



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Jai Cole, Executive Director

FROM: Sara Baldwin, Deputy Director/COO

DATE: September 9, 2022

Agenda

**Budget Committee
(Committee of the Whole)
Wednesday, September 14, 2022 – 6:30 pm
Virtual – Via Zoom
Chairman: Ken Quincy
Vice Chair: Maggie Godbold**

1. Allocation of Funds for Continuation of Mastenbrook Volunteer Matching Fund Grant Program – Action
2. FY 2024 Proposed Budget (with presentation) – Presentation



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ACTION

Allocation of Funds for Continuation of Mastenbrook Volunteer Matching Fund Grant Program (Countywide)

ISSUE:

Approval to begin releasing funds for the continuation of the Mastenbrook Volunteer Matching Fund Grant Program.

RECOMMENDATION:

The Park Authority Executive Director recommends approval to begin accessing funds up to \$800,000 from 2020 Bond for the continuation of the Mastenbrook Volunteer Matching Fund Grant Program.

TIMING:

Board action is requested on September 14, 2022, in order to ensure adequate funding for grant requests as the current sources of support for the Mastenbrook Program will be fully allocated as of this date.

BACKGROUND:

The Mastenbrook Volunteer Matching Grant Program was established by the Park Authority in May of 1999, having first been suggested by long-time Park Authority Board Member John Mastenbrook, who served on the Board for 21 years. He envisioned the program as a way for encouraging public-private ventures to improve county parks. The mechanism established to fund the grant program was to use voter-approved Park Bond funds to match volunteer funds or in-kind services that would directly support approved projects.

Since 2002, when the first grant was awarded, the program has awarded approximately \$1.98 million dollars in grants for 204 projects that are valued at more than \$14.7 million dollars. Grants ranging from just a few hundred dollars to the maximum of \$20,000 per project have made possible park enhancements such as trail improvements, construction of gazebos and picnic shelters, athletic field improvements, and much more.

Currently, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program stands at \$13,260.23. One pending grant request coming before the Board totals \$20,000, exceeding the current allocation. Contingent on approval of the aforementioned grant request and this reallocation request, the balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$793,260.23. If no action

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is taken to replenish the fund, then funding for the Mastenbrook Volunteer Matching Fund Grant Program will be halted until Board approval can be granted.

FISCAL IMPACT:

Funding in the amount of \$800,000 is available in PR-0000147, 2020 Park Bond – Park Renovations and Upgrades, in Fund 30400 Park Bond Construction. Expenditures from this allocation will be closely monitored to ensure that planning is in accordance with the revised bond cash flow plan approved by the Park Authority Board on July 27, 2022.

ENCLOSED DOCUMENTS:

None

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Brendon Hanafin, Director, Planning and Development Division

Michael Peter, Director, Administration Division

Daniel Sutherland, Manager, Park Management Branch, Park Operations Division

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PRESENTATION – 1

FY 2024 Proposed Budget

As noted at the July 27, 2022 meeting of the Park Authority Board (PAB), staff have been working through the internal department engagement regarding the Park Authority's FY 2024 Proposed Budget Development. During the month of August, in coordination with the Director's Office, staff have developed data and baseline justifications for priority areas. The background and budget requests will be presented by staff during this PAB meeting. Slides will be available at the conclusion of the meeting.

ENCLOSED DOCUMENTS:

None.

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Michael Peter, Director, Business Administration Division