



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

July 27, 2022

**REVISED AGENDA** – No Closed Session

### 7:00 PM PUBLIC COMMENT

#### ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – July 13, 2022 Park Authority Board Meeting

#### ACTION ITEMS

- (CW) A-1 Adoption of the Revised Policy for Remote Participation in Public Meetings – Policy 111 and the New Policy for All-Virtual Public Meetings – Policy 112
- (CW) A-2 FY 2022 Carryover Budget Review – Fund 10001, Park Authority General Fund
- (CW) A-3 FY 2022 Carryover Budget Review – Fund 30400, Park Authority Bond Construction Fund
- (CW) A-4 FY 2022 Carryover Budget Review – Fund 80000, Park Revenue and Operating Fund
- (CW) A-5 FY 2022 Carryover Budget Review – Fund 80300, Park Improvement Fund
- (HM) A-6 Scope Approval – Sugarland Run Bridge Replacement
- (D) A-7 Great Falls Grange Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Grange Foundation

#### INFORMATION ITEM

- (CW) I-1 Legislative Program – 2022
- (CW) I-2 RMD Outreach and Community Survey

#### CHAIRMAN'S MATTERS DIRECTOR'S MATTERS BOARD MATTERS

#### CLOSED SESSION

#### ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
July 27, 2022

**ADMINISTRATIVE – 1**

Adoption of Minutes – July 13, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the July 13, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the July 13, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on July 27, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the July 13, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
July 13, 2022**

At the beginning of the Planning & Development Committee Meeting at 5:00 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

**Audibility of Members' Voices**

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

**Board Member Participating:**

Abena Aidoo  
Cynthia Jacobs Carter  
Linwood Gorham  
Timothy Hackman, Treasurer  
Faisal Khan  
Ken Quincy  
Michael Thompson, Secretary  
William G. Bouie, Chairman

**Location:**

Residence in Lee District  
Residence in Lee District  
Residence in Mount Vernon District  
Residence in Dranesville District  
Residence in Providence District  
Residence in Providence District  
Florida  
Residence in Hunter Mill District

Mr. Bouie stated that Ms. Godbold and Mr. Zook are absent and excused.

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

**Need for an Electronic Meeting**

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Mr. Kiel Stone joined the meeting at 5:35pm from his office at George Mason University in the Braddock District. Chair Bouie verified that the other members of the board could adequately hear Mr. Stone's voice.

Chairman Bouie called the Park Authority Board meeting to order at 7:00 p.m.

### **PUBLIC COMMENT**

No public speakers

### **PRESENTATION ITEM**

P-1 Introduction of the 2022 Summer Interns

Michael Peter introduced the 2022 Summer Interns. Chairman Bouie congratulated the interns and hopes to see them back as employees and leaders in the Park Authority in the future.

### **ADMINISTRATIVE ITEM**

ADMIN-1 Resolution Recognizing National Park and Recreation Month in July 2022

Mr. Bouie made a motion to adopt the resolution recognizing National Park and Recreation Month in July 2022; seconded by Mr. Quincy. The motion carried by all present; Ms. Godbold and Mr. Zook were absent.

ADMIN-2 Resolution Honoring the Fairfax County Park Authority's Outstanding Volunteers of 2021

Mr. Bouie made a motion to adopt the resolution honoring the Fairfax County Park Authority's Outstanding Volunteers of 2021; seconded by Mr. Quincy. The motion carried by all present; Ms. Godbold and Mr. Zook were absent.

Mr. Quincy commented that the value of volunteers to the Park Authority is almost unmeasurable. Our dedicated volunteers are much appreciated.

ADMIN-3 Adoption of Minutes – June 22, 2022, Park Authority Board Meeting

Mr. Bouie made a motion to adopt the minutes of the June 22, 2022, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

### **ACTION ITEMS**

- A-1 Park Authority Award Recipients for 2022  
Dr. Carter made a motion to approve the slate of nominees for the 2022 Park Authority Awards; seconded by Mr. Kendall. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.
- A-2 Approval – Naming of Rectangular Field 6 at Pine Ridge Park Honoring Wanda Rixon  
Mr. Kendall made a motion to approve the naming of rectangular field 6 at Pine Ridge Park honoring Wanda Rixon; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.
- A-3 Reallocation of Project Funds for Laurel Hill Golf Course Irrigation Improvements  
Mr. Gorham made a motion to approve the naming of rectangular field 6 at Pine Ridge Park honoring Wanda Rixon; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.
- A-4 Park Naming – Change Lee District Rec Center to Franconia Rec Center  
Dr. Carter made a motion to approve the park naming change of Lee District Rec Center to Franconia Rec Center; seconded by Mr. Gorham. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.
- A-5 Park Naming – Change Lee District Park to Franconia Park  
Dr. Carter made a motion to approve the park naming change of Lee District Park to Franconia Park; seconded by Mr. Gorham. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.
- A-6 Park Naming – Change Lee High Park to Lewis High Park  
Dr. Carter made a motion to approve the park naming change of Lee High Park to Lewis High Park; seconded by Mr. Gorham. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

## **INFORMATION ITEM**

- I-1 Development of FY 2024 Proposed Budget  
No action was taken.

## **CHAIRMAN’S MATTERS**

- Mr. Bouie congratulated staff for a great July 4<sup>th</sup> event at Lake Fairfax Park. A good time was had by all.
- Staff are still working with the County leadership regarding the budget process. More details will be shared with the board as the details are finalized.
- Mr. Bouie shared that there was a great article in the Washington Post about the hummingbirds at Green Spring Gardens.

- Mr. Bouie stated that Laurel Hill was named one of the top public golf courses in the country by Golf Digest. He congratulated the staff for that recognition.

### **DIRECTOR'S MATTERS**

- Ms. Cole shared a photo of the recent Riverbend Maintenance Facility opening.
- Ms. Cole shared that the Park Foundation exceeded the \$1 million mark for monetary contributions in FY 2022.
- Ms. Cole stated that Lake Fairfax July 4<sup>th</sup> Event brought in 2,390 cars, 7,179 total visitors, 2,139 Water Mine customers, 5,031 park visitors, 7 food trucks, 7 stage performances, and 1 great fireworks show.
- Ms. Cole shared that the Summer Entertainment Series has 184 shows scheduled across 17 locations, 50 more shows than last year. There is a new series – Providence Presents Global Music and Dance at Graham Road Community Building. Also new this year is wine tasting and sales at Grist Mill Park for Mt. Vernon Nights. There is a new children's show before the drive-in movies at Trinity Center.
- Ms. Cole shared some pictures from her recent visits to summer camp sites. She visited RecPac at Groveton Elementary, Lee District Rec Center, Mt. Vernon Rec Center, and Burke Lake Park.

### **BOARD MATTERS**

- Dr. Carter thanked the staff for all their work to on the awards program and to the board for their participation in the process.
- Mr. Kendall recommended that the board members go visit the hummingbird exhibit at Green Spring Gardens. They are open on Wednesday through Sunday. He also mentioned the upcoming Hidden Oaks Nature Center reopening event on July 16<sup>th</sup>. There will also be programming for the Latino Week as part of the Hidden Oaks event and additional programming at Justice Park later in the week.

### **CLOSED SESSION**

At 7:29 pm Mr. Hackman made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- a. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body pursuant to Virginia Code §2.2-3711(A)(7).

- b. Discussion or consideration of the acquisition of publicly held real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
  1. Updating the PAB on property in the Dranesville District that was added to the workplan.

Seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

### **RETURN TO OPEN SESSION**

At 7:50 pm Mr. Hackman made a motion to return to open session; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

### **CERTIFICATION OF CLOSED SESSION**

Mr. Hackman made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3711 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold and Mr. Zook were absent.

Mr. Bouie stated no action was necessary as a result of the items discussed in closed session.

### **ADJOURNMENT**

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:51 pm.

### **Participating Staff:**

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee Vosper, Deputy Director/CBD  
Judy Pedersen, Public Information Officer  
Michael Peter, Director, Business Administration Division  
Cindy Walsh, Director, Park Services Division  
Laura Grape, Director, Resource Management Division  
Ryan Carmen, Acting Director, Golf Enterprises Division  
Kim Eckert, Acting Director, Park Operations Division  
Allison Rankin, Management Analyst

Minutes Approved at Meeting on July 27, 2022

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Allison Rankin, Management Analyst



Board Agenda Item  
July 27, 2022

**ACTION – 1**

Adoption of the Revised Policy for Remote Participation in Public Meetings – Policy 111 and the New Policy for All-Virtual Public Meetings – Policy 112

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the revisions to Policy 111 – Administration for Remote Participation in Public Meetings and the adoption of Policy 112 for All-Virtual Public Meetings as presented to and reviewed by the Administration and Board Management Committee on July 27, 2022.

**ACTION – 2**

FY 2022 Carryover Budget Review – Fund 10001, Park Authority General Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2022 Carryover Budget Review for the Park Authority General Fund (10001) as presented to and reviewed by the Budget Committee on July 27, 2022.

**ACTION – 3**

FY 2022 Carryover Budget Review Status – Fund 30400, Park Authority Bond Construction Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2022 Budget Carryover for the Park Authority Bond Construction Fund (30400) as presented to and reviewed by the Budget Committee on July 27, 2022.

**ACTION – 4**

FY 2022 Carryover Budget Review – Fund 80000, Park Revenue & Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2022 Carryover Budget Review for the Park Authority General Fund (80000) as presented to and reviewed by the Budget Committee on July 27, 2022.

Board Agenda Item  
July 27, 2022

**ACTION – 5**

FY 2022 Carryover Budget Transfer – Fund 80300, Park Improvement Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2022 Carryover Budget Transfer for the Park Improvement Fund (80300) as presented to and reviewed by the Budget Committee on July 27, 2022.

**ACTION – 6**

Scope Approval – Sugarland Run Bridge Replacement (Hunter Mill District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to install a new steel pedestrian bridge in the section of the Sugarland Run Stream Valley Park between Heather Down Drive and Eddyspark Drive as presented to and reviewed by the Planning and Development Committee on July 13, 2022.

**ACTION – 7**

Great Falls Grange Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Grange Foundation (Dranesville District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Grange Foundation (GFGF) in the amount of \$20,000 to help install a municipal-connected water line to service the Great Falls Grange, as presented to and reviewed by the Planning and Development Committee on July 27, 2022.

Board Agenda Item  
July 27, 2022

**INFORMATION – 1**

Legislative Program - 2022

As presented to and reviewed by the Administration and Board Management Committee on July 13, 2022.

**INFORMATION – 2**

RMD Outreach and Community Survey

As presented to and reviewed by the Resource Management Committee on July 13, 2022.