



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

May 25, 2022

7:00 PM PUBLIC COMMENT

ADMINISTRATIVE ITEM

(CW) ADMIN-1 Adoption of Minutes – May 11, 2022 Park Authority Board Meeting

ACTION ITEM

(CW) A-1 Park Foundation FY 2023 Fundraising Projects (with presentation)

INFORMATION ITEM

- (CW) I-1 Fairfax County Park Foundation FY 2023 Meeting Dates
- (CW) I-2 Update on Park Operations Projects from January to March 2022
- (CW) I-3 Planning and Development Division Quarterly Project Status Report
- (CW) I-4 Deer Management Plan

**CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS**

CLOSED SESSION

ADJOURNMENT



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Board Agenda Item
May 25, 2022

ADMINISTRATIVE – 1

Adoption of Minutes – May 11, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the May 11, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the May 11, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on May 25, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the May 11, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
May 11, 2022**

At the beginning of the Administration and Board Management Committee Meeting at 5:45 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo
Linwood Gorham
Timothy Hackman, Treasurer
Ron Kendall
Faisal Khan
Ken Quincy
Kiel Stone

Michael Thompson, Secretary
Jim Zook
William G. Bouie, Chairman

Location:

Residence in Lee District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Mason District
Residence in Providence District
Residence in Providence District
George Mason University in Braddock District
Office in Alexandria
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Dr. Carter and Ms. Godbold were absent.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling

into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Dr. Carter and Ms. Godbold were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

During the Planning and Development Committee meeting, Dr. Carter joined the meeting.

Chairman Bouie confirmed the ability to hear Dr. Cynthia Carter's voice as she participated from her vehicle and later from her home in Lee District. Mr. Bouie made a motion that Dr. Carter's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

Chairman Bouie called the Park Authority Board meeting to order at 7:04 p.m.

Ms. Goldbold's absence is excused.

PUBLIC COMMENT

No public speakers

ADMINISTRATIVE ITEM

ADMIN-1 Resolution to Honor Banjop Suajaroen Upon His Retirement from Fairfax County Park Authority

Mr. Bouie made a motion to approve the resolution honoring Banjop Suajaroen upon his retirement from the Fairfax County Park Authority, seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

ADMIN-2 Adoption of Minutes – April 27, 2022, Park Authority Board Meeting

Mr. Bouie made a motion to adopt the minutes of the April 27, 2022, Park Authority Board meeting; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold was absent.

ACTION ITEM

A-1 Reallocation of Funds and Consultant Scope of Services for Parks, Recreation, Open Space and Access (PROSA) Strategy

Mr. Bouie made a motion to approve the reallocation of funds and scope of services to provide consultant support for the PROSA Strategy; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

A-2 Lewinsville Tennis and Pickleball Courts Funding Strategy

Mr. Hackman made a motion to approve the Lewinsville Tennis Pickleball Courts Funding Strategy to proceed with construction of this renovation project; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold was absent.

INFORMATION ITEM

- I-1 Running Bamboo Ordinance
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie welcomed Samantha Hudson back to the Park Authority staff team.
- Mr. Bouie noted that spring is here, the parks are being used, and the farmers markets are opening. He thanked everyone who is supporting the agency.
- Mr. Bouie thanked the Board of Supervisors, staff for their consideration and approval of the FY 2023 budget. There was a lot of engagement by the board, staff, and our volunteers. There is ongoing discussion regarding capital plans. He will be meeting in June with Chairman McKay to continue those conversations.

DIRECTOR'S MATTERS

- Ms. Cole recognized all the staff involved in the moving of the Canterbury Woods memorial and was completed prior to the anniversary of the tragedy at Virginia Tech.
- Ms. Cole stated the public meeting for Mt Vernon Rec Center construction plans was held. The community understood the reasons for the decision to close the center, but were not happy with the break in service. Ms. Cole thanked the staff, Judy Pedersen for running the meeting, and Mr. Gorham for coming out to the meeting.
- Ms. Cole shared the success of this year's 17th Culmore Community Day.
- Ms. Cole shared that she attended the Annandale Greenway Earth Day Celebration and Clean Up and the rededication of the new marker for Francis Summer at Summer Cemetery.
- Ms. Cole stated the agency's first Take Your Kid to Work Day was a big success – about 60 children and 40 staff participated. There were lots of stations, tours, games, food, and was fun for all involved.

BOARD MATTERS

- Mr. Kendall shared that the Green Spring Gardens Spring Plant Sale will be on Saturday, May 14th. Mr. Kendall reminded the board members to talk to their constituents about nominating volunteers for this year's Elly Doyle Awards.
- Mr. Quincy gave kudos to John Berlin and Julie Frederickson for a great event at the Healthy Strides 5k/10k on April 30th.
- Dr. Carter reminded the board that the deadline for Elly Doyle Award nominations is June 17th.
- Mr. Bouie stated that the volunteer Hoedown will be on Friday, May 20th, 4-7pm at Frying Pan Farm Park.

- Mr. Gorham thanked all the staff for their support at the public meeting regarding Mt Vernon Rec Center. The meeting went very well and was very informative.

CLOSED SESSION

At 7:24 pm Mr. Thompson made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- a) Discussion or consideration of the acquisition of publicly held real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
 1. Consideration of the addition of property located in the Providence District to the workplan.

Seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

RETURN TO OPEN SESSION

At 7:32 pm Mr. Thompson made a motion to return to open session; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3711 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

CLOSED SESSION ACTION

C-1 Mr. Quincy made a motion to add the property in the Providence District to the workplan as discussed in closed session; Mr. Hackman seconded. The motion carried by all members present; Ms. Godbold was absent.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:34 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer
Michael Peter, Director, Business Administration Division
Kurt Louis, Director, Park Operations Division
Cindy Walsh, Director, Park Services Division
Laura Grape, Director, Resource Management Division
Jesse Coffman, Director of Golf Enterprises
Rick Foley, Planning and Development Division
Allison Rankin, Management Analyst

Minutes Approved at Meeting on May 27, 2022

Allison Rankin, Management Analyst

Board Agenda Item
May 25, 2022

ACTION – 1

Park Foundation FY 2023 Fundraising Projects

ISSUE:

Approval of the Park Foundation's Fiscal Year 2023 Fundraising Projects

RECOMMENDATION:

The Park Authority Director recommends that the Park Authority Board approve the attached list of projects for fundraising by the Park Foundation in fiscal year 2023.

TIMING:

Board action is requested on May 25, 2022.

BACKGROUND:

Projects for which the Foundation receives donations can be divided into two types:

- Projects for which the Foundation is *actively* engaged in fundraising
- Projects for which the Foundation is *not actively* engaged in fundraising
(The Foundation receives, accounts, thanks and disburses donations.)

Attached is the list of projects recommended for active fundraising by the Park Foundation in fiscal year 2023. This list was approved by the Park Foundation Board at its May 17, 2022, meeting.

Approval of the enclosed list of projects will not preclude the Foundation from undertaking additional projects when exceptional opportunities arise or applying for grants for other park programs. The annual approved list is intended to facilitate Foundation planning and helps clarify project sponsors' expectations.

FISCAL IMPACT:

None.

ENCLOSED DOCUMENTS:

Attachment 1: Fairfax County Park Foundation Projects for FY 2023

Board Agenda Item
May 25, 2022

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Roberta A. Longworth, Executive Director, FCPF

FCPF Official Projects

FY 2023



FCPF
Fairfax County Park Foundation



Approved by the FCPF Board of Directors on May 17, 2022.

Present FCPF Approved list to PAB on July 8, 2022.

Projects for which the Foundation receives donations can be divided into two types:

1. Projects for which the Foundation is proactively engaged in fundraising.
2. Projects for which the Foundation is not actively engaged. (Receives, accounts, thanks, recognizes and disburses donations.)

This is the list of projects recommended as a baseline for active monetary fundraising efforts by the Park Foundation in Fiscal Year 2023 (July 1, 2022-June 30, 2023).

The list will not preclude the Foundation from undertaking supplemental projects when exceptional opportunities arise or applying for grants for other park programs.

The annual approved list facilitates focused planning, allocation of Foundation resources and helps to clarify project sponsors' expectations.

Project Category		Description of Program/Project need	FY 2023 Fundraising Target	Comments / Significant Funding Sources
FOUNDATION	★	Annual appeal and ongoing campaign for Unrestricted funds including administrative and fundraising expenses	\$100,000	Reserve fund to cover FCPA budgeted programs and FCPF expenses per FCPF Financial Policies. Surplus may be FCPF board designated. Dec./Annual Fund Direct Mail; Board Giving; Vehicle Donations; Dept. of Tax Admin. Personal Property Insert, workplace giving; social media campaigns
CAPITAL CAMPAIGN	★	Sully Woodlands Stewardship Education Center at Ellanor C. Lawrence Park	\$60,000	Learning Pods and additional STEAM (Science Technology Engineering Art & Math) features to enhance this Bond Funded project; partner with recently formed Friends Group. September/Fall Direct Mail, eMail appeals, On-site signage, sponsor appeals.
CAMP	★	Rec-PAC summer camp program support; scholarships for 'Pretty Awesome Children' from low income families	\$30,000	Six week camp enabled 2,000 camp scholarships; 70% qualify for a reduced fee. Includes PACT Direct outreach with housing providers via Office to Prevent & End Homelessness (OPEH) April/Spring Direct Mail, RZ Fdn.; CMCF Grants
COMMUNITY EVENTS/ ENTERTAINMENT	★	Summer Entertainment Series (11 series including Arts in the Parks) summer-long calendar of shows, concerts and movies	\$100,000	Enhanced branding and Sponsor recognition to address increased competition. Individuals at events, Corporations including Transurban, Dominion, I-66 EMP, Interstate, Wegmans, PNC, RZ Fdn. and VA Commission for the Arts grants.
		Festivals, Fairs and Special events that promote the FCPA's outreach to the community	\$60,000	Events & programs supported by FCPA Unrestricted funds in past; (Healthy Strides, 4-H Fair, Honoring America's Veterans, etc.) Giant, VA Pediatrics, and other corporate Sponsorships

FCPF Official Projects

FY 2023



Fairfax County Park Foundation



Project Category	Description of Program/Project need	FY 2023 Fundraising Target	Comments / Significant Funding Sources
LAND CARE AND PRESERVATION	★ Trail, stream valley protection, maintenance and beautification of trails, adjacent land and trail amenities	\$20,000	Trails are most utilized FCPA amenity. FCPF donation signs along Stream Valley trails; adding to existing park kiosks. On-site, Individuals and Grants; Healthy Strides 2022 registration donations.
	Open Space Land Preservation for land acquisition of high ecological value	\$15,000	Most funds attracted via tax insert for Open Space. Spring Department of Tax Administration Personal Property Tax Assessment Insert.
	Bench & Tree memorials and commemorations	\$50,000	Commemorative and memorial trees and benches along trails in parks. Significant increase since 2019. Individuals and Organizations
ENVIRONMENTAL EDUCATION CULTURAL/ HISTORICAL	Lazar Family Fund for FCPA Natural Resource Management	\$38,000	Donations to build funding for future investment (quasi-endowment) for the protection and maintenance of FCPA natural resources Lazar formal \$3,000 monthly commitment and gifts from friends, family members and others.
	Other Environmental, Cultural and Historical projects and programs including Meaningful Watershed Education (MWEE), and Invasive Management Area (IMA) program	\$40,000	IMA non-native plant removal, Nature Center MWEE programs; Stewardship training, Resource Mgmt. Division site support/programs. Addition of Green Spring Gardens Moon Gate Garden Project. FCPA Friends Groups, Volunteer Teams, Grants, Individual donors
EQUITABLE ACCESS (SCHOLARSHIPS/ PROGRAM & FACILITY SUPPORT)	FCPA Class Scholarships for FCPA classes for individuals of all abilities demonstrating financial need	\$17,000	Online FCPA class registration and Parktakes promotion, round-up opportunities. Individuals, Springfield Art Guild; FCPA Option to convert refund to FCPF donation for FCPA Scholarships.
	Adapted Recreation & Equitable Access Projects (Other Park, Program, Facilities support for a variety of FCPA programs supporting the One Fairfax Policy)	\$35,000	Expanded to include FCPA Community Connections - supporting the One Fairfax Policy to help ensure that all have access to Fairfax County parks through engagement. Support for additional features, adapted equipment and maintenance of Chessie's and Clemyjontri; programs for individuals with disabilities. Sponsorships, Targeted mailings, Major Donors, Grants, Carousel Animal Adoptions; Individuals and organizations.
OTHER PROJECTS*	Not included in categories listed above	\$150,100	*Includes Oakton Schoolhouse interest and other projects outside of the Official Project categories.
TOTAL TARGET**	FY 2023 Fundraising Target	\$715,100	** Monetary contributions to FCPF (does not include gifts raised by FCPF directed to FCPA or in-kind gifts of goods or services)

Board Agenda Item
May 25, 2022

INFORMATION –

Fairfax County Park Foundation FY 2023 Meeting Dates

The Park Foundation Board has approved the following meeting dates, times, and locations for Fiscal Year 2023:

Board Meetings

(Held on the **THIRD TUESDAY** of ODD numbered months- unless otherwise indicated)

Location: Password Protected Video Conference Call
(When held in person) Herrity Building Park Authority Board Room 9th floor
12055 Government Center Parkway, Fairfax, VA 22035

7:00 p.m.-8:30 p.m. (When held in person, dinner available by 6:30 p.m.)

- Tuesday, **July 19, 2022**
- Tuesday, **September 13, 2022 (SECOND TUESDAY)**
- Tuesday, **November 15, 2022**
- Tuesday, **January 17, 2023**
- Tuesday, **March 21, 2023**
- Tuesday, **May 16, 2023** (extended Annual Meeting **7:00-9:00 p.m.**)

Executive Committee Meetings

(Held on the **SECOND THURSDAY** of EVEN numbered months -unless otherwise indicated)

Location: Password Protected Video Conference Call

3:00-4:00 p.m.

- Thursday, **August 18, 2022 (THIRD THURSDAY)**
- Thursday, **October 13, 2022**
- Thursday, **December 8, 2022**
- Thursday, **February 9, 2023**
- Thursday, **April 13, 2023**
- Thursday, **June 8, 2023**

Unless otherwise requested, the Park Foundation will proceed with the proposed schedule.

ENCLOSED DOCUMENTS:

Board Agenda Item
May 25, 2022

None

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Roberta A. Longworth, Executive Director, Park Foundation

Board Agenda Item
May 25, 2022

INFORMATION – 2

Update on Park Operations Projects from January to March 2022

As presented to and reviewed by the Park Operations Committee on May 11, 2022.

INFORMATION – 3

Planning and Development Division Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Committee on May 11, 2022.

INFORMATION – 4

Deer Management Plan

As presented to and reviewed by the Resource Management Committee on May 11, 2022.