



# FAIRFAX COUNTY PARK AUTHORITY



## M E M O R A N D U M

**TO:** Chairman and Members  
Park Authority Board

**VIA:** Jai Cole, Executive Director

**FROM:** Kurt Louis, Division Director  
Park Operations Division

**DATE:** February 17, 2022

### *Agenda*

**Park Operations Committee  
(Committee of the Whole)  
Wednesday, February 23, 2022 – 6:00 pm  
Virtual  
Chairman: Linwood Gorham  
Vice Chair: Mike Thompson**

1. Americana Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League (with presentation) – Action\*
2. Greenbriar Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Fairfax Athletics (with presentation) – Action\*

\*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
February 23, 2022

## **ACTION - 1**

### Americana Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League (Braddock District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from the Annandale North Springfield Little League in the amount of \$17,189 to replace the backstop at the diamond field at Americana Park.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Annandale North Springfield Little League in the amount of \$17,189 for a project to replace the backstop at the diamond field at Americana Park.

#### TIMING:

Board action is requested on March 9, 2022 in order to award the grant.

#### BACKGROUND:

The Annandale North Springfield Little League has requested to replace the backstop at the diamond field at Americana Park (Attachment 1.) The current backstop is of a height that does not meet current standards for safety and ball containment. The new backstop, which will be higher, will provide improved safety for families who are involved in baseball practice and games as either participants or spectators, as well as for general park users.

To help fund the improvement, Annandale North Springfield Little League (ANSLL) is requesting \$17,189 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2.) If approved, a \$17,189 contribution of cash from ANSLL, along with \$17,189 from the Mastenbrook Volunteer Matching Fund Grant Program, will provide the funds sufficient to complete the project. The total project budget is \$34,378.

ANSLL has been a participant in the Adopt-A-Field program for several years, and over the years has contributed significant funds towards maintenance and athletic field improvements for the field at Americana Park as well as athletic fields at many other parks.

Board Agenda Item  
March 9, 2022

The Park Authority Board Member for the Braddock District supports approval of the grant request. ANSLL will manage the project in partnership with the Park Operations Division. The project, if approved, is scheduled to be completed by the summer of 2022. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$34,378. Funds are currently available in the amount of \$17,189 in WBS PR-000091, Park Renovations and Upgrades - 2016, in Fund 300-C30040, Park Bond Construction Fund; and \$17,189 from ANSLL's matching donation; resulting in the total available funding of \$34,378. Operational expenses will be managed by the Park Operations Division.

Contingent on the approval of this grant, there will be \$33,260.23 left in grant funding from previous bonds that was approved for disbursement. An additional \$800,000 in the 2020 bond is reserved for future Mastenbrook Grant funding.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Americana Park  
Attachment 2: Mastenbrook Volunteer Matching Fund Grant Program Request –  
Annandale North Springfield Little League

STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Kurt Louis, Director, Park Operations Division  
Michael Peter, Director, Business Administration  
Jessica Tadlock, Senior Fiscal Administrator  
Dan Sutherland, Manager, Park Management Branch, Park Operations Division



Americana Park

Project Area



**Mastenbrook Volunteer Matching Fund Grants Program  
Application Form**

*PLEASE PRINT.* Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

**1. Grantee Information**

Name of Individual or Organization: Annandale/North Springfield Little League (ANSLL)

Contact Person: Donald Pedersen

Mailing Address: 9113 Parliament Drive, Burke, VA 22015

Phone: ((703) 966-1218

Email: don.pedersen@gmail.com

**2. Project Title**

Backstop Americana Park Baseball Field

**3. Funding Requested for this project**

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \$17,189

#### **4. Project Description**

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

The scope of the project is to replace the backstop on the Jim Micklewright Baseball Field at Americana Park.

#### **5. Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

These project are important to improve the safety of the general public, including families with young children, that come to Micklewright Field to participate in baseball practice and games. The intended users of this project are 550 boys and girls ages 5 through 12 who play baseball. The replacing the backstop at the Americana Park will improve the safety of the general public who come to watch the baseball games and practices or who are simply walking nearby. In addition, the project will improve the overall appearance of the field.

#### **6. Sponsor Commitment**

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

The project at Americana Park will be performed by an experienced contractor and volunteers who will be supervised by a class A contractor. The ANSLL Facility Manager will work directly with the Project Manager to organize the project and insure the installation is done in accordance with Fairfax County Park Authority specifications. Our Facility Manager will make physical inspection of the project and document its progress with photographs and written notations when appropriate. Our Facility Manager and other members of ANSLL regularly use Americana Park and will be able to observe any physical damage and make arrangements with the contractor to make any necessary maintenance.

## 7. Proposed Budget

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

The project at Americana Park is planned to be performed by licensed contractors to replace the backstop is \$33,578 (an additional \$700 has been added to cover locating any underground utilities). The scope of the project is to remove and haul dirt and other waste. Attached you will find the detailed cost estimates for all projects.

We will work closely with Mr. Steve Krutzler the Area 2 Athletic Fields Manager. His e-mail is [Steven.Krutzler@fairfaxcounty.gov](mailto:Steven.Krutzler@fairfaxcounty.gov) 703-321-0972 – Office

## 8. Funding Process

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.

We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature \_\_\_\_\_

*Don H. Pedersen*

Date \_\_\_\_\_

1/6/2022

### Submit application to:

Fairfax County Park Authority  
12055 Government Center Parkway, Suite 927  
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist  
Park Operations Division  
703-324-8740  
[Julie.tahan@fairfaxcounty.gov](mailto:Julie.tahan@fairfaxcounty.gov)

FOR OFFICE USE ONLY	
Date received	1-6-2022
Delivery method	Email



42521 John Mosby Hwy  
Chantilly, VA 20152  
Tel: 703-471-0960 Ext 2512  
Fax: 703-478-3545  
[crooney@longfence.com](mailto:crooney@longfence.com)  
[www.longfence.com](http://www.longfence.com)

January 6, 2022

Fairfax County Park Authority

Re: American Park

Subject: New Backstop

Dear: Mr. Krutzler

Fairfax County Contract Number: 4400009758

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per:

**Arlington Co. Bid #20-172-ITB Amendment #2.**

**Remove and Haul (fence between dugouts)**

- 60 linear feet of 12' high chain link fence plus 9' overhang
- 50 linear feet of 10' high chain link fence

**Install (fence between dugouts)**

- 60 linear feet of 30' high galvanized steel chain link fence (railing at 2" high, 1' high, 2' high, 5' high, 10' high, 15' high, 20' high, 25' high, and 30' high)
- 50 linear feet of 20' high galvanized steel chain link fence (railing at 2" high, 5' high, 10' high, 15' high, and 20' high)

**Price \$33578.00**

**Add Option**

- Add \$800 for us to include private utility locate

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney  
Project Manager

\_\_\_\_\_  
CUSTOMER ACCEPTANCE

\_\_\_\_\_  
PURCHASE ORDER

\_\_\_\_\_  
DATE



**MASTENBROOK VOLUNTEER  
MATCHING FUND GRANT REQUEST**

**Annandale North Springfield  
Little League**

**February 23, 2022**



# PROJECT: Backstop Replacement Americana Park

## **PROJECT BUDGET:**

- ▶ \$33,578 Installation - includes removal of old fencing
- ▶ \$ 800 - Underground utilities search and locate
- ▶ **\$34,378 TOTAL PROJECT COST**

## **PROPOSED FUNDING:**

- ▶ \$17,189 - Annandale North Springfield Little League
- ▶ \$17,189 - Mastenbrook Matching Grant Fund

# PROJECT LOCATION



# FISCAL IMPACT

- ▶ \$17,189.00 in WBS PR-000091, Park Renovations and Upgrades-2016, Fund 300-C30400, Park Bond Construction Fund
- ▶ If grant approved, there will be \$33,260.23 left in grant funding from previous bonds that was approved for disbursement, and \$800,000 in 2020 bond funds reserved for future Mastenbrook Grant funding.

Discussion/Questions?

Board Agenda Item  
February 23, 2022

## **ACTION - 2**

### Greenbriar Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Fairfax Athletics (Springfield District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant Program request from Fairfax Athletics in the amount of \$20,000 to install fencing at Greenbriar Park field 5.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from Fairfax Athletics in the amount of \$20,000 for a project to install fencing at field 5 at Greenbriar Park.

#### TIMING:

Board action is requested on March 9, 2022 in order to award the grant.

#### BACKGROUND:

Fairfax Athletics (FXA) has requested to add fencing behind all four short-sided goals on field 5 at Greenbriar Park (Attachment 1). Currently there is no fencing along the short sides of the field. New fencing will make the field more usable as a game field by eliminating lost balls and lost time locating and retrieving balls from the woods. More efficient game play potentially will increase the number of games that can be played on the field on a given day.

To help fund the improvement, FXA is requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Grant Program (Attachment 2). If approved, a \$27,300 cash contribution from FXA, along with \$20,000 from the Mastenbrook Volunteer Matching Fund Grant Program, will provide the funds sufficient to complete the project. The total project budget is \$47,300.

FXA has been an avid promoter of adult recreational opportunities throughout the region, organizing leagues in a wide range of sports which rely on park and school facilities, including athletic fields. FXA has partnered with the Park Authority through projects such as fencing improvements at Cunningham Park in 2015, utilizing the Mastenbrook Grant program along with their own funds.

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The Park Authority Board Member for the Springfield District supports approval of the grant request. Staff from the Park Operations Division will manage the project in coordination with FXA. The project, if approved, is scheduled to be completed this summer. Matching funds are available to complete this project.

FISCAL IMPACT:

The estimated total project cost is \$47,300. Funds are currently available in the amount of \$20,000 in WBS PR-000091, Park Renovations and Upgrades-2016, in Fund 300-C30040, Park Bond Construction Fund; and \$27,300 from FXA's matching donation; resulting in the total available funding of \$47,300. Operational expenses will be managed by the Park Operations Division through existing funding.

Contingent on the approval of this grant, there will be \$13,260.23 left in grant funding from previous bonds that was approved for disbursement. An additional \$800,000 in the 2020 bond is reserved for future Mastenbrook Grant funding.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Greenbriar Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Request – Fairfax Athletics

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Kurt Louis, Director, Park Operations Division

Michael Peter, Director, Business Administration

Jessica Tadlock, Senior Fiscal Administrator

Dan Sutherland, Manager, Park Management Branch, Park Operations Division





Project Areas



5

4

3



Project Areas

2

1

Greenbriar Park



**Mastenbrook Volunteer Matching Fund Grants Program  
Application Form**

*PLEASE PRINT.* Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

**1. Grantee Information**

Name of Individual or Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing

Address: \_\_\_\_\_

Phone: ( 703 ) 953-9444 \_\_\_\_\_

Email: \_\_\_\_\_

**2. Project Title Greenbriar Park Field 5**

\_\_\_\_\_

**3. Funding Requested for this project**

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \_\_\_\_\_

#### **4. Project Description**

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

#### **5. Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

#### **6. Sponsor Commitment**

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

## 7. Proposed Budget

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

The total project budget will be \$47,300, to include the cost for private utility search.

## 8. Funding Process

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.
- We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature Jeremy Purcell Date \_\_\_\_\_

### Submit application to:

Fairfax County Park Authority  
12055 Government Center Parkway, Suite 927  
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist  
Park Operations Division  
703-324-8740  
[Julie.tahan@fairfaxcounty.gov](mailto:Julie.tahan@fairfaxcounty.gov)

FOR OFFICE USE ONLY	
Date received	1/31/2022
Delivery method	Email



42521 John Mosby Hwy  
 Chantilly, VA 20152  
 Tel: 703-471-0960 Ext 2512  
 Fax: 703-478-3545  
[crooney@longfence.com](mailto:crooney@longfence.com)  
[www.longfence.com](http://www.longfence.com)

January 27, 2022

Fairfax County Park Authority

Re: Greenbriar Park

Subject: Field #5-20' high fence behind small sided goals

Dear: Mr. Murphy

Fairfax County Contract Number: 4400009758

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per:

**Arlington Co. Bid #20-172-ITB**

**Install**

- 320 LF of 20' high black vinyl coated chain link fence

<u>Qty.</u>	<u>Item</u>	<u>Price</u>	<u>Unit</u>	<u>Ext.</u>
320	C-10, 2" x 240" mesh	\$145.00	LF	\$46400.00
<b>Total Price</b>				<b>\$46400.00</b>

**20' High Fence Specs:**

- Chain Link Fabric: 2" mesh x 6 gauge Black
- Terminal Posts: 4" OD SS-40 black vinyl coated steel
- Terminal Post Footers: 18" diameter by 48" deep concrete footers
- Line Posts: 4" OD SS-40 black vinyl coated steel
- Line Post Footers: 18" diameter by 48" deep concrete footers
- Railing: 1 5/8" OD galvanized steel at 2" high, 5' high, 9.5' high, 10.5' high, 15' high, and at top of fence

**Add Option**

- Add \$900.00 to mark private utilities not marked by Miss Utility

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney  
 Project Manager

\_\_\_\_\_  
 CUSTOMER ACCEPTANCE

\_\_\_\_\_  
 PURCHASE ORDER

\_\_\_\_\_  
 DATE

**MASTENBROOK VOLUNTEER  
MATCHING FUND GRANT REQUEST**

**Fairfax Athletics**

**February 23, 2022**



**PROJECT:  
Additional Fencing  
Greenbriar Park Field 5**

## **PROJECT BUDGET:**

- ▶ \$46,400 Installation of fencing behind 4 goals
- ▶ \$ 900 Underground utilities search and locate
- ▶ **\$47,300 TOTAL PROJECT COST**

## **PROPOSED FUNDING:**

- ▶ \$27,300 - Fairfax Athletics (FXA)
- ▶ \$20,000 - Mastenbrook Matching Grant Fund



# PROJECT LOCATION



# FISCAL IMPACT:

- ▶ \$20,000 in WBS PR-000091, Park Renovations and Upgrades-2016, Fund 300-C30400, Park Bond Construction Fund
- ▶ If grant approved, there will be \$13,260.23 left in grant funding from previous bonds that was approved for disbursement, and \$800,000 in 2020 bond funds reserved for future Mastenbrook Grant funding.

Discussion/Questions?