



# FAIRFAX COUNTY PARK AUTHORITY



## B O A R D A G E N D A

**August 23, 2023**

### **7:00 PM PUBLIC COMMENT**

#### **ADMINISTRATIVE ITEMS**

(CW) ADMIN-1 Adoption of Minutes – July 26, 2023 Park Authority Board Meeting

#### **ACTION ITEMS**

(CW) A-1 Development of FY 2025 Proposed Budget

(CW) A-2 Approval of Out of Cycle Fee Adjustment to the Published Fee Schedule for 2023

#### **INFORMATION ITEMS**

(SP) I-1 Lake Accotink Dredging Update

(D) I-2 Tysons Check-in

(CW) I-3 2024 Virginia General Assembly Legislative Item – Solar Electric Vehicle (EV) Charging

#### **CHAIRMAN'S MATTERS**

#### **DIRECTOR'S MATTERS**

#### **BOARD MATTERS**

#### **ADJOURNMENT**



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
August 23, 2023

## **ADMINISTRATIVE – 1**

### Adoption of Minutes – July 26, 2023 Park Authority Board Meeting

#### ISSUE:

Adoption of the minutes of the July 26, 2023 Park Authority Board meeting.

#### RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the July 26, 2023 Park Authority Board meeting.

#### TIMING:

Board action is requested on August 23, 2023.

#### FISCAL IMPACT:

None

#### ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the July 26, 2023 Park Authority Board Meeting

#### STAFF:

Jai Cole, Executive Director  
Sara Baldwin, Deputy Director/COO  
Aimee L. Vosper, Deputy Director/CBD  
Allison Rankin, Management Analyst

**Fairfax County Park Authority  
Board Meeting  
July 26, 2023**

At 5:43pm, during the Planning and Development Committee Meeting at 12055 Government Center Parkway, Room 941, Fairfax, Virginia, the following was read by Chairman Kiel Stone to allow for the meeting to proceed with virtual participants.

**Board Members Present:**

Kiel Stone, Chairman  
Timothy Hackman, Treasurer  
Bill Bouie  
Ron Kendall  
Ken Quincy  
Jim Zook

**Board Members Participating Virtually:**

Dr. Cynthia Jacobs Carter, Secretary  
Dr. Abena Aidoo Hewton

**Location:**

Residence in Franconia District  
Residence in Franconia District

Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent and excused.

Mr. Stone stated that Virginia law authorizes the remote participation of Board members provided that a policy exists to ensure that such remote participation is consistently administered. This board has approved Policy 111 – Remote Participation in Public Meetings. Mr. Stone continued that remote attendance must be approved by the Board as long as a physical quorum of the Board is actually present; voice of the remote participants are able to be heard by everyone in the room; and the remote participation comports with the policy.

Mr. Stone conducted a roll call of the members participating remotely: Dr. Cynthia Jacobs Carter and Dr. Abena Aidoo Hewton.

Mr. Stone made a motion that Dr. Cynthia Jacobs Carter’s voice may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

Mr. Stone made a motion that Dr. Abena Aidoo Hewton’s voice may be adequately heard in this location; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

It was stated that since there was not quorum in the board room at the start of the Planning and Development Committee Meeting, the remote participants could listen to the presentations and discussion, but could not participate in any discussion.

Mr. Khan joined the Planning and Development Committee meeting in person at 5:53pm. At that time a physical quorum in the board room had been met.

Mr. Stone then made a motion that pursuant to the Park Authority's Policy 111 for Remote Participation in Public Meetings, that Board Members Dr. Cynthia Jacobs Carter and Dr. Abena Aidoo Hewton be permitted to participate remotely in this meeting because it comports with the policy we adopted, and a physical quorum is present here at the Park Authority Board Room, 9th floor, Herrity building. Mr. Hackman seconded the motion. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

Mr. Stone conducted a roll call of members participating in person; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

Dr. Cynthia Jacobs Carter and Dr. Abena Aidoo Hewton participated in the meetings virtually due to medical reasons.

Chairman Stone called the Park Authority Board meeting to order at 7:44 p.m. at 12055 Government Center Parkway, Room 941, Fairfax Virginia.

#### **PUBLIC COMMENT**

No speakers were present.

#### **PRESENTATION ITEM**

P-1 Introduction of the 2023 Summer Interns

Michael Peter introduced the 2023 Summer Interns. The board congratulated them and thanked them for their work on behalf of the Park Authority this summer.

#### **ADMINISTRATIVE ITEMS**

ADMIN-1 Board Resolution to Honor Mike McCaffrey, the Manager of Hidden Pond Nature Center, for 37 Years of Service to the Park Authority

Mr. Hackman made a motion to adopt the resolution honoring Mike McCaffrey, the Manager of Hidden Pond Nature Center, for 37 years of service to the Park Authority; seconded by Mr. Quincy. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

ADMIN-2 Board Resolution to Honor Mary Olien, Historic and Horticulture Sites Branch Manager, Upon Her Retirement for 18 Years of Service to the Park Authority

Mr. Quincy made a motion to adopt the resolution honoring Mary Olien, the Historic and Horticulture Sites Branch Manager, upon her retirement for 18 years of service to the Park Authority; seconded by Mr. Bouie. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

ADMIN-3     Adoption of Minutes – July 12, 2023, Park Authority Board Meeting  
Mr. Bouie made a motion to adopt the minutes of the July 12, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold, Mr. Gorham, and Mr. Thompson were absent.

#### **CHAIRMAN’S MATTERS**

- Mr. Stone stated that the County Executive’s Office has asked all departments to identify cuts equaling 7% of their budgets. Mr. Stone asked all board members to begin thinking about this and to have conversations with their respective Board of Supervisors’ members this fall. Budget season starts early this year.

#### **DIRECTOR’S MATTERS**

- Ms. Cole shared that July is National Park and Recreation Month and the Board of Supervisors issued a proclamation to recognize the importance and value of parks in our community. Ms. Cole highlighted the over 16 million visitors to the parks last year and the breadth of the skill set of the staff to handle any situation that might occur.
- Ms. Cole mentioned that there is a Selfie Contest through July 28<sup>th</sup> to celebrate the theme of “Where Community Grows” for National Park and Recreation Month.
- Ms. Cole shared that there was a groundbreaking for Spring Hill Rec Center and a variety of energy efficiency upgrades will be made that will reduce electricity and natural gas consumption.
- Ms. Cole shared that the garden plots at Laurel Hill Park are now open and feature raised beds, hard-packed surfaces, and wide doorways and aisles to ensure accessibility for all.
- Ms. Cole shared that the new performance lab is now open at Eisman Golf Academy and features new technology to assist golfers improve their performance, lessons, and a conference room for video analysis.
- Ms. Cole recognized the Park Operations staff for their outstanding support of a recent local softball tournament at Braddock and Wakefield Parks, assisting the Virginia Glory Fast Pitch softball league to raise over \$50,000 for Children’s National Hospital.
- Ms. Cole shared the FY2023 Proposed Carryover figures that are being considered by the Board of Supervisors. The funding includes: \$5,958,715 for Capital Sinking Fund, \$5 million for CIP escalating costs, \$2.5 million for synthetic field replacement program, \$740,000 for POD capital equipment, \$1 million for energy improvement projects, and \$500,000 for forestry operations. The total proposed Carryover funding for the Park Authority comes to \$15,698,715.

#### **BOARD MATTERS**

- Mr. Bouie congratulated Mike McCaffrey and Mary Olien on their upcoming retirements.

- Mr. Hackman thanked Ms. Cole and Mr. Boxer for organizing the groundbreaking event at Spring Hill.

**ADJOURNMENT**

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:19 pm.

**Participating Staff:**

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on August 23, 2023

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Allison Rankin, Management Analyst

Board Agenda Item  
August 23, 2023

**ACTION – 1**

Development of FY 2025 Proposed Budget

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Development of FY 2025 Proposed Budget, as presented to and reviewed by the Budget Committee on August 23, 2023.

**ACTION – 2**

Approval of Out of Cycle Fee Adjustment to the Published Fee Schedule for 2023

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Out of Cycle Fee Adjustment to the Published Fee Schedule for 2023, as presented to and reviewed by the Budget Committee on August 23, 2023.

Board Agenda Item  
July 26, 2023

**INFORMATION – 1**

Lake Accotink Dredging Update

As presented to and reviewed by the Planning and Development Committee on July 26, 2023.

**INFORMATION – 2**

Tysons Check-In

As presented to and reviewed by the Planning and Development Committee on July 26, 2023.

**INFORMATION – 3**

2024 Virginia General Assembly Legislative Item – Solar Electric Vehicle (EV) Charging

As presented to and reviewed by the Administration and Board Management Committee on July 26, 2023.