



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

May 24, 2023

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – April 26, 2023 Park Authority Board Meeting

ACTION ITEMS

(D) A-1 Turner Farm Park Observatory – Mastenbrook Volunteer Matching Fund Grant Program Request – Analemma Society

(D) A-2 Lewinsville Park Mastenbrook Volunteer Matching Fund Grant Program Request – Baroody Camps, Inc.

(CW) A-3 FY 2023 Fourth Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

INFORMATION ITEMS

(CW) INFO-1 Accreditation Update

(CW) INFO-2 Park Authority Racial Equity Index (PAREI) Introduction

(CW) INFO-3 Opportunity for a Multi-Sports Complex

(CW) INFO-4 Summary of Board of Supervisors Public Hearing Testimony

CHAIRMAN'S MATTERS

DIRECTOR'S MATTERS

BOARD MATTERS

ADJOURNMENT



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Board Agenda Item
May 24, 2023

ADMINISTRATIVE – 1

Adoption of Minutes – April 26, 2023 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the April 26, 2023 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the April 26, 2023 Park Authority Board meeting.

TIMING:

Board action is requested on May 24, 2023.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the April 26, 2023 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
April 26, 2023**

At 5:38pm, during the Administration and Board Management Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

Board Members Present:

Kiel Stone, Chairman
Maggie Godbold, Vice Chair
Timothy Hackman, Treasurer
Linwood Gorham
Faisal Khan
Ken Quincy
Mike Thompson
Jim Zook

Board Members Participating Virtually:

Dr. Cynthia Jacobs Carter, Secretary

Location:

Residence in Franconia District

Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participant is able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the member participating remotely: Dr. Carter.

Mr. Stone made a motion that Dr. Carter’s voice may be adequately heard in this location; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Mr. Stone made a motion that pursuant to the Park Authority’s Policy 111 for Remote Participation in Public Meetings, that Board Member Dr. Carter be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Ms. Godbold seconded the motion. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Mr. Stone conducted a roll call of members participating in person; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Dr. Carter participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:34 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEM

ADMIN-1 Resolution to Honor Dan Sutherland, Manager of Park Management Branch within the Park Operations Division, for His 35 Years of Excellent Service
Mr. Quincy made a motion to approve the resolution honoring Dan Sutherland, Manager of Park Management Branch within the Park Operations Division, for his 35 years of excellent service; seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

Mr. Sutherland thanked the board for their support over the years. Mr. Gorham thanked Mr. Sutherland for his calm and professional approach to his work. Mr. Thompson thanked Mr. Sutherland for his patience and dedication in dealing with a wide variety of athletic field issues. Mr. Khan recognized Mr. Sutherland's consistent and dedicated response to the community when issues arose over the years. Mr. Quincy thanked Mr. Sutherland for all his support in the Providence District.

ADMIN-2 Adoption of Minutes – March 22, 2023, Park Authority Board Meeting
Ms. Godbold made a motion to adopt the minutes of the March 22, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

ACTION ITEM

A-1 Scope Approval – Central and Southeastern Area Natural Resources Management Plans Scope of Work

Mr. Hackman made a motion to approve the project scope to begin work on the Central Area and Southeastern Area Natural Resources Management Plans, seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

A-2 Scope Approval – Helping Our Land Heal Forest Restoration Projects: Oak Marr Park, Mason District Park, and Huntley Meadows Park

Mr. Hackman made a motion to approve the project scope to plan and implement ecosystem restoration projects at Oak Marr Park, Mason District Park, and Huntley Meadows Parks to restore forest communities, seconded by Ms. Godbold. The motion carried by all members present; Dr. Aidoo Hewton, Mr. Bouie, and Mr. Kendall were absent.

INFORMATION ITEMS

I-1 Request for Interest: Public-Private Partnership Opportunity for a Multi-Sports Complex
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Stone thanked Ms. Godbold and Dr. Aidoo Hewton for providing testimony during the Board of Supervisors' budget public hearings and to Mr. Bouie for providing written testimony. Mr. Stone also thanked Ms. Herrera and Ms. Eakin Erlacher from the Park Foundation for their support. Mr. Stone reminded the board that May 2nd is the Board of Supervisors Budget mark-up session with final adoption of the FY2024 Budget on May 9th.
- Mr. Stone recognized the recent opening of Patriot Park North. He thanked Mr. Thompson for being the emcee and Ms. Godbold, Mr. Hackman, and Mr. Quincy for attending as well.
- Mr. Stone recognized the staff for the Earth Day event. He stated the event was very well attended with lots of activities for families to learn about the environment. Mr. Stone recognized the staff involved in the planning committees: Sara Baldwin, Chris Goldbecker, Dan Grulke, Eric Nielsen, Julie Gurnee, Emanuela Porter, Mary Olien, Luca Twohie, Rosario Bombaugh, Maria Betancourt Reid, Lara Adrienne Dolata, Carol McDonnell, Tammy Higgs, John Hilson, Britta Stratford, Allison Rankin, Kristina Stanton, Linda Crone, Sarah Oberther, Julie Tahan, Duston Meyers, Beth Gallagher, Yasmin Shafiq, Margaret Pacia, Susan Kalish, Cindy Fortuno, Bobbi Longworth, Margaret Thaxton, and Jessica Tadlock.
- Mr. Stone also stated that the farmers markets are opening this week and encouraged the board to attend the openings if they are able.

DIRECTOR'S MATTERS

- Ms. Cole shared the recent work by the Mobile Crew and Area 4 Crew on Burke Lake Park Trail project to improve the Gravel Loop Trail.
- Ms. Cole shared that the Lake Accotink Dam project has been completed and the trail across is now open for use by the public.
- Ms. Cole shared that the Earth Day event was a big success. Attendance was strong despite the weather forecast. Ms. Cole also recognized the staff who worked to plan, run and clean up the event.

- Ms. Cole shared that the opening of Patriot Park North was a great event. She shared a video of the opening compiled by Channel 16.
- Ms. Cole shared pictures from the Bluebell at the Bend Festival on April 8th, the Horse Expo on April 15th, and Ides of Bark on March 26th. Each event was fun and well attended.
- Mr. Hackman shared that Charles Olin recently passed away at the end of March 2023. Mr. Olin was the driving force to establish Observatory Park and the Rolltop Observatory. He founded the Analemma Society that continues to support the Observatory and offers weekly viewings for the public.

BOARD MATTERS

- Mr. Khan thanked all of the staff for their dedication to their roles and providing great customer service. Mr. Khan also recognized the staff of Neighborhood and Community Services for their coordination with the park staff.
- Mr. Thompson recognized the many people involved in bringing the Patriot Park North project to fruition. He mentioned Dave Bowden, Gary Flather, Rob Hahne, SYA, Supervisor Herrity, voters who voted for the bond funding, and many, many staff across the Park Authority. He also thanked the Park Authority Board for their support.
- Dr. Carter thanked staff for all their work. Dr. Carter also mentioned that she had participated in a recent meeting with Supervisor Lusk on the proposed budget and thanked Ms. Cole and Mr. Stone for their support in that meeting.
- Mr. Gorham thanked the staff who helped to coordinate the Ides of Bark.
- Mr. Quincy gave kudos to staff for their gold medal efforts. Mr. Quincy stated that Providence had an Earth Day event on the Friday before Earth Day and was well attended with staff leading a walk through a park. Mr. Quincy shared that the Healthy Strides 5k/10k will be held on April 29th at Burke Lake Park.
- Mr. Hackman shared that the Bluebell Festival was a wonderful event and was well supported by staff.
- Ms. Godbold thanked staff for all the work that went into the Earth Day Festival.

ADJOURNMENT

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:15 pm.

Participating Staff:

Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Michael Peter, Director, Business Administration Division
Cindy Walsh, Director, Park Services Division
Laura Grape, Director, Resource Management Division

Brendon Hanafin, Director, Planning & Development Division
Ryan Carmen, Director, Golf Enterprises Division
Kim Eckert, Director, Park Operations Division
Susan Kalish, Director, Marketing and Communications Office
Ben Boxer, Public Information Officer
Allison Rankin, Management Analyst

Minutes Approved at Meeting on May 24, 2023

Allison Rankin, Management Analyst

Board Agenda Item
May 24, 2023

ACTION – 1

Turner Farm Park Observatory – Mastenbrook Volunteer Matching Fund Grant Program Request – Analemma Society

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Analemma Society in the amount of \$5,135.00, as presented to and reviewed by the Park Operations Committee on May 24, 2023.

ACTION – 2

Lewinsville Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Baroody Camps, Inc.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant Program request from the Baroody Camps, Inc. in the amount of \$2,382.00, as presented to and reviewed by the Park Operations Committee on May 24, 2023.

ACTION – 3

FY 2023 Fourth Quarter Budget Review, Fund 80000, Park Revenue & Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2023 Fourth Quarter Budget Adjustment for the Park Revenue and Operating Fund (Fund 80000), as presented to and reviewed by the Budget Committee on May 24, 2023.

Board Agenda Item
May 24, 2023

INFORMATION – 1

Accreditation Update

As presented to and reviewed by the Administration & Board Management Committee on April 26, 2023.

INFORMATION – 2

Park Authority Racial Equity Index (PAREI) Introduction

As presented to and reviewed by the Planning and Development Committee on April 26, 2023.

INFORMATION – 3

Opportunity for a Multi-Sports Complex

As presented to and reviewed by the Planning and Development Committee on April 26, 2023.

INFORMATION – 4

Summary of Board of Supervisors Public Hearing Testimony

As presented to and reviewed by the Communications and Community Engagement Committee on April 26, 2023.