



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

September 13, 2023

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – August 23, 2023 Park Authority Board Meeting

ACTION ITEMS

(MV) A-1 Scope Approval – Natural Resource Management and Ecological Restoration Projects: Old Colchester Park and Preserve

(CW) A-2 FY 2023 Fourth Quarter Budget Review – Fund 80000, Park Services Revenue and Operating Fund

(CW) A-3 FY 2025 Non-Recommended General Fund Budget Reductions

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
September 13, 2023

ADMINISTRATIVE – 1

Adoption of Minutes – August 23, 2023 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the August 23, 2023 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the August 23, 2023 Park Authority Board meeting.

TIMING:

Board action is requested on September 13, 2023.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the August 23, 2023 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
August 23, 2023**

At the beginning of the Budget Committee Meeting at at 6:30pm, the following was read by Chairman Kiel Stone to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to make certain findings for the record to evidence compliance with Virginia Code §2.2-3708.2, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Stone conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Maggie Godbold, Vice-Chair
Cynthia Jacobs Carter, Secretary
Timothy Hackman, Treasurer
Abena Aidoo Hewton
Bill Bouie
Linwood Gorham
Ron Kendall
Faisal Khan
Ken Quincy
Mike Thompson
Jim Zook
Kiel Stone, Chairman

Location:

Residence in Sully District
Residence in Franconia District
Jackson, Wyoming
Residence in Franconia District
Residence in Hunter Mill District
Residence in Mount Vernon District
Residence in Mason District
Vehicle/Residence in Providence District
Residence in Providence District
Nashville, Tennessee
Residence in Springfield District
Residence in Braddock District

Mr. Stone made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Hackman. The motion carried unanimously.

Need for an Electronic Meeting

Mr. Stone made a motion that the Park Authority Board will hold an all-virtual public meeting because circumstances warrant the holding of an all-virtual public meeting, including, but not limited to, the convenience of an all-virtual meeting; seconded by Mr. Hackman. The motion carried unanimously.

All-Virtual Public Meeting May be Properly Held

Mr. Stone made a motion that the Park Authority Board has not had more than two all-virtual public meetings, or more than 25% of its meetings rounded up to the next whole number, whichever is greater, during the calendar year since the emergency order was lifted; and the Park Authority Board's last meeting was not an all-virtual public meeting; seconded by Mr. Hackman. The motion carried unanimously.

Mr. Stone made a motion that the Park Authority Board conduct this meeting electronically through a dedicated video- and audio- conferencing line, and that the public may access this meeting by calling 602-333-0032 and entering access code 646450; seconded by Mr. Hackman. The motion carried unanimously.

All-Virtual Public Meeting Requirements are Met in Conformance with Park Authority Board Written Policy

Mr. Stone made a motion that the meeting of the Park Authority Board to be held this day is in conformance with this body's all-virtual public meeting policy and as such:

- i. The meeting notice indicated that the public meeting will be all-virtual, and the notice stated that that the method by which the Park Authority Board chose to meet would not be changed unless the Park Authority Board provided a new meeting notice in accordance with Va. Code § 2.2-3707.
- ii. Public access to this meeting is provided by electronic communication means that allows the public to hear all participating members of the Park Authority Board.
- iii. Audio-visual technology, if available, is used to allow the public to see the members of the Park Authority Board during this meeting.
- iv. A phone number, email address, or other live contact information is provided to the public to alert the Park Authority Board if electronic transmission of this meeting fails for the public, and if such transmission fails, the Park Authority Board will take a recess until public access is restored.
- v. A copy of the proposed agenda and all agenda packets have been made available to the public electronically at the same time such materials were provided to the members of the Park Authority Board;
- vi. The public is afforded the opportunity to comment through electronic means, including written comments, at meetings where public comment is customarily received; and
- vii. There are no more than two members of the Park Authority Board together in one physical location.

Mr. Hackman seconded the motion. The motion carried unanimously.

Chairman Stone called the Park Authority Board meeting to order at 7:42 p.m. via Zoom.

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – July 26, 2023, Park Authority Board Meeting

Mr. Stone made a motion to adopt the minutes of the July 26, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Gorham abstained having been absent on July 26, 2023.

ACTION ITEMS

- A-1 Development of FY 2025 Proposed Budget
Mr. Quincy made a motion to approve the package of General Fund Budget Reductions as presented to the Budget Committee on August 23, 2023, seconded by Mr. Hackman. The motion carried unanimously.
- A-2 Approval of Out of Cycle Fee Adjustment to the Published Fee Schedule for 2023
Mr. Quincy made a motion to approve the proposed fee adjustments as presented to the Budget Committee on August 23, 2023, seconded by Mr. Hackman. The motion carried unanimously.

INFORMATION ITEMS

- I-1 Lake Accotink Dredging Update
No action was necessary. Clarification was made that this item is in the Braddock District, not the Springfield District as shown on the agenda.
- I-2 Tyson's Check-in
No action was necessary.
- I-3 2024 Virginia General Assembly Legislative Item – Solar Electric Vehicle (EV) Charging
No action was necessary.

CHAIRMAN'S MATTERS

- Mr. Stone stated board members should enjoy the rest of their summer and the board will reconvene in September.

DIRECTOR'S MATTERS

- Ms. Cole thanked the board members for attending the off-cycle board meeting during what is typically a recess period.
- Ms. Cole shared the new Park Amenity Locator tool on the website. Users can search by geographic location, and can filter for more than 30 amenities to find areas such as dog parks, campgrounds, boating, etc. Ms. Cole thanked the GIS Team for their work on the creating this tool and Fariss Agatone and Jon Cooper for a helpful tutorial video.
- Ms. Cole shared that the 73rd Annual 4-H Fair, held on August 4-6, was very successful and had an estimated attendance at 27,000 and took in over \$146,000 in sales to support the 4-H program, Friends of Frying Pan Farm Park, and the Park Authority.

- Ms. Cole shared pictures and a video from the 23rd Annual Lifeguard Competition. There were teams of 6 from each Rec Center and the Water Mine and events incorporated water rescues, CPR, in water spinals with backboarding and backboarding with rapid extraction.
- Ms. Cole shared that there was a recent ribbon cutting for the new bird enclosure at Frying Pan Farm Park and also a ribbon cutting at Sugarland Run bridge, which had been washed out in 2006 and was able to get reopened before the school year began as planned.
- Ms. Cole shared pictures from the groundbreaking for the new inline skate rink coming to Lake Fairfax Park. Completion is anticipated for spring 2024.

BOARD MATTERS

- Ms. Aidoo Hewton stated that staff had done a great job on the new Park Locator application.

ADJOURNMENT

There being no further business and without objection, Mr. Stone adjourned the meeting at 7:57 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee Vosper, Deputy Director/CBD

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator

Josh Colman, Business Office Manager

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on September 13, 2023

Allison Rankin, Management Analyst

Board Agenda Item
September 13, 2023

ACTION – 1

Scope Approval – Natural Resource Management and Ecological Restoration Projects:
Old Colchester Park and Preserve

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the project scope to implement planned natural resource management activities and ecosystem restoration projects at Old Colchester Park and Preserve to manage high quality natural resources in a healthy condition and to implement forest restoration activities in areas that require treatment to restore forest ecosystem health, as presented to and reviewed by the Resource Management Committee on September 13, 2023.

ACTION – 2

FY 2023 Fourth Quarter Budget Review – Fund 80000, Park Services Revenue and
Operating Fund

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2023 Fourth Quarter Review for the Park Revenue and Operating Fund (80000), as presented to and reviewed by the Budget Committee on September 13, 2023.

ACTION – 3

FY 2025 Non-Recommended General Fund Budget Reductions

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the FY 2025 Non-Recommended General Fund (Fund 10001) Budget Reduction Submission, as presented to and reviewed by the Budget Committee on September 13, 2023.