



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

September 14, 2022

7:00 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Board Resolution to Honor Rick Owens Golf Course Superintendent III at Laurel Hill Golf Club for Service to the Park Authority and the Residents of Fairfax County
- (CW) ADMIN-2 Board Resolution to Honor Mary Youngs For Service to the Park Authority and the Residents of Fairfax County Since 2004
- (CW) ADMIN-3 Adoption of Minutes – July 27, 2022 Park Authority Board Meeting

ACTION ITEMS

- (D) A-1 Lewinsville Park – Mastenbrook Volunteer Matching Fund Grant Program Request – McLean Youth Soccer Association

INFORMATION ITEM

- (CW) I-1 FY 2022 Fourth Quarter Budget Review, Fund 10001, General Fund
- (CW) I-2 FY 2022 Fourth Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
September 14, 2022

ADMINISTRATIVE – 1

Board Resolution To Honor Rick Owens Golf Course Superintendent III at Laurel Hill Golf Club For Service To The Park Authority And The Residents of Fairfax County

ISSUE:

Seeking approval of the resolution to honor Rick Owens who has been influential in the success of Laurel Hill Golf Club, the Park Authority's premier golf facility. Owens serves as the site superintendent, a role he has undertaken since the spring of 2004, when he was hired to oversee the construction and grow in of Laurel Hill Golf Club.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Rick Owens, Site Superintendent at Laurel Hill Golf Club. Under Owens's care the course reputation blossomed, and it is now ranked among the top municipal courses in the country, designed by the legendary Bill Love who promised to ensure the course "lay light on the land."

TIMING:

Board action is requested on September 14, 2022.

BACKGROUND:

Rick Owens has presided over Laurel Hill Golf Course since the spring of 2004 as Laurel Hill Golf Course Superintendent III. The Park Authority was looking for someone with the right skill set, understanding of the golf industry and ambition to join the Golf Enterprise team and help grow, both literally and figuratively, Laurel Hill Golf Course. Rick fit the bill and since his early days when he oversaw the construction and grow-in of the course, Laurel Hill has continued to enjoy record attendance, a growing reputation and status as one of the top municipal courses in the nation.

The course opened to the public in November of 2005. It was part of a large redevelopment and rebranding effort for Lorton Prison and the promise of exciting possibilities was in the air. In the thick of it was Rick Owens. His success reflected well on the course and the quality of his work was apparent. He received an Outstanding Performance Award from the Fairfax County Board of Supervisors in 2006. Soon after, Laurel Hill was voted among top new golf courses to open that year by Golf Magazine. This was no fluke but an affirmation of the quality of the course and its popularity with members and the public at large who were delighted that a municipal golf course could bring such a competitive, challenging course to the community.

In 2012 he oversaw a bunker renovation at Laurel Hill using the new Better Billy Bunker method of drainage. That investment in excellence paid off and the course hosted the 2013 United States Golf Association Amateur Public Links Championship, one of a select few national Championships held by the USGA.

Rick Owens was at the top of his game so to speak and in 2016 and 2017 served as President of the Virginia Turfgrass Council, an umbrella group serving golf and turfgrass professionals. Again, his knowledge, hard work and dedication to making Laurel Hill the best it could be paid off. In 2017, Laurel Hill hosted the Middle Atlantic Golf Association Championship. Not surprisingly, Laurel Hill was the first public golf course selected to host this prestigious championship, one of the oldest competitions in the country.

Laurel Hill also acknowledged the growing number of disabled golfers seeking to compete. They were ready and were selected to host the United States Disabled Golfers Association National Championship in 2022. Rick Owens is now overseeing an irrigation renovation. There is little doubt that once again, his groundwork will reap rich rewards for those who love Laurel Hill Golf Club and the game.

Rick Owens's retirement will leave a hole in the fabric of success at Laurel Hill but clearly, he has established a tradition of excellence and top performance that is bound to continue.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

Ryan Carmen, Acting Director of Golf Operations

***WHEREAS**, Rick Owens, Golf Course Superintendent III has been influential in the tremendous success of Laurel Hill Golf Club, the Park Authority's premier golf facility and a recipient of numerous national awards and the location of many prestigious tournaments; and;*

***WHEREAS**, he came aboard in 2004 as the Site Superintendent to oversee the construction and grow-in of the Club and was instrumental in its successful 2005 public opening which has led to record rounds of play, a membership waiting list and a reputation as one of the top municipal courses in the country, and;*

***WHEREAS**, in 2012 he oversaw a bunker renovation at Laurel Hill using the new Better Billy Bunker method of drainage, an investment that has paid off handsomely with the course selection to host the 2013 United States Golf Association Amateur Public Links Championship, one of a select few national championships held by the USGA; and;*

***WHEREAS**, Rick Owens was at the top of his game in 2016 and 2017 when he served as the President of the Virginia Turfgrass Council, an umbrella group serving Virginia golf professionals, and another accomplishment that once again helped keep the course beautiful and led to Laurel Hill's selection to host the United States Disabled Golfers Association National Championship in 2022; and;*

***WHEREAS**, even upon his impending retirement from the Park Authority, Rick is working hard to complete an irrigation renovation and always has his eye on the next project that will sustain and improve Laurel Hill Golf Club; and;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Rick Owens

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on September 14, 2022.

Mike Thompson
Secretary

William G. Bouie
Chairman

Board Agenda Item
September 14, 2022

ADMINISTRATIVE – 2

Board Resolution To Honor Mary Youngs For Service To The Park Authority And The Residents of Fairfax County Since 2004 During Which Time She Served As A Critical Guide For Employees in Human Resources

ISSUE:

Seeking approval of the resolution to honor Mary Youngs who has been influential in the success of the Park Authority's Human Resources group and has made a tremendous difference to Park Authority employees, job applicants and leadership who she assisted and guided for many, many years.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution honoring Mary Youngs, who has served in a variety of roles and positions over the years and has always prioritized the well-being of employees, helping to guide them, ensuring that employees could access benefits, assisting them in decision making, guiding them towards retirement and all the perks of working for the Park Authority, as well as answering question after question on a variety of Human Resource issues and concerns. Mary is well-respected by her peers, provides great advice and information gathered over decades of service and always offers a smile while assisting people.

TIMING:

Board action is requested on September 14, 2022.

BACKGROUND:

Mary Youngs is the quintessential fount of information that every organization hopes to have on their staff. She has been the source of vital answers for Park Authority staff throughout the years, through a host of different HR leadership and organization changes and through the pandemic as well. Her work, most often on a face-to-face, one-on-one basis, has been stellar and when employees or job applicants think of HR, they often think of her.

She began in an exempt, part-time position in August of 2001, a role she held for a few years until she became a merit employee with the Park Authority in August of 2004. All her time with Fairfax County has been spent at the Park Authority. In 2004, she received her third promotion, this time joining the full-time workforce as an Administrative Assistant III.

Her high standards and excellent performance led to continued advancement. In 2005 she was once again promoted, this time to an Administrative Assistant V where she

served as Payroll Supervisor. In 2010, Mary became a Management Analyst II, followed closely by a reclassification to an HR Generalist II later that year. In 2019, she sought a voluntary demotion to HR Generalist I, a role she proudly holds today.

Regardless of the title, Mary demonstrates exceptional technical skills, attention-to-detail, and tenacity. She was exceptional during a 2019 vacancy and has earned her place as a senior member of the Park Authority staff. During the HR leadership gap, she was the go-to person on a myriad of issues ensuring all recruiting payroll, FMLA and other critical functions were completed in a timely manner. Under her leadership, the HR Office completed over 2,400 personnel transactions, processed over 110 position control forms, updated 75 position descriptions and processed over 1,500 background checks. Her performance was critical to the Park Authority's ability to complete its tasks and bring aboard and retain talented, dedicated and competent staff.

She received an Outstanding Performance Award from the Fairfax County Board of Supervisors in 2019 and continues to play a vital role in Human Resources daily. Her impending departure will be challenging and without a doubt, staff and leadership are going to miss her warm smile, sage advice and willingness to go that extra mile.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Matthew Peters, Manager, Human Resources

Judy Pedersen, Public Information Officer

***WHEREAS**, Mary Youngs, a longtime employee has been influential in the success of the Park Authority's Human Resources group and has made a tremendous difference to Park Authority employees, job applicants and leadership who she assisted and guided for many years; and;*

***WHEREAS**, she began in an exempt, part time position in August of 2001, a role she held until she became a merit employee with the Park Authority in August of 2004 and since those early beginnings, she became the quintessential fount of information that every organization hopes to have on their staff, and;*

***WHEREAS**, Mary received numerous promotions over the years, but regardless of the title, demonstrates exceptional technical skills, attention-to-detail, and tenacity, becoming the go-to person on a myriad of issues ensuring all recruiting payroll, FMLA and other critical functions were completed in a timely manner; and;*

***WHEREAS**, under her leadership during a 2019 vacancy, the HR Office completed over 2,400 personnel transactions, processed over 110 position control forms, updated 75 position descriptions and processed over 1,500 background checks and her performance was critical to the Park Authority's ability to complete its tasks and bring aboard and retain a talented, dedicated and competent staff, and;*

***WHEREAS**, she received an Outstanding Performance Award from the Fairfax County Board of Supervisors in 2019 and continues to play a vital role in Human Resources daily and we know that Mary's departure will be challenging and without a doubt, staff and leadership are going to miss her warm smile, sage advice and willingness to go that extra mile; and;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Mary Youngs

For dedicated and outstanding contributions to the Park Authority and the residents of Fairfax County.

Adopted by the Fairfax County Park Authority Board on September 14, 2022

Mike Thompson
Secretary

William G. Bouie
Chairman

Board Agenda Item
September 14, 2022

ADMINISTRATIVE – 3

Adoption of Minutes – July 27, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the July 27, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the July 27, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on September 14, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the July 27, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
July 27, 2022**

At the beginning of the Administration and Board Management Committee Meeting at 6:00 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo
Cynthia Jacobs Carter
Maggie Godbold, Vice Chair
Linwood Gorham
Timothy Hackman, Treasurer
Faisal Khan
Ken Quincy
Kiel Stone
William G. Bouie, Chairman

Location:

Residence in Lee District
Residence in Lee District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Providence District
Residence in Providence District
Residence in Braddock District
Residence in Hunter Mill District

Mr. Bouie stated that Mr. Kendall and Mr. Thompson are absent and excused.

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Mr. Jim Zook joined the meeting at 6:15pm from his residence in the Springfield District. Chair Bouie verified that the other members of the board could adequately hear Mr. Zook's voice.

Chairman Bouie called the Park Authority Board meeting to order at 7:00 p.m.

PUBLIC COMMENT

No public speakers

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – July 13, 2022, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the July 13, 2022, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.

ACTION ITEMS

- A-1 Adoption of the Revised Policy for Remote Participation in Public Meetings – Policy 111 and the New Policy for All-Virtual Public Meetings – Policy 112
Mr. Khan made a motion to approve the revisions to Policy 111-Administration for Remote Participation in Public Meetings and the adoption of Policy 112 for All-Virtual Public Meetings; seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.
- A-2 FY 2022 Carryover Budget Review – Fund 10001, Park Authority General Fund
Mr. Quincy made a motion to approve the FY 2022 Carryover Budget Review for the Park Authority General Fund (10001); seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.
- A-3 FY 2022 Carryover Budget Review – Fund 30400, Park Authority Bond Construction Fund
Mr. Quincy made a motion to approve the FY 2022 Carryover Budget Review for the Park Authority Bond Construction Fund (30400); seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.

- A-4 FY 2022 Carryover Budget Review – Fund 80000, Park Revenue and Operating Fund
Mr. Quincy made a motion to approve the FY 2022 Carryover Budget Review for the Park Revenue and Operating Fund (80000); seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.
- A-5 FY 2022 Carryover Budget Review – Fund 80300, Park Improvement Fund
Mr. Quincy made a motion to approve the FY 2022 Carryover Budget Review for the Park Improvement Fund (80300); seconded by Ms. Godbold. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.
- A-6 Scope Approval – Sugarland Run Bridge Replacement
Mr. Quincy made a motion to approve the project scope to install a new steel pedestrian bridge in the section of the Sugarland Run Stream Valley Park between Heather Down Drive and Eddyspark Drive; seconded by Mr. Hackman. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.
- A-7 Great Falls Grange Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Grange Foundation
Mr. Gorham made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Great Falls Grange Foundation (GFGF) in the amount of \$20,000 to help install a municipal-connected water line to service the Great Falls Grange; seconded by Mr. Hackman. The motion carried by all members present; Mr. Kendall and Mr. Thompson were absent.

INFORMATION ITEM

- I-1 Legislative Program 2022
No action was taken.
- I-2 RMD Outreach and Community Survey
No action was taken.

CHAIRMAN'S MATTERS

- Mr. Bouie gave kudos to staff. He stated there have been challenges with keeping facilities open through lifeguard shortages and covid outbreaks this summer. The staff is doing a great job keeping things running as best they can.
- Mr. Bouie stated that the concert series are going very well. He encouraged the board members to attend one in their district if possible.
- Mr. Bouie stated that he, along with Ms. Cole, Ms. Baldwin, Ms. Vosper, and Karla Bruce, the County's Equity Officer, presented at the HHS Committee of the Board of Supervisors to go through the equity plan in advance of the joint BOS/Park Authority meeting in September.

They were able to share some demographics to demonstrate the equity imbalance as it relates to who is using our programs and facilities.

DIRECTOR'S MATTERS

- Ms. Cole thanked staff for all their hard work this summer and their efforts to address all the many challenges that have come up during this very busy season.
- Ms. Cole shared pictures from the recent Latino Conservation Festival at Justice Park, which was also attended by Supervisor Palchik. Attendance was low due to the extreme heat, so it is hoped that next year's festival will draw more participation.
- Ms. Cole shared the demographic data that had been presented to the Board of Supervisors to illustrate the discrepancies regarding who is using the various facilities and programs, including RecPac, and the demographics of the County population. She encouraged the Board members to watch the video of the meeting.
- Ms. Cole stated that the Park Authority received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for its annual comprehensive financial report for the fiscal year ending June 30, 2021. She congratulated staff and thanked them for their hard work on this achievement.
- Ms. Cole shared a video celebrating the opening of the renovated and expanded Hidden Oaks Nature Center. The opening was well-attended and the new center is beautiful.

BOARD MATTERS

- Ms. Godbold will miss the next board meeting as she will be out of town. She mentioned the grand opening of the Sully Community Center will be Saturday, September 17th and invited everyone to attend.
- Mr. Gorham stated that the Mt. Vernon ice rink had to be closed for a week recently due to failing systems. He recognized staff for their hard work to obtain equipment from the Midwest to get the rink open again.
- Mr. Khan gave kudos to staff for their wonderful work.
- Mr. Quincy gave kudos to Ms. Cole, Mr. Peter, and the financial team for their achievement on the financial reporting. He stated that he watched the BOS HHS meeting and was impressed with the effort of the Park Authority leadership. He noted that there is ongoing confusion on the issue of who is responsible for what – such as NCS, NPS, Park Authority, NVRPA, etc.

Mr. Bouie stated that the location and method of the Board meetings in September will be determined in mid-August based on the levels of infection and community spread of the pandemic.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:20 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

Michael Peter, Director, Business Administration Division

Cindy Walsh, Director, Park Services Division

Laura Grape, Director, Resource Management Division

Ryan Carmen, Acting Director, Golf Enterprises Division

Kim Eckert, Acting Director, Park Operations Division

Allison Rankin, Management Analyst

Minutes Approved at Meeting on September 14, 2022

Allison Rankin, Management Analyst

Board Agenda Item
September 14, 2022

ACTION – 1

Lewinsville Park – Mastenbrook Volunteer Matching Fund Grant Program Request –
McLean Youth Soccer Association

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the McLean Youth Soccer Association in the amount of \$20,000 to help fund a project to construct a restroom and storage building at Lewinsville Park as presented to and reviewed by the Park Operations Committee on September 14, 2022.

Board Agenda Item
September 14, 2022

INFORMATION – 1

FY 2022 Fourth Quarter Budget Review, Fund 10001, General Fund

As presented to and reviewed by the Budget Committee on July 27, 2022.

INFORMATION – 2

FY 2022 Fourth Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

As presented to and reviewed by the Budget Committee on July 27, 2022.