



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

**December 8, 2021**

### **7:30 PM PUBLIC COMMENT**

#### **PRESENTATIONS**

(CW) P-1 FY 2021 Park Authority Annual Comprehensive Financial Report (ACFR)

#### **ADMINISTRATIVE ITEMS**

- (CW) ADMIN-1 Resolution Honoring Dave Ochs upon His Departure from the Fairfax County Park Authority
- (CW) ADMIN-2 Resolution Honoring Carol Ochs for Six Years of Service in the Public Information Office as a Key Content Creator
- (CW) ADMIN-3 Resolution Honoring Marketing Services Manager Nick Duray for More Than 34 Years of Outstanding Service to the Fairfax County Park Authority and the Residents of Fairfax County
- (CW) ADMIN-4 Adoption of Minutes – November 10, 2021, Park Authority Board Meeting

#### **ACTION ITEMS**

- (CW) A-1 Approval to Advertise Proposed Fee Adjustments and Date of Public Comment Meeting
- (CW) A-2 Endorsement – Pickleball Study Report
- (B) A-3 Scope Approval – Wakefield Park Skatepark Renovation
- (SU) A-4 Reallocation of Project Funds for Sully Woodlands Stewardship Education Center

#### **INFORMATION ITEMS**

(CW) I-1 Planning and Development Division Quarterly Project Status Report

#### **CHAIRMAN'S MATTERS**

#### **DIRECTOR'S MATTERS**

#### **BOARD MATTERS**

#### **CLOSED SESSION**

#### **ADJOURNMENT**



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
December 8, 2021

**PRESENTATION – 1**

FY2021 Park Authority Annual Comprehensive Financial Report (ACFR)

Rob Churchman, from the accounting firm of Cherry Bekaert, LLC, is presenting the financial position of the Park Authority as of June 30, 2021, as prepared by staff and audited by Cherry Bekaert, LLC. The ACFR is prepared in compliance with generally accepted accounting principles as required by the Governmental Accounting Standards Board (GASB.)

# Presentation to Fairfax County Park Authority



Your guide forward



December 8, 2021

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# Engagement Services

# Engagement Services

- ▶ You have engaged us to provide the following:
  - Audit of the Authority's FY 2021 financial statements in accordance with the Generally Accepted Auditing Standards (GAAS) and *Government Auditing Standards (GAS)*
  - To report on internal control over financial reporting and on compliance as required by GAS and on compliance with the Auditor of Public Accounts' *Specifications for Audits of Authorities, Boards and Commissions*



A grayscale photograph of a stack of papers on the left, held together by metal clips. On the right, there is a blurred image of a document with a grid or table structure. A semi-transparent dark gray horizontal bar is overlaid across the middle of the image, containing the text 'Overall Audit Results' in white.

# Overall Audit Results

# Overall Audit Results

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- ▶ Our opinion on the financial statements – unmodified with an emphasis of matter paragraph related to the pandemic
- ▶ Report on internal control over financial reporting and on compliance:
  - ▶ No significant deficiencies or material weaknesses reported
  - ▶ No compliance matters reported





# Required Communications

# Required Communications

## Accounting Policies

- No change in the application of existing accounting policies
- Authority implemented GASB Statement No. 84 with no impact on the financial statements

## Management Judgement and Accounting Estimates

- Fair value of investments
- Pension and Other Postemployment Benefit liabilities
- Depreciation and useful lives of capital assets

# Required Communications

## Audit Adjustments and Uncorrected Misstatements

- There were two uncorrected misstatements deemed immaterial by Authority management:
  - To record the Fairfax County Park Foundation as a blended component unit of the Authority resulting in an understatement of assets (\$1.1M), beginning net position of (\$792K), revenues (\$1.3M), and expenses (\$1.0M) – Government-wide Activities and the Fund statements.
  - To properly record the accrual of an invoice which included work performed in FY21 resulting in an understatement of liabilities and expenditures (\$3,096) – Financed from County Environmental and Energy Program Fund.

# Required Communications

## Disagreements with Management

- There were none noted during fieldwork

## Difficulties Encountered in Performing the Audit

- We encountered no significant difficulties in performing the audit

# Required Communications

## Consultation with Other Accountants

- We are not aware of any

## Material Client Communications

- Management representation letter

## Independence

- We are not aware of any relationship that we believe, based on current authoritative guidance, would impair our independence

A pair of hands holding binoculars against a light background. The binoculars are black and the hands are in a light-colored sleeve. The image is slightly blurred, giving it a soft, artistic feel.

# Future Accounting and Reporting Changes

# Future Accounting and Reporting Changes

## **GASB statements effective for FY 2022**

- ▶ **GASB Statement No. 87 – *Leases***
  - ▶ Establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset
  - ▶ Requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract

## **GASB statements effective for FY 2022/2023**

- ▶ **GASB Statement No. 93 – *Replacement of Interbank Offered Rates***
  - ▶ Addresses accounting and financial reporting implications from the replacement of LIBOR (December 31, 2021), specifically relating to derivative instruments and leases

# Future Accounting and Reporting Changes

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## **GASB statements effective for FY 2023**

- ▶ Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements (PPPs)*
  - Improves financial reporting by addressing issues related to PPPs
- ▶ GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*
  - ▶ Improves accounting and financial reporting for subscription-based information technology arrangements (SBITA) for government end users by establishing SBITAs as a right-to-use subscription asset, an intangible asset and corresponding subscription liability



# Questions & Comments?

**Rob Churchman, CPA**

*Partner*

[rchurchman@cbh.com](mailto:rchurchman@cbh.com)

804.673.5733



## **ADMINISTRATIVE – 1**

### Board Resolution Honoring David Ochs Upon His Departure from the Fairfax County Park Authority

#### ISSUE:

Seeking approval of the resolution to honor David Ochs, Manager of Stewardship Communications for the Resource Management Division since 2006, upon his departure from the Park Authority after 15 years of service.

#### RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring David Ochs upon his completion of 15 years of service as Manager of Stewardship Communications for the Park Authority.

#### TIMING:

Board action is requested on December 8, 2021.

#### BACKGROUND:

David Ochs was hired as a 900-hour, seasonal employee in 2006 and named Manager of Stewardship Communications for the Resource Management Division. In 2013, the position changed to a 1560-hour position, a tribute to his incredible work ethic and ability to generate interesting, intriguing content on a wide variety of cultural and natural resource topics. He served as a prolific writer, produced the quarterly ResOURces publication, first in print and then as an e-newsletter, and expanded his duties to include audio, RMD site copy editing, video, social media, writing and editing blogs and providing backup photography.

A veteran of wire service newsrooms, Dave understands deadlines and headlines that grab attention. With his time split between RMD and PIO, he was always on someone's tight deadline and yet, he thrived in that pressure-driven atmosphere. He took Instagram to new heights, increasing followers from 2,500 to 14,000. He produced the most popular video for the agency – Frog Calls – accessed by 81,000 individuals on YouTube so far. He worked on numerous other videos that highlighted Park Authority fishing spots, welcomed folks to our nature centers and gave a kickstart to the Historic Volunteer Corps. Additional audio/video work included an audio tour for Frying Pan Farm Park and the audio box voiceover at Freedom Hill Park.

He gladly served on the 2010 and 2019 Gold Medal Committees, drafted dozens of award-winning nominations, assisted PIO during the pandemic messaging crunch and was a key researcher for the agency timeline, 65<sup>th</sup> anniversary celebration and projects too numerous to mention. In fact, a list of awards for his work fills a page.

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Most importantly, Dave is a team player, an optimistic and a gifted communicator in many forums. He is dedicated and willing to do the hard work to get it right – always meeting deadlines and thoughtful in his approach to difficult topics. He leaves a legacy of blogs and articles, as well as videos and recordings, which further the stewardship message.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Judy Pedersen, Public Information Officer

***WHEREAS**, David Ochs, joined the Park Authority 16 years ago as the Manager of Stewardship Communications and brought with him incredible writing skills and a strong work ethic that allowed him to produce intriguing content on a wide variety of cultural and natural resource topics, on a wide array of communication platforms; and;*

***WHEREAS**, Dave brought to life many Park Authority stories and spread the ethos and appreciation for park stewardship via the popular quarterly ResOURces publication, first in print and later as an e-newsletter with an ever-expanding readership; and;*

***WHEREAS**, there was never a missed deadline or missed opportunity to spread the Park Authority gospel as he split his time between RMD and PIO and he thrived under pressure taking the agency's Instagram account to new heights, increasing followers from 2,500 to more than 14,000 and also producing the most popular video for the agency – Frog Calls – accessed by 81,000 individuals on YouTube so far; and;*

***WHEREAS**, Dave could be counted on to augment communication efforts during the pandemic, serving as a team member for the Gold Medal Awards in 2010 and 2019, creating content and researching for the agency's timeline and lending his voice to videos that highlighted Park Authority fishing spots, the Historic Volunteer Corps and 65<sup>th</sup> anniversary celebration; and;*

***WHEREAS**, his was always a thoughtful yet creative approach, a why not try it attitude and a collegial spirit that made him a favorite at annual trainings for staff, a perennial award recipient on the regional and national level, and a key communication asset that will be greatly missed by all; and;*

*WHEREAS, Dave has the uncanny ability to recognize a video that resonates with people, or a photo bound to go viral or a relatively obscure topic of interest to the public and he was never shy about sharing those items or his passion for the right message that ultimately protects living things, or parkland or sends the right message about how human beings are just one element in the natural world; and,*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

***David Ochs***

*For dedicated and outstanding contributions to the Fairfax County Park Authority and park agencies throughout the state of Virginia*

*Adopted by the Fairfax County Park Authority Board on December 8, 2021*

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*Mike Thompson  
Secretary*

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*William G. Bouie  
Chairman*

## **ADMINISTRATIVE – 2**

### Board Resolution Honoring Carol Ochs for Six Years of Service in the Public Information Office as a Key Content Creator

#### ISSUE:

Seeking approval of the resolution to honor Carol Ochs, a gifted multi-faceted content creator who worked first as a park volunteer and later as a member of the communications team in the Public Information Office.

#### RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring writer Carol Ochs who worked for six years helping to inform the public about a vast array of Park Authority topics and issues.

#### TIMING:

Board action is requested on December 8, 2021.

#### BACKGROUND:

In June 2015, the Park Authority got lucky. Very lucky, when we hired Carol Ochs as a 900-hour employee in the Public Information Office. We were already familiar with Carol's work as a volunteer for the agency, but we could not have anticipated the incredible talent that was in our midst and what she would be able to do to help us communicate with the public despite so few hours available each year.

She is a gifted writer and creative soul. She developed, wrote and edited the popular Snapshots photography newsletter. It's a beautiful quarterly e-publication. She worked to relaunch the artiFACTS website feature that brings our historic collection to the masses one item at a time. She was instrumental in gathering materials to complete the FCPA Timeline. She was also the primary editor for ResOURces and a contributor of posts on Instagram.

There were countless examples of award-winners and attention-grabbing initiatives such as the items described above. However, Carol was more often found in the trenches with the routine and sometimes tedious tasks such as creation of the monthly calendar, gathering of CAPRA materials, preparation of materials for the advocacy toolkit, including Fast Facts and Park Bond materials. She has written hundreds of PSAs, and Information Releases, remarks for officials, and stories for our blogs. She was often published in parks and recreation periodicals such as Parks and Rec Business and various newsletters. She also created the 65 Things to Do in Parks promotional word art. Writing ParkTakes features was a recent ask and again Carol rose to the occasion meeting deadlines and creating compelling content.

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Her award nominations were often successful, and she was the recipient of numerous awards for her individual work such as provision of narration for the Ox Hill Battlefield Park audio tour, which won a first place National Association of Government Communicators award in 2013. Carol is the consummate contributor. Her background in radio news, her personal initiative, her optimism and ever-present smile made her a joy to work with. She will be sorely missed, but her work will continue to draw new readers and help tell the Park Authority story well into the future.

For these reasons and more, Ms. Ochs is worthy of this resolution in her honor.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

***WHEREAS**, in June 2015, the Park Authority hired Carol Ochs as a 900-hour employee in the Public Information Office, and unleashed a gifted, dedicated content creator who touched countless topics and helped spread the Park Authority's messages far and wide; and;*

***WHEREAS**, Carol had already served as a volunteer contributor, had broad radio newsroom experience, and brought a passion for creative content development, always on deadline and with minimal direction; and;*

***WHEREAS**, She developed some of our most popular publications including Snapshots, our quarterly photography e-newsletter as well as the monthly artiFACTs website feature which highlights our vast historic collection and brings the past to the public one item at a time; and;*

***WHEREAS**, there are countless examples of the big things Carol did so well including award applications, Gold Medal write ups, advocacy webpages and published articles but her real strength was in the more routine, less flashy meat and potatoes of the job such as public service announcements, and information releases, the monthly calendar and Instagram content; and;*

***WHEREAS**, Carol is a truly creative soul who provided the narration for the Ox Hill Battlefield Park audio tour, was a word cloud pro and was always willing to do whatever it took to get the job done, to pay attention to the details and take on the task with grace and a can-do attitude; and;*

***WHEREAS**, Carol will be greatly missed by the Public Information Office team, and we will be challenged to fill her shoes and ensure that key content and engaging stories she created continue to inform the residents of Fairfax County.*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

## ***Carol Ochs***

*For dedicated and outstanding contributions to the Fairfax County Park Authority and park agencies throughout the state of Virginia*

*Adopted by the Fairfax County Park Authority Board on December 8, 2021*

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*Mike Thompson  
Secretary*

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*William G. Bouie  
Chairman*

### **ADMINISTRATIVE – 3**

#### Board Resolution Honoring Marketing Services Manager Nick Duray for More Than 34 Years of Outstanding Service to the Fairfax County Park Authority and the Residents of Fairfax County.

##### ISSUE:

Seeking approval of the resolution to honor Marketing Services Manager Nick Duray for more than 34 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County.

##### RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Nick Duray, Marketing Services Manager.

##### TIMING:

Board action is requested on December 8, 2021.

##### BACKGROUND:

Nick Duray's love of research lured him away from his work as a park planner at the prestigious Miami-Dade park system more than three decades ago to assume a marketing research position at the Fairfax County Park Authority. He held that post until 2009 when Marketing Services was created and he assumed management of Promotional Services, in addition to his marketing research and planning duties.

During his tenure, Mr. Duray says he "loved teasing actions out of data" to help the Park Authority grow and improve service delivery for the residents of Fairfax County. He saw his role as giving people throughout the agency the information needed to help them say, "Hey, I've got a great idea."

Among those great ideas was heightening the appeal of Rec Center fitness rooms. Mr. Duray's research found that customers viewed the fitness rooms as cramped, basement "dude caves" that were uninviting to women. That sparked the move toward today's popular storefront window fitness centers with state-of-the-art equipment.

Parktakes, the quarterly magazine of the Fairfax County Park Authority, is the agency's only comprehensive information source for classes, services, events, facilities, volunteer opportunities and job openings. Nick began overseeing the production of this award-winning publication in 2009 leading many improvements in style, printing, process re-design and distribution.



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Mr. Duray worked with staff in planning the first Park Authority needs assessment -- the only one ever conducted in-house. It set the template for all the future needs assessment efforts that have guided park planning.

Throughout his career, Mr. Duray championed data-based decision making and promoted the value of feasibility studies in planning revenue facility development. Though commonplace today, this was not as popular a concept in the early years. He advocated strongly for studies of facilities such as Rec Centers, golf courses and the Water Mine that provided a solid foundation for revenue growth. Studies of the agency's customer base were used to determine where the Park Authority had the most potential for new business.

Mr. Duray's research and guidance has had an immeasurable impact on the tremendous growth the Park Authority achieved during his years of service. For these reasons and more, Mr. Duray is worthy of this resolution in his honor.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Cindy Walsh, Director, Park Services Division  
Judy Pedersen, Public Information Officer

***WHEREAS**, Marketing Services Manager Nick Duray is retiring after more than 34 years of outstanding service to the Fairfax County Park Authority and the residents of Fairfax County; and;*

***WHEREAS**, Nick Duray left the prestigious Miami-Dade park system to assume a marketing role at the Park Authority more than three decades ago, driving the development of numerous facilities and programs that have enhanced the Park Authority's reputation and added to its tremendous growth; and;*

***WHEREAS**, throughout his career Nick Duray championed data-based decision making and promoted the value of feasibility studies in planning revenue facility development, a concept that is commonplace today but was not so popular in his early years; and;*

***WHEREAS**, Nick Duray began overseeing the production of the award winning Parktakes, quarterly magazine of FCPA in 2009 leading to many improvements in style, printing, process re-design and distribution; and;*

***WHEREAS**, Nick Duray advocated strongly for studies of facilities such as Rec Centers, golf courses and the Water Mine that provided a solid foundation for revenue growth, as well as studies of the agency's customer base to determine where the Park Authority had the most potential for new business; and;*

***WHEREAS**, Nick Duray worked with staff in planning the first Park Authority needs assessment -- the only one ever conducted in-house – which set the template for all of the future needs assessment efforts that have guided park planning; and*

***WHEREAS**, Nick Duray has consistently used his love of “teasing actions out of data” to help the Park Authority grow and improve service delivery for the residents of Fairfax County, providing staff with the information needed to help them say, “Hey, I’ve got a great idea!”; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

***Nick Duray***

*For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.*

*Adopted by the Fairfax County Park Authority Board on December 8, 2021*

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*Mike Thompson  
Secretary*

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*William G. Bouie  
Chairman*

Board Agenda Item  
December 8, 2021

**ADMINISTRATIVE – 4**

Adoption of Minutes – November 10, 2021, Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the November 10, 2021, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the November 10, 2021 Park Authority Board meeting.

TIMING:

Board action is requested on December 8, 2021.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the November 10, 2021, Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
November 10, 2021**

The Chairman called the meeting to order at 7:32 p.m. at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

**Board Members Present:**

William G. Bouie, Chairman  
Ken Quincy, Vice Chair  
Timothy Hackman, Treasurer  
Maggie Godbold  
Linwood Gorham  
Kiel Stone  
James Zook

**Board Members Participating Virtually:**

Michael W. Thompson, Jr., Secretary  
Dr. Abena A. Aidoo  
Dr. Cynthia Jacobs Carter  
Faisal Khan

**Location:**

Tucson, Arizona  
Residence in Lee District  
Residence in Lee District  
Residence in Providence District

Absent: Ronald Kendall

Mr. Bouie stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111. Mr. Bouie continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participant is able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Bouie conducted a roll call of the members participating remotely: Mr. Thompson, Dr. Aidoo, Dr. Carter, and Mr. Khan.

Mr. Bouie made a motion that Mr. Thompson's, Dr. Aidoo's, Dr. Carter's, and Mr. Khan's voices may be adequately heard in this location; seconded by Mr. Quincy. The motion carried by all members present. Mr. Kendall was absent.

Mr. Bouie made a motion that pursuant to the Park Authority's Policy 111 for Participation in Meetings by Electronic Communication, that Board Members Thompson, Aidoo, Carter, and Khan be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor,

Herrity building. Mr. Quincy seconded the motion. The motion carried by all members present. Mr. Kendall was absent.

### **PUBLIC COMMENT**

Speaker: Kristine Gregory

Topic: Relocating McLean Farmers Market

### **ADMINISTRATIVE ITEMS**

ADMIN-1 Adoption of Minutes – October 27, 2021, Park Authority Board Meeting  
Mr. Quincy made a motion to adopt the minutes of the October 27, 2021, Park Authority board meeting; seconded by Mr. Hackman. The motion carried by all members participating. Mr. Kendall was absent.

### **ACTION ITEMS**

A-1 Braddock Park Master Plan Revision

Mr. Thompson made a motion to approve the Braddock Park Master Plan Revision; seconded by Mr. Hackman. The motion carried by all members participating. Mr. Kendall was absent.

A-2 Scope Approval – Irrigation Replacement at Greenbriar Park

Mr. Thompson made a motion to approve the project scope for the replacement of existing irrigation at Greenbriar Park at Fields 1, 2, 3 and 4; seconded by Mr. Quincy. The motion carried by all members participating. Mr. Kendall was absent.

A-3 Scope Approval – Grouped Playground Replacement and Related Work at Pohick Estates Park, Woodley Hills Park and Popes Head Park

Mr. Gorham made a motion to approve the project scopes for design and installation of replacement playground equipment and related work at Pohick Estates Park, Woodley Hills Park and Popes Head Park; seconded by Mr. Quincy. The motion carried by all members participating. Mr. Kendall was absent.

### **INFORMATION ITEMS**

I-1 Annual Capital Improvement Plan (CIP)

Ms. Cole gave a presentation on the capital improvement plan for the Park Authority that was given to county leadership in early November.

No action was necessary.

I-2 FY 2022 First Quarter Budget Review, Fund 10001, General Fund

No action was necessary.

I-3 FY 2022 First Quarter Budget Review, Fund 80000, Park Authority Revenue and Operating Fund

No action was necessary.

- I-4 Cultural Resource Management Plan – FY 2021 Accomplishments and FY 2022 Implementation Plan  
No action was necessary.
- I-5 Natural Resource Management Plan – FY 2021 Accomplishments and FY 2022 Implementation Plan  
No action was necessary.
- I-6 County Environmental, Energy, and Climate News  
No action was necessary.
- I-7 FCPA Energy Plan Update  
No action was necessary.

#### **CHAIRMAN'S MATTERS**

- Mr. Bouie thanked staff for doing a great job and is glad to hear the engaging discussions with the board on the future.
- Mr. Bouie reminded everyone that the Elly Doyle Awards Ceremony is coming up on November 19<sup>th</sup>.

#### **DIRECTOR'S MATTERS**

- Ms. Cole stated she is up to 101 parks in her park tour.
- Ms. Cole attended the Holladay Field dedication on October 30th.
- Ms. Cole recognized staff for their efforts to navigate the changing federal, state, and local COVID mandates and guidelines.
- Ms. Cole stated the team is getting ready for the holiday light display at Frying Pan Farm Park in December.

#### **BOARD MATTERS**

- Mr. Thompson thanked staff for all they are doing. Mr. Thompson may be late to the Elly Doyle ceremony.
- Dr. Aidoo thanked Ms. Cole for the presentation and thanked staff for their continued great work.
- Dr. Carter thanked staff and Ms. Cole also. Dr. Carter also wished everyone a pleasant Veterans' Day and Happy Thanksgiving.
- Mr. Khan thanked Ms. Cole for the presentation.
- Mr. Zook stated that we may need to focus more attention on the goal of reclaiming park land, which may help gain funds to meet equity goals as well. Mr. Zook shared that Mary Seldan, the wife of Fred Seldan, previous Director of Planning and Zoning, passed away recently.
- Ms. Godbold wished everyone a very happy Thanksgiving.

- Mr. Hackman mentioned the dedication at the Holladay Field on October 30<sup>th</sup>. This was a partnership with McLean Youth Soccer, with the help of significant donations from Ambassador Al Otaiba of the United Arab Emirates and Roger Krone, CEO of Leidos. There were two Olympians at the event as well, Paralympic Gold Medalist swimmer Jessica Long and Olympic Gold Medalist hurdler Benita Fitzgerald Mosley. Mr. Hackman shared a crystal soccer ball gift from McLean Youth Soccer. Mr. Hackman thanked Ms. Pedersen and her staff for their support of the event.
- Mr. Quincy revisited a statement from the joint meeting with EQAC regarding the Park Authority's role in climate change. Preservation of open space and trees is an important part of the effort to control climate change. The BOS is considering reinstating the climate change task force.

Mr. Bouie shared congratulations to the Reston Community Center for winning an EQAC award for their efforts to install a white roof and solar panels.

Mr. Bouie also shared that the Redistricting Commission has been extended and will continue through the end of March with the task of discussing potential renaming of districts.

Mr. Bouie wished everyone a happy Thanksgiving and thanked the board for all their work.

#### **ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:17 p.m.

#### **Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Stephanie Leedom, Division Director, Planning and Development

Kurt Louis, Division Director, Park Operations

Mike Peter, Division Director, Business Administration

Cindy Walsh, Division Director, Park Services

Judy Pedersen, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at the Meeting

On December 8, 2021

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Allison Rankin, Management Analyst

Board Agenda Item  
December 8, 2021

**ACTION – 1**

Approval to Advertise Proposed Fee Adjustments and Date of Public Comment Meeting

RECOMMENDATION:

The Park Authority Executive Director recommends approval to advertise both the proposed fee changes and notification of the January 19, 2022 public comment meeting concerning the proposed fee changes, as presented to and reviewed by the Budget Committee on December 8, 2021.

**ACTION – 2**

Endorsement – Pickleball Study Report

RECOMMENDATION:

The Park Authority Executive Director recommends endorsement of the final Pickleball Study Report, as presented to and reviewed by the Planning and Development Committee on December 8, 2021.

**ACTION – 3**

Scope Approval – Wakefield Park Skatepark Renovation

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to renovate the existing modular ramp portion of the Wakefield Skatepark, as presented to and reviewed by the Planning and Development Committee on December 8, 2021.

**ACTION – 4**

Reallocation of Project Funds for Sully Woodlands Stewardship Education Center

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the reallocation of project funds for construction of the Sully Woodlands Stewardship Education Center at Ellanor C. Lawrence Park, as presented to and reviewed by the Planning and Development Committee on December 8, 2021.



Board Agenda Item  
December 8, 2021

**INFORMATION – 1**

Planning and Development Division Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Committee on  
November 10, 2021.