



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

Updated September 25, 2023

September 27, 2023

7:30 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

(CW) ADMIN-1 Adoption of Minutes – September 13, 2023 Park Authority Board Meeting

ACTION ITEMS

(D) A-1 Great Falls Grange Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Grange Foundation

(CW) A-2 Endorsement of the Parks, Recreation, Open Space, and Access (PROSA) Strategy Report

INFORMATION ITEMS

(CW) I-1 Parks, Recreation, Open Space, and Access (PROSA) Strategy Project Update

**CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS**

CLOSED SESSION

ADJOURNMENT



If ADA accommodations are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item
September 27, 2023

ADMINISTRATIVE – 1

Adoption of Minutes – September 13, 2023 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the September 13, 2023 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the September 13, 2023 Park Authority Board meeting.

TIMING:

Board action is requested on September 27, 2023.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the September 13, 2023 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
September 13, 2023**

The Chairman called the meeting to order at 7:56pm at 12055 Government Center Parkway, Room 941, Fairfax, Virginia.

Board Members Present:

Kiel Stone, Chairman
Maggie Godbold, Vice-Chair
Cynthia Jacobs Carter, Secretary
Timothy Hackman, Treasurer
Abena Aidoo Hewton
Linwood Gorham
Ron Kendall
Faisal Khan
Ken Quincy
Mike Thompson
Jim Zook

Absent: Bill Bouie was absent and excused.

PUBLIC COMMENT

No speakers were present.

ADMINISTRATIVE ITEM

ADMIN-1 Adoption of Minutes – August 23, 2023, Park Authority Board Meeting
Ms. Godbold made a motion to adopt the minutes of the August 23, 2023, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present, Mr. Bouie was absent.

ACTION ITEMS

A-1 Scope Approval – Natural Resource Management and Ecological Restoration Projects: Old Colchester Park and Preserve
Mr. Gorham made a motion to approve the project scope to implement planned natural resource management activities and ecosystem restoration projects at Old Colchester Park and Preserve to manage high quality natural resources in a healthy condition and to implement forest restoration activities in areas that require treatment to restore forest ecosystem health, as presented to the Resource Management Committee on September 13, 2023, seconded by Mr. Hackman. The motion carried by all members present, Mr. Bouie was absent.

A-2 FY 2023 Fourth Quarter Budget Review – Fund 80000, Park Services Revenue and Operating Fund

Mr. Quincy made a motion to approve the FY 2023 Fourth Quarter Review for the Park Revenue and Operating Fund (80000), as presented to the Budget Committee on September 13, 2023, seconded by Mr. Godbold. The motion carried by all members present, Mr. Bouie was absent.

A-3 FY 2025 Non-Recommended General Fund Budget Reductions

Mr. Hackman made a motion to approve the FY 2025 Non-Recommended General Fund (Fund 10001) Budget Reduction Submission, as presented to the Budget Committee on September 13, 2023, seconded by Mr. Quincy.

Mr. Thompson made a motion to amend the publicly posted board item to add at the end of the Background section the following wording:

Additionally, per County direction the proposed reductions should not include encumbered positions leaving only the Park Authority's operating funds for potential cuts. The Park Authority's operating budget is \$7,458,149 including \$3,282,450 of internal county charges that can't be considered as part of the proposed cuts. This leaves only \$4,200,000 in operating expenses that can be considered as part of the Park Authority's \$2,370,000 budget reductions.

Mr. Hackman seconded the motion for the amendment. This motion carried by all members present, Mr. Bouie was absent.

The amended motion carried by all members present, Mr. Bouie was absent.

CHAIRMAN'S MATTERS

- Mr. Stone stated that National Public Lands Day will be on Saturday, September 23rd and he invited the board members to participate in the event at Ossian Hall Park at 9:30am or at any of the other parks participating that day.

DIRECTOR'S MATTERS

- Ms. Cole reviewed the participation numbers for 2023 Summer camps, Rec-Pac, and Access and Inclusion support.
- Ms. Cole reviewed the 2023 Summer Entertainment Series recap information – 189 concerts, 14 rain cancellations, estimated attendance was 37,696, and the Foundation raised \$206,859.
- Ms. Cole shared that the Park Authority team won seven 2023 Virginia Recreation and Park Society Awards. The awards were:
 - Best New Health and Wellness Initiative – Sully Community Center Health and Wellness Partnerships
 - Best New Program – Adapted Park Explorers Program

- Best New Renovation (Brick and Mortar) – Hidden Oaks Nature Center
- Most Creative Marketing Strategy – Jai Cole’s Parks Tour
- Snapshot Moment – Water Mine Family Swimmin’ Hole
- Outstanding New Professional – Monica Klock, Adapted Program Specialist
- Distinguished Service Award – Roberta Korzen, Marketing Branch Manager
- Ms. Cole shared that the most recent issue of Parks and Recreation Magazine includes an article Ms. Cole wrote, “Overcoming Barriers to Park Equity.”
- Ms. Cole shared that National Public Lands Day will have almost 30 events across the county, with the official kick-off event starting at 9:30am at Ossian Hall Park.

BOARD MATTERS

- Dr. Cynthia Jacobs Carter reminded everyone that the Elly Doyle Awards will be held on Friday, November 17th at the Crystal View and she thanked everyone involved in the planning for all their hard work.
- Mr. Hackman invited everyone to attend the Riverbend Native American Festival on Saturday, September 16th.
- Ms. Godbold shared two events coming up in the Sully District. On October 7th the Friends of Ellanor C. Lawrence Park will host Parktoberfest at the park and October 14th will be Historic Centreville Day.

ADJOURNMENT

There being no further business and without objection, Mr. Stone adjourned the meeting at 8:10 pm.

Participating Staff:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Cindy Walsh, Director, Park Services Division

Ryan Carmen, Director, Golf Enterprises Division

Brendon Hanafin, Director, Planning and Development Division

Kim Eckert, Director, Park Operations Division

Laura Grape, Director, Resource Management Division

Michael Peter, Director, Business Administration Division

Ben Boxer, Public Information Officer

Allison Rankin, Management Analyst

Minutes Approved at Meeting on September 27, 2023

Allison Rankin, Management Analyst

Board Agenda Item
September 27, 2023

ACTION – 1

Great Falls Grange Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Great Falls Grange Foundation

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant request from the Great Falls Grange Foundation in the amount of \$15,763.00 to help fund a project to furnish and install central HVAC service in the Historic Forestville Schoolhouse, as presented to and reviewed by the Park Operations Committee on September 27, 2023.

ACTION – 2

Endorsement of the Parks, Recreation, Open Space, and Access (PROSA) Strategy Report

RECOMMENDATION:

The Park Authority Executive Director recommends endorsement of the final Parks, Recreation, Open Space, and Access (PROSA) Strategy Report, as presented to and reviewed by the Planning and Development Committee on September 27, 2023.

Board Agenda Item
September 27, 2023

INFORMATION – 1

Parks, Recreation, Open Space, and Access (PROSA) Strategy Project Update

As presented to and reviewed by the Communications and Community Engagement Committee on September 13, 2023.