREAS**, Francis Jankauskas was honored during his career with Trailblazer, P.R.A.I.S.E. and Outstanding Performance Awards, as well as receiving an Above and Beyond Letter of Recognition and being nominated for a Stewardship Award; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Francis Jankauskas

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on September 23, 2020.

Michael W. Thompson, Jr.
Secretary

William G. Bouie
Chairman

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ADMINISTRATIVE – 2

Resolution Honoring Nancy Olney upon Her Retirement from the Fairfax County Park Authority

ISSUE:

Seeking approval of the resolution to honor Green Spring Gardens Horticulturalist Nancy Olney for more than 25 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution honoring Nancy Olney, Green Spring Gardens Horticultural Technician.

TIMING:

Board action is requested on September 23, 2020.

BACKGROUND:

Nancy Olney first started work with the Park Authority in 1995 as a seasonal employee at Green Spring Gardens, but she was hired on a full-time basis within a couple years and retired this year as a Horticulturalist. She came to be known for her creative use of art in the garden, often repurposing objects as part of the design.

Ms. Olney was involved in numerous projects at Green Spring, but one of her signature accomplishments was the Edible Garden. She worked in the garden for decades, reworking the beds and adding trellis, installing new varieties of fruits for the home gardener, transitioning it to a four-season garden, and adding cultural diversity in the plantings.

Ms. Olney was instrumental in creation of the Long Border that has welcomed 200,000 visitors a year to Green Spring, and her Townhouse Gardens were an amazing demonstration of what can be done in small spaces.

Ms. Olney shared her skills and expertise by running many popular horticulture programs for the public, and she always assisted the Children's Education Team with research and by providing learning tools and resources.

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When it came to special events, Ms. Olney was responsible for recruiting plant vendors for Garden Days, and she handled the outdoor decorations for the Gardeners' Holiday. Her Historic House holiday decorations delighted visitors who attended the always sold-out Christmas Candlelight Teas.

Ms. Olney was an excellent trainer of new staff, and she led volunteers with her stellar management style. Some volunteers worked with Ms. Olney for more than 20 years, and one earmarked grant funds from ExxonMobile for the gardens because they believed in what Ms. Olney was doing at Green Spring.

Ms. Olney was always up on the latest in plant selection, and everyone particularly loved her spray-painted alliums. Her love of tropicals transported visitors to a different place and time.

For her service, Ms. Olney was honored with both Outstanding Performance and P.R.A.I.S.E. Awards. She was praised by Site Manager Nicole Connors for her dependability, excellent budget management skills, ability to hit deadlines, sense of responsibility and great sense of design.

For these reasons and more, Ms. Olney is worthy of this resolution in his honor.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Nicole Connors, Manager, Green Spring Gardens
Judy Pedersen, Public Information Officer

***WHEREAS**, Nancy Olney is retiring after more than 25 years of dedicated service to the Fairfax County Park Authority and residents of Fairfax as a Horticulturist at Green Spring Gardens who came to be known for her creative use of art in the garden, often repurposing objects as part of the design; and*

***WHEREAS**, Nancy Olney was involved in numerous projects at Green Spring, most notably the Edible Garden she cultured for decades, reworking the beds and adding trellis, installing new varieties of fruits for the home gardener, transitioning it to a four-season garden, and adding cultural diversity in the plantings; and*

***WHEREAS**, Nancy Olney was instrumental in creation of the Long Border that has welcomed 200,000 visitors a year to Green Spring, used her Townhouse Gardens as an amazing demonstration of what can be done in small spaces, shared her skills and expertise by running many popular horticulture programs for the public, and assisted the Children's Education Team with research and by providing learning tools and resources; and*

***WHEREAS**, when it came to special events, Nancy Olney was responsible for recruiting plant vendors for Garden Days, handled the outdoor decorations for the Gardeners' Holiday, and delighted visitors to the always sold-out Christmas Candlelight Teas with her Historic House holiday decorations; and*

***WHEREAS**, Nancy Olney was an excellent trainer of new staff and led volunteers with her stellar management style, prompting some volunteers to work with her for more than 20 years; and*

***WHEREAS**, Nancy Olney was always up on the latest in plant selection (everyone particularly loved her spray-painted alliums), and her love of tropicals transported visitors to a different place and time.; and*

***WHEREAS**, Nancy Olney was honored during her career with both Outstanding Performance and P.R.A.I.S.E. Awards and was praised by Site Manager Nicole Conners for her dependability, excellent budget management skills, ability to hit deadlines, sense of responsibility and great sense of design; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Nancy Olney

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on September 23, 2020

*Mike Thompson
Secretary*

*William G. Bouie
Chairman*

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ADMINISTRATIVE – 3

Adoption of Minutes – September 9,2020, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the September 9,2020, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the September 9,2020, Park Authority Board meeting.

TIMING:

Board action is requested on September 23, 2020.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the September 9,2020, Park Authority Board Meeting

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Barbara J. Gorski, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
September 9, 2020**

Chairman Bouie called the meeting to order at 5:03 p.m.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Ken Quincy, Vice Chair
Dr. Abena Aidoo
Dr. Cynthia Jacobs Carter
Maggie Godbold
Linwood Gorham
Timothy Hackman, Treasurer
Ronald Kendall
Faisal Khan
Kiel Stone
Michael Thompson, Secretary
James Zook
William G. Bouie, Chairman

Location:

Residence in Providence District
Residence in Lee District
Residence in Lee District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Mason District
Residence in Providence District
Emerald Isle, North Carolina
Alexandria, Virginia
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically through a dedicated video conference line, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present.

[This meeting was held electronically and was live streamed at publicinput.com and was accessible via audio by dialing 855-925-2801 and entering the code provided in the meeting announcement.]

Need to Dispense with FOIA's Usual Procedures to Assure Continuation of Operations

Mr. Bouie made a motion that the Park Authority certifies that all matters on the May 27, 2020, board agenda address the State of Emergency itself, are statutorily required or necessary to continue operations and the discharge of this board's lawful purposes, duties, and responsibilities; seconded by Mr. Thompson. The motion carried by all members present.

Mr. Bouie welcomed Stephanie Leedom to the Park Authority. Ms. Leedom is the Director of the Planning and Development Division.

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – July 22, 2020, Park Authority Board Meeting
Mr. Quincy made a motion to adopt the minutes of the July 22, 2020, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried by all members present.

ACTION ITEMS

- A-1 Demolition of Potomac Hills Street Manager's House and Construction of New Riverbend Maintenance Facility (Dranesville District)
Mr. Hackman made a motion to approve the project scope for the demolition of the Potomac Hills Street Manager's House and replacement with a new maintenance facility at Riverbend Park; seconded by Mr. Thompson. The motion carried by all members present.
- A-2 Scope Approval – Braddock Park Security Lighting Improvements (Springfield District)
Mr. Thompson made a motion to approve the project scope to improve the security lighting and controls at Braddock Park; seconded by Mr. Hackman. The motion carried by all members present.
- A-3 Approval of Fee Adjustments to the Golf Section of the Published Fee Schedule for 2020
Mr. Kincannon introduced this item as an out of cycle opportunity to increase the revenue and operations in Golf Enterprises. Todd Johnson proceeded with the presentation followed by questions from the board members.

Mr. Gorham shared concern about the public response and long-term loyalty.

Mr. Kendall noted that there has been a lot of unhappiness from golfers showing up in the afternoons to find no carts available.

Todd Johnson stated that fees are not anticipated to increase again in April. In response to Mr. Thompson Mr. Johnson noted that the fees are prime and non-prime season, therefore there would be a significant drop in rates beginning November 1.

Mr. Hackman shared concerns that had been expressed but noted that the full impact of the pandemic on revenue so it behooves us on behalf of employees to strive to expand revenue wherever possible to put money on the books. He strongly supports the increase.

Mr. Bouie commented that we need the flexibility to take advantage of these increase. For the most part, this is disposable income.

Mr. Kincannon concurred with comments by the Chair. Generally, golfers have dispensable income. We are a market rate business, and key to the revenue fund. Golf has sustained the revenue fund many times. He strongly encouraged the board to consider this to take advantage of an opportunity to support the revenue fund

Mr. Thompson stated that it is important to recognize that even should golf decides to take advantage of the flexibility, Parks offers golf at a wide range of price points. Even if we were able to implement the maximum amount, we still have price points for every golfer that would want to participate

Ron Kendall noted that he keeps coming to the equity question on golf. It is a sport we are trying to grow, in communities that have not typically been using our courses. Park cannot build equity if the courses are not being used. He wants Parks to watch the numbers very carefully to see who the golfers are and how they are being managed over the next 6-16 months.

Maggie Godbold remarked that she is for these increases and understands that Parks are giving options for the fees. She requested that before changes are made to make sure to advise the appropriate district board members know so they can be prepared to respond to constituents.

In response to Mr. Quincy's question regarding how we compare to the competition. Mr. Johnson noted that it varies among the sites.

Dr. Carter inquired if there was a lower price for younger people, for those under 21. Mr. Johnson stated that there is a junior rate which is the same as the senior rate that is 35%. The junior rate applies to those 18 and younger. Dr. Carter commented that considering One Fairfax and equity issues if fees are not increased for young people, but to give them a greater discount.

Mr. Kincannon replied that as we look at One Fairfax, golf and other areas will be reviewed relative to scholarship opportunities or reduce fees.

Mr. Bouie suggested that scholarship or waivers is the way to approach discounts rather than allowing anyone under 18 to play free.

Mr. Thompson made a motion to approve the proposed fee adjustments to the golf line of business; seconded by Mr. Quincy. The motion carried by all members present.

INFORMATION ITEMS

I-1 RECenter Reopening User Experience Survey Summary

Cindy Walsh presented the findings of the RECenter user experience survey following the COVID-19 reopening. No action was necessary.

I-2 FY 2022 Budget Development Guidance and Budget Update

Mike Baird presented information regarding the Department of Management and Budget's guidance for the FY 2022 budget. The information he provided detailed the FY 2021 adopted budgets for the General Fund and Park Revenue and Operating Fund and the year-end results for the Park Revenue and Operating Fund. No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie stated there are two things of concern now -- the FY22 Budget and at the top of the agenda is the passage of the Park Bond in November. However, absentee voting will begin next week. He suggested that if Board members have not gotten their materials out to various people with the Green Team being a little different this year they should arrange to do so. Board members should reach out to as many people as they can on their social media. If any of the board members are available, they should coordinate through Kirk Kincannon, Sara Baldwin, or Aimee Vosper, if they need to be a part of any kind of virtual presentation. Judy Pedersen is available to assist. The passage of the bond is critical and very important as board members of the Park Authority.
- He again welcomed Stephanie Leedom to the Park Authority.

DIRECTOR'S MATTERS

- Kirk Kincannon welcomed Stephanie Leedom to the Park Authority noting that she has a unique connection to the Park Authority. She is a licensed architect with longtime ties to the Park Authority. Stephanie joined the agency on August 24 as the new Director of the Park Planning and Development Division filling the vacancy created by Dave Bowden. Before embarking on her distinguished career, Stephanie made news for helping to name one of the Park Authority's properties. As an 11-year-old elementary school student at Orange Hunt, she and a fellow student won the "Name the Lake" contest that gave Lake Mercer its name. Stephanie is linked into the Park Authority, so it is just synergy that she is now here with us. Before she came to the Park Authority she had more than 20 years of design and planning

experience, including service as Acting Division Chief for the Western Hemisphere Region for Project Development and Coordination within the Overseas Building Operations at the U.S. Department of State. In that role, she managed and supervised staff responsible for a vast array of capital projects, including several new embassy compounds worldwide. The position involved decisions about land acquisition and development, contract procurement, design and construction of U.S. embassies and consulate compounds, where she oversaw a portfolio across Canada, Latin America, and the Caribbean. Her experience took her back to Honduras to oversee the design and construction of the new embassy in Tegucigalpa, where she also served in the Peace Corps. Stephanie is fluent in Spanish and holds a master's degree in urban design from the University of Michigan and a bachelor's degree in architecture from Virginia Tech. She brings to the Park Authority extensive experience collaborating with multidisciplinary teams, an energy and passion for parks and public spaces, and excellence in community outreach. He invited Stephanie to say a few words.

Stephanie thanked Mr. Kincannon for the welcome and all the kind words from Mr. Bouie and the board members. She appreciated the welcome she had received from everyone since she has arrived. She said that she was super impressed with all the things they do in the county. She had worked on things that were much larger in scope and scale in her past experience so coming here is a little different for her but is near and dear to her heart. Having grown up in the Springfield area and coming back to Fairfax County after several years abroad and all around the country. She has lived in parts of Alexandria and Groveton and now is living in the Providence District in Oakton. Her roots go back to naming Lake Mercer in the competition.

She added that she looks forward to working with all of the board members and getting to know them, working together to make other parks and public spaces even better.

- Mr. Kincannon reminded the board that the Dog Days of August event is occurring virtually this year. It began on September 4 and will run through September 14. Participants have been asked to submit a photo of their dog using water as their backdrop whether is water hoses, sprinklers, lakes, the ocean, a stream or even a water dish. Join us in the virtual Dog Days and make a contribution to support the Animal Shelter and the Park Authority.

BOARD MATTERS

- Mr. Thompson commented that with Stephanie Leedom onboard its more proof that the Springfield District produces the best people.
- Mr. Hackman thanked Judy Pedersen, her staff, and Planning and Development staff for the multiple bond presentations that they have done or are doing including one following this meeting in the Dranesville District.

- Mr. Kahn welcomed Stephanie Leedom and noted to Mr. Thompson that while she may come from the Springfield District, she now lives in the Providence District which shows she has good taste.
- Mr. Quincy seconded Mr. Kahn's comments and welcomed Stephanie to the Providence District.

While August was an off month, it was quite challenging in the Providence District. He reported that a number of issues came up and he thanked staff for their efforts for resolving these challenges. They did a great job.

- Mr. Gorham welcomed Stephanie and noted that he looks forward to meeting her in person and working with her.
- Ms. Godbold welcomed Stephanie and looks forward to working with her. She welcomed everyone back from the August break. She said it was good to see everyone (virtually) and that everyone has stayed healthy.
- Messrs. Kendall, Zook, and Stone, and Dr. Carter and Dr. Aidoo had no comments.

Mr. Bouie announced that he has been appointed to the Equity and Diversity Task Force by Chairman McKay. The first meeting will take place on Friday, September 11. There will likely be a second meeting before the Park Board meets again on September 23. He told the board that he would keep it informed as to what is going on with the task force and that he is looking forward to working on this task force.

CLOSED SESSION

At 6:07 p.m. Mr. Thompson made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- a) Discussion or consideration of publicly held real property for a public purpose, or of the disposition of publicly held property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).

Seconded by Mr. Quincy. The motion carried by all members present.

The Park Authority Board returned to open session at 6:56 p.m.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the board; seconded by Mr. Quincy. The motion carried by all members present.

CLOSED SESSION ACTIONS

- C-1 Addition of Property Located in the Sully District to the Workplan
Ms. Godbold made a motion to add property located in the Sully District to the workplan as discussed in closed session; seconded by Mr. Quincy. The motion carried by all members present.
- C-2 Addition of Property Located in the Lee District to the Workplan and Approval of an Offer Range
Dr. Carter made a motion to add property located in the Lee District to the workplan and to approve an offer range as discussed in closed session; seconded by Mr. Hackman. The motion carried by all members present.
- C-3 Addition of Property Located in the Hunter Mill District to the Workplan
Mr. Hackman made a motion to add property located in the Hunter Mill District to the workplan as discussed in closed session; seconded by Mr. Quincy. The motion carried by all members present.
- C-4 Discussion of Properties Located in the Sully and Mason Districts
No action was necessary.
- C-5 Discussion of Property Located in the Dranesville District
No action was necessary.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 6:59 p.m.

Participating Staff:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer

Stephanie Leedom, Director, Planning and Development Division
Todd Johnson, Manager, Golf Enterprises
Cindy Walsh, Director, Park Services Division
Nick Duray, Manager, Marketing, Park Services Division
Josh Colman, Manager, Business Office, Park Services Division
Mike Baird, Fiscal Administrator, Financial Management Branch
Cindy McNeal, Project Coordinator, Planning and Development Division
Jim Lear, Automation Services Branch
Hanna Kras, Public Information Office

Minutes Approved at Meeting
on September 23, 2020

Michael W. Thompson, Jr., Secretary

Kirk W. Kincannon, Executive Director

Park Authority Board Minutes prepared by

Barbara J. Gorski, Administrative Assistant

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CLOSED SESSION

- a. Discussion or consideration of publicly held real property for a public purpose, or of the disposition of publicly held property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
- b. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body pursuant to Virginia Code §2.2-3711(A)(7).

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ACTION – 1

Approval - Policy 405 Signs and Displays Revisions

ISSUE:

Approval of Park Authority Policy 405 Signs and Displays revisions.

RECOMMENDATION:

The Park Authority Executive Director recommends approval Policy 405 Signs and Displays revisions

TIMING:

Board action is requested on September 23, 2020.

BACKGROUND:

On January 24, 2018, Park Authority board approved Policy 405, Signs and Displays. This policy, part of the Fairfax County Park Authority Policy Manual provides guidance in protecting the aesthetic qualities of the parklands and facilities under its control or ownership.

Since that approval, several changes and additions to the document are recommended to better facilitate free speech on Park Authority property. Specifically, these changes seek to clarify the type of signage that requires a permit, highlight the difference between public speech versus Park Authority speech such as interpretive signage, and address issues pertaining to the request for sign placement in the Community Use Areas.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENT:

Attachment 1: Policy 405 Signs and Displays
Attachment 2: Sign Policy Presentation

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STAFF:

Kirk W. Kincannon, Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer

ASSIGNED COUNSEL:

Cynthia A. Bailey, Deputy County Attorney
Sara G. Silverman, Assistant County Attorney



FAIRFAX COUNTY PARK AUTHORITY POLICY MANUAL

Policy 405	Title: Signs & Displays
Date Approved: XXX	Last reviewed: 1/24/2018
<p>Objective: Park and Recreation Services Provide recreation services and operate the park system consistent with Park Authority goals and objectives and the need of residents and visitors for quality programs and services while providing a diverse offering of programs and services in compliance with all applicable standards and best management practices.</p>	

Purpose: This policy regarding the posting or placement of signs by the public is intended to protect the First Amendment right to free speech, preserve and maintain the aesthetic qualities of Park Authority parklands, facilities, and recreational areas, ensure the availability and economic viability of such areas for public use and recreation, and promote public safety.

Policy: All signs placed by members of the public within Park Authority parklands, facilities, and recreational areas must comply with the following:

- 1) Temporary signs, displays, banners, or flags to promote an event held in a Fairfax County park must obtain a permit from the Park Authority Business Office for the event, and any such sign may be:
 - a) Located only in the areas identified on the park use permit; and
 - b) Posted no longer than the time-period specified on the permit (based on the length of event); and
- 2) Signs in the Sign Display Area
 - a) Location: The Park Authority identifies areas in parks where the public may post or display signs. Typically, these areas are located within 20 feet of the park's primary entrance sign.
 - b) Signs must be no larger than 4 square feet in size, and the height of any sign is limited to 4 feet.
 - c) Space per message is limited to 16 square feet.
 - d) No sign may block site lines, interfere with ingress or egress, or otherwise interrupt or compromise the safety of park services and programs.



FAIRFAX COUNTY PARK AUTHORITY POLICY MANUAL

- e) No sign may be posted on trees or appended to branches.
- f) Signs that do not comply with this policy will be removed. The Park Authority will remove all signs on the first Monday of each month or next business day of every month when the Monday falls on a holiday.

3) Kiosks and Community Bulletin Boards.

a) Park Authority Kiosks. The Park Authority uses kiosks on park property and in park facilities to publicize Park Authority sponsored information. Only materials generated by and approved by the Park Authority may be placed within these designated kiosks.

b) Community Bulletin Boards. To accommodate community notices and information the Park Authority has also designated specific kiosks/bulletin boards as “community bulletin boards”.

- i. All signs on Community Bulletin Boards will be removed the first Monday of the month, or the next business day if Monday is a holiday.
- ii. No such sign may be larger than 8.5” X 11”.
- iii. Only one sign per message is permitted on one Community Bulletin Board.

4) Permanent Interpretive Signs. All interpretive signs shall be designed, developed and placed at the sole discretion of Park Authority staff. Public input is welcome, but approval of any interpretive sign rests solely with Park Authority staff.

5) Commercial Signs (Advertisement)

Advertisements are permitted as Adopt-a-field Maintenance Agreement partners, contract, lease, or other agreement.

Supporting Documentation:

1. Department of Planning and Development Regulations- Article 12 Signs
2. Park Authority Regulations 1.20 Signs, 1.02 Business Activities, soliciting and Advertising page A-32
3. Park Operations Signs Standards

Policy 405 Signs and Displays (continuation)

4. Park Authority memorandum from the Public Information Office regarding 1st Amendment Activities in Parks.
5. Park Use Application

Policy 405
Sign
Display
Areas

July 22, 2020

Fairfax County Park Authority Board

- Judy Pedersen Public Information Officer
- Deputy Director Sara Baldwin

Background

Anticipate increased requests
over the coming months

Public Forum

Signage within parks needs
management

Must remain content neutral



**Nonpublic
Forum**



**Limited
Public Forum**



**Traditional
Public Forum**

Where is speech taking place?

TRADITIONAL PUBLIC FORUM

Parks

Sidewalks

Streets

LIMITED PUBLIC FORUM

Baseball fields

Government-owned
conference centers

Libraries

Concert Venues

NON-PUBLIC FORUM

Government offices

Military installations

Prisons

REGULATIONS MUST BE CONTENT-NEUTRAL

- Does not treat different types of content differently
- Not based on its subject matter of type
- Does not reflect a disagreement with the message
- Does not target the messenger



CONTENT NEUTRAL

WHERE

- Only on the plaza
- Keep off the grass
- In front of the building



WHEN

- What days
- What hours
- How long



HOW

- Don't block access
- Number of people
- How loud
- Size of signs



Policy 405 Purpose Statement

OLD: This policy provides guidance in protecting the aesthetic qualities of parklands and facilities under its control or ownership.

NEW: This policy regarding the posting or placement of signs by the public sets is intended to protect the First Amendment right to free speech, preserve and maintain the aesthetic qualities of Park Authority parklands, facilities, and recreational areas, ensure the availability and economic viability of such areas for public use and recreation, and promote public safety.

1. Temporary Signs



Defines the area, length of time and permit requirements



1st Amendment Area
Defined

Content Neutral

Typically within 20 feet
of parks entrance sign
(unless otherwise
designated)

Addresses when sign
will be removed

- Size
- Location
- Frequency of pick up

Define maximum size
of signs

Outlines safety and
placement
requirements



2. Signs in
the Sign
Display
Area

3. Kiosks (NEW)

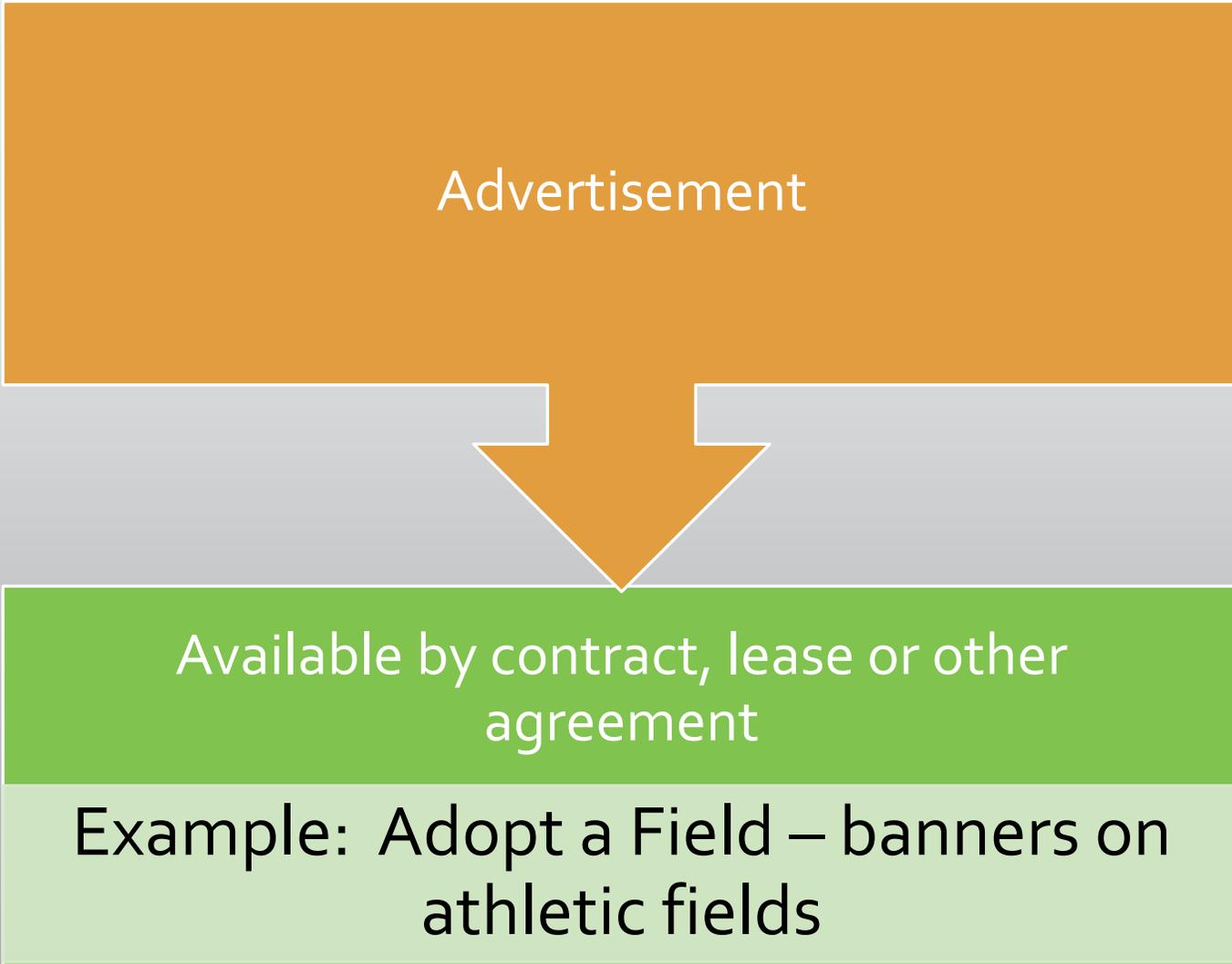
- Defines Park Authority and Public Kiosks
 - Park Authority sponsored info
 - Community materials
 - Includes disclaimer
 - Limited to 8.5" x 11"
 - One sign per organization/person
 - Removed monthly

4. Interpretive Signs

- Although public input is welcome, all signs shall be approved, designed, developed, and placed by the Park Authority staff

5. Commercial Signs

Advertisement



```
graph TD; A[Advertisement] --> B[Available by contract, lease or other agreement]; B --> C[Example: Adopt a Field – banners on athletic fields];
```

Available by contract, lease or other agreement

Example: Adopt a Field – banners on athletic fields

Legal Advice & Next Steps



Advice from the County
Attorney's Office



Board Approval Requested
September 2020

Board Agenda Item
September 23, 2020

ACTION – 2

Scope Approval – Green Spring Gardens Visitor Services Improvements (Mason District)

ISSUE:

Approval of the project scope to reassign funds to improve visitor services at Green Spring Gardens.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to reassign funds to improve visitor services at Green Spring Gardens.

TIMING:

Board action is requested on September 23, 2020, to complete the project in early fall.

BACKGROUND:

Green Spring Gardens is located in Alexandria, Virginia, in the Mason Supervisory District. Green Spring Gardens, as a public garden, is a distinctive asset within the Fairfax County Park Authority network of parks. Green Spring Gardens serves Fairfax County residents and visitors by connecting the community to natural and cultural resources through horticulture, education, and stewardship. The garden's 31 acres offer a multitude of settings, features, and programs to inspire and educate gardeners, provide a place for quiet contemplation, and to open a window into the county's cultural past. Within the garden, the horticulture center houses a library of gardening resources, a glasshouse, classrooms, and office space for staff who cultivate an extensive array of programs to encourage generations of gardeners. A late 18th century historic house, along with an adjacent springhouse and fermentation tank, help to portray the lives and agricultural trends in Fairfax County's history as well as meriting listing within the National Register of Historic Places.

Safety and customer service are top pillars of the Park Authority's visitor services operations. Staff are requesting approval to reassign bond funds to continue to improve visitor services and their experience at the gardens. Reassigned funds will provide for facility improvements that enhance visitor services at Green Spring. The first improvement is to automate the existing entrance gate. Currently, the gate is manually locked/unlocked with the standard FCPA padlock. The requested funding will cover the

Board Agenda Item
September 23, 2020

electric upgrade needed to provide power to connect to a commercial grade gate system added to the existing entrance gate. A second improvement is to build a retaining wall along a popular trail that has significant erosion problems. Adding a low retaining wall will protect water quality by reducing sediment runoff to Turkeycock Run in the Chesapeake Bay Watershed.

FISCAL IMPACT:

Based on cost estimates, funding in the amount of \$57,973 is necessary to fund the improvements. Currently, funding is available in the amount of \$57,973, Green Spring Gardens, in PR-000091, Existing Facility/Renovations-2012 Park Bond, in Fund 30400, Park Bond Construction Fund.

ENCLOSED DOCUMENTS:

- Attachment 1: Long Fence gate quote
- Attachment 2: J & J LLC electrical quote
- Attachment 3: J Roberts retaining wall quote
- Attachment 4: Scope Cost Estimate

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Stephanie Leedom, Director, Planning and Development Division
Kurt Louis, Director, Park Operations Division
Cindy Walsh, Director, Park Services Division
Paul Shirey, Manager, Project Management Branch
Melissa Emory, Engineer IV, Project Management Branch
Pat Rosend, Project Manager, Project Management Branch
Michael Baird, Manager, Capital and Fiscal Services



42521 John Mosby Hwy
 Chantilly, VA 20152
 Tel: 703-471-0960 Ext 2512
 Fax: 703-478-3545
crooney@longfence.com
www.longfence.com

August 31, 2020

Fairfax County Park Authority

Re: Greenspring Garden
 Subject: Automatic Gates at Entrance
 Dear: Nicole

SCOPE OF WORK:

We propose to furnish and install the following for existing double pipe gate.

Entry:

The gate will be opened via a standalone keypad. System will be programmed locally and does not allow for tracking or reporting.

Exit:

Exit will be via a free exit loop.

Gate will have obstruction loops to keep it from closing on Vehicles.

UL325/ASTM

The gate system will have a set of photo eyes to meet UL requirements

Traffic Counter

We will install a traffic counter which will count vehicles that enter the property but not exiting the property. The counter will reset back to zero after 999,999 cars enter and start over. The traffic counter will be mounted in a separate box which will be easily accessible to the person checking the counts.

QTY	Description
2.00	Byan Systems swing gate operator 115v model 900 Long
1.00	Byan Systems prewired enclosure 20x16x6 NEMA 3 with 1 G2M control board. (SAFETY, FREE EXIT 24V)
2.00	Ground kit includes ground rod, clamps, copper wire.
1.00	48" pad mount gooseneck pedestal, black.
1.00	KPW250 wireless commercial keypad
1.00	Enforcer 45-ft retro-reflective photoelectric beam sensor, 10k resistor monitoring method, 12-30v AC/DC, includes reflector & hood.
2.00	Photobeam post
3.00	BX-4 dual voltage loop detector
3.00	11-pin loop detector base
3.00	Loop cut normal in asphalt - labor & materials
1.00	Installation labor
1.00	Job Documentation, such as submittal information, O&M package or turnover information

Price Exclude:

- 1. Staking Private Underground Utilities and Obstructions not Marked by Miss Utility**
- 2. Conduits (with pull strings) power, and control wire by Fairfax County**

Price \$14,951.00

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney
Project Manager

CUSTOMER ACCEPTANCE

PURCHASE ORDER

DATE

Electric By J & J LLC
 9203 ENTERPRISE CT. STE. E.
 MANASSAS PARK, VA 20111-4834
 Phone: 703-530-8011 Fax: 703-530-8018
 electricbyjandj@comcast.net

PROPOSAL #	14570230	PAGE	1
DATE	08/20/2020		
DESC	PROVIDE LABOR AND MATERIALS TO INSTALL NEW 1" PVC CONDUIT WITH (3) #4 THHN COPP		
LOC	FAIRFAX, VIRGINIA 22030		
CONTACT	DEVON TREASURE		
PHONE	571-789-6672		

CUSTOMER	FAIRFAX COUNTY PARK AUTHORITY FACILITIES
	FAIRFAX, VIRGINIA 22030

ELECTRIC BY J AND J LLC IS PLEASED TO SUBMIT THE FOLLOWING QUOTE TO INSTALL POWER FOR NEW ELECTRIC GATE AT GREEN SPRINGS GARDENS 4603 GREEN SPRINGS ROAD ALEXANDRIA VIRGINIA 22312

1. PROVIDE LABOR AND MATERIALS TO TRENCH 200' OF 20' DEEP TRENCH BESIDE DRIVEWAY.
2. PROVIDE LABOR AND MATERIALS TO INSTALL (410) OF 1 " PVC CONDUIT FROM MAINTENANCE BUILDING TO NEW GATE.
3. PROVIDE LABOR AND MATERIALS TO INSTALL (1) GE THQB 20 AMP 120 VOLT BOLT IN CIRCUIT BREAKER.
4. PROVIDE (1) 12"X18"X12" IN GROUND JUNCTION BOX.
5. PROVIDE LABOR TO INSTALL 20" OF CRUSH AND RUN GRAVEL IN NEW TRENCH AND TAMP.
6. PROVIDE LABOR AND MATERIAL TO INSTALL (1) SINGLE POLE SWITCH AT GATE FOR EMERGENCY CONTROL.
7. PROVIDE LABOR AND MATERIALS TO INSTALL (3) LEGS 430 FEET OF #4 T.H.H.N. FROM PANEL IN MAINTENANCE SHOP TO NEW GATE MOTOR LOCATION.
8. PROVIDE LABOR TO TRENCH TO CARD READER LOCATION AND INSTALL CONDUIT AND INSTALL (1) PULL STRING FOR GATE INSTALLER.
9. PROVIDE LABOR AND DUMP TRAILER TO DUMP EXCESS DIRT AT MAINTENANCE SHOP.

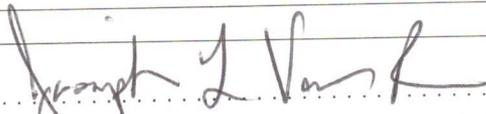
MATERIALS	3,941.80
ELECTRICIAN LABOR \$50.66 X 40.0 HRS	2,026.40
APPRENTICE HELPER \$25.97 X 40.0 HRS	1,038.80
RENTAL EQUIPMENT	1,250.00

EXCLUSIONS:

1. WORK MUST BE PERFORMED DURING NORMAL WORKING HOURS 7:00 AM -3:30 PM MONDAY THRU FRIDAY EXCLUDING WEEKENDS AND GOVERNMENT HOLIDAYS.

We Propose hereby to furnish material and labor - complete in accordance with these specifications for the sum of: **\$8,257.00**
 Eight Thousand Two Hundred Fifty Seven Dollars And 00 Cents

Payable as follows:
 net 30

Authorized Signature:  **Date:** 8-20-2020

Note: This Proposal may be withdrawn by us if not accepted within 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Note: All Invoices over 30 days old will be assessed a 2% late fee, any customers invoice sent to collections will be responsible for all attorney fees, court cost and collection fee's in the attempt to collect the debt.

ACCEPTANCE OF PROPOSAL - The Prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: **Date:**

Electric By J & J LLC
 9203 ENTERPRISE CT. STE. E.
 MANASSAS PARK, VA 20111-4834
 Phone: 703-530-8011 Fax: 703-530-8018
 electricbyjandj@comcast.net

PROPOSAL

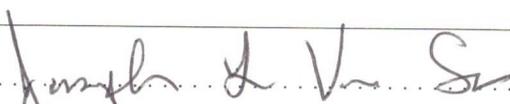
PROPOSAL #	14570230	PAGE	2
DATE	08/20/2020		
DESC	PROVIDE LABOR AND MATERIALS TO INSTALL NEW 1" PVC CONDUIT WITH (3) #4 THHN COPP		
LOC	FAIRFAX, VIRGINIA 22030		
CONTACT	DEVON TREASURE		
PHONE	571-789-6672		

CUSTOMER
FAIRFAX COUNTY PARK AUTHORITY FACILITIES
FAIRFAX, VIRGINIA 22030

- 2.NO PERMIT OR PERMIT DRAWINGS ARE INCLUDED IN PROPOSAL .
- 3.ALL GATES AND GATE EQUIPMENT TO BE INSTALL AND PROVIDED BY OTHERS .
- 4.NO EXCESS DIRT WILL BE REMOVED FROM SITE .
- 5.NO CONCRETE WORK INCLUDED IN THIS PROPOSAL .

We Propose hereby to furnish material and labor - complete in accordance with these specifications for the sum of: **\$8,257.00**
 Eight Thousand Two Hundred Fifty Seven Dollars And 00 Cents

Payable as follows:
 net 30

Authorized Signature:  **Date:** 8-20-2020

Note: This Proposal may be withdrawn by us if not accepted within 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Note: All Invoices over 30 days old will be assessed a 2% late fee , any customers invoice sent to collections will be responsible for all attorney fees , court cost and collection fee's in the attempt to collect the debt.

ACCEPTANCE OF PROPOSAL - The Prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: **Date:**

J. ROBERTS, INC.

14714 OLD LEE ROAD
 CHANTILLY, VA 20151
 TEL: 703)378-8544 FAX: 703)378-8546

PROPOSAL

GSGWWRW

TO: FCPA	PHONE	703-425-2124	DATE
	EMAIL	Devon.Treasure@fairfaxcounty.gov 9/3/2020	
	JOB NAME	GREEN SPRING GARDEN RETAINING WALL	
	CONTRACT NUMBER: 4400008963		
ATTN: DEVON TREASURE			

WE HEREBY SUBMIT ESTIMATE FOR: RETAINING WALL INSTALLATION

ESTIMATE:**\$55,825.00****SCOPE OF WORK:**

GREEN SPRING GARDEN RETAINING WALL. APPROX. 165 FT LONG X 12 INCHES W X 3 FT HEIGHT

1. EXCAVATE AND INSTALL CONCRETE FOUNDATION WITH #4 REBARS 16 INCHES O.C. BELOW GRADE FOR 1 FT WIDTH X 2 FT DEEP X 165 FT LONG.
2. FURNISH AND INSTALL 3 FT HEIGHT CINDER BLOCK WALL FILLED WITH 3,000 PSI CONCRETE AND FINISH WITH STONE VENEER TO MATCH CLOSE TO EXISTING RETAINING WALL AT THE MAIN PARKING LOT.
3. FURNISH AND INSTALL 4 INCHES PERFORATED DRAIN PIPES WITH #57 GRAVELS BEHIND THE RETAINING WALL.
4. BACKFILL DIRTS BEHIND THE RETAINING WALL AND APPLY SEED AND STRAW. (BACK FILL DIRTS TO PROVIDE AND DELIVER BY THE OWNER)
5. PROTECT WORKING AREA, CLEAN AND HAUL AWAY ALL DEBRIS.

COST BREAKDOWN:

SUB:	JDC MASONRY, LLC.	\$50,750.00
	10% SUB MARKUP	\$5,075.00

- TERMS & CONDITION:**
1. WORK TO BE COMPLETED IS LIMITED TO THAT SPECIFICALLY STATED ON ABOVE SCOPE OF WORK. ANY WORK OTHER THAN ABOVE SCOPE OF WORK WILL BE EXCLUDED.
 2. THIS PROPOSAL IS BASED OF CURRENT UNDERSTANDING OF THE WORK AREA AND ANY ADDITIONAL DAMAGES OR WORK FOUND WILL BE ADDRESSED VIA CHANGE ORDER.
 3. ANY WAGE RATES, PERMITS, ENGINEERING OR INSPECTIONS WILL BE EXCLUDED.
 4. BACK FILL DIRTS WILL BE FURNISH AND DELIVER TO THE JOB SITE BY THE FAIRFAX COUNTY PARK AUTHORITY.

WE HEREBY PROPOSE TO FURNISH MATERIAL AND LABOR FOR THE SUM OF :

FIFTY FIVE THOUSAND EIGHT HUNDRED TWENTY FIVE DOLLARS**\$55,825.00**

PAYMENT TO BE MADE AS FOLLOWS:

 AUTHORIZ
 SIGNATURE

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL

SIGNATURE

DATE OF ACCEPTANCE:

Scope Cost Estimate**Green Spring Gardens Visitor Services Improvements**

Electric	\$	8,257.00
Gate upgrade		\$14,951.00
Retaining wall	\$	34,765.00
Total	\$	57,973.00

Board Agenda Item
September 23, 2020

ACTION – 3

FY 2022 Budget Submission, Fund 10001, General Fund

ISSUE:

Approval of the FY 2022 Annual General Fund (Fund 10001) Budget Submission to the Department of Management and Budget.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2022 General Fund (Fund 10001) Budget Submission.

TIMING:

Board action is requested on September 23, 2020, and the submission is due to the Department of Management and Budget on September 25, 2020.

BACKGROUND:

The FY 2022 forecast projects continued weakness for overall county revenues. In accordance with the FY 2022 Budget Guidelines, the FY 2022 General Fund Budget will remain at the FY 2021 Adopted Budget level. The total FY 2022 General Fund budget appropriation is \$27,452,530. Personnel Services are \$25,772,763, Operating Expenditures are \$5,355,928, \$200,000 in Capital Equipment; and Recovered Costs are (\$3,876,161).

Other Possible Adjustments:

- There is no guideline for Compensation for FY 2022. Based on historical figures, the increase in personnel expenses would be approximately \$900,000 in case Board approves full pay increases.

Additional Funding Request of \$1,444,208 for critical items:

- \$130,000 for LYTX DriveCam to replace obsolete technology in each of the park vehicles.
- \$1,314,208 for deferred tree maintenance funding for contracted tree work. The additional tree funding would improve the ability to respond to, inspect and complete tree work promptly, improve customer service and safety.

Board Agenda Item
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FISCAL IMPACT:

The total FY 2022 General Fund revenue budget is \$682,635, based on FY 2021 Adopted Budget Plan. Total expenditures of \$27,452,530 are expected with a net cost to the county of \$26,769,895.

ENCLOSED DOCUMENTS:

Attachment 1: FY 2022 General Fund (10001) Budget Request Summary

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Michael P. Baird, Acting Manager, Financial Management Branch

Susan Tavallai, Senior Budget Analyst

**Fairfax County Park Authority
FY 2022 GENERAL FUND (10001)
BUDGET REQUEST SUMMARY**

Attachment 1

AGENCY MISSION:

To set aside public spaces for and assist citizens in the protection and enhancement of environmental values, diversity of natural habitats and cultural heritage to guarantee that these resources will be available to both present and future generations. To create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being and enhancement of their quality of life.

CATEGORY	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 Request
POSITION/STAFF YEARS	331/330.75	331/330.75	331/330.75
PERSONNEL SERVICES *	\$22,268,393	\$25,772,763	\$25,772,763
OPERATING EXPENSES	\$5,734,832	\$5,355,928	\$5,355,928
CAPITAL EQUIPMENT	\$46,110	\$200,000	\$200,000
SUBTOTAL	\$28,049,335	\$31,328,691	\$31,328,691
RECOVERED COSTS	(\$3,164,709)	(\$3,876,161)	(\$3,876,161)
TOTAL EXPENDITURES	\$24,884,626	\$27,452,530	\$27,452,530
REVENUE	\$196,400	\$682,635	\$682,635
Net Cost to the County	\$24,688,226	\$26,769,895	\$26,769,895

CATEGORY	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2022 ADOPTED
SUMMARY BY COST CENTER			
Administration	\$5,723,735	\$5,010,518	\$5,010,518
Area Management	\$5,410,540	\$6,862,547	\$6,862,547
Facility & Equipment Maintenance	\$2,577,328	\$3,665,595	\$3,665,595
Planning & Development	\$1,786,403	\$1,880,522	\$1,880,522
REC Activities	\$4,328,672	\$4,541,683	\$4,541,683
Resource Management	\$5,057,949	\$5,491,665	\$5,491,665
TOTAL EXPENDITURES	\$24,884,626	\$27,452,530	\$27,452,530

* The Board of Supervisors has not provided direction that funding for full compensation be included for FY 2022, but if it approves the impact would be \$900k.

Board Agenda Item
September 23, 2020

ACTION – 4

FY 2022 Budget Submission, Fund 80000, Park Revenue & Operating Fund

ISSUE:

Approval of the FY 2022 Park Revenue & Operating Fund (Fund 80000) Budget Submission to the Department of Management and Budget.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2022 Park Revenue & Operating Fund (Fund 80000) Budget Submission.

TIMING:

Board action is requested on September 23, 2020. The submission is due to the Department of Management and Budget on September 25, 2020.

BACKGROUND:

The FY 2022 budget submission for total revenue is projected at \$48,506,621 as compared to \$48,729,041 in the FY 2021 Adopted Budget Plan, a decrease of \$222,420, or 0.46%. FY 2022 reflects a total expenditure submission of \$45,977,692 as compared to \$47,134,165 in the FY 2021 Adopted Budget Plan (including debt service and indirect costs), a decrease of \$1,156,473.

Based on the Budget Guidance and Update Presentation provided to the Park Board at the September 9, 2020 meeting, it should be known that this FY2022 budget submission is based on the FY 2021 Adopted Budget Plan due to Covid-19 and all of the unknown impacts to camps, programs, and all of the revenue streams in the Park Revenue and Operating Fund. Adjustments are likely to this budget submission as we get more clarity in the future.

Other Possible Adjustments:

- The Board of Supervisors has not provided direction that funding for compensation be included for FY 2022. Based on historical figures, the increase in personnel expenses would be approximately \$975,000 for full funding.
- The Indirect Cost charge from the county and Outstanding Post-Employment Benefits (OPEB) are currently budgeted at the FY 2021 Adopted level. No guidance has been provided on what those figures will be in FY 2022.

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FISCAL IMPACT:

The Park Revenue & Operating Fund (Fund 80000) for FY 2022 will have a Net Revenue of \$2,528,930 resulting from total revenue of \$48,506,621 and total expenditures of \$45,977,692 before any potential adjustments.

ENCLOSED DOCUMENTS:

Attachment 1: FY 2022 Park Revenue & Operating Fund (Fund 80000) Budget Request

Attachment 2: Fund Statement

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Michael P. Baird, Acting Manager, Financial Management Branch

Susan Tavallai, Senior Budget Analyst

FAIRFAX COUNTY PARK AUTHORITY
FY 2022 PARK REVENUE AND OPERATING FUND (Fund 80000)
BUDGET REQUEST

AGENCY MISSION: To set aside public spaces for, and assist citizens in, the protection and enhancement of environmental values, diversity of natural habitats and cultural heritage to guarantee that these resources will be available to both present and future generations; to create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being and enhancement of their quality of life.

CATEGORY	FY 20 ACTUAL	FY2021 ADOPTED BUDGET PLAN	FY2021 REVISED BUDGET PLAN	FY2022 REQUEST
POSITION/STAFF YEARS	245/245	245/245	245/245	245/245
REVENUE	\$31,287,976	\$48,729,041	\$48,729,041	\$48,506,621
Personnel Services	\$25,396,757	\$29,996,867	\$29,996,867	\$29,729,277
Operating Expenses	\$10,613,973	\$15,873,968	\$15,876,117	\$15,748,458
Capital Equipment	\$0	\$0	\$0	\$0
Bond Costs	\$798,206	\$793,684	\$793,684	\$0
Bond Costs (Laurel Hill)	\$919,485	\$952,780	\$952,780	\$983,094
Indirect Costs	\$820,000	\$820,000	\$820,000	\$820,000
Subtotal Expenditures	\$38,548,421	\$48,437,299	\$48,439,448	\$47,280,829
Recovered Cost	(\$1,275,882)	(\$1,303,137)	(1,303,137)	(1,303,137)
EXPENDITURES	\$37,272,539	\$47,134,162	\$47,136,311	\$45,977,692
Net Revenue before Reserves and Deferred Revenue	(\$5,984,563)	\$1,594,879	\$1,592,730	\$2,528,930
	FY 20 ACTUAL	FY2021 ADOPTED BUDGET PLAN	FY2021 REVISED BUDGET PLAN	FY2022 REQUEST
REVENUE SUMMARY BY COST CENTER				
Administration	\$1,265,343	\$471,952	\$471,952	\$471,952
Golf Enterprises	\$9,430,283	\$10,100,001	\$10,100,001	\$11,479,000
REC Activities	\$18,302,834	\$34,808,050	\$34,808,050	\$33,257,100
Resource Management	\$2,289,516	\$3,349,038	\$3,349,038	\$3,298,569
REVENUE	\$31,287,976	\$48,729,041	\$48,729,041	\$48,506,621
EXPENSE SUMMARY BY COST CENTER				
Administration	\$1,220,675	\$878,287	\$879,998	\$601,333
Golf Enterprises	\$8,998,844	\$9,660,038	\$9,660,401	\$9,903,770
REC Activities	\$23,097,318	\$32,175,575	\$32,175,650	\$31,645,975
Resource Management	\$1,418,012	\$1,853,798	\$1,853,798	\$2,023,519
Bond Costs	\$798,206	\$793,684	\$793,684	\$0
Bond Costs (Laurel Hill)	\$919,485	\$952,780	\$952,780	\$983,094
Indirect Costs	\$820,000	\$820,000	\$820,000	\$820,000
TOTAL	\$37,272,539	\$47,134,165	\$47,136,311	\$45,977,692
EXCESS INCOME OVER EXPENDITURES				
Administration	(\$2,493,023)	(\$2,972,799)	(\$2,974,510)	(\$1,932,475)
Golf Enterprises	\$431,439	\$439,963	\$439,600	\$1,575,230
REC Activities	(\$4,794,484)	\$2,632,475	\$2,632,400	\$1,611,125
Resource Management	\$871,504	\$1,495,240	\$1,495,240	\$1,275,050
Net Revenue before Reserves and Deferred Revenue	(\$5,984,563)	\$1,594,879	\$1,592,730	\$2,528,930

Fund 80000, Park Revenue and Operating Fund

Category	FY 2020 Estimate	FY 2020 Actual	FY 2021 Adopted Budget Plan	FY 2021 Revised Budget Plan	FY 2022 Budget Request
Beginning Balance¹	\$7,148,155	\$7,148,155	\$4,177,259	(\$3,301,408)	\$0
Revenue:					
Park Fees	\$49,488,122	\$29,591,080	\$48,591,870	\$48,591,870	\$48,349,450
Interest	49,238	76,502	72,171	\$72,171	72,171
Sale of Vehicles and Salvage Equipment	32,459	91,464	65,000	\$65,000	65,000
Donations and Miscellaneous Revenue	898,729	571,527	0	0	20,000
Total Revenue	\$50,468,548	\$30,330,573	\$48,729,041	\$48,729,041	\$48,506,621
Transfers In:					
General Fund (10001) ²	\$0	\$0	\$0	\$1,706,529	\$0
Park Improvement Fund (80300) ³	957,403	957,403	0	0	0
Total Transfers In	\$957,403	\$957,403	\$0	\$1,706,529	\$0
Total Available	\$58,574,106	\$38,436,131	\$52,906,300	\$47,134,162	\$48,506,621
Expenditures:					
Personnel Services	\$32,093,083	\$25,390,289	\$29,996,867	\$29,996,867	\$29,729,277
Operating Expenses	16,101,073	10,620,441	15,873,968	15,873,968	15,748,458
Recovered Costs	(1,000,000)	(1,275,882)	(1,303,137)	(1,303,137)	(1,303,137)
Capital Equipment	200,000	0	0	0	0
Subtotal Expenditures	\$47,394,156	\$34,734,848	\$44,567,698	\$44,567,698	\$44,174,598
Debt Service:					
Fiscal Agent Fees	\$3,000	\$3,000	\$3,000	\$3,000	\$0
Bond Payments ⁴	795,206	795,206	790,684	\$790,684	0
Total Expenditures	\$48,192,362	\$35,533,054	\$45,361,382	\$45,361,382	\$44,174,598
Transfers Out:					
General Fund (10001) ⁵	\$820,000	\$820,000	\$820,000	\$820,000	\$820,000
County Debt Service (20000) ⁶	2,919,485	2,919,485	952,780	952,780	983,094
Park Improvement Fund (80300) ⁷	2,465,000	2,465,000	0	0	0
Total Transfers Out	\$6,204,485	\$6,204,485	\$1,772,780	\$1,772,780	\$1,803,094
Total Disbursements	\$54,396,847	\$41,737,539	\$47,134,162	\$47,134,162	\$45,977,692
Ending Balance⁸	\$4,177,259	(\$3,301,408)	\$5,772,138	\$0	\$2,528,929
Revenue and Operating Fund Stabilization Reserve ⁹	\$2,664,824	\$0	\$2,664,824	\$0	\$2,528,929
Donation/Deferred Revenue ¹⁰	0	0	0	0	0
Set Aside Reserve ¹¹	1,512,435	0	3,107,314	0	0
Unreserved Ending Balance	\$0	(\$3,301,408)	\$0	\$0	\$0

¹ This fund statement reflects cash basis accounting. This method differs from the Park Authority Comprehensive Annual Financial Report (CAFR) which records revenue for untaken Park classes in order to be compliance with Generally Accepted Accounting Principles (GAAP). The difference in the amount of revenue recognized under the cash basis method used for budget and not recognized in the Park Authority CAFR is \$5,070,285.

² Represents a Transfer In from Fund 10001, General Fund based on savings generated in the Park Authority General Fund budget to help offset the revenue shortfall.

³ Represents a Transfer In from Fund 80300, Park Improvement Fund to support Revenue and Operating Fund activities.

⁴ Debt service represents principal and interest on Park Revenue Bonds which supported the construction of the Twin Lakes and Oak Marr Golf Courses.

⁵ Funding in the amount of \$820,000 is transferred to the General Fund to partially offset central support services supported by the General Fund, which benefit Fund 80000. These indirect costs include support services such as Human Resources, Purchasing, Budget and other administrative services.

⁶ Debt service payments which support the development of the Laurel Hill Golf Club are made from Fund 20000, Consolidated County and Schools Debt Service Fund. In addition, a transfer of \$2,000,000 is to pay back the one-time transfer initiated in FY 2019.

⁷ Periodically, funding is transferred from Fund 80000, Park Revenue and Operating Fund, to Fund 80300, Park Improvement Fund, to support unplanned and emergency repairs, the purchase of critical equipment and planned, long-term, life-cycle maintenance of revenue facilities.

⁸ The Park Revenue and Operating Fund maintains fund balances at adequate levels relative to projected operation and maintenance expenses. These costs change annually; therefore, funding is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

⁹ The Revenue and Operating Fund Stabilization Reserve includes set aside cash flow and emergency reserves for operations as a contingency for unanticipated operating expenses or a disruption in the revenue stream.

¹⁰ The Donation/Deferred Revenue Reserve includes donations that the Park Authority is obligated to return to donors in the event the donation cannot be used for its intended purpose. It also includes a set aside amount to cover any unexpected delay in revenue from sold but unused Park passes.

¹¹ The Set Aside Reserve is used to fund renovations and repairs at various park facilities as approved by the Park Authority Board.

Board Agenda Item
September 23, 2020

ACTION – 5

FY 2022 Budget Submission, Fund 30010, General County Construction Fund, and Environmental and Energy Management Program Fund, Fund 30015

ISSUE:

Approval of the FY 2022 General County Construction Fund (Fund 30010) Budget, and Environmental and Energy Management Program Fund (Fund 30015) Submission to the Department of Management and Budget.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2022 General County Construction Fund (Fund 30010) and Environmental and Energy Management Program Fund (Fund 30015) Budget Submission.

TIMING:

Board action is requested on September 23, 2020, the submission is due to the Department of Management and Budget on September 25, 2020.

BACKGROUND:

The FY 2022 Budget submission for Fund 30010 is \$10,490,338 as compared to the FY 2020 Adopted Budget Plan of \$9,885,338, an increase of \$605,000. The FY 2022 request includes the following:

- \$300,000 for the ADA Retrofit Project (PR-00083), The DOJ decree stated that the Park Authority must develop a transition plan for further ADA corrections not on the original remediation list.
- \$1,465,338 for Park Maintenance at FCPS Athletic Fields (2G51-001-000), with an increase of \$605,000 from the FY 2021 Adopted Budget Plan, \$860,338 same as FY 2021 to provide safe athletic fields at all FCPS elementary and middle schools and community centers. Additional funding of \$605,000 (per agreement with FCPS) is needed for the additional added inventory on 44 FCPS synthetic fields. This project helps to provide safe athletic fields needed for community use that the Park Authority does not own. The funding for the 44 FCPS synthetic turf fields was originally budgeted to come to the Park Authority in FY 2021, but the funding was cut before the Adopted Budget as a result of Covid-19. The \$605,000 is based on schools funding an equal amount for the FCPS synthetic turf maintenance.

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- \$2,700,000 for Athletic Field Maintenance (2G51-002-000), no increase from the FY 2021 Adopted Budget Plan, is needed to maintain minimum maintenance standards at 263 Park Authority-owned athletic fields, and utility and equipment costs.
- \$1,000,000 for Athletic Services Fee-Field Maintenance (2G51-003-000), with no increase from the FY 2021 Adopted Budget Plan, for required maintenance on athletic fields at all elementary and middle schools, and high school.
- \$75,000 for Synthetic Turf Field Development (PR-000080) to provide more opportunities for groups to partner with the County; with no increase from the FY 2021 Adopted Budget Plan.
- \$2,250,000 for Synthetic Turf Field Replacement (PR-000097) with no increase from the FY 2021 Adopted Budget Plan. This level of funding will begin to address the growing need and implement the recommendations of the Synthetic Turf Field Task Force.
- \$484,000 for Park Preventive Maintenance and Inspections (2G51-007-000), with no increase from the FY 2021 Adopted Budget Plan to support both the repair and maintenance of buildings/support systems as well as equipment repairs.
- \$476,000 for the Park Grounds Maintenance Project (2G51-006-000), with no increase from the FY 2021 Adopted Budget Plan to address grounds maintenance, storm water facilities maintenance, restroom cleanings and supplies, trash removal, and fence repairs at Park Authority maintained parks, and contract services.
- \$925,000 for General Park Maintenance (PR-000109), and capital improvement projects with no increase from the FY 2021 Adopted Budget Plan.
- \$815,000 for the Parks – Infrastructure Amenities Upgrades Project (PR-000110) to support major repairs and maintenance of aging properties with no increase from the FY 2021 Adopted Budget Plan.

The FY 2022 Budget submission for Fund 30015 is \$824,550. The FY 2022 request includes the following:

- \$421,340 for Environmental Improvement Program - Lighting & Retrofits (PR-000136) which includes:
 - FCPA Sites Water Bottle Filling Stations, \$97,290
 - LDRC Power Quality Improvement, \$47,950
 - Pool UV Replacement with AOP, \$123,600
 - Historic Houses Efficiency Improvements, \$152,500
- \$161,350 for Environmental Improvement Program - Energy Management (PR-000135) with includes:
 - GSG New Exterior Lighting, \$126,350
 - Hidden Oaks NC Lighting Upgrade, \$35,000

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- \$241,860 Environmental Improvement Program - FCPA Meadow Restorations, PR-000131 which includes:
 - POD - Bailey Park Nature Lab, \$78,000
 - GSG Bog, \$86,000
 - Huntley Meadow Restoration, \$72,460
 - Poplar Ford Forest, \$5,400

FISCAL IMPACT

Requested is an allocation for Fund 30010 of \$10,490,338 for FY 2022 as compared to the FY 2021 Adopted Budget Plan of \$9,885,338, an increase of \$605,000; and Fund 30015 of \$824,550.

ENCLOSED DOCUMENTS:

Attachment 1: Fund 30010, and Fund 30015, FY 2022 Budget Request Summary

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Michael P. Baird, Acting Manager, Financial Management Branch
Susan Tavallai, Senior Budget Analyst

**Fairfax County Park Authority
Fund 30010
FY 2022 Budget Request Summary**

		FY 20 Actual	FY 21 Adopted	FY 22 Request	Var from ABP
PR-000083	American w/Disability Act (ADA) Retrofit for DOJ audit (yellow, green, and red)	\$631,115	\$300,000	\$300,000	\$0
2G51-001-000	Park Maintenance at FCPS Athletic Fields	\$1,249,809	\$860,338	\$1,465,338	\$605,000
2G51-002-000	Athletic Field Maintenance	\$2,775,054	\$2,700,000	\$2,700,000	\$0
2G51-003-000	Athletic Services Fee - Field Maintenance (Expanded Maintenance Program)	\$1,220,591	\$1,000,000	\$1,000,000	\$0
PR-000080	Synthetic Turf Field Development Fund	\$0	\$75,000	\$75,000	\$0
PR-000097	Synthetic Turf Field Replacement Fund	\$2,327,002	\$2,250,000	\$2,250,000	\$0
		\$8,203,570	\$7,185,338	\$7,790,338	\$605,000

Commitments, Contributions and Facility Maintenance

2G51-006-000	Parks-Ground Maintenance	\$564,660	\$476,000	\$476,000	\$0
2G51-007-000	Parks - Preventative Maintenance and Inspections	\$717,353	\$484,000	\$484,000	\$0

Infrastructure Replacement and Upgrades, Capital Improvements

PR-000109	Parks -General Maintenance (Parks – Building & Structures Replacements/Upgrades)	\$1,199,359	\$925,000	\$925,000	\$0
PR-000110	Parks - Infrastructure/Amenities Upgrades	\$703,626	\$815,000	\$815,000	\$0
		\$3,184,997	\$2,700,000	\$2,700,000	\$0

\$11,388,567 \$9,885,338 \$10,490,338 \$605,000

***EIP/Energy, Fund 30015**

PR-000136	Lighting & Retrofits			\$421,340	
PR-000135	FCPA Lighting			\$161,350	
PR=000131	Meadow Restoration			\$241,860	
				\$824,550	

*Budget submitted to County Executive Office and reviewed by Environmental Committee. FY 2022 Request totals \$824,550

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INFORMATION – 1

FY 2020 Fourth Quarter Budget Review, Fund 10001, General Fund

Category	6/30/20	6/30/19	Variance
Total Revenue	\$196,400	\$690,552	(\$494,214)
Personnel Services	\$22,268,393	\$22,443,912	(\$175,518)
Operating Expenditures	\$5,734,832	\$6,479,030	(\$744,198)
Capital Equipment	\$46,110	\$201,626	(\$155,516)
Recovered Cost	(\$3,164,709)	(\$3,050,236)	(\$114,473)
Total Expenditures	\$24,884,626	\$26,074,332	(\$1,189,705)
Total Cost to the County (Rev-Exp)	\$24,688,227	\$25,383,781	(\$695,491)

ENCLOSED DOCUMENTS:

None

STAFF:

Kirk W. Kincannon, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD

Board Agenda Item
September 23, 2020

Michael P. Baird, Acting Manager, Financial Management Branch
Susan Tavallai, Senior Budget Analyst

INFORMATION – 2

FY 2020 Fourth Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

Revenue

Fourth Quarter Fund 80000 revenue is \$31,287,977 as compared to \$47,757,925 last year, a decrease of \$16,469,948 or 34.49 percent. The FY 2020 revenue revised budget is \$51,425,651 and the Fourth Quarter revenue represents 61 percent of the budget versus 96 percent of the total budget in the prior year.

Revenue

Divisions	6/30/20	6/30/19	Variance
Admin	\$1,265,319	\$974,982	\$290,337
Golf	\$9,430,283	\$9,634,969	(\$204,686)
Rec Activities	\$2,895,832	\$5,347,779	(\$2,451,947)
RECenters	\$15,407,026	\$28,761,411	(\$13,354,385)
Resource Management	\$2,289,516	\$3,038,784	(\$749,268)
Total Revenue	\$31,287,977	\$47,757,925	(\$16,469,948)

Expenditures

Fourth Quarter Fund 80000 expenditures are \$37,272,539 as compared to \$46,195,554 last year, a decrease of \$8,923,015 or 19.32 percent.

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Expenditures

Divisions	6/30/20	6/30/19	Variance
Admin	\$3,759,243	\$3,690,367	\$68,876
Golf	\$8,998,844	\$9,530,998	(\$532,154)
Rec Activities	\$2,503,592	\$4,017,057	(\$1,513,466)
RECenters	\$20,592,846	\$27,049,891	(\$6,457,045)
Resource Management	\$1,418,013	\$1,907,239	(\$489,226)
Total Expenditures	\$37,272,539	\$46,195,554	(\$8,923,015)
Net Revenue	(\$5,984,562)	\$1,562,373	(\$7,546,935)

ENCLOSED DOCUMENTS:

Attachment 1: Quarterly Trends for Fund 80000

Attachment 2: Cumulative Trends for Fund 80000

Attachment 3: FY 2020 Revenue and Expenditure Analysis - By Site, Fund 80000

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

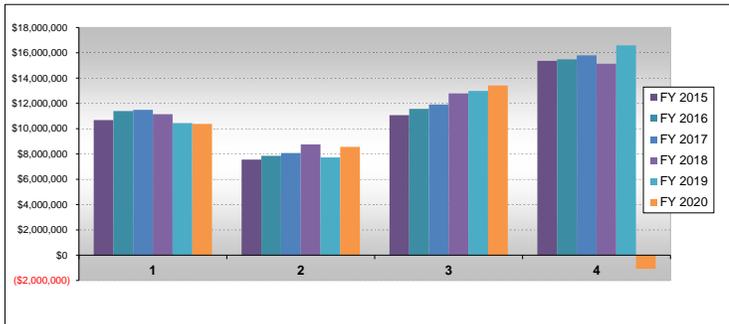
Michael P. Baird, Acting Manager, Financial Management Branch

Susan Tavallai, Senior Budget Analyst

FY 2020 QUARTERLY TRENDS FOR FUND 80000

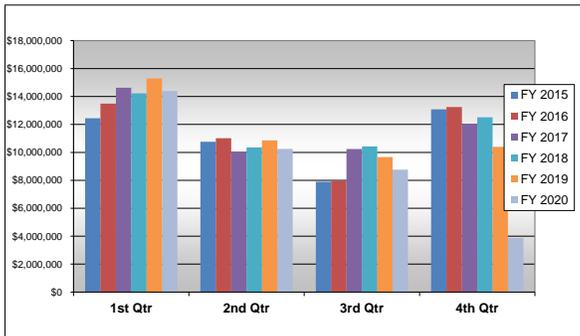
ACTUAL REVENUE TRENDS

Qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	24.43%	\$10,752,611	24.97%	\$10,680,321	23.90%	\$11,397,627	24.61%	\$11,498,054	24.32%	\$11,151,862	23.58%	\$10,446,625	22.09%	\$10,383,347
2nd Qtr	17.35%	\$7,601,697	17.66%	\$7,552,882	16.90%	\$7,862,616	16.98%	\$8,071,277	17.07%	\$8,753,550	18.51%	\$7,733,119	16.35%	\$8,563,911
3rd Qtr	25.13%	\$10,381,622	24.11%	\$11,074,431	24.79%	\$11,572,848	24.99%	\$11,917,108	25.20%	\$12,794,378	27.06%	\$12,990,618	27.47%	\$13,413,849
4th Qtr	33.09%	\$14,319,183	33.26%	\$15,371,063	34.40%	\$15,482,944	33.43%	\$15,798,875	33.41%	\$15,143,976	32.03%	\$16,587,562	35.08%	(\$1,073,132)
Actual	100.00%	\$43,055,113		\$44,678,697		\$46,316,035		\$47,285,314		\$47,843,766		\$47,757,924		\$31,287,976
Budget														



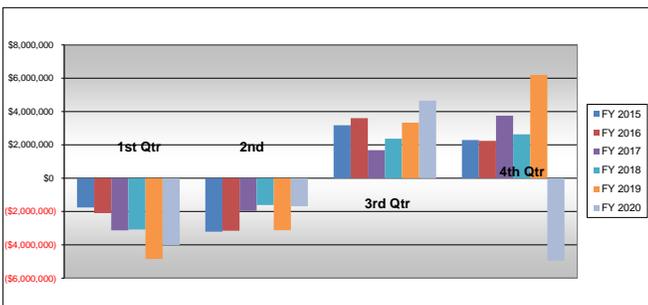
ACTUAL EXPENDITURE TRENDS

Qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	27.03%	\$12,214,036	28.43%	\$12,440,564	28.16%	\$13,492,842	29.51%	\$14,625,714	31.15%	\$14,228,679	30.31%	\$15,290,168	32.57%	\$14,396,392
2nd Qtr	22.16%	\$10,467,113	24.37%	\$10,761,107	24.36%	\$11,013,130	24.09%	\$10,035,178	21.37%	\$10,362,299	22.07%	\$10,853,850	23.12%	\$10,247,516
3rd Qtr	20.03%	\$7,561,571	17.60%	\$7,898,407	17.88%	\$7,970,530	17.43%	\$10,237,249	21.80%	\$10,423,339	22.20%	\$9,658,481	20.57%	\$8,757,364
4th Qtr	30.78%	\$12,713,945	29.60%	\$13,083,745	29.61%	\$13,241,980	28.96%	\$12,051,457	25.67%	\$12,509,660	26.64%	\$10,393,054	22.14%	\$3,871,267
Actual	100.00%	\$42,956,665		\$44,183,823		\$45,718,482		\$46,949,598		\$47,523,977		\$46,195,552		\$37,272,539
Budget														



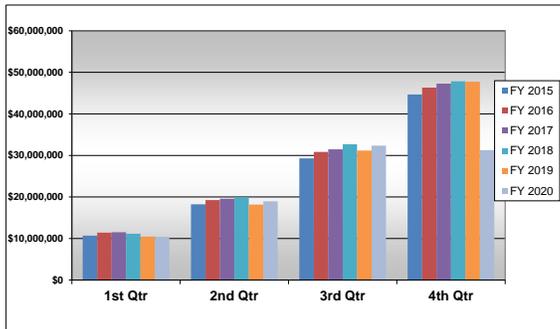
ACTUAL NET REVENUE TRENDS

Qtr	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
1st Qtr	(\$1,461,425)	(\$1,760,243)	(\$2,095,215)	(\$3,127,660)	(\$3,076,817)	(\$4,843,543)	(\$4,013,045)
2nd Qtr	(\$2,865,416)	(\$3,208,225)	(\$3,150,514)	(\$1,963,901)	(\$1,608,749)	(\$3,120,730)	(\$1,683,605)
3rd Qtr	\$2,820,051	\$3,176,024	\$3,602,318	\$1,679,859	\$2,371,039	\$3,332,137	\$4,656,486
4th Qtr	\$1,605,238	\$2,287,318	\$2,240,964	\$3,747,418	\$2,634,316	\$6,194,508	(\$4,944,399)
Actual	\$98,448	\$494,874	\$597,553	\$335,716	\$319,789	\$1,562,372	(\$5,984,563)
Budget							



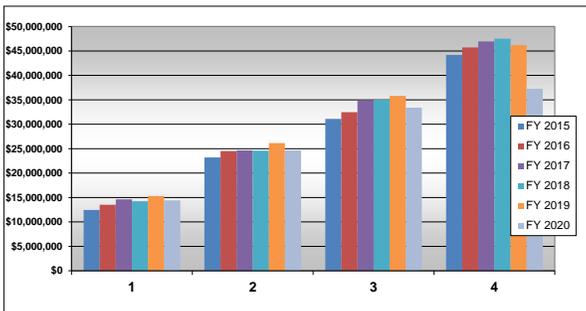
CUMULATIVE TRENDS FOR FUND 80000
ACTUAL CUMULATIVE REVENUE TRENDS

qtr	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	24.43%	\$10,752,611	24.97%	\$10,680,321	23.90%	\$11,397,627	24.61%	\$11,498,054	24.32%	\$11,151,862	23.58%	\$10,446,625	22.09%	\$10,383,347
2nd Qtr	41.78%	\$18,354,308	42.63%	\$18,233,203	40.81%	\$19,260,243	41.58%	\$19,569,331	41.39%	\$19,905,412	42.10%	\$18,179,744	38.45%	\$18,947,258
3rd Qtr	66.91%	\$28,735,930	66.74%	\$29,307,634	65.60%	\$30,833,091	66.57%	\$31,486,439	66.59%	\$32,699,790	69.15%	\$31,170,362	65.92%	\$32,361,108
4th Qtr	100.00%	\$43,055,113	100.00%	\$44,678,697	100.00%	\$46,316,035	100.00%	\$47,285,314	100.00%	\$47,843,766	101.18%	\$47,757,924	101.00%	\$31,287,976



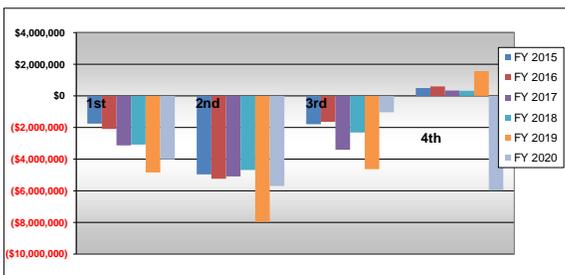
ACTUAL CUMULATIVE EXPENDITURE TRENDS

	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
1st Qtr	27.03%	\$12,214,036	28.43%	\$12,440,564	28.16%	\$13,492,842	29.51%	\$14,625,714	31.15%	\$14,228,679	30.31%	\$15,290,168	32.57%	\$14,396,392
2nd Qtr	49.19%	\$22,681,149	52.80%	\$23,201,671	52.51%	\$24,505,972	53.60%	\$24,660,892	52.53%	\$24,590,978	52.38%	\$26,144,018	55.69%	\$24,643,908
3rd Qtr	69.22%	\$30,242,720	70.40%	\$31,100,078	70.39%	\$32,476,502	71.04%	\$34,898,141	74.33%	\$35,014,317	74.58%	\$35,802,499	76.26%	\$33,401,272
4th Qtr	100.00%	\$42,956,665	100.00%	\$44,183,823	100.00%	\$45,718,482	100.00%	\$46,949,598	100.00%	\$47,523,977	101.22%	\$46,195,552	98.39%	\$37,272,539



ACTUAL CUMULATIVE NET REVENUE TRENDS

	FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020
1st Qtr		(\$1,461,424)		(\$1,760,243)		(\$2,095,215)		(\$3,127,660)		(\$3,076,817)		(\$4,843,543)	(\$4,013,045)
2nd Qtr		(\$4,326,841)		(\$4,968,468)		(\$5,245,729)		(\$5,091,561)		(\$4,685,566)		(\$7,964,273)	(\$5,696,650)
3rd Qtr		(\$1,506,790)		(\$1,792,444)		(\$1,643,411)		(\$3,411,702)		(\$2,314,527)		(\$4,632,136)	(\$1,040,164)
4th Qtr		\$98,448		\$494,874		\$597,553		\$335,716		\$319,789		\$1,562,372	(\$5,984,563)



FY 2020 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 8000
AS OF JUNE 30, 2020

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
OVERALL				
ADMINISTRATION	2020	1,265,319	3,759,243	(2,493,924)
	2019	974,982	3,690,368	(2,715,386)
VARIANCE		290,337	68,875	221,462
GOLF ENTERPRISES				
GOLF ENTERPRISES	2020	9,430,283	8,998,844	431,439
	2019	9,634,969	9,530,998	103,971
VARIANCE		(204,686)	(532,155)	327,469
REC ACTIVITIES				
REC ACTIVITIES	2020	18,302,858	23,096,438	(4,793,580)
	2019	34,109,190	31,066,948	3,042,242
VARIANCE		(15,806,332)	(7,970,510)	(7,835,822)
RESOURCE MANAGEMENT				
RESOURCE MANAGEMENT	2020	2,289,516	1,418,013	871,504
	2019	3,038,784	1,907,239	1,131,546
VARIANCE		(749,268)	(489,226)	(260,042)
COMBINED TOTAL				
COMBINED TOTAL	2020	31,287,976	37,272,537	(5,984,561)
	2019	47,757,924	46,195,553	1,562,372
VARIANCE		(16,469,948)	(8,923,016)	(7,546,933)
<u>GOLF ENTERPRISES</u>				
Administration				
Administration	2020	86,217	411,522	(325,305)
	2019	67,341	439,608	(372,268)
VARIANCE		18,876	(28,086)	46,963
Burke Lk. Golf Course				
Burke Lk. Golf Course	2020	1,172,457	1,116,171	56,286
	2019	1,389,959	1,138,888	251,071
VARIANCE		(217,503)	(22,718)	(194,785)
Greendale Golf Course				
Greendale Golf Course	2020	1,166,985	1,022,238	144,747
	2019	1,083,096	1,005,367	77,728
VARIANCE		83,889	16,871	67,018
Jefferson Golf Course				
Jefferson Golf Course	2020	888,871	842,081	46,790
	2019	1,013,482	887,510	125,972
VARIANCE		(124,611)	(45,429)	(79,182)
Pinecrest Golf Course				
Pinecrest Golf Course	2020	670,481	785,289	(114,807)
	2019	694,619	824,503	(129,884)
VARIANCE		(24,137)	(39,214)	15,076
Twin Lakes Golf Course				
Twin Lakes Golf Course	2020	2,362,904	2,181,945	180,960
	2019	2,346,441	2,306,825	39,616
VARIANCE		16,463	(124,880)	141,343
Oak Marr Golf Course				
Oak Marr Golf Course	2020	1,016,318	840,410	175,908
	2019	857,218	889,142	(31,924)
VARIANCE		159,100	(48,732)	207,832
Laurel Hill Golf Course				
Laurel Hill Golf Course	2020	2,066,050	1,799,188	266,861
	2019	2,182,814	2,039,155	143,659
VARIANCE		(116,764)	(239,967)	123,203

FY 2020 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF JUNE 30, 2020

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
RECenters				
Admin Rec Ctr	2020	0	1,266,216	(1,266,216)
	2019	0	2,461,803	(2,461,803)
VARIANCE		0	(1,195,587)	1,195,587
George Washington Rec Ctr	2020	243,288	493,934	(250,646)
	2019	367,200	566,987	(199,787)
VARIANCE		(123,913)	(73,053)	(50,859)
Lee Rec Ctr	2020	2,060,095	2,613,816	(553,722)
	2019	4,205,599	3,522,488	683,111
VARIANCE		(2,145,504)	(908,672)	(1,236,832)
Oak Marr Rec Ctr	2020	2,549,342	2,724,865	(175,524)
	2019	4,287,916	3,514,506	773,409
VARIANCE		(1,738,574)	(789,641)	(948,933)
Providence Rec Ctr	2020	1,336,909	2,030,956	(694,047)
	2019	2,753,658	2,694,753	58,905
VARIANCE		(1,416,749)	(663,797)	(752,953)
South Run Rec Ctr	2020	2,020,981	2,188,161	(167,180)
	2019	3,819,529	2,939,467	880,062
VARIANCE		(1,798,548)	(751,306)	(1,047,242)
Springhill Rec Ctr	2020	2,144,585	2,373,788	(229,204)
	2019	4,190,977	3,107,430	1,083,547
VARIANCE		(2,046,392)	(733,642)	(1,312,751)
Audrey Moore Recenter	2020	2,004,606	2,307,941	(303,335)
	2019	3,614,672	2,811,889	802,783
VARIANCE		(1,610,066)	(503,948)	(1,106,118)
Cub Run Recenter	2020	1,505,444	2,494,986	(989,542)
	2019	2,819,668	2,903,589	(83,921)
VARIANCE		(1,314,223)	(408,603)	(905,620)
Mt Vernon Rec Ctr	2020	1,541,777	2,098,485	(556,708)
	2019	2,702,191	2,526,978	175,213
VARIANCE		(1,160,414)	(428,493)	(731,921)
Marketing	2020	0	199,557	(199,557)
	2019	0	211,657	(211,657)
VARIANCE		0	(12,100)	12,100
Business Office	2020	0	545,040	(545,040)
	2019	0	826,437	(826,437)
VARIANCE		0	(281,397)	281,397
Production Services	2020	0	253,211	(253,211)
	2019	0	670,544	(670,544)
VARIANCE		0	(417,333)	417,333
Clemyjontri	2020	98,631	44,369	54,262
	2019	173,124	39,685	133,439
VARIANCE		(74,493)	4,684	(79,177)
Rec Activities Admin	2020	476,675	307,540	169,135
	2019	1,429,176	326,355	1,102,821
VARIANCE		(952,501)	(18,815)	(933,685)
Burke Lake Park	2020	559,225	240,208	319,017
	2019	1,098,508	399,544	698,964
VARIANCE		(539,283)	(159,337)	(379,947)

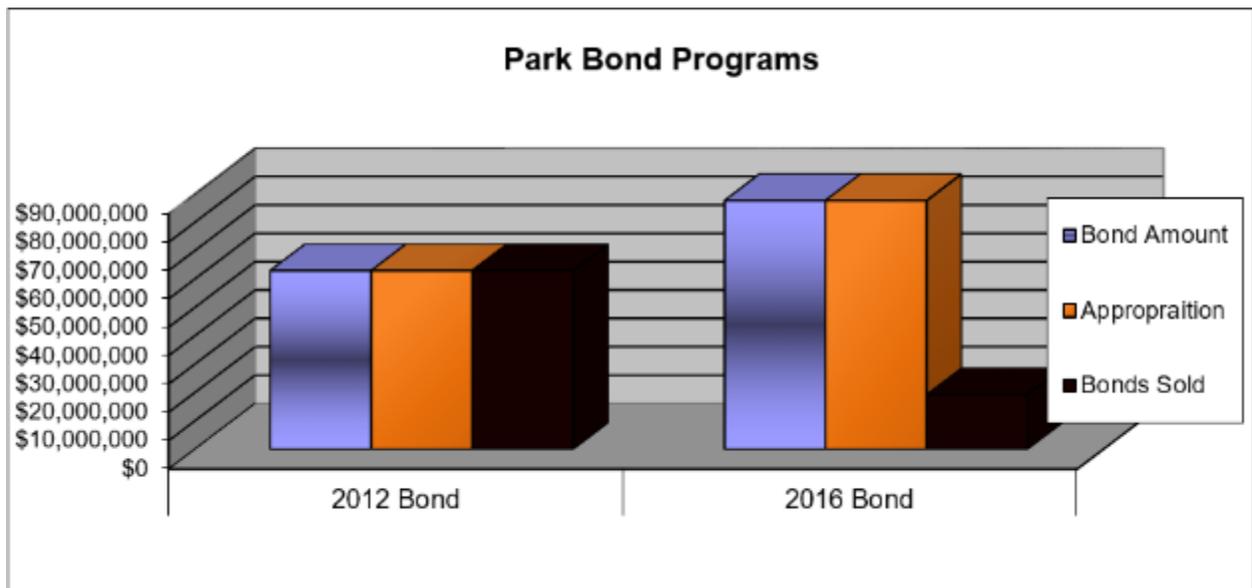
FY 2020 REVENUE AND EXPENDITURES ANALYSIS BY SITE FUND 80000
AS OF JUNE 30, 2020

	FY	YTD REVENUE	YTD EXPENSE	YTD NET
Lake Fairfax Park	2020	1,670,776	859,334	811,442
	2019	2,454,130	1,415,837	1,038,292
VARIANCE		(783,354)	(556,504)	(226,850)
Lake Accotink	2020	90,525	54,033	36,492
	2019	192,841	126,996	65,845
VARIANCE		(102,316)	(72,963)	(29,353)
RESOURCE MANAGEMENT				
Administration	2020	970,724	141,614	829,110
	2019	16,281	231,575	(215,294)
VARIANCE		954,443	(89,961)	1,044,404
Colvin Run Mill	2020	40,032	15,456	24,576
	2019	73,952	34,232	39,720
VARIANCE		(33,921)	(18,776)	(15,145)
E.C. Lawrence	2020	41,491	75,544	(34,053)
	2019	119,617	98,809	20,808
VARIANCE		(78,126)	(23,266)	(54,860)
Frying Pan Farm Park	2020	529,141	600,743	(71,602)
	2019	1,317,646	694,320	623,326
VARIANCE		(788,505)	(93,578)	(694,928)
Green Spring Gardens	2020	293,967	197,316	96,651
	2019	440,972	270,590	170,382
VARIANCE		(147,005)	(73,274)	(73,731)
Hidden Oaks Nature Ctr	2020	98,757	86,918	11,838
	2019	235,348	113,142	122,206
VARIANCE		(136,591)	(26,224)	(110,367)
Hidden Pond Nature Ctr	2020	44,892	59,914	(15,023)
	2019	157,581	86,597	70,984
VARIANCE		(112,690)	(26,683)	(86,006)
Huntley Meadows Park	2020	107,470	32,234	75,236
	2019	229,828	73,681	156,147
VARIANCE		(122,358)	(41,447)	(80,910)
Riverbend Park	2020	115,114	156,719	(41,604)
	2019	310,858	228,932	81,926
VARIANCE		(195,743)	(72,213)	(123,531)
Sully	2020	47,930	51,318	(3,388)
	2019	136,702	75,064	61,638
VARIANCE		(88,772)	(23,746)	(65,026)
Historic Prop. Rent & Services	2020	0	238	(238)
	2019	0	296	(296)
VARIANCE		0	(58)	58

INFORMATION – 3

FY 2022 Budget Submission, Fund 30400, Park Authority Bond Construction

On November 8, 2016, the voters approved a Park bond in the amount of \$94,700,000; of that amount, \$87,700,000 was appropriated to Fund 30400 and \$7,000,000 was appropriated to Fund 30010. As part of the January 2020 bond sale, a total of \$19,000,000 was sold from this program, leaving a balance of \$68,420,000 in authorized but unissued bonds.



The Park Authority had a balance of \$15,906,449 at the conclusion of FY 2020 in Fund 30400, Park Authority Bond Construction. Based on revised beginning balance of \$15,906,449 and bond sales in the amount of \$68,420,000, the total for FY 2021 is \$84,326,449 to expend in the Capital Improvement Program for parkland acquisition, stewardship, development and renovation for Fund 30400, Park Authority Bond Construction. These funds represent the full appropriation of funds from the 2012 and 2016 Park Bond Program.

The Park Authority submission of the FY 2022 Park Authority Bond Construction Fund to the Department of Management and Budget will reflect the current FY 2021 appropriation. No new funding is requested since all authorized park bond funds have been appropriated.

Board Agenda Item
September 23, 2020

FISCAL IMPACT:

The FY 2020 Carryover appropriation request for Fund 30400, Park Authority Bond Construction is \$84,326,449.

ENCLOSED DOCUMENTS:

Attachment 1: FY 2022 Fund Statement of Capital Projects - Fund 30400, Park Authority Bond Construction

Attachment 2: FY 2020 Carryover Summary of Capital Projects – Fund 30400, Park Authority Bond Construction

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Michael Baird, Acting Manager, Financial Management Branch

FY 2022 FUND STATEMENT

Attachment I

Fund 30400, Park Authority Bond Construction

	FY 2020 Actual	FY 2021 Adopted Budget Plan	FY 2021 Revised Budget Plan	FY 2022 Advertised Budget Plan
Beginning Balance ⁽¹⁾	\$10,306,991	\$0	\$15,906,449	\$0
Revenue:				
Sale of Bonds ⁽¹⁾	\$19,000,000	\$0	\$68,420,000	\$0
Bond Premium ⁽¹⁾	\$6,000,000	\$0	\$0	\$0
Total Revenue	\$25,000,000	\$0	\$68,420,000	\$0
Total Available	\$35,306,991	\$0	\$84,326,449	\$0
Total Expenditures	\$19,400,542	\$0	\$84,326,449	
Total Disbursements	\$19,400,542	\$0	\$84,326,449	\$0
Ending Balance ⁽³⁾	\$15,906,449	\$0	\$0	\$0

¹ The sale of bonds is presented here for planning purposes only. Actual bond sales are based on cash needs in accordance with Board policy. On November 8, 2016, the voters approved a Park bond in the amount of \$94.7 million, of which \$87.7 million is appropriated to Fund 30400 and \$7 million is appropriated to Fund 30010, General County Construction. As part of the January 2020 bond sale, a total of \$19 million was sold from this program, leaving a balance of \$68.42 million in authorized but unissued bonds for this fund. An amount of \$6.0 million was applied to this fund in bond premium associated with the January sale.

³ Capital Projects are budgeted based on total project cost. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

Fund 30400: Park Authority Bond Construction

SUMMARY OF CAPITAL PROJECTS

Project	Total Project Estimate	Prior Year Actual Expenditures	Current Year Adopted Budget	Adopted + Carryover + Out of Cycle	Adjustments to Carryover	Carryover Revised Budget
Community Parks-New Facilities-2012 (PR-000009)	\$7,285,000	\$3,441,409.98	\$0.00	\$1,581,574	\$0	\$1,581,574
Existing Facility Renovations-2012 (PR-000091)		4,279,800.39	0.00	8,799,069	6,000,000	14,799,069
Grants and Contributions (PR-000010)	3,742,427	0.00	0.00	1,002,610	0	1,002,610
Land Acquisition and Open Space - 2016 (PR-000077)	7,000,000	787,259.27	0.00	886,483	0	886,483
Land Acquisition and Stewardship-2012 (PR-000093)	12,915,000	891,350.02	0.00	4,035,519	0	4,035,519
Natural & Cultural Resource Stewardship-2016 (PR-000076)	7,692,000	1,471,396.74	0.00	5,830,793	0	5,830,793
New Park Development - 2016 (PR-000079)	19,820,000	598,728.76	0.00	17,635,031	0	17,635,031
Park and Building Renovation-2008 (PR-000005)	30,711,192	915,812.46	0.00	0	0	0
Park Renovations and Upgrades - 2016 (PR-000078)	53,266,663	7,014,784.55	0.00	38,555,370	0	38,555,370
Total	\$142,432,282	\$19,400,542.17	\$0.00	\$78,326,449	\$6,000,000	\$84,326,449

INFORMATION – 4

FY 2022 Budget Submission, Fund 80300, Park Improvement Fund

Fund 80300, Park Improvement Fund, is the fund for money received from grants, right-of-way fees, easements, proffers, donations, lease payments, and interest on pooled investments. These funds can be used for capital improvements and development or expanding of revenue facilities and park sites where grants, proffers and donations have been received for specific park improvements.

The Park Authority Fund 80300 had a balance of \$22,551,341 at the conclusion of FY 2020. With the required reserve set aside for the Golf Revenue Bond in the amount of \$700,000, the Lawrence Trust Reserve in the amount of \$1,507,926, and a transfer-in from Fund 40300 Housing Trust Fund to support the construction of a park at the North Hill Redevelopment in the amount of \$1,500,000, the available balance for expenditure from the Park Improvement Fund is \$21,843,415. This amount is based on the FY 2020 Carryover scheduled for approval by the Board of Supervisors on September 29, 2020.

• FY 2020 Remaining Balance	\$22,551,341
• Capital Reserve for Golf Courses	(\$700,000)
• Lawrence Trust Reserve	(\$1,507,926)
• Transfer-In from Fund 40300	<u>\$1,500,000</u>
 FY 2021 Total Available	 \$21,843,415

The Park Authority submission of the FY 2022 Capital Budget to the Department of Management and Budget will reflect the current FY 2021 appropriation and not request additional funds for FY 2022. Fund 80300 receives its appropriation at the end of the fiscal year as part of the Carryover Review. Any funds received during the current fiscal year will be appropriated during the next Carryover Review in September 2021.

FISCAL IMPACT:

The FY 2020 Carryover appropriation request for Fund 80300, Park Improvement Fund is \$21,843,415. Funds received during FY 2021 will be appropriated as part of the FY 2021 Carryover Review. Therefore, no additional funds will be requested to be appropriated in FY 2021.

Board Agenda Item
September 23, 2020

ENCLOSED DOCUMENTS:

Attachment 1: FY 2022 Fund Statement - Fund 80300, Park Improvement Fund

Attachment 2: FY 2020 Carryover Summary of Capital Projects – Fund 80300, Park Improvement Fund

STAFF:

Kirk W. Kincannon, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Michael Baird, Acting Manager, Financial Management Branch

FY 2022 FUND STATEMENT

Attachment I

Fund 80300, Park Improvement Fund

	FY 2020 Actual	FY 2021 Adopted Budget Plan	FY 2021 Revised Budget Plan	FY 2022 Advertised Budget Plan
Beginning Balance	\$23,293,375	\$2,207,926	\$22,551,341	\$2,207,926
Revenue:				
Interest	\$474,573	\$0	\$0	\$0
Other Revenue ¹	\$3,577,219	\$0	\$0	\$0
Total Revenue	\$4,051,792	\$0	\$0	\$0
Transfers In:				
Housing Trust Fund (40300) ²	\$0	\$0	\$1,500,000	\$0
Park Revenue Fund (80000)	\$2,465,000	\$0	\$0	\$0
Total Transfers In	\$2,465,000	\$0	\$1,500,000	\$0
Total Available	\$29,810,167	\$2,207,926	\$24,051,341	\$2,207,926
Total Expenditures	\$6,301,423	\$0	\$21,843,415	\$0
Transfer Out:				
Park Revenue Fund (80000)	\$957,403	\$0	\$0	\$0
Total Disbursements	\$7,258,826	\$0	\$21,843,415	\$0
Ending Balance ³	\$22,551,341	\$2,207,926	\$2,207,926	\$2,207,926
Lawrence Trust Reserve ⁴	\$1,507,926	\$1,507,926	\$1,507,926	\$1,507,926
Repair and Replacement Reserve ⁵	\$700,000	\$700,000	\$700,000	\$700,000
Unreserved Ending Balance	\$20,343,415	\$0	\$0	\$0

¹ Other revenue reflects easements, donations, monopole revenue, and proffer revenue.

² In FY 2021, an amount of \$1,500,000 is transferred from Fund 40300, Housing Trust Fund to Fund 80300, Park Improvement Fund. This funding will support the construction of a park at the North Hill redevelopment in Project PR-000141, North Hill Park.

³ Capital Projects are budgeted based on total project cost. Most projects span multiple years, from design to construction completion. Therefore, funding for capital projects is carried forward each fiscal year, and ending balances fluctuate, reflecting the carryover of these funds.

⁴ This reserve separately accounts for the Ellanor C. Lawrence monies received for maintenance and renovation to this site. In accordance with the FCPA Board, the principal amount of \$1,507,926 received from the donation will remain intact, and any interest earned will be used according to the terms of the Trust.

⁵ The Golf Revenue Bond Indenture requires that a security reserve and capital repair reserve be maintained in the Park Improvement Plan for repairs to park facilities.

Fund 80300: Park Improvement Fund

SUMMARY OF CAPITAL PROJECTS

Project	Total Project Estimate	Prior Year Actual Expenditures	Current Year Adopted Budget	Adopted + Carryover + Out of Cycle	Adjustments to Carryover	Carryover Revised Budget
Archaeology Proffers (2G51-022-000)	\$204,732	\$659.38	\$0.00	\$77,792	\$0	\$77,792
Burke Lake Park Shelter (PR-000116)	182,247	7,519.78	0.00	11	107,247	107,258
Catastrophic Events (PR-000114)	0	0.00	0.00	250,000	(250,000)	0
Clemyjontri Park (PR-000064)	52,810	0.00	0.00	21,230	0	21,230
Colvin Run Mill Visitors Center (PR-000102)	140,000	0.00	0.00	140,000	0	140,000
Countywide Trails (PR-000026)	111,662	0.00	0.00	19,942	0	19,942
Dranesville Districtwide (Pimmit) Telecommunications (PR-000029)	383,034	9,035.00	0.00	127,032	0	127,032
Dranesville Districtwide (Riverbend) Telecommunications (PR-000050)	103,987	0.00	0.00	4,713	0	4,713
Dranesville Districtwide-Pimmit Run (PR-000094)	210,900	0.00	0.00	72,120	14,401	86,521
E C Lawrence (PR-000112)	355,151	17,516.44	0.00	309,016	16,589	325,605
FCPA Donation Account (PR-000133)	1,558,366	24,871.15	0.00	1,325,129	208,366	1,533,495
General Park Improvements (PR-000057)	18,483,657	725,982.38	0.00	993,581	250,000	1,243,581
Grants and Contributions (2G51-026-000)	946,983	18,361.92	0.00	23,557	38,704	62,261
Grants Match (PR-000104)	250,000	0.00	0.00	237,500	0	237,500
Holladay Field-MYS Synthetic Turf Conversion (PR-000137)	650,000	0.00	0.00	0	650,000	650,000
Hoes Road Rectangular Field #3 Lighting (PR-000132)	380,000	0.00	0.00	380,000	0	380,000
Hunter Mill Districtwide (Clark Cross) Telecommunications (PR-000041)	155,510	15,635.33	0.00	15,572	0	15,572
Hunter Mill Districtwide (Frying Pan) Telecommunications (PR-000049)	541,497	0.00	0.00	35,386	0	35,386
Hunter Mill Districtwide (Stratton) Telecommunications (PR-000051)	2,801,383	72,459.20	0.00	262,072	42,000	304,072
Hunter Mill Districtwide (Stuart) Telecommunications (PR-000073)	165,298	0.00	0.00	48,221	0	48,221
Ken Lawrence Park Sign (PR-000126)	52,590	51,723.00	0.00	867	0	867
Larry Graves Park - Synthetic Turf Field (PR-000121)	999,000	871,438.16	0.00	0	0	0
Lee District Land Acquisition & Develop (PR-000025)	797,301	2,000.00	0.00	0	0	0

Fund 80300: Park Improvement Fund

SUMMARY OF CAPITAL PROJECTS

Project	Total Project Estimate	Prior Year Actual Expenditures	Current Year Adopted Budget	Adopted + Carryover + Out of Cycle	Adjustments to Carryover	Carryover Revised Budget
Lee Districtwide (Byron Avenue) Telecommunications (PR-000040)	992,056	48,043.79	0.00	95,967	70,681	166,648
Lee Districtwide (Lee District Park) Telecommunications (PR-000028)	659,872	0.00	0.00	93,828	23,919	117,747
Mason District Park (PR-000054)	1,151,642	81,517.58	0.00	117,573	0	117,573
Mastenbrook Volunteer Grant Program (PR-000061)	672,461	11,248.80	0.00	82,468	0	82,468
Merrilee Park (PR-000027)	17,139	0.00	0.00	17,139	0	17,139
Mt. Air Park (PR-000060)	46,701	573.33	0.00	958	0	958
Mt. Vernon Districtwide (So Run SV) Telecommunications (PR-000069)	71,170	0.00	0.00	13,243	0	13,243
Mt. Vernon Districtwide Parks (PR-000037)	614,265	19,988.00	0.00	53,165	10,915	64,080
North Hill Park (PR-000141)	1,500,000	0.00	0.00	0	1,500,000	1,500,000
Nottoway Park-Field #1 Synthetic Turf (PR-000125)	610,682	565,287.03	0.00	29,488	0	29,488
Oakton Community Park (PR-000038)	100,000	6,900.00	0.00	86,884	0	86,884
Open Space Preservation (PR-000063)	870,454	153,345.71	0.00	0	23,948	23,948
Park Authority Management Plans (PR-000113)	880,629	94,646.90	0.00	635,332	0	635,332
Park Easement Administration (2G51-018-000)	4,566,637	99,718.00	0.00	196,594	45,445	242,039
Park Revenue Proffers (PR-000058)	23,761,929	1,530,610.88	0.00	7,323,145	2,116,855	9,440,000
ParkNet (PR-000084)	3,327,000	218,350.00	0.00	515,026	0	515,026
Restitution For VDOT Takings (RVT) (PR-000081)	95,171	15,088.35	0.00	19,065	0	19,065
Revenue Facilities Capital Sinking Fund (PR-000101)	4,420,754	1,378,126.35	0.00	545,074	261,723	806,797
Springfield Districtwide (Confed Fort) Telecommunications (PR-000030)	189,929	28,808.61	0.00	9,869	10,800	20,669
Springfield Districtwide (Greenbriar) Tel (PR-000124)	4,000	0.00	0.00	4,000	0	4,000
Springfield Districtwide (So Run) Telecommunications (PR-000045)	375,979	0.00	0.00	14,281	0	14,281
Stewardship Exhibits (2G51-024-000)	13,325	0.00	0.00	3,496	0	3,496
Stewardship Publications (2G51-023-000)	78,516	0.00	0.00	38,820	0	38,820

Fund 80300: Park Improvement Fund

SUMMARY OF CAPITAL PROJECTS

Project	Total Project Estimate	Prior Year Actual Expenditures	Current Year Adopted Budget	Adopted + Carryover + Out of Cycle	Adjustments to Carryover	Carryover Revised Budget
Sully Districtwide (Cub Run SV) Telecommunications (PR-000048)	423,998	1,791.58	0.00	12,295	2,400	14,695
Sully Districtwide Parks (PR-000044)	160,868	0.00	0.00	11,843	0	11,843
Sully Plantation (PR-000052)	1,052,419	18,449.67	0.00	602,825	27,799	630,624
Telecommunications-Administration (2G51-016-000)	40,500	12,000.00	0.00	2,500	0	2,500
Turner Farm Observatory (PR-000031)	88,025	607.46	0.00	49,164	0	49,164
Vulcan (PR-000032)	3,678,055	199,118.98	0.00	1,753,838	0	1,753,838
Total	\$79,990,284	\$6,301,422.76	\$0.00	\$16,671,623	\$5,171,792	\$21,843,415