



FAIRFAX COUNTY PARK AUTHORITY



M E M O R A N D U M

TO: Chairman and Members
Park Authority Board

VIA: Jai Cole, Executive Director

FROM: Sara Baldwin, Deputy Director/COO

DATE: January 20, 2023

Agenda

**Budget Committee
(Committee of the Whole)
Wednesday, January 25, 2023 – 6:55 pm
Virtual – Via Zoom
Chairman: Ken Quincy
Vice Chair: Maggie Godbold**

1. FY 2023 Third Quarter Budget Review, Fund 10001, General Fund (with presentation) – Action

*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
January 25, 2023

ACTION

FY 2023 Third Quarter Budget Review, Fund 10001, General Fund

ISSUE:

Approval of the FY 2023 Third Quarter Budget Review submission for the General Fund (Fund 10001).

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2023 Third Quarter Budget Review for the General Fund (Fund 10001).

TIMING:

Board action is requested on January 25, 2023. The submission of the FY2023 Third Quarter Budget Review is due to the Department of Management and Budget on February 10, 2023.

BACKGROUND:

The FY 2023 Third Quarter Budget Review recommendation will increase the total expenditures by \$1,683,200. This recommendation includes an increase to operating expenses of \$1,100,000 and will focus on the Summer Concert Series, an Electronic Timecard System, Computer Hardware, Forestry Contractual Expenses and Equity Initiatives. Capital has a recommended increase of \$583,200 to cover equipment replacement costs. Upon approval, the total expenses in the General Fund (Fund 10001) will be \$33,436,037 as compared to \$31,752,837 in the FY 2023 current revised budget.

Board Agenda Item
January 25, 2023

Third Quarter Review General Fund Proposed Increases	
Summer Concert Series	\$ 50,000
Timecard System	\$ 185,000
Computer Hardware	\$ 75,000
Sully (Equity Initiative)	\$ 250,000
REC PAC (Equity Initiative)	\$ 40,000
Forestry	\$ 500,000
Capital Equipment	\$ 583,200
Total Requests	\$1,683,200

FISCAL IMPACT:

The General Fund (Fund 10001) for FY 2022 will be adjusted by \$1,683,200 increasing the total expenditures for the year to \$33,436,037.

ENCLOSED DOCUMENTS:

Attachment 1: Fund Statement

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Michael Peter, Director, Business Administration Division
Tonya Mills, Senior Fiscal Administrator
Nicole Varnes, Budget & Capital Manager

**Fairfax County Park Authority
FY 2023 GENERAL FUND (10001)
FUND STATEMENT**

AGENCY MISSION:

To set aside public spaces for and assist citizens in the protection and enhancement of environmental values, diversity of natural habitats and cultural heritage to guarantee that these resources will be available to both present and future generations. To create and sustain quality facilities and services that offer citizens opportunities for recreation, improvement of their physical and mental well-being and enhancement of their quality of life.

CATEGORY	FY 2022 Actual	FY 2023 Revised	FY 2023 Third Quarter	Difference
POSITION/STAFF YEARS	363/362.75	369/368.75	369/368.75	
PERSONNEL SERVICES *	\$22,428,212	\$26,523,906	\$26,523,906	\$0
OPERATING EXPENSES	\$8,266,044	\$8,035,280	\$9,135,280	\$1,100,000
CAPITAL EQUIPMENT	\$252,308	\$1,069,812	\$1,653,012	\$583,200
SUBTOTAL	\$30,946,564	\$35,628,998	\$37,312,198	\$1,683,200
RECOVERED COSTS	(\$2,806,038)	(\$3,876,161)	(\$3,876,161)	\$0
TOTAL EXPENDITURES	\$28,140,526	\$31,752,837	\$33,436,037	\$1,683,200
REVENUE	\$250,983	\$513,750	\$513,750	\$0
Net Cost to the County	\$27,889,543	\$31,239,087	\$32,922,287	\$1,683,200

CATEGORY	FY 2022 ACTUAL	FY 2023 ADOPTED	FY 2023 Third Quarter	Difference
SUMMARY BY COST CENTER				
Administration	\$6,595,167	\$5,368,690	\$5,628,690	\$260,000
Area Management	\$7,256,515	\$7,769,589	\$8,852,789	\$1,083,200
Facility & Equipment Maintenance	\$3,403,772	\$4,426,252	\$4,426,252	\$0
Planning & Development	\$2,198,706	\$2,228,949	\$2,228,949	\$0
REC Activities	\$3,635,004	\$5,463,032	\$5,553,032	\$90,000
Resource Management	\$5,051,363	\$6,496,325	\$6,746,325	\$250,000
TOTAL EXPENDITURES	\$28,140,526	\$31,752,837	\$33,436,037	\$1,683,200



FAIRFAX COUNTY PARK AUTHORITY

A photograph of a winter park scene. The ground is covered in snow, and there are several trees with bare branches. In the background, there is a small building with a snow-covered roof. The text "Third Quarter Review" is overlaid in a large, light green font.

Third Quarter Review

Michael Peter

Park Authority Board Meeting Presentation

January 25, 2023

Action Item 1



FY 2023 Third Quarter Recommendations

Program Area	Amount
Summer Concert Series	\$50,000
Timecard System	\$185,000
Computer Hardware	\$75,000
Sully (Equity Initiative)	\$250,000
REC PAC (Equity Initiative)	\$40,000
Forestry	\$500,000
Capital Equipment	\$583,200
Total Recommendations	\$1,683,200



FY 2023 Third Quarter Projections - GF

	FY 2023 Adopted Budget	FY 2023 Current Budget	FY 2023 Projected Actuals	FY 2023 Requested Adjustments
Revenue	\$ 513,750	\$ 513,750	\$ 513,750	\$ -
Expenses	\$ 30,677,847	\$ 31,752,837	\$ 33,436,037	\$ 1,683,200
Compensation	\$ 28,023,906	\$ 26,523,906	\$ 26,523,906	\$ -
General Operating	\$ 6,280,102	\$ 8,035,280	\$ 9,135,280	\$ 1,100,000
WPFO	\$ (3,876,161)	\$ (3,876,161)	\$ (3,876,161)	\$ -
Capital Equipment	\$ 250,000	\$ 1,069,812	\$ 1,653,012	\$ 583,200
Net Cost to County	\$ 30,164,097	\$ 31,239,087	\$ 32,922,287	\$ 1,683,200





FAIRFAX COUNTY PARK AUTHORITY

A photograph of a winter park scene with snow on the ground, bare trees, and a small building in the background.

Third Quarter Review

Michael Peter

Park Authority Board Meeting Presentation

January 25, 2023