



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

February 22, 2023

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – January 25, 2023 Park Authority Board Meeting

ACTION ITEMS

- (CW) A-1 Approval – Fairfax County Park Authority Policy Manual
- (D) A-2 Churchill Road Park and Lewinsville Park – Mastenbrook Volunteer Matching Funds Grant Program Request – McLean Trees Foundation
- (S) A-3 Chantilly Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Chantilly Youth Association
- (D) A-4 Colvin Run Mill Historic Site – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Colvin Run Mill
- (F) A-5 Approval – Renaming of Franconia District Park to Grove Point Park

INFORMATION ITEMS

- (CW) I-1 Update on Park Operations Projects from October to December 2022
- (CW) I-2 FY 2023 Forestry Budget Update

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
February 22, 2023

ADMINISTRATIVE – 1

Adoption of Minutes – January 25, 2023 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the January 25, 2023 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the January 25, 2023 Park Authority Board meeting.

TIMING:

Board action is requested on February 22, 2023.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the January 25, 2023 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
January 25, 2023**

At the beginning of the Administration and Board Management Committee Meeting at 6:15 pm, the following was read by Chairman Bill Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo Hewton
Cynthia Jacobs Carter
Maggie Godbold, Vice Chair
Linwood Gorham
Timothy Hackman, Treasurer
Ron Kendall
Faisal Khan
Ken Quincy
Kiel Stone
Mike Thompson, Secretary
Jim Zook
William G. Bouie, Chairman

Location:

Residence in Franconia District
Residence in Franconia District
Residence in Sully District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Dominican Republic
Residence in Providence District
Residence in Providence District
George Mason University in Braddock District
Office in Alexandria
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members unanimously.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members unanimously.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

Chairman Bouie called the Park Authority Board meeting to order at 7:14 p.m.

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – January 11, 2023, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the January 11, 2023, Park Authority Board meeting; seconded by Ms. Godbold. The motion carried by all members unanimously.

ACTION ITEM

A-1 FY 2023 Third Quarter Budget Review, Fund 10001, General Fund
Mr. Quincy made a motion to approve the FY 2023 Third Quarter Budget Review for the General Fund (Fund 10001), seconded by Mr. Hackman. The motion carried by all members unanimously.

INFORMATION ITEM

I-1 Natural Resource Management Plan – FY 2022 Accomplishments and FY 2023 Implementation Plan
No action was necessary.

I-2 Cultural Resource Management Plan – FY 2022 Accomplishments and FY 2023 Implementation Plan
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Bouie stated the importance of our camp program and our efforts to accommodate as many participants as we can as parents are starting to return to the office. Mr. Bouie thanked staff for all their work.
- Mr. Bouie shared in the Foundation financial report sent this week, they have raised over \$900,000 so far this fiscal year, which is great.
- Mr. Bouie congratulated everyone involved in the official start of construction at the Mount Vernon Rec Center. He has heard from several members of the community thanking staff for

the efforts to move this project forward. Mr. Bouie thanked staff for the communication efforts and staff coordination in working with the customers and public to make a smooth transition.

- Mr. Bouie stated that the Washington Nationals are interested in partnering with the Park Authority on a project for a softball tournament for adults this year.

DIRECTOR'S MATTERS

- Ms. Cole shared that there was a groundbreaking ceremony at Mount Vernon Rec Center on January 18th. Ms. Cole recognized all the staff who have worked with the public through the closing process to welcome new customers at other centers, who worked to clean out the building before construction could start, and who have been reassigned to new work locations. They have all done an amazing job.
- Ms. Cole stated that Burke Lake and Oak Marr golf courses were recognized in the Top 50 Public Ranges list by Golf Range Magazine. Laurel Hill Golf Course was ranked #11 best golf course in Virginia by Golf Pass.
- Ms. Cole shared an update on the Patriot Park North project. The fields are scheduled to be completed in March 2023. There are 24 baseball tournaments scheduled in 2023.
- Ms. Cole gave an update on the Park Authority's equity efforts. Ms. Cole reviewed an overview of the agency's Equity Impact Plan. Ms. Cole reviewed what the equity funding from FY 2023 will support (the HR&A study, Sully Community Center Equity Pilot, Equity Officer, and Rec Center Access for Foster Care-Caregivers). Funding in FY 2024 has been requested to allow for no increase in fees for summer camps. Staff from across the county will be participating in a Government Alliance on Race and Equity (GARE) Survey. Park Authority will be a participating agency. There will be an update to the board on PROSA (Parks, Recreation, and Open Space Access) Strategy at the February 22nd Board meeting. A pilot is being planned for this summer to implement a sliding fee scale at Sully Community Center for camps and programs.

BOARD MATTERS

- Mr. Gorham thanked everyone for the groundbreaking ceremony at Mt Vernon Rec Center. He thanked all the board for their support of the project and staff for the massive team effort to make this happen. Mr. Gorham recognized Ben Boxer for his support of this event and other items that they have worked on recently. Mr. Gorham thanked Ms. Vosper, Ms. Hudson, and Ms. McNeal for their recent work on the Overlook Ridge project.
- Mr. Gorham also thanked Mr. Bouie for his strong leadership and his honesty and wisdom.
- Dr. Carter thanked Mr. Bouie for his leadership, guidance and friendship. Dr. Carter also thanked the staff for their outstanding work.
- Mr. Quincy thanked Mr. Bouie for everything. Mr. Quincy also stated that in the Equity Plan it was mentioned regarding the priority for quality and safe parks and facilities. This is a

theme throughout the Park Authority's work and funding must be provided to support that theme.

- Mr. Thompson thanked Mr. Bouie for his leadership. Mr. Thompson thanked Ms. Cole and staff for their responsive efforts regarding the recent car crash on Lee Chapel Road and work to prevent future incidents.
- Dr. Aidoo Hewton thanked Mr. Bouie and staff for all their hard work.
- Ms. Godbold thanked Mr. Bouie for his leadership.

ELECTION OF OFFICERS – 2022

Mr. Bouie asked Mr. Khan, Chair of the Nominating Committee, to report the committee's recommendations. Mr. Khan stated that the elections were duly advertised and announced the recommendation of Officers for 2023.

Chairman: Kiel Stone
Vice Chair: Maggie Godbold (incumbent)
Secretary: Cynthia Jacobs Carter
Treasurer: Tim Hackman (incumbent)

Mr. Khan called for nominations from the floor for the office of Chairman. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Quincy. Mr. Stone being unopposed for the office of Chairman, Mr. Khan called for a vote. Mr. Stone was elected unanimously.

Mr. Khan called for nominations from the floor for the office of Vice Chair. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Quincy. Ms. Godbold being unopposed for the office of Vice Chair, Mr. Khan called for a vote. Ms. Godbold was elected unanimously.

Mr. Khan called for nominations from the floor for the office of Secretary. There being no other nominations, Mr. Thompson made a motion to close the nominations; seconded by Mr. Bouie. Dr. Carter being unopposed for the office of Secretary, Mr. Khan called for a vote. Dr. Carter was elected unanimously.

Mr. Khan called for nominations from the floor for the office of Treasurer. There being no other nominations, Mr. Bouie made a motion to close the nominations; seconded by Mr. Thompson. Mr. Hackman being unopposed for the office of Secretary, Mr. Khan called for a vote. Mr. Hackman was elected unanimously.

Mr. Khan announced the Park Authority Board officers for 2023 and thanked the Board for their support during the nominating process.

Chairman: Kiel Stone

Vice Chair: Maggie Godbold
Secretary: Cynthia Jacobs Carter
Treasurer: Tim Hackman

Mr. Gorham thanked Mr. Thompson for his service as Secretary.

Mr. Stone thanked everyone for their confidence and he is looking forward to working with everyone on the board during his tenure as Chair.

Dr. Aidoo Hewton also thanked Mr. Thompson for his service.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:71 pm.

Participating Staff:

Jai Cole, Executive Director
Aimee Vosper, Deputy Director/CBD
Michael Peter, Director, Business Administration Division
Cindy Walsh, Director, Park Services Division
Laura Grape, Director, Resource Management Division
Brendon Hanafin, Director, Planning & Development Division
Ryan Carmen, Director, Golf Enterprises Division
Dan Sutherland, Acting Director, Park Operations Division
Susan Kalish, Director, Marketing and Communications Office
Ben Boxer, Public Information Officer
Allison Rankin, Management Analyst

Minutes Approved at Meeting on February 22, 2023

Allison Rankin, Management Analyst

Board Agenda Item
February 22, 2023

ACTION – 1

Approval – Fairfax County Park Authority Policy Manual

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Fairfax County Park Authority Policy Manual in its entirety, as presented to and reviewed by the Administration and Board Management Committee on January 25, 2023.

ACTION – 2

Churchill Road Park and Lewinsville Park – Mastenbrook Volunteer Matching Funds Grant Program Request – McLean Trees Foundation (Dranesville District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Funds Grant Program request from the McLean Trees Foundation (MTF) in the amount of \$4,003.00 to help remove invasive vegetation and restore parkland in Churchill Road Park and Lewinsville Park, as presented to and reviewed by the Park Operations Committee on February 22, 2023.

ACTION – 3

Chantilly Park – Mastenbrook Volunteer Matching Funds Grant Program Request – Chantilly Youth Association (Sully District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Funds Grant Program request from the Chantilly Youth Association in the amount of \$20,000.00 for the expansion of the batting facility at Chantilly Park, as presented to and reviewed by the Park Operations Committee on February 22, 2023.

ACTION – 4

Colvin Run Mill Historic Site – Mastenbrook Volunteer Matching Funds Grant Program Request – Friends of Colvin Run Mill (Dranesville District)

RECOMMENDATION:

Board Agenda Item
February 22, 2023

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Funds Grant Program request from the Friends of Colvin Run Mill in the amount of \$7,337.00 for restoration of the Family Garden at Colvin Run Mill Historic Site, as presented to and reviewed by the Park Operations Committee on February 22, 2023.

ACTION – 5

Approval – Renaming of Franconia District Park to Grove Point Park (Franconia District)

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the renaming of Franconia District Park to Grove Point Park, as presented to and reviewed by the Park Operations Committee on February 22, 2023.

Board Agenda Item
February 22, 2023

INFORMATION – 1

Update on Park Operations Projects from October to December 2022

As presented to and reviewed by the Park Operations Committee on January 25, 2023.

INFORMATION – 2

FY 2023 Forestry Budget Update

As presented to and reviewed by the Park Operations Committee on January 25, 2023.