



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

December 14, 2022

7:30 PM PUBLIC COMMENT

PRESENTATIONS

(CW) P-1 FY 2022 Park Authority Annual Comprehensive Financial Report (ACFR)

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – November 9, 2022 Park Authority Board Meeting

ACTION ITEMS

- (CW) A-1 Reappointment of Michael Gailliot to the Fairfax County Park Foundation Board
- (CW) A-2 Reappointment of Kevin Ta to the Fairfax County Park Foundation Board
- (CW) A-3 Approval to Advertise Proposed Fee Adjustments and Date of Virtual Public Comment Meeting
- (CW) A-4 FY 2023 Mid-Year Budget Review, Fund 80000, Park Revenue and Operating Fund
- (MV) A-5 Scope Approval – Laurel Hill Park – Central Green Phase 2 Development
- (S) A-6 Scope Approval – Cub Run Rec Center Child Care Renovation
- (P) A-7 Scope Approval – Ruckstuhl Park Development
- (F) A-8 Trailside Park Master Plan Amendment

INFORMATION ITEMS

- (CW) I-1 Planning and Development Division Quarterly Project Status Report
- (CW) I-2 Summer Programs Update

CHAIRMAN'S MATTERS

DIRECTOR'S MATTERS

BOARD MATTERS

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
December 14, 2022

PRESENTATION – 1

FY2022 Park Authority Annual Comprehensive Financial Report (ACFR)

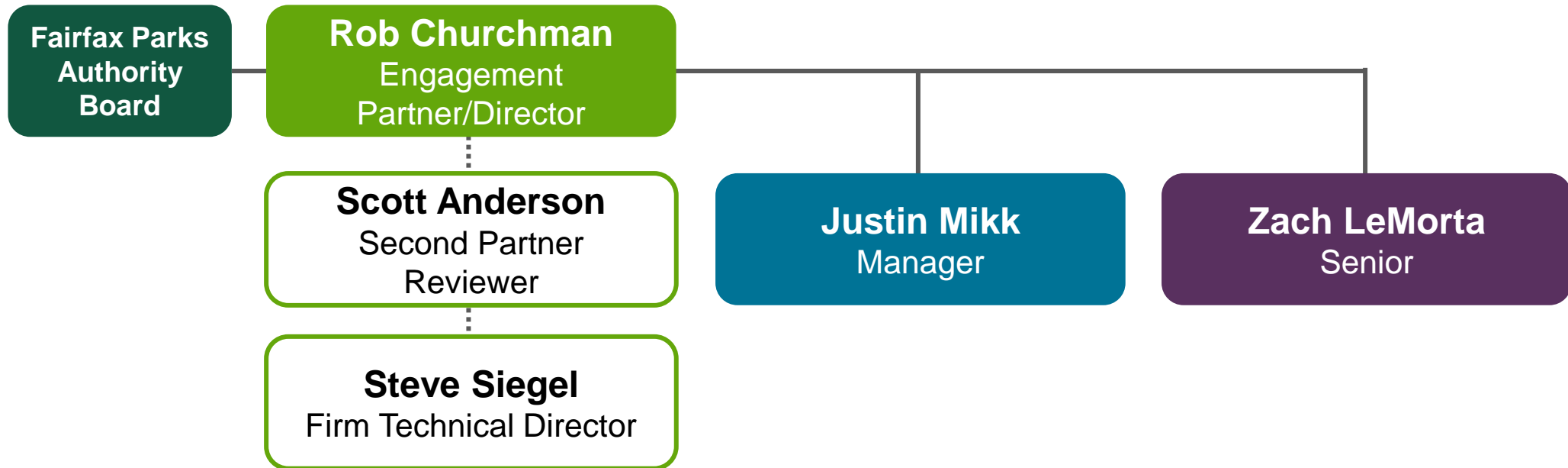
Rob Churchman, from the accounting firm of Cherry Bekaert, LLC, is presenting the financial position of the Park Authority as of June 30, 2022, as prepared by staff and audited by Cherry Bekaert, LLC. The ACFR is prepared in compliance with generally accepted accounting principles as required by the Governmental Accounting Standards Board (GASB.)



Fairfax County Park Authority
Audit Executive Summary

December 14, 2022

Client Service Team





Agenda

- ▶ Results of the Audit
- ▶ Internal Control Communication
- ▶ Corrected and Uncorrected Misstatements
- ▶ Qualitative Aspects of Accounting Practices
- ▶ Independence Considerations
- ▶ Other Required Communications
- ▶ Other Matters
- ▶ Upcoming Financial Reporting Changes

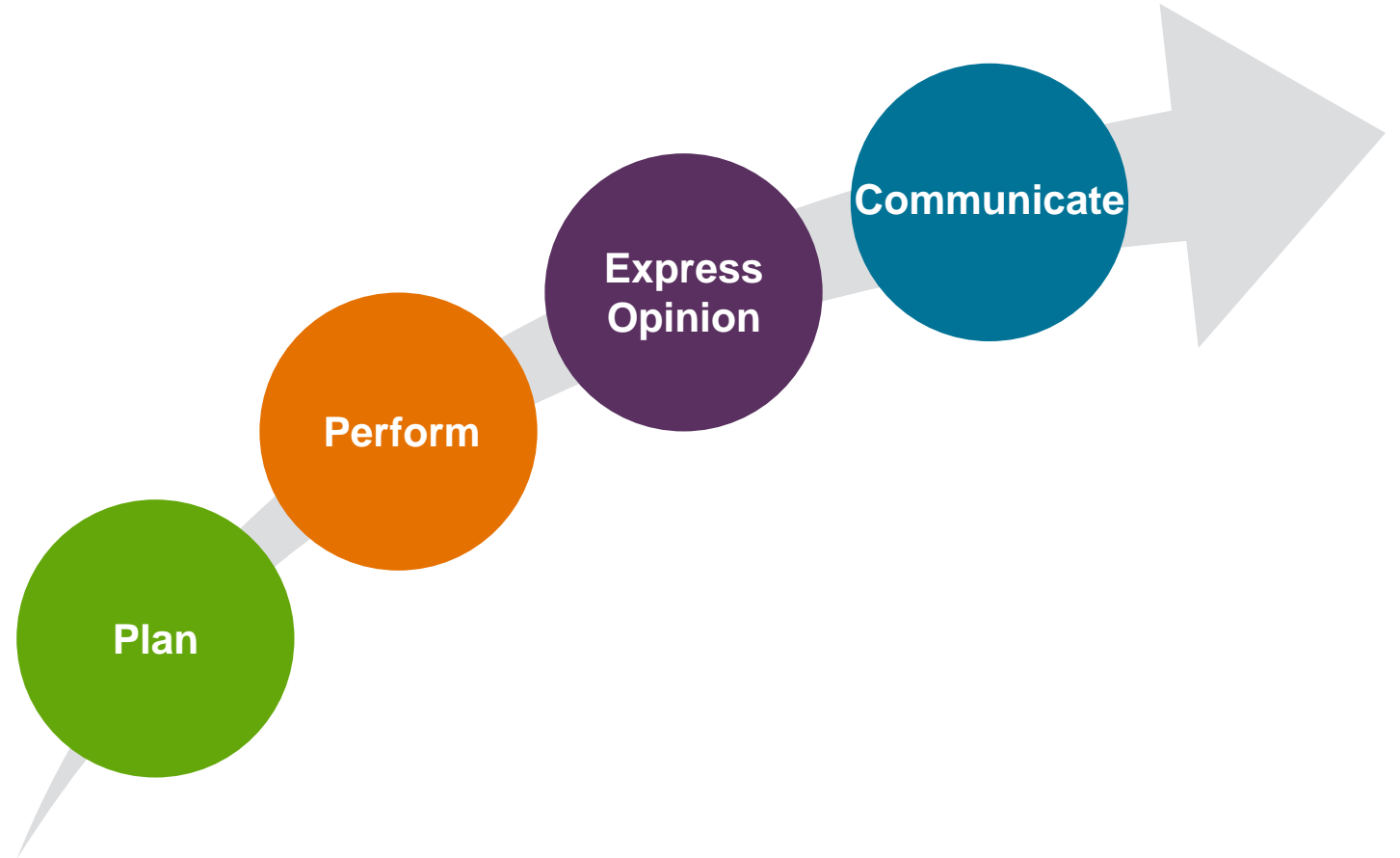
This information is intended solely for the use of the Board of the Fairfax County Park Authority and is not intended to be, and should not be, used by anyone other than these specified parties.



Results of the Audit

We have audited the financial statements of the Fairfax County Park Authority (the “Authority”), as of and for the year ended June 30, 2022, and we have issued our report thereon dated November 18, 2022.

We have issued unmodified opinion on the financial statements.



Internal Control Communication

In planning and performing our audit, we considered internal control over financial reporting (“internal control”) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls.



Internal Control Communication

Material Weakness

- ▶ A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected, on a timely basis.

Significant Deficiency

- ▶ A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We noted no deficiencies that we believe to be material weaknesses.



Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management.

Corrected Misstatements

- ▶ None noted.



Corrected and Uncorrected Misstatements

Uncorrected Misstatements

- ▶ The fiscal year 2022 reversing impact of an uncorrected misstatement noted during the fiscal year 2021 audit for \$3,096 in the Environmental and Energy Program Fund.

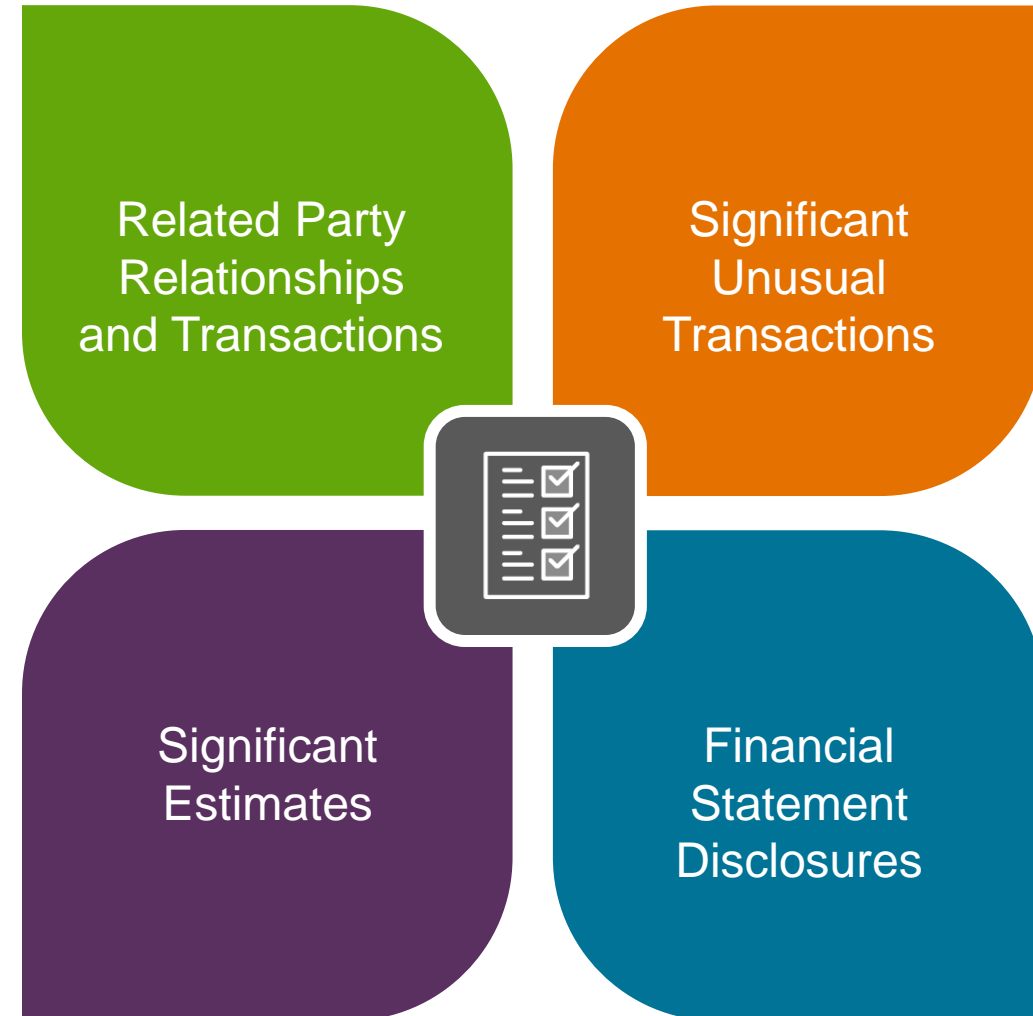


Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note A to the financial statements.

As described in Note F and Note K, the Authority adopted GASB Statement 87, *Leases*.

As described in Note I, the Authority has presented the Fairfax County Park Foundation, as of July 1, 2021, as a blended component unit.

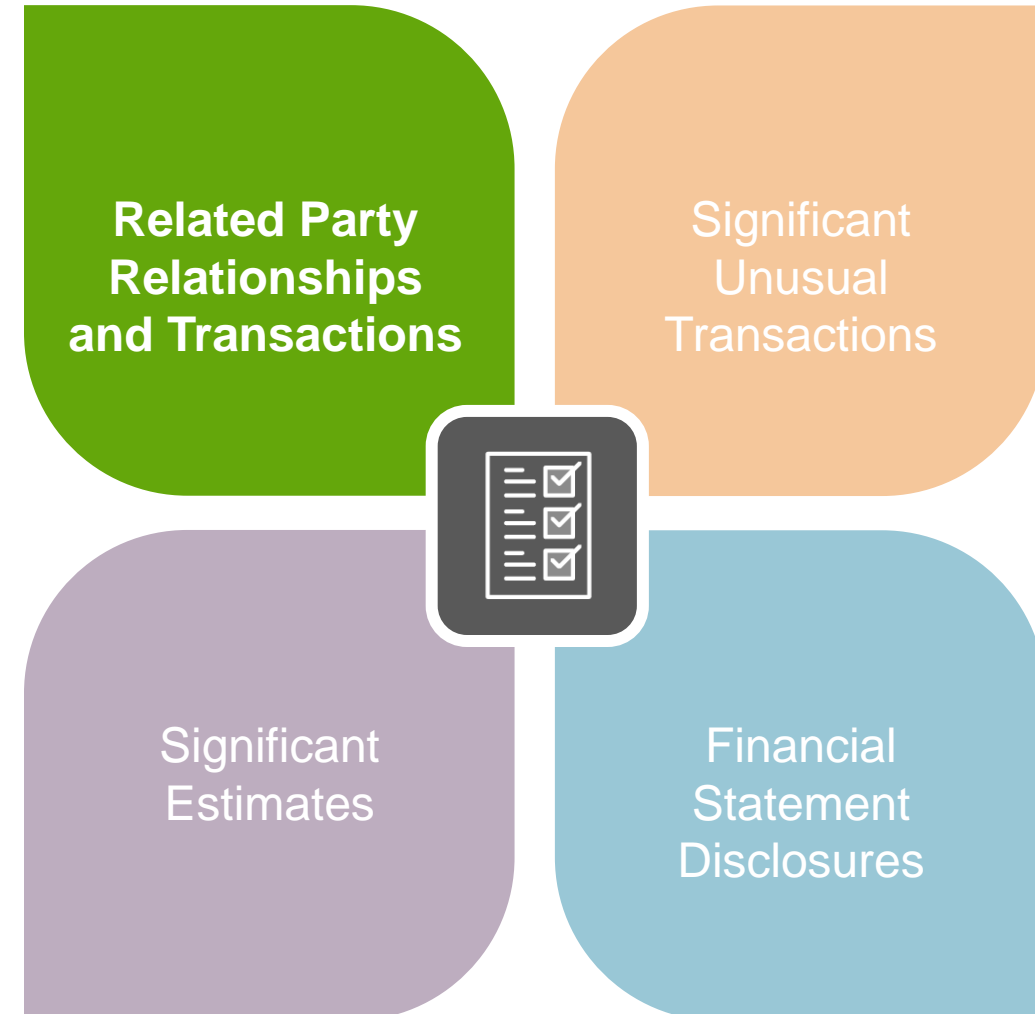


Qualitative Aspects of Accounting Practices

As part of our audit, we evaluated the Authority's identification of, accounting for, and disclosure of the Authority's relationships and transactions with related parties as required by professional standards.

We noted none of the following:

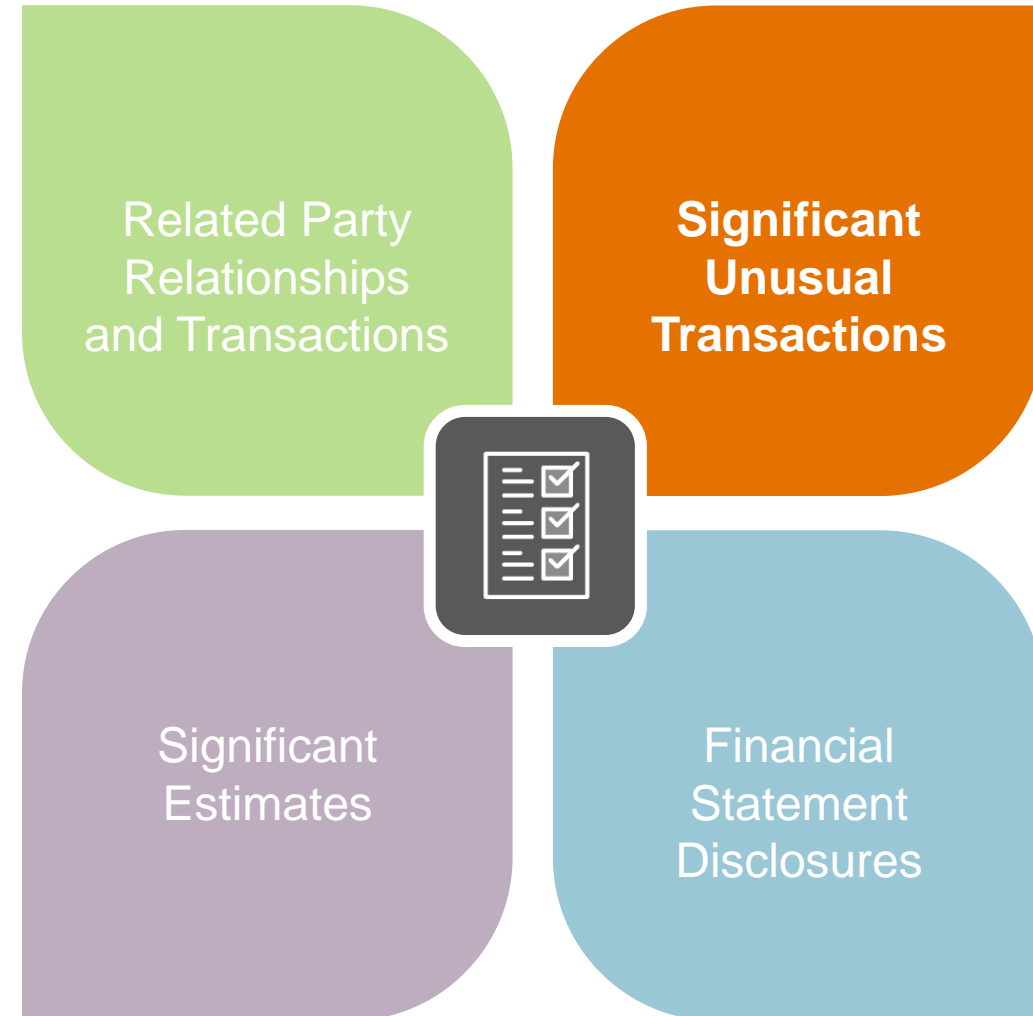
- Related parties or related party relationships or transactions that were previously undisclosed to us;
- Significant related party transactions that have not been approved in accordance with the Authority's policies or procedures or for which exceptions to the Authority's policies or procedures were granted;
- Significant related party transactions that appeared to lack a business purpose;
- Noncompliance with applicable laws or regulations prohibiting or restricting specific types of related party transactions; and
- Difficulties in identifying the party that ultimately controls the entity.



Qualitative Aspects of Accounting Practices

We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

For purposes of this letter, professional standards define significant unusual transactions as transactions that are outside the normal course of business for the Authority or that otherwise appear to be unusual due to their timing, size, or nature. We noted no significant unusual transactions during our audit.

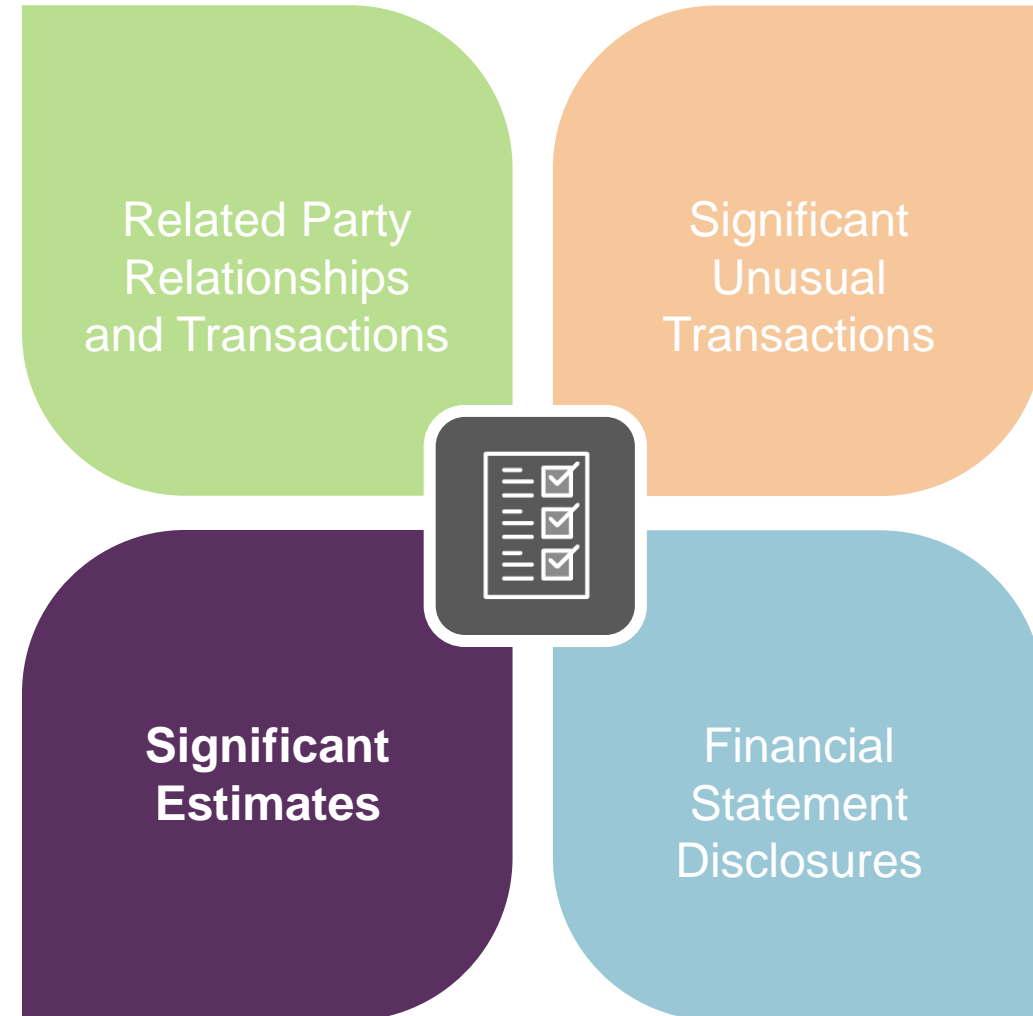


Qualitative Aspects of Accounting Practices

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

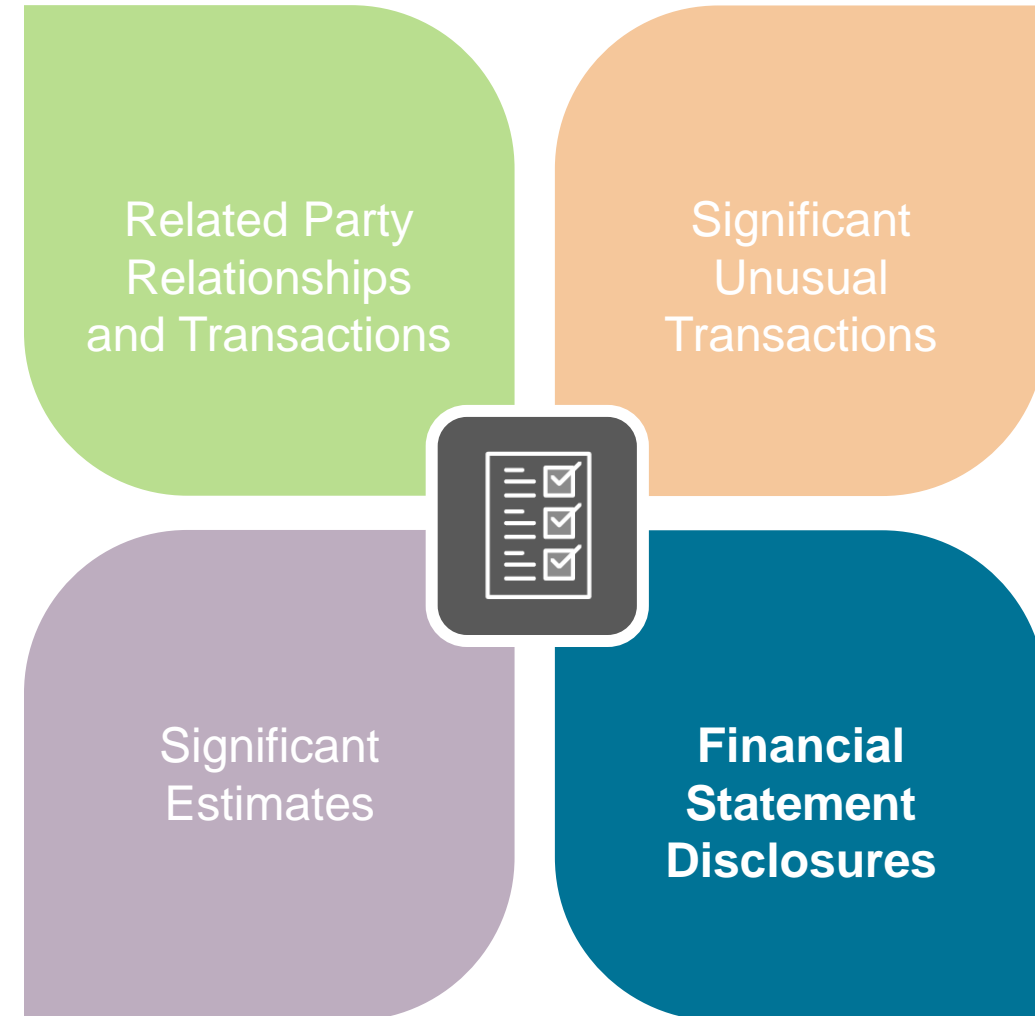
- Capital assets' depreciable lives
- Pension and other postemployment benefits liabilities

We evaluated the key factors and assumptions used to develop these estimates in determining that they were reasonable in relation to the financial statements taken as a whole.



Qualitative Aspects of Accounting Practices

The financial statement disclosures are neutral, consistent, and clear.



Independence Considerations

Nonattest Services

- ▶ Our firm provided no nonattest services to the Authority.

Independence Conclusion

- ▶ We are not aware of any other circumstances or relationships that create threats to auditor independence.
- ▶ We are independent of the Authority and have met our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits.



Other Required Communications

Difficulties Encountered

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

Includes disagreements on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Auditor Consultations

We noted no matters that are difficult or contentious for which the auditor consulted outside the engagement team.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 18, 2022.



Other Required Communications

Management Consultations

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations.

To our knowledge, there were no such consultations with other accountants.

Other Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year.

These discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Fraud and Illegal Acts

As of the date of this presentation no fraud, illegal acts, or violations of laws and regulations noted.

Going Concern

No events or conditions noted that indicate substantial doubt about the entity’s ability to continue as a going concern.



Other Matters

Required Supplementary Information

With respect to the management's discussion and analysis and the pension and other postemployment benefits trend information accompanying the financial statements, required by the Government Accounting Standards Board, we have applied certain limited procedures in accordance with auditing standards generally accepted in the United States of America. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Annual Report

The Authority's audited financial statements are included in its annual report. We do not have an obligation to perform any procedures to corroborate the other information contained in the annual report. However, we read the other information and considered whether such information, or the manner of its presentation, was materially inconsistent with that appearing in the financial statements. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, was materially inconsistent with that appearing in the financial statements.



Upcoming Financial Reporting Changes

These standards will be effective for the Authority in the upcoming years and may have a significant impact on the Authority's financial reporting.

We would be happy to discuss with management the potential impacts on the Authority's financial statements and how we may be able to assist in the implementation efforts.

GASB 96,
*Subscription-Based
Information
Technology
Arrangements*

GASB 91, *Conduit
Debt Obligations*

GASB 100,
*Accounting
Changes and
Error
Corrections*

GASB 101,
*Compensated
Absences*



Questions?

Rob Churchman, CPA
Partner
rchurchman@cbh.com
804.673.5733

About Cherry Bekaert

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Board Agenda Item
December 14, 2022

ADMINISTRATIVE – 1

Adoption of Minutes – November 9, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the November 9, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the November 9, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on December 14, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the November 9, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
November 9, 2022**

At the beginning of the Administration and Board Management Committee Meeting at 5:35 pm, the following was read by Chairman Bill Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo
Maggie Godbold
Linwood Gorham
Timothy Hackman, Treasurer
Ron Kendall
Faisal Khan
Ken Quincy
Mike Thompson, Secretary
William G. Bouie, Chairman

Location:

Residence in Franconia District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Mason District
Residence in Providence District
Residence in Providence District
Office in Alexandria
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Dr. Carter, Mr. Stone and Mr. Zook were absent.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Dr. Carter, Mr. Stone and Mr. Zook were absent.

Mr. Stone joined the meeting at 5:42pm from George Mason University in the Braddock District. Chairman Bouie verified that the other members of the board could adequately hear Mr. Stone's voice.

Dr. Cynthia Jacobs Carter joined the meeting at 7:22pm from her residence in the Franconia District. Chairman Bouie verified that the other members of the board could adequately hear Dr. Carter's voice.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Chairman Bouie called the Park Authority Board meeting to order at 7:24 p.m.

PUBLIC COMMENT

Speaker:	Marc Dolphin	Topic: Trailside Park Lighting Project
	Tamara Srader	Westgrove Dog Park Lighting

ADMINISTRATIVE ITEM

ADMIN-1 Board Resolution to Honor Suzanne Holland After 30 Years of Service
Mr. Quincy made a motion to approve the resolution honoring Suzanne Holland after 30 years of service; seconded by Mr. Hackman. The motion carried unanimously by all members present, Mr. Zook was absent.

Mr. Bouie read the resolution. He thanked her for her dedication and congratulated her on her retirement. Ms. Holland stated she has been a resident and employee in Annandale for over 60 years and has enjoyed watching the community grow and change. She will be returning as a volunteer upon her retirement on December 7th.

ADMIN-2 Board Resolution to Honor Doreen Henry Rec Center Manager and Park Authority Employee for Over Four Decades
Mr. Quincy made a motion to approve the resolution honoring Doreen Henry upon her retirement; seconded by Ms. Godbold. The motion carried unanimously by all members present, Mr. Zook was absent.

ADMIN-3 Board Resolution to Honor Youth Services Coordinator Ellen Werthmann Upon Her Retirement
Mr. Quincy made a motion to approve the resolution honoring Ellen Werthmann upon her retirement; seconded by Ms. Godbold. The motion carried unanimously by all members present, Mr. Zook was absent.

- ADMIN-4 Board Resolution to Honor Dawn Stoffelen Upon Her Retirement After 25 Years of Service to the Park Authority
Mr. Quincy made a motion to approve the resolution honoring Dawn Stoffelen upon her retirement; seconded by Ms. Godbold. The motion carried unanimously by all members present, Mr. Zook was absent.
- ADMIN-5 Board Resolution to Honor John Berlin, Programs Branch Manager for the Park Services Division, Upon His Retirement
Mr. Quincy made a motion to approve the resolution honoring John Berlin upon his retirement; seconded by Ms. Godbold. The motion carried unanimously by all members present, Mr. Zook was absent.
- ADMIN-6 Board Resolution to Honor Brian Laws, Site Operations Manager for the Park Services Division, Upon His Retirement
Mr. Quincy made a motion to approve the resolution honoring Brian Laws upon his retirement; seconded by Ms. Godbold. The motion carried unanimously by all members present, Mr. Zook was absent.
- ADMIN-7 Board Resolution to Honor Judith Pedersen, Public Information Officer, For Over Two Decades
Mr. Quincy made a motion to approve the resolution honoring Judy Pedersen upon her retirement; seconded by Ms. Godbold. The motion carried unanimously by all members present, Mr. Zook was absent.

Chairman Bouie stated that the reading of these resolutions will be done during the Retirement Reception being held at 4:30pm on December 14, 2022, prior to the December Board Meeting, which will be held in person.

- ADMIN-8 Adoption of Minutes – October 26, 2022, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the October 26, 2022, Park Authority Board meeting; seconded by Mr. Hackman. Chairman Bouie abstained from this vote since he was absent for that meeting. The motion carried unanimously by all remaining members present; Mr. Zook was absent.

ACTION ITEMS

- A-1 FY 2024 Budget Submission, Fund 10001, General Fund
Mr. Quincy made a motion to approve the FY 2024 Budget Submission, Fund 10001, General Fund, as discussed and approved during the Budget Committee meeting on November 9, 2022; seconded by Ms. Godbold. The motion carried by all members present, Mr. Zook was absent.
- A-2 FY 2024 Budget Submission, Fund 80000, Park Revenue and Operating Fund

Mr. Quincy made a motion to approve the FY 2024 Budget Submission, Fund 80000, Park Revenue and Operating Fund, as discussed and approved during the Budget Committee Meeting on November 9, 2022; seconded by Ms. Godbold. The motion carried by all members present, Mr. Zook was absent.

A-3 FY 2024 Budget Submission, Fund 30010, General County Construction Fund
Mr. Quincy made a motion to approve the FY 2024 Budget Submission, Fund 30010, General County Construction Fund, as discussed and approved during the Budget Committee meeting on November 9, 2022; seconded by Ms. Godbold. The motion carried by all members present, Mr. Zook was absent.

A-4 Scope Approval – Irrigation Replacement at Cunningham Park and South Run Park
Mr. Thompson made a motion to approve the approval of the project scope for the replacement of existing irrigation at Cunningham Park at Diamond Fields #1 and #2 and South Run Park Diamond Fields #1, #2, and #3, and Rectangular Fields #4, #7, and #8 as discussed and approved in the Planning and Development Committee meeting on November 9, 2022; seconded by Mr. Quincy. The motion carried by all members present, Mr. Zook was absent.

INFORMATION ITEM

I-1 Fairfax County Park Foundation Audited Financial Statements
No action was necessary

CHAIRMAN’S MATTERS

- Mr. Bouie stated that it has been an honor and privilege to work with all the wonderful staff members who will be retiring. Mr. Bouie thanked everyone who received resolutions as they have left an indelible mark on the Park Authority.
- Mr. Bouie thanked Ms. Godbold for handling the chair duties for the October 26th meeting as he was celebrating his anniversary in Hawaii.
- Mr. Bouie stated that he has gotten many thank you messages from the pickleball community for the recently opened pickleball courts.

DIRECTOR’S MATTERS

- Ms. Cole shared a video from the NASCOW fundraiser at Frying Pan Farm Park on November 4th.
- Ms. Cole gave an update on the progress on the Mt. Vernon Rec Center project. Four bids were received. DPWES is working through evaluation of the submittals. The timeline will stay the same, with closure of the Rec Center in early 2023.

BOARD MATTERS

- Dr. Cynthia Jacobs Carter stated she will miss Ms. Pedersen.
- Ms. Godbold stated she will also miss Ms. Pedersen and the other retirees and looks forward to meeting the new staff coming on board.
- Mr. Gorham thanked Ms. Vosper, Mr. Hanafin, Ms. McNeal, and Ms. Hudson for attending the Lorton Community Meeting on their day off.
- Mr. Kendall stated that he will miss all the departing staff. They have set an incredibly high standard. He thanked them for all their service.
- Mr. Khan stated his appreciation for the retiring staff. Mr. Khan also shared an acknowledgement with Margaret in regards to picnic and shelter reservations. She gave fantastic customer service and Mr. Khan wanted to recognize her work.
- Mr. Quincy shared his appreciation for the retiring employees who have set a very high standard for those to come.
- Mr. Thompson thanked Ms. Pedersen and Mr. Berlin for all their contributions. Mr. Thompson also pointed out from the camp presentation that there were 0% black participants in the virtual camps. Mr. Thompson stated that should be investigated and addressed.

CLOSED SESSION

At 7:58 pm, Mr. Thompson made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- a) Discussion or consideration of the acquisition of publicly held real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Virginia Code §2.2-3711(A)(3).
 1. Discussion of property in the Springfield District

Seconded by Mr. Hackman. The motion carried by all members present, Mr. Zook was absent.

Mr. Zook joined the meeting at 8:00pm by phone from his residence in the Springfield District. Chairman Bouie verified that the other members of the board could adequately hear Mr. Zook's voice.

The Park Authority Board returned to open session at 8:04 pm.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3711 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or

considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present.

ACTIONS FROM CLOSED SESSION

No action was taken.

Chairman Bouie reminded everyone that the Elly Doyle Park Service Award Ceremony will be held on Friday, November 18th and he hoped everyone would join the festivities online.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 8:05 pm.

Participating Staff:

Jai Cole, Executive Director
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer
Michael Peter, Director, Business Administration Division
Cindy Walsh, Director, Park Services Division
Laura Grape, Director, Resource Management Division
Brendon Hanafin, Director, Planning & Development Division
Ryan Carmen, Director, Golf Enterprises Division
Dan Sutherland, Acting Director, Park Operations Division
Allison Rankin, Management Analyst

Minutes Approved at Meeting on December 14, 2022

Allison Rankin, Management Analyst

Board Agenda Item
December 14, 2022

ACTION - 1

Reappointment of Michael Gailliot to the Fairfax County Park Foundation Board

ISSUE:

Reappoint Michael Gailliot to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Foundation Board recommends the reappointment of Michael Gailliot to the Foundation's Board of Directors.

TIMING:

Board action is requested on December 14, 2022.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, the Foundation Board nominates individuals to become members of the Foundation Board of Directors. Appointments are effective following the concurrence of the Park Authority Board.

The Foundation Board has nominated Michael Gailliot for appointment to a third term on the Foundation Board of Directors on November 15, 2022. His appointment will be for a three-year term to commence on January 1, 2023.

Michael Gailliot is the president of Hilltop Sand and Gravel Company, Inc., a position held since 1994. In 2010, he became a real estate agent with Century 21 New Millennium in Alexandria, Virginia.

Prior professional experience includes 2 years in project management with Environmental Science and Engineering, Inc. He served as an associate scientist with Midwest Research Institute from 1989-1992.

Michael holds an MBA in Finance from Marymount University and a BS in Geology from George Mason University. Volunteer positions include President of Mount Vernon High School Athletic Booster Club from September 2011 – June 2014; Chairman with the Mount Vernon-Lee Chamber of Commerce, February 2012 – January 2013. Board memberships include Southeast Fairfax Development Corporation from January 2011 to December 2012 and Mount Vernon Lee Chamber of Commerce from 2004 to 2009. Michael also served on the volunteer fundraising committee for Chessie's BIG Backyard at Lee District Park.

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Michael's areas of interest include real estate development, the golf industry, solid waste industry, triathlons, and biking.

Michael was honored as Chamber Citizen of the Year by The Mount Vernon-Lee Chamber of Commerce in December 2015. He accepted the Eakin Philanthropy Award from Fairfax County Park Foundation in November 2012. Hilltop Sand & Gravel supported PACT, the Summer Entertainment Series, and Franconia (formerly Lee District) Park.

Michael joined the Park Foundation board in 2016. His dedicated service as a board director and officer positions includes the role of Board Chair.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Jai Cole, Executive Director, Park Authority

Sara Baldwin, Chief Operating Officer, Park Authority

Aimee L. Vosper, Deputy Director, Chief of Business and Development, Park Authority

Roberta A. Longworth, Executive Director, Park Foundation

ACTION - 2

Reappointment of Kevin Ta to the Fairfax County Park Foundation Board

ISSUE:

Reappoint Kevin Ta to the Board of Directors of the Fairfax County Park Foundation.

RECOMMENDATION:

The Park Foundation Board recommends the reappointment of Kevin Ta to the Foundation's Board of Directors.

TIMING:

Board action is requested on December 14, 2022.

BACKGROUND:

In accordance with the Bylaws of the Fairfax County Park Foundation, the Foundation Board nominates individuals to become members of the Foundation Board of Directors. Appointments are effective following the concurrence of the Park Authority Board.

The Foundation Board has nominated Kevin Ta for appointment to a second term on the Foundation Board of Directors on November 15, 2022. His appointment will be for a three-year term to commence on January 1, 2023.

Kevin Ta is Senior Vice President of PNC Wealth Management in Greater Washington, where he advises high-net-worth and ultra HNW individuals, families, entrepreneurs and business owners on matters pertaining to tax-efficient investing; trusts and estates; business succession; asset protection; retirement planning; charitable giving; private banking and custom lending; and insurance and long-term care planning.

Prior to joining PNC in 2011, Kevin served as Market Trust Director for U.S. Trust for Greater Washington – including offices in DC, Virginia and Maryland -- where he was responsible for leading seasoned teams of advisors who deliver a robust suite of wealth management, trust and investment advisory, and family office services. Previous to that, he served as Senior Vice President for Wells Fargo Private Bank and its predecessor, Wachovia Trust. Interestingly, Kevin started his career over twenty years ago with PNC's predecessor, Riggs National Bank, as a trust and investment officer.

Kevin -- a graduate of George Mason University and of the financial planning program at Georgetown University -- is a CERTIFIED FINANCIAL PLANNER™, Certified Trust and Financial Advisor, and Accredited Estate Planner. He has been quoted in U.S. News and World Report, USA Today, TwoCents's financial series, among other publications.

Kevin is active in the community, volunteering at Junior Achievement, Grow Up Great, among other school sponsored engagements. Kevin is a 2019 graduate of the Leadership Fairfax signature program. He and his team focused on social equity through Fairfax County parks.

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In his leisure, he enjoys exploring new places, new cultures, and new foods with his wife and child; tapas in Barcelona and the hawker stalls in Singapore are more recent fond memories. While Kevin is an avid basketball player, he prefers to coach and watch his son play competitively in his leagues.

Kevin joined the Park Foundation board in 2019. His service has been instrumental in the establishment of FCPF endowments to invest in future FCPA parks and programs.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Jai Cole, Executive Director, Park Authority

Sara Baldwin, Deputy Director, Chief Operating Officer, Park Authority

Aimee L. Vosper, Deputy Director, Chief of Business and Development, Park Authority

Roberta A. Longworth, Executive Director, Park Foundation

Board Agenda Item
December 14, 2022

ACTION – 3

Approval to Advertise Proposed Fee Adjustments and Date of Virtual Public Comment Meeting

RECOMMENDATION:

The Park Authority Executive Director recommends approval to advertise both the proposed fee changes and notification of the January 18, 2023 virtual public comment meeting concerning the proposed fee changes, as presented to and reviewed by the Budget Committee on December 14, 2022.

ACTION – 4

FY 2023 Mid-Year Budget Review, Fund 80000, Park Revenue and Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2023 Mid-Year Budget Review for the Park Revenue and Operating Fund (Fund 80000) as presented to and reviewed by the Budget Committee on December 14, 2022.

ACTION – 5

Scope Approval – Laurel Hill Park – Central Green Phase 2 Development

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to construct the Phase 2 improvements at the Laurel Hill Central Green as presented to and reviewed by the Planning and Development Committee on December 14, 2022.

ACTION – 6

Scope Approval – Cub Run Rec Center Child Care Renovation

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to renovate a section of the existing Fitness Center to create a Child Care facility at Cub Run Rec Center as presented to and reviewed by the Planning and Development Committee on December 14, 2022.

Board Agenda Item
December 14, 2022

ACTION – 7

Scope Approval – Ruckstuhl Park Development

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope for the Ruckstuhl Park development as presented to and reviewed by the Planning and Development Committee on December 14, 2022.

ACTION – 8

Trailside Park Master Plan Amendment

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Trailside Park Master Plan Amendment as presented to and reviewed by the Planning and Development Committee on December 14, 2022.

Board Agenda Item
December 14, 2022

INFORMATION – 1

Planning and Development Division Quarterly Project Status Report

As presented to and reviewed by the Planning and Development Committee on November 9, 2022.

INFORMATION – 2

Summer Programs Update

As presented to and reviewed by the Park Services Committee on November 9, 2022.