



# FAIRFAX COUNTY PARK AUTHORITY



## M E M O R A N D U M

**TO:** Chairman and Members  
Park Authority Board

**VIA:** Jai Cole, Executive Director

**FROM:** Kim Eckert, Division Director  
Park Operations Division

**DATE:** December 8, 2023

### *Agenda*

**Park Operations Committee  
(Committee of the Whole)  
Wednesday, December 13, 2023 – 6:00 pm  
Board Room, Herrity Building  
Chairman: Linwood Gorham  
Vice Chair: Mike Thompson**

1. Lake Fairfax Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Cricket Association of Fairfax County (with presentation) – Action\*
2. McLean Central Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Thomas A. Mulquin (with presentation) – Action\*
3. Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Spirit Open Equestrian (with presentation) – Action\*

\*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
December 13, 2023

## **ACTION**

Lake Fairfax Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Cricket Association of Fairfax County (Hunter Mill District)

### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant request from the Cricket Association of Fairfax County in the amount of \$15,325 to help fund a project to replace the artificial cricket pitch at Lake Fairfax Park.

### RECOMMENDATION:

The Park Authority Executive Director recommends approval of a Mastenbrook Volunteer Matching Fund Grant award to the Cricket Association of Fairfax County in the amount of \$15,325 to help fund a project to replace the artificial cricket pitch at Lake Fairfax Park.

### TIMING:

Board action is requested on December 13, 2023, in order to award the grant.

### BACKGROUND:

In 1997 field 8 at Lake Fairfax Park was developed into the first cricket field in Fairfax County (Attachment 1). This effort was championed by various cricket clubs who joined forces in 1998 to become the Cricket Association of Fairfax County (CAFC). CAFC agreed to maintain the cricket pitch at Lake Fairfax Park, which they have done so ever since. Recently CAFC and FCPA signed a Park Improvement MOU to formalize this arrangement.

Growth in the sport of cricket and the introduction of major league cricket in the USA have given rise to a demand for cricket facilities that meet international standards. Lake Fairfax field 8 is one of the few fields in the NOVA region large enough to meet these standards. Today it is one of the most heavily used cricket fields in the county, hosting youth, adult and national tournaments throughout the Spring, Summer and Fall.

As with the field, the condition of the wicket, or surface of the pitch, is of utmost importance to playability and safety. The existing pitch suffers from poor drainage and is beyond repair. CAFC therefore desires to replace the pitch with a new pitch consisting of a concrete base and artificial turf. Over the past year CAFC has worked closely with staff to compile specifications for the pitch, scope the proposed project, and obtain cost estimates. CAFC is requesting \$15,325 from the Mastenbrook Volunteer Matching Funds Grant Program to help fund the completion of the project (Attachment 2).

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The total project budget is \$30,650. If approved, the \$15,325 Mastenbrook grant, along with a contribution of \$15,325 from CAFC, will provide the needed funding to complete the project. Sufficient funds are available in the Mastenbrook Matching Fund Grant program to award the grant. Maintenance costs will be managed as outlined in the Park Improvement MOU. Specifically, CAFC will be responsible for the maintenance, repair and future replacement of the cricket pitch carpet.

The Park Authority Board Member for the Hunter Mill District supports approval of the grant request. The project will be managed by the Park Operations Division and is expected to be completed by Spring 2024.

FISCAL IMPACT:

The estimated total project cost is \$30,650. Funds are currently available in the amount of \$15,325 in WBS PR-000147, Park Renovations and Upgrades-2020, Fund 300-C30400, Park Bond Construction Fund; and \$15,325 from CAFC, resulting in total available funding of \$30,650.

Contingent on approval of this grant, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$657,060.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Lake Fairfax Park

Attachment 2: Mastenbrook Volunteer Matching Fund Grant Request (revised) – Cricket Association of Fairfax County

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Kim Eckert, Director, Park Operations Division

Michael Peter, Director, Business Administration Division

Brendon Hanafin, Director, Planning and Development Division

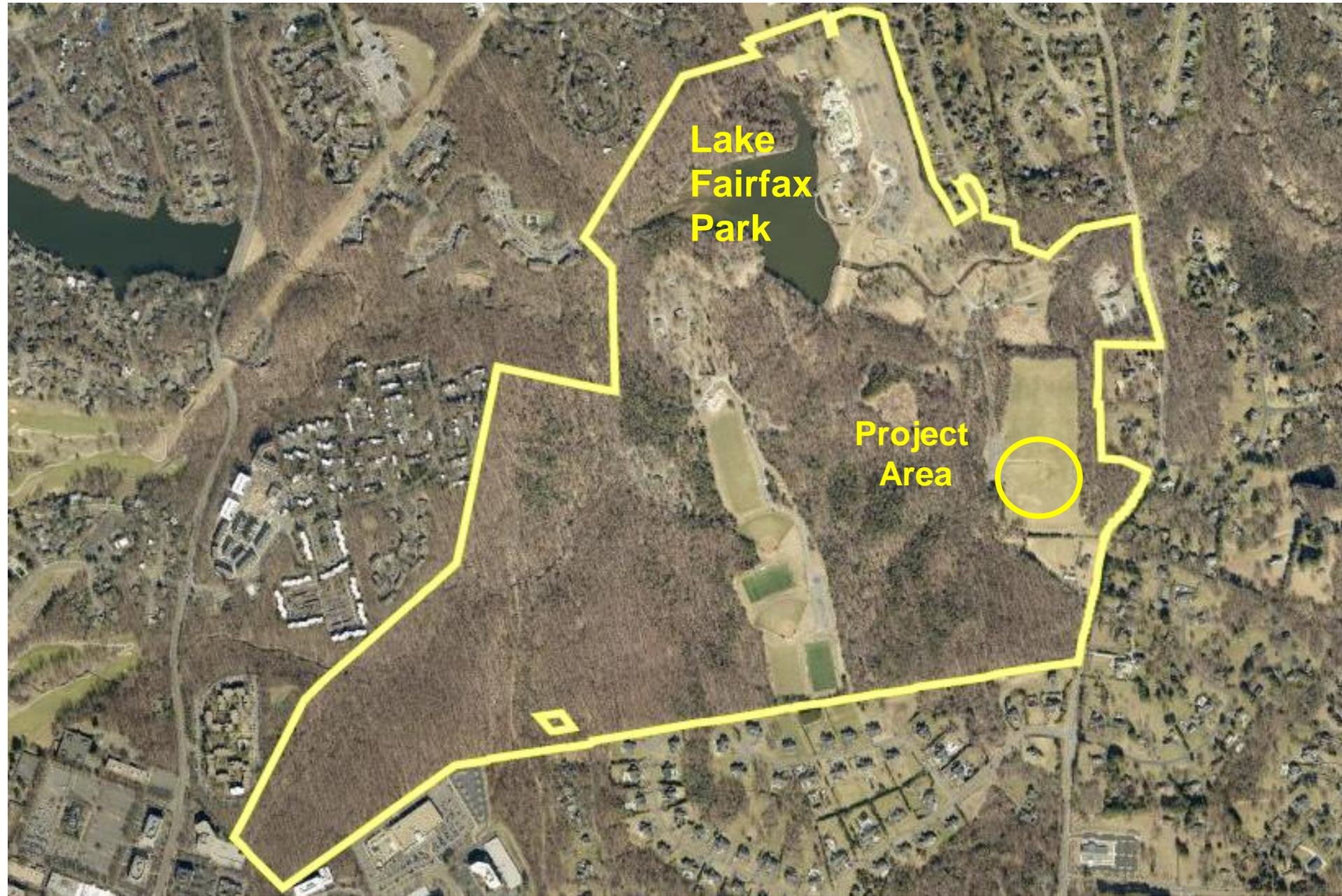
Laura Grape, Director, Resource Management Division

Kevin Williams, Manager, Park Management Branch, Park Operations Division

Mark Plourde, Manager, West Region, Park Operations Division

Wayne Brissey, Manager, Area 6, Park Operations Division

Roberta Longworth, Executive Director, Fairfax County Park Foundation





**Mastenbrook Volunteer Matching Fund Grants Program  
Application Form**

*PLEASE PRINT.* Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

**1. Grantee Information**

Name of Individual or Organization: Cricket Association of Fairfax County

Contact Person: Shakeel Yusuf

Mailing Address: 14424 picket oaks rd

Phone: ( )

Email: syusuf007@gmail.com/(571-331-8646

**2. Project Title**

Replacement of Artificial Cricket Pitch at Lake Fairfax Field 8

**3. Funding Requested for this project**

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \$15,325

#### **4. Project Description**

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

Replace the current cricket pitch which was built in 2002 and improve drainage adjacent to pitch.

#### **5. Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

Lake Fairfax field 8 is one of the most heavily used cricket fields in the county, with youth, adult and national tournaments being played throughout the spring, summer and fall season

#### **6. Sponsor Commitment**

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

Cricket Association of Fairfax has been responsible for introducing cricket in Fairfax County and Northern Virginia since 1996. The cricket field at Lake Fairfax was the first and the pitch was built in 1997.

## 7. Proposed Budget

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

We estimate that the total cost of the project will be approximately \$20,000. A detailed budget is attached in our proposal.

UPDATED 10/10/2023

Revised project estimate: \$30,650. Quote from Eastern Landscaping attached.

## 8. Funding Process

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.

We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature \_\_\_\_\_

Date \_\_\_\_\_

10/18/23

### Submit application to:

Fairfax County Park Authority  
12055 Government Center Parkway, Suite 927  
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist  
Park Operations Division  
703-324-8740  
[Julie.tahan@fairfaxcounty.gov](mailto:Julie.tahan@fairfaxcounty.gov)

FOR OFFICE USE ONLY	
Date received	10/18/2023
Delivery method	

## **Mastenbrook Volunteer Matching Fund Grants Program Proposal**

### **Purpose**

The Cricket Association of Fairfax County (CAFC) is pleased to apply for the Mastenbrook Volunteer Matching Fund Grant to replace the cricket pitch at Lake Fairfax Park's field number 8 and is requesting funding in the amount of \$20,000.

### **Brief History of Cricket in Fairfax County**

In 1996 with World Cup of Cricket being extensively televised in the United States, the Fairfax Cricket Club was formed to promote the sport of cricket in the County.

In 1997, through the efforts of the club and in close collaboration with Fairfax County Park Authority (FCPA) and the then Community Recreation Services (now NCS) field 8 at Lake Fairfax Park was developed into the first cricket field in the county and Northern Virginia.

In 1998 the newly formed Cosmos Cricket Club and Virginia Cricket Club joined Fairfax to form the CAFC and agreed to jointly maintain the cricket field.

Since then, cricket has burgeoned to be one of the fastest growing sports in the county and nation with numerous leagues and clubs being formed. Prince William County and Loudon County now exceed Fairfax County in the number of fields and lighted fields available.

The first youth program was started in the Northern Virginia region 12 years ago by CAFC and we are proud that several of our youth players have been selected to represent the national team at both youth and senior levels. The club also produced the first female youth player to represent the region.

We have hosted many international touring teams from Australia, Caribbean, New Zealand, and the UK with the British Royal Marines playing here in 2019.

### **Cricket Pitch and Field Requirements**

Cricket unlike baseball relies on a hard and even surface (wicket) to pitch (bowl) the ball. As the ball normally bounces before a batsmen can play it, the condition of the wicket is of utmost importance to the integrity of the game and safety of

players. The wicket is usually 70 feet by 10 feet with the actual dimension of the playing area 66 feet by 8 feet 8 inches. Typically, a natural turf wicket is hard compacted clay mix strip with grass that is cut consistent with that of a golf green. The other alternative is to place artificial turf over a concrete base. Cricket pitch and cricket wicket are used interchangeably throughout this document

Cricket does not prescribe standard dimensions of the field itself, but international and first-class cricket (major league) require a diameter of 125 to 140 yards from the center of the wicket. Lake Fairfax Field 8 is one of the few fields that meet these criteria in the NOVA region.

With cricket growing and the introduction of major league cricket in the USA there is a demand of fields and pitches that meet international standards.

### **Lake Fairfax Cricket Field Maintenance and Condition**

Over the years by agreement with FCPA, the parks have agreed to maintain the field (mowing) and the CAFC agreed to maintain the wicket. In past 20 years CAFC has replaced the artificial turf at their own cost 3 times. Unfortunately, the drainage around the pitch area is not good and the concrete base has bowed and is frequent waterlogged. Recent discussions with the park management have resulted in the determination that the wicket cannot be repaired, and a new wicket needs to be constructed with elevation and drainage to prevent water build up. Please see pictures of water logging in the area on July 14 with average rainfall the night before.



July 14, 2022



July 14, 2022

With FCPA approval CAFC is presenting Two Options which fall within the requested amount of \$20,000.

### **Option I – Construct a new Artificial Turf Wicket**

This option will require the removal of the current concrete bases and artificial turf, and the relocation of the pitch to elevated area within the vicinity of the old pitch. The following are the phases of construction:

1. Removal and haulage of concrete base and artificial turf
2. Excavation of cricket pitch of 80 feet(L) x 10 feet(W) x 6 inches deep
3. Soil excavated will be used to cover existing pitch and elevate new pitch area
4. Laying of concrete base
5. Installing artificial turf over concrete base
6. Landscaping and reseeding area around the pitch and old pitch

We estimate that the process will take up 4 weeks to complete.

## Construction Diagrams

### Artificial Turf



## Estimated Cost of Option 1

### Lake Fairfax Cricket Field Artificial Pitch

Project	Length (ft)	Width	Depth (in)	Cubic Feet	Cubic yd	Sq Foot	Number of Pieces	Unit Cost	Total
Pitch Turf	80	10	6	400	14.8	800		\$ 12	\$ 9,600
Concrete Slab	80	10	4	266	9.88			\$ 150	\$ 1,482
Base Gravel/Sand	80	10	2	133	4.9			\$ 85	\$ 417
Wire Mesh	80	10				800	33	\$ 22	\$ 718
Framing Material									\$ 500
Pitch Removal									\$ 2,500
Excavation of New Area									\$ 2,000
Landscaping									\$ 500
Labor									\$ 2,500
									<b>\$ 20,217</b>

## **Pros and Cons of Option 1**

### **Pros:**

1. Maintenance free for 5 years
2. All weather

### **Cons:**

1. Does not meet standard for international and first class matches
2. Not conducive for youth and player development

## **Option 2: Natural Turf Wicket**

This option will require the removal of the current concrete bases and artificial turf, and the relocation of the pitch to elevated area within the vicinity of the old pitch. The following are the phases of construction:

1. Removal and haulage of concrete base and artificial turf
2. Excavation of cricket pitch of 80 feet(L) x 30 feet(W) x 6 inches deep
3. Soil excavated will be used to cover existing pitch and elevate new pitch area
4. Laying of sand/crushed gravel base (2 inches)
5. Overlay of cricket clay loam soil
6. Compacting area
7. Seeding pitch area with rye/fescue mix
8. Landscaping and reseeding area around old pitch

Construction Diagrams- Natural Turf



## Estimated Cost of Option 2

Lake Fairfax Cricket Field  
Natural Turf Pitch

Project	Length (ft)	Width	Depth (in)	Cubic Fee	Cubic yd	UOM	Units	Unit Cost	Total
Pitch Clay	70	30	4	700	26	CU	26	\$ 50	\$ 1,300
Base Gravel/Sand	70	30	2	350	13	Tons	19.5	\$ 235	\$ 3,055
Framing Material									\$ 500
Pitch Removal									\$ 2,500
Excavation of New Area									\$ 2,000
Landscaping									\$ 1,500
Drainage Material									\$ 2,000
Equipment Rental									\$ 3,000
Labor									\$ 3,000
<b>Total Cost</b>									<b>\$ 18,855</b>
Equipment- Golf Green Mower									\$ 2,500
Equipment- Walk Behind Roller									\$ 2,500
Storage Shed									\$ 2,500
<b>Total Equipment</b>									<b>\$ 7,500</b>
<b>Grand Total</b>									<b>\$ 26,355</b>
<b>Annual Pitch Maintenance</b>									\$5,000

## Pros and Cons of Option 2

### Pros

1. Meets international and first-class standards
2. Enhances youth and player development
3. Totally green, its natural!
4. Puts Lake Fairfax on the world cricket map

### Cons

1. Routine maintenance by teams includes mowing and rolling
2. Annual maintenance costs
3. Not all weather surface



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P: 703-906-2461 Email: ray@easternSTL.com  
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**Contract**

**Company** Fairfax County Park Authority

**Name** Wayne  
**Address** 1410 Hunter Mill Rd  
**City** Reston **State** VA **ZIP** 22182  
**Phone**

**Date** 9/27/2023  
**Terms**  
**Rep** Ray

Qty	Description	Unit Price	TOTAL
1	<b>Cricket Pitch Demo &amp; Replacemant 10'x82'</b> <b>820 sq ft removal and new installation of cricket pitch</b> <u>Includes</u> <b>1230 sq ft of STI PL 77 synthetic turf material</b> <b>Concrete 3000 psi with fiber</b> <b>#57 gravel</b> <b>Top soil Seed and Straw</b> <b>Adhesive</b> <b>Removal and hauling of existing pitch concrete and turf</b> <b>Installation of #57 base approx 4" deep</b> <b>Installation of new concrete base 4" deep</b> <b>Installation of new turf on concrete</b> <b>Grading Topsoil around new pitch approx 2-3' off pitch</b> <b>Seeding and Straw all graded areas</b>  <b>We require direct access to pitch with trucks and equipment</b>	\$30,275.00	\$30,275.00
		Subtotal	\$30,275.00
		Shipping & Handling	\$375.00
		<b>TOTAL</b>	<b>\$30,650.00</b>
		<b>Deposit</b>	

Balance due upon completion of work.  
 There will be a \$35.00 charge on all returned checks.  
 Eastern Lawn & Landscape requires access by driveway or lawn areas. Fences could be temporarily dismantled.  
 Eastern Lawn & Landscape is not responsible for damage to driveways caused by heavy equipment or trucks.  
 Any alteration, addition, or deviation from above specifications involving extra costs will become a separate charge – over and above the estimate. In the event changes are required or requested after work has commenced, Eastern Lawn & Landscape reserves the right to charge \$250/hour plus materials and expenses incurred for those changes.  
 If site preparation requires excessive landscape removal or replacement, irrigation adjustments, tree or fence removal and expenses required by unknown factors when quoted, these additions may also incur additional changes to the Contract.  
 All promised installation dates are controlled by weather conditions. All agreements are contingent upon strikes, accidents, or delays beyond our control.  
 Customer shall pay for all collection cost including attorney fees.  
 Acceptance of contract:  
 The above prices, specifications and conditions are satisfactory and are hereby accepted. Eastern Lawn & Landscape Inc. is authorized to do the work as specified. Payment will be made as outlined above.

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**Mastenbrook Grant Request  
from the  
Cricket Association  
of Fairfax County**

PRESENTED TO:  
Park Operations Committee  
December 13, 2023





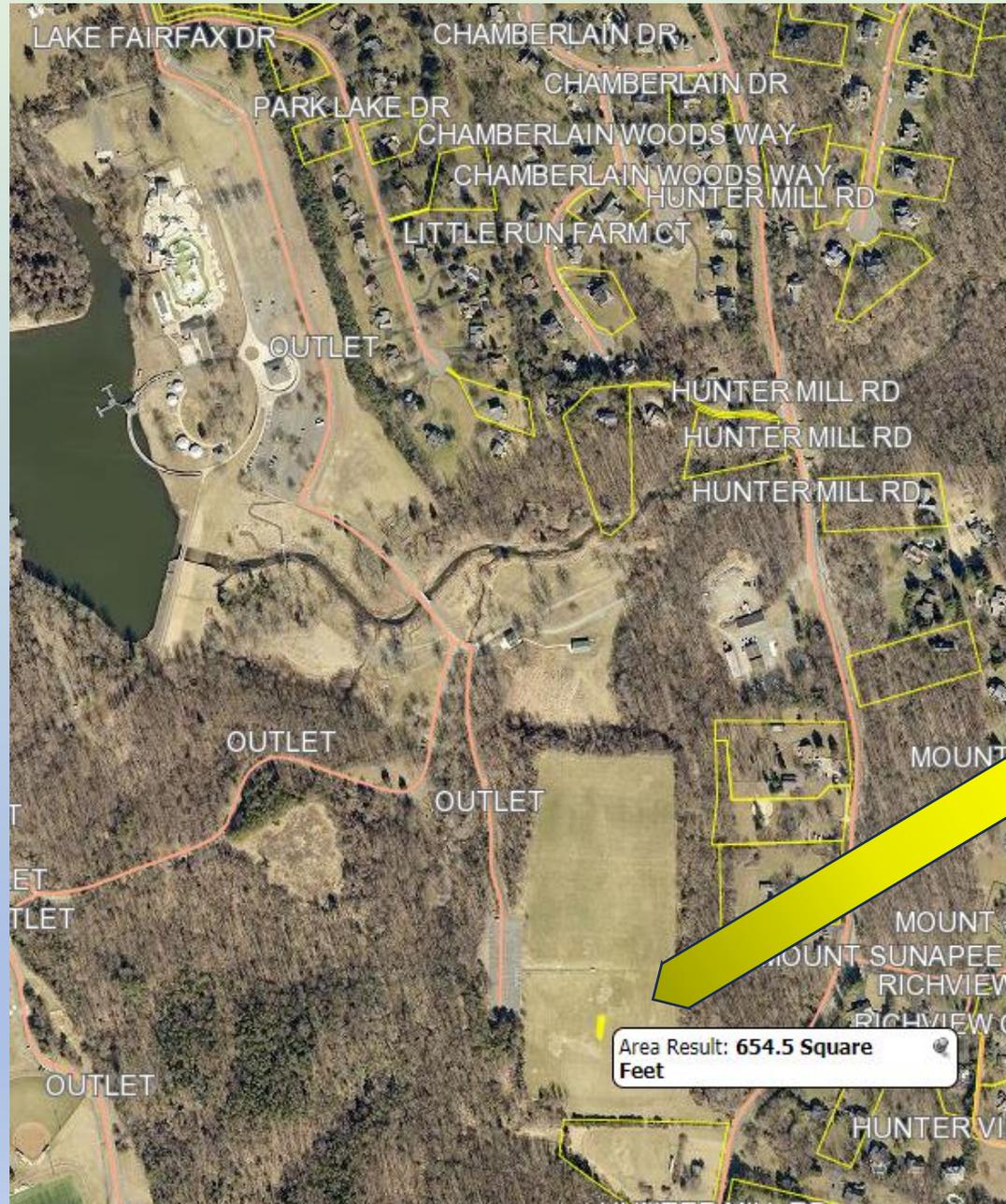
# PROJECT

Cricket Pitch Replacement  
Lake Fairfax Park  
Hunter Mill District



# PROJECT LOCATION

## Lake Fairfax Park



**Project Area (Field 8)**



# MASTER PLAN REVISION, 2018

“Regulation size cricket field with synthetic pitch should be planned for Field 8”



Project Area (Field 8)



# EXISTING CONDITION

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# PROJECT BUDGET

**\$ 30,275** Cricket pitch demo and replacement

- Removal and hauling existing pitch concrete and turf
- Installation of #57 gravel base approx. 4" deep
- Installation of new concrete base 4" deep (3000 psi with fiber)
- Installation of new synthetic turf material (1230 sq. ft. STI PL 77)
- Top soil, to be graded around new pitch approx. 2-3" off pitch
- Seeding and straw for all graded areas

**\$ 375** Shipping and handling

**\$ 30,650 TOTAL PROJECT COST**

## PROPOSED FUNDING

**\$ 15,325** Cricket Association of Fairfax County

**\$ 15,325** Mastenbrook Matching Grant

**\$ 30,650 TOTAL AVAILABLE FUNDING**

# FISCAL IMPACT



\$15,325 in WBS PR-000147, 2020 Park Bond - Park Renovations and Upgrades, Fund 30400, Park Bond Construction Fund

Contingent on approval of this grant, the new balance in the Mastenbrook Volunteer Matching Funds Grant Program will be \$657,060.



**DISCUSSION, QUESTIONS?**

Board Agenda Item  
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## **ACTION**

### McLean Central Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Friends of Thomas A. Mulquin (Dranesville District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant request from the Friends of Thomas A. Mulquin in the amount of \$20,000 to help fund a project to renovate the existing basketball court at McLean Central Park.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mastenbrook Volunteer Matching Fund Grant request from the Friends of Thomas A. Mulquin in the amount of \$20,000 to help fund a project to renovate the existing basketball court at McLean Central Park.

#### TIMING:

Board action is requested on December 13, 2023, in order to award the grant.

#### BACKGROUND:

Friends and neighbors of Thomas A. Mulquin, who passed away at the age of 59 in May 2023, are motivated to honor his memory and the mark he made within the McLean community as an avid supporter of basketball. They founded the Friends of Thomas A. Mulquin and set about raising funds in the community to renovate the basketball court at McLean Central Park (Attachment 1). Improving the condition of the basketball court, which is currently underutilized, will provide area youth with an acceptable outdoor facility for practicing basketball skills. Ultimately, the court renovation project will serve to further advance the sport into which Thomas Mulquin invested energy and passion.

The existing basketball court, which is full size, has a condition assessment rating of D as determined by FCPA. Due to a chronic systemwide backlog of deferred maintenance, it is unknown when funding might become available for renovation of this court. Therefore, a Mastenbrook grant, along with a generous amount of funding to be provided by the Friends of Thomas A. Mulquin, offers a ready solution for funding renovation of this basketball court sooner than would be otherwise possible.

The project plan consists of refurbishing the existing court surface, fresh color coat application, line painting, replacing both goals, and adding a 10-foot black vinyl-coated chain link fence at one end to restrict balls from entering the adjacent dense vegetation. An accessible trail from the parking area is already in place. Park Authority staff have reviewed the project plan and determined that it meets required specifications. Staff

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from the Park Operations Division will manage the court renovation project utilizing vendors contracted with the County.

The total project budget is \$65,176.50. Friends of Thomas A. Mulquin is requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Program (Attachment 2). If approved, the \$20,000 from the Mastenbrook Volunteer Matching Fund Grant program, along with \$45,176.50 in funds raised by Friends of Thomas A. Mulquin, will complete the funding needed to implement the project. Sufficient funds are available in the Mastenbrook Matching Funds Grant program to award the grant.

The Park Authority Board Member for the Dranesville District supports approval of the grant request. Project construction is expected to be completed in Spring of 2024.

FISCAL IMPACT:

The estimated total project cost is \$65,176.50. Funds are currently available in the amount of \$20,000 in PR-000147, Park Renovations and Upgrades – 2020, in Fund 300-C30400, Park Bond Construction Fund; and \$45,176.50 from Friends of Thomas A. Mulquin, resulting in total available funding of \$65,176.50. Post-project maintenance expenses will be managed through existing operational resources.

Contingent on approval of this grant, the new balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$637,060.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at McLean Central Park

Attachment 2: Mastenbrook Volunteer Matching Funds Grant Request – Friends of Thomas A. Mulquin

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Kim Eckert, Director, Park Operations Division

Michael Peter, Director, Business Administration

Brendon Hanafin, Director, Planning and Development Division

Cindy Walsh, Director, Park Services Division

Roberta Longworth, Director, Park Foundation

Kevin Williams, Manager, Park Management Branch, Park Operations Division

Karen Devor, Manager, Countywide Services Branch, Park Operations Division





**Mastenbrook Volunteer Matching Fund Grants Program  
Application Form**

*PLEASE PRINT.* Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

**1. Grantee Information**

Name of Individual or Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing  
Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

**2. Project Title**

\_\_\_\_\_

**3. Funding Requested for this project**

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \_\_\_\_\_

#### 4. Project Description

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

The plan is to refurbish the basketball court at Mclean Central Park, including:

New goals, resurfacing the existing court, painting the playing lines \*

Adding a 10' chain link fence behind one of the baskets \*\*

\* Detailed proposal from ATC Corp dated 6/1/22 included with this application.

\*\* Detailed proposal from Long Fence dated 6/6/23 included with this application.

#### 5. Public Benefits

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

The basketball court is currently in disrepair and therefore seldom used. A tree root protrudes through the surface at one end of the court and a thicket downhill at the other end makes retrieving balls difficult and unsafe. The DMV is a basketball community, but McLean has neglected adequate facilities for the sport. Langley HS no longer has outdoor basketball courts and the courts at Langley Forks are in disrepair. The courts at McLean HS are inadequate for games.

The intended users are parents, girls, and boys throughout McLean.

#### 6. Sponsor Commitment

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

The working group for this project includes the three sons of Tom ~~Mulquin~~, who passed away at the age of 59, Ben Peress and his son, along with friends and neighbors. Two families have committed to underwriting up to \$20,000 of the project's cost. Fundraising is anticipated to conclude by October 31, 2023.

More than 500 people attended the memorial service for Tom and most have expressed support for the project. Tom was an avid basketball fan. The intent is to do community fundraising, including a 3-point shooting fund raiser and 3 on 3 tournament for community youth and adults. We have access to a private gym in McLean and are seeking the use of a larger facility, possibly St. Luke's. We will bear the cost of the fund raising: graphic art, fliers, T-shirts.

We propose to have FCPA oversee the court refurbishment project and to provide maintenance as with the existing basketball court area and park.

## 7. Proposed Budget

**TOTAL PROJECT BUDGET: \$65,176.50**

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

**Revised 8/3/2023: \$ 62,080.50**

**Including lower rail: \$ 3,096.00**

## 8. Funding Process

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

- We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.
- We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature Benjamin Peress Date \_\_\_\_\_

### Submit application to:

Fairfax County Park Authority  
12055 Government Center Parkway, Suite 927  
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist  
Park Operations Division  
703-324-8740  
[Julie.tahan@fairfaxcounty.gov](mailto:Julie.tahan@fairfaxcounty.gov)

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Date received	7/14/2023
Delivery method	Email

EST. 1945  
**ATC**  
**C O R P**

**FORMERLY AMERICAN TENNIS COURTS**

08-03-23

Ms. Karen Kressin  
Fairfax County Parks & Recreation  
12000 Government Center Parkway  
Fairfax, VA 22035

**RE: McLean Central Park Basketball Courts Refurbishment**

Dear Ms. Kressin

We are please to submit to **Fairfax County Parks & Recreation** ("the Customer") the following lump sum price of **\$62,080.50**, to perform the following work at the above referenced project with Rightway System. All prices are based on items from The Repair of Basketball, Tennis Court & Running Track Surfaces & Related Fixtures Contract #4400011895.

	<u>Unit Price</u>	<u>Amount</u>	<u>Unit</u>	<u>Total</u>
Item #1-9 Remove and Dispose of Basketball Goal and Footer	\$500.00	2 Each	\$	1,000.00
Item #1-44 Furnish and Install Basketball Goal	\$5,500.00	2 Each	\$	11,000.00
Item #1-20 21 A Stone	\$8.85	1,580 Tons	\$	13,983.00
Item 68 Crack Filling	\$4.50	600 Square Yards		\$2,700.00
Item #1-18 Stone Dust and Overlay	\$51.00	550 Square Yards	\$	28,050.00
Item #1-37 Resurfacer-Acrylic	\$1.50	550 Square Yards	\$	825.00
Item #1-39 Color Coat Application-Acrylic	\$7.75	550 Square Yards	\$	4,262.50
Item #1-41 Playing Line Application - Basketball Court	\$0.50	520 Linear Feet	\$	260.00
			<u>\$</u>	<u><b>62,080.50</b></u>

**NOTE: THE ABOVE PRICING IS FOR THE LISTED ITEMS ONLY. NO OTHER ITEMS ARE INFERRED OR IMPLIED AND NO OTHER ITEMS, WHETHER IN THE SPECIFICATIONS OR DRAWINGS, WILL BE PERFORMED FOR THESE ITEM PRICES. PRICING BASED ON NON PREVAILING WAGES. PROPER ACCESS TO BE PROVIDED BY OTHERS.**

We hope firm consideration will be given to our proposal so that we may have the opportunity to assist you in maintaining a quality facility. If you have any questions, or if I can be of further service to you, now or in the future, please do not hesitate to contact me at 443-632-6928.



42521 John Mosby Hwy  
 Chantilly, VA 20152  
 Tel: 703-471-0960 Ext 2512  
 Fax: 703-478-3545  
[crooney@longfence.com](mailto:crooney@longfence.com)  
[www.longfence.com](http://www.longfence.com)

June 6, 2023

Fairfax County Park Authority

Re: McLean Central Basketball Ct.

Subject: Chain link fence

Dear: Mr. Anquetil

Fairfax County Contract Number: 4400011139

Below is the scope and quotes for the work on the above referenced project. Prices are furnished and installed per **Arlington County Agreement No. 20-172-ITB**.

**Install**

- 72 LF of 10' high black vinyl coated chain link fence

<u>Qty.</u>	<u>Item</u>	<u>Price</u>	<u>Ext.</u>
72	C6-2" x 120" black mesh	\$38.00	\$2,736.00

**Total Price \$2,736.00**

**Line Item**

- Add \$360.00 if you want bottom rail in lieu of bottom tension wire

We look forward to working with you on this project. Should any additional information or clarification be required, please contact me at your convenience.

Sincerely,

Colin Rooney  
 Project Manager

\_\_\_\_\_  
 CUSTOMER ACCEPTANCE

\_\_\_\_\_  
 PURCHASE ORDER

\_\_\_\_\_  
 DATE

**Mastenbrook Grant Request  
from the  
Friends of Thomas A. Mulquin**

PRESENTED TO:  
Park Operations Committee  
December 13, 2023





# PROJECT

Basketball Court Renovation  
McLean Central Park  
Dranesville District

# PROJECT LOCATION

## McLean Central Park



# EXISTING CONDITION



# PROJECT BUDGET AND FUNDING



## **PROJECT BUDGET**

\$ 12,000.00 Goals (2) – Removal, disposal, furnish, install  
\$ 44,733.00 Stone, crack filling, stonedust  
\$ 5,347.50 Acrylic resurfacer, color coat and line application  
\$ 3,096.00 Chain link fence  
**\$ 65,176.50 TOTAL PROJECT COST**

## **PROPOSED FUNDING**

\$ 45,176.50 Friends of Thomas A. Mulquin  
\$ 20,000.00 Mastenbrook Matching Grant Fund  
**\$ 65,176.50 TOTAL AVAILABLE FUNDING**



# FISCAL IMPACT

\$20,000 in WBS PR-000147, 2020 Park Bond - Park Renovations and Upgrades, Fund 30400, Park Bond Construction Fund

Contingent on approval of this grant, the new balance in the Mastenbrook Volunteer Matching Funds Grant Program will be \$637,060.



Board Agenda Item  
December 13, 2023

## **ACTION**

### Frying Pan Farm Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Spirit Open Equestrian (Hunter Mill District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant request from Spirit Open Equestrian in the amount of \$20,000 to help fund a project to install electrical service for the leased horse barns at Frying Pan Farm Park.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of a Mastenbrook Volunteer Matching Fund Grant award to Spirit Open Equestrian in the amount of \$20,000 to help fund a project to install electrical service for the leased horse barns at Frying Pan Farm Park.

#### TIMING:

Board action is requested on December 13, 2023, in order to award the grant.

#### BACKGROUND:

Spirit Open Equestrian (SOE) is a non-profit organization that has long served the community by providing therapeutic riding, equine assisted psychotherapy and learning programs for individuals, families and groups. Through an agreement with the Fairfax County Park Authority, SOE offers therapeutic riding programs for the public at Frying Pan Farm Park and leases an area within the park for its operations.

The leased area encompasses four horse barns containing fourteen horse stalls; three sheds for feed stores, tools and equipment; and an office. This area currently has no electrical service. Existing solar panels are inadequate for providing a consistent, reliable energy supply to meet vital needs, such as cooling of participants and horses in warm seasons. In the Fall, Winter and early Spring, the frequent lack of sunlight limits charging of the solar panels, causing chronic power and light outages.

SOE desires to pursue a project to equip the leased operations area with electrical power (Attachment 1). SOE is requesting \$20,000 from the Mastenbrook Volunteer Matching Fund Grants Program to help fund the completion of the project (Attachment 2). The project plan proposes to have Dominion Energy extend power from an existing cell tower, and then to contract with a vendor to outfit the buildings with wiring, conduit, outlets and related electrical components.

The total project budget is \$72,458. If approved, the \$20,000 Mastenbrook grant, along with a contribution of \$52,458 from SOE, will provide the funds needed to complete the

Board Agenda Item  
December 13, 2023

project. Sufficient funds are available in the Mastenbrook Matching Funds Grant program to award the grant. Maintenance expenses will be managed through existing operational funding.

The Park Authority Board Member for the Hunter Mill District supports approval of the grant request. The project will be managed by the Park Operations Division and is expected to be completed by Spring 2024.

FISCAL IMPACT:

The estimated total project cost is \$72,458. Funds are currently available in the amount of \$20,000 in WBS PR-000147, Park Renovations and Upgrades-2020, Fund 300-C30400, Park Bond Construction Fund; and \$52,458 from Spirit Open Equestrian, resulting in total available funding of \$72,458.

Contingent on approval of this grant, the remaining balance in the Mastenbrook Volunteer Matching Fund Grant Program will be \$617,060.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Frying Park Farm Park

Attachment 2: Mastenbrook Grant Request – Spirit Open Equestrian

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Kim Eckert, Director, Park Operations Division

Michael Peter, Director, Business Administration Division

Laura Grape, Director, Resource Management Division

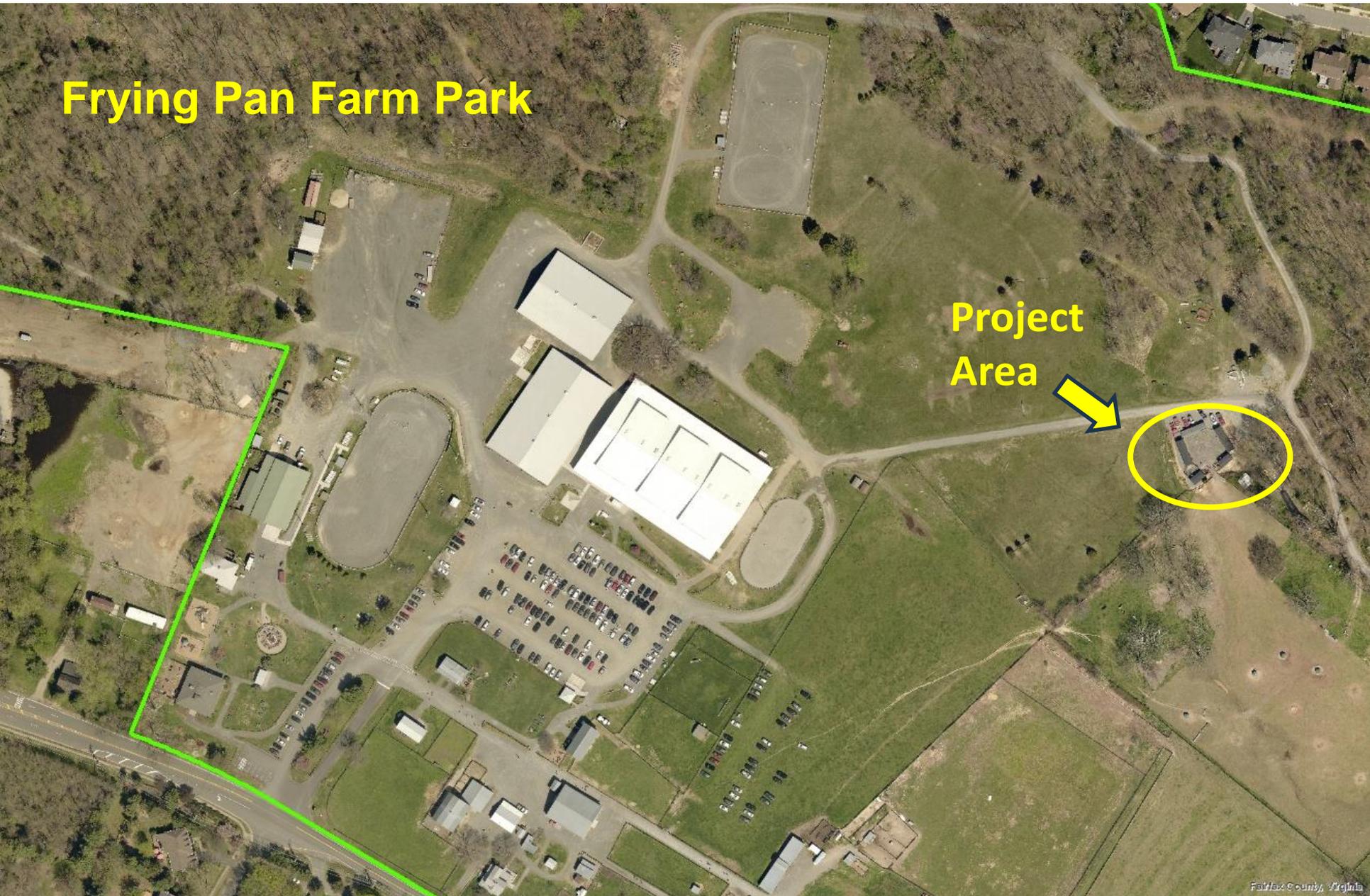
Paola Schiappacasse, Manager, Historic Sites and Horticulture Branch, Resource Management Division

Kevin Williams, Manager, Park Management Branch, Park Operations Division

Roberta Longworth, Executive Director, Fairfax County Park Foundation

# Frying Pan Farm Park

Project Area





**Mastenbrook Volunteer Matching Fund Grants Program  
Application Form**

*PLEASE PRINT.* Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

**1. Grantee Information** Name of

Individual or Organization: Contact \_\_\_\_\_

Person: \_\_\_\_\_

Mailing \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( 703) 539-9674 \_\_\_\_\_

Email: \_\_\_\_\_

**2. Project Title**

\_\_\_\_\_

**3. Funding Requested for this project**

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \_\_\_\_\_

#### **4. Project Description**

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

#### **5. Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

#### **6. Sponsor Commitment**

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

**7. Proposed Budget**

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

SPIRIT has successfully fundraised with donations from our community to support matching funds to execute this project.

Please see attached electrical quote from J&J LLC

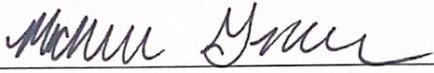
Full project budget attached.

**8. Funding Process**

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.

We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature 

Date 11/10/2022

**Submit application to:**

Fairfax County Park Authority  
12055 Government Center Parkway, Suite 927  
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist  
Park Operations Division  
703-324-8740  
[Julie.tahan@fairfaxcounty.gov](mailto:Julie.tahan@fairfaxcounty.gov)

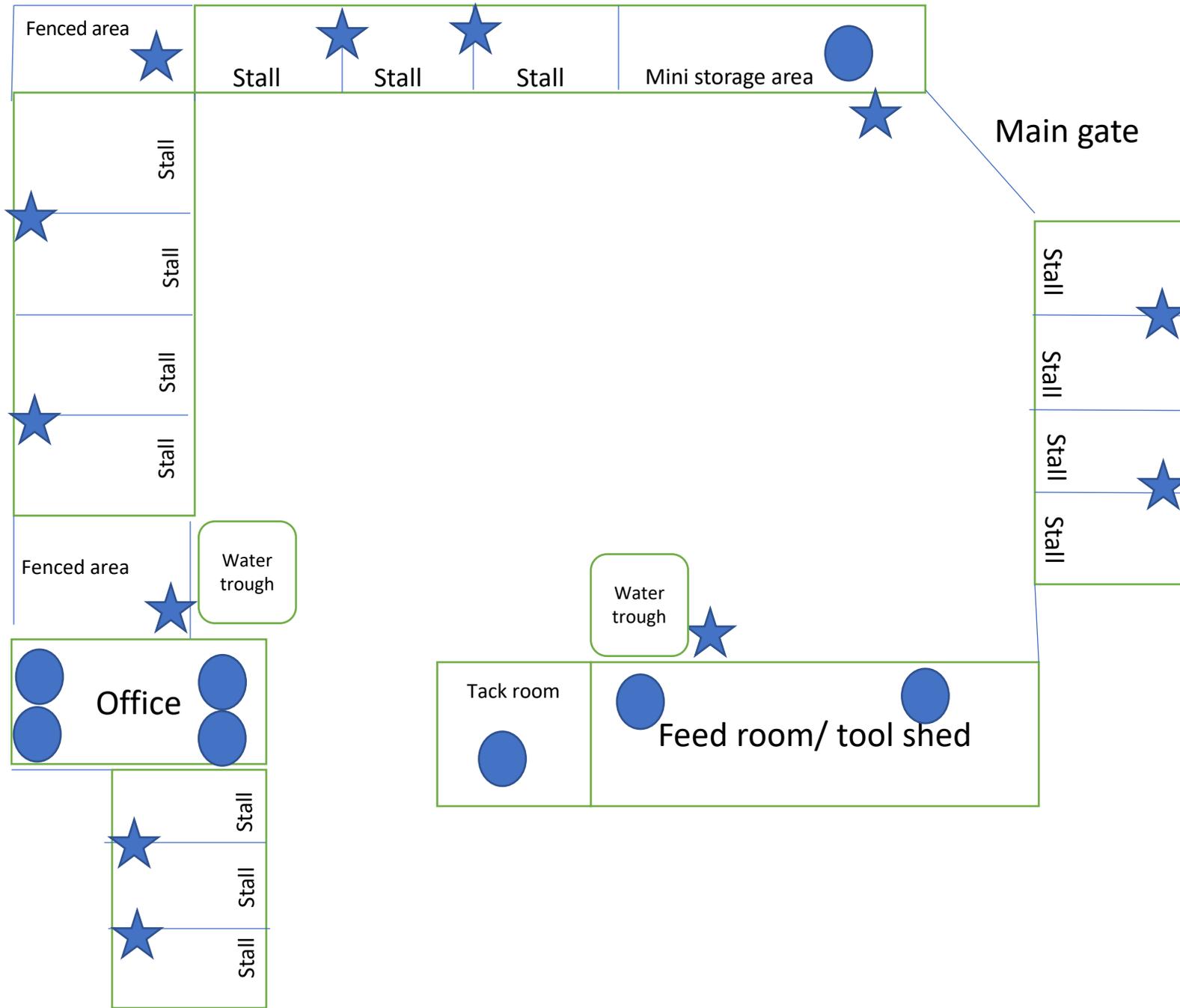
FOR OFFICE USE ONLY	
Date received	6/7/2023 with revised costs
Delivery method	

SPIRIT OPEN EQUESTRIAN MASTENBROOK GRANT REQUEST, FY24

<b>PROJECT BUDGET</b>		
\$20,696.49	Dominion Energy	Extend power from existing cell tower; includes contingency
\$51,761.51	Electric by J&J LLC	Furnish and install wiring, conduit, fixtures, pipe rack, 200-AMP panel and meter
<b>\$72,458.00</b>	<b>← TOTAL COST</b>	

<b>PROJECT FUNDING</b>		
\$20,000.00	Mastenbrook Grant	Will be applied directly to vendor invoice
\$52,458.00	Spirit Equestrian	First installment of \$45,395 to proceed with project; second installment contingent on additional Dominion costs
<b>\$72,458.00</b>	<b>← TOTAL COST</b>	

# Attachment A: Electrical Map for a visual guide of the space and where outlet locations will be placed.



KEY:

★ Outdoor outlets

● Indoor outlets



Electric By J & J LLC  
 9203 ENTERPRISE CT. STE. E.  
 MANASSAS PARK, VA 20111-4834  
 Phone: 703-530-8011 Fax: 703-530-8018  
 service@electricbyjandj.com

**PROPOSAL**

<b>PROPOSAL #</b>	14570636	<b>PAGE</b>	1
<b>DATE</b>	10/04/2023		
<b>DESC</b>	PROVIDE LABOR AND MATERIALS TO INSTALL OUTLETS INDOOR AND OUTDOOR IN SHEDS.		
<b>LOC</b>	FRYING PAN PARK HOUSE AREA /SHEDS HERNDON VIRGINIA		
<b>CONTACT</b>	Russel Davis		
<b>PHONE</b>	703-851-5573		

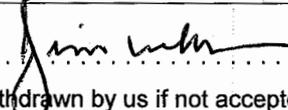
<b>CUSTOMER</b>
FAIRFAX COUNTY PARK AUTHORITY 8100 BRADDOCK ROAD ANNANDALE, VA 22003

PROVIDE LABOR AND MATERIALS TO INSTALL POWER AND LIGHTING IN SHED AT HORSE SHEDS AT FRYING PAN PARK 2709 WEST OX ROAD HERNDON VIRGINIA.

1. PROVIDE LABOR AND MATERIALS TO INSTALL (1) 200 120/240 AMP SERVICE AT NEW TRANSFORMER AREA AT SHED AREA.
2. PROVIDE LABOR AND MATERIALS TO RUN 400' OF 3/4 PVC CONDUIT BETWEEN BUILDINGS.
3. PROVIDE LABOR AND MINI-EXCAVATOR TO TRENCH 60' 18" DEEP AND 12" WIDE FOR CONDUIT BETWEEN SHEDS.
4. PROVIDE LABOR AND MATERIALS TO BACK FILL TRENCH AFTER PIPE IS INSTALLED.
5. PROVIDE LABOR AND MATERIALS TO INSTALL (9) INDOOR G.F.C.I OUTLETS IN WEATHER TITE BOXES AND COVER.
6. PROVIDE LABOR AND MATERIALS TO INSTALL (23) VAPOR PROFF FIXTURES FOR SHEDS.
7. PROVIDE LABOR AND MATERIALS TO INSTALL (13) OUTDOOR GFCI RECEPTACLES WITH IN-USE COVERS.
8. PROVIDE LABOR AND MATERIALS TO INSTALL (5) 20 AMP CIRCUIT TO RUN NEW LIGHTS AND OUTLETS.
9. PROVIDE LABOR AND MATERIALS TO (2) 5/8 X 8' GROUND RODS.
10. PROVIDE LABOR AND MATERIALS TO RUN (1) #6 GREEN GROUND FROM NEW 200 AMP SERVICE TO NEW GROUND RODS.
11. PROVIDE LABOR AND MATERIALS TO INSTALL (1) DOMINION ENERGY PROVIDED 200 AMP 240 METER BASE.
12. PROVIDE LABOR AND MATERIALS TO INSTALL (1) 2 1/2" PVC OUT OF BOTTOM OF NEW METER BASE.
13. PROVIDE LABOR AND MATERIALS TO RUN (3) 3/0 COPPER CONDUCTORS FROM METER BASE TO NEW 200 AMP PANEL.
14. PROVIDE LABOR AND MATERIALS TO INSTALL (5) 1 POLE 20 AMP CIRCUIT BREAKERS FOR NEW PANEL.
15. PROVIDE LABOR AND MATERIALS TO (20) SINGLE POLE SWITCHES TO CONTROL LIGHTS IN EACH SHED.
16. PROVIDE LABOR TO SET FOR INSPECTION
17. PROVIDE LABOR TO PULL PERMIT AND SET FOR INSPECTIONS.

We Propose hereby to furnish material and labor - complete in accordance with these specifications for the sum of: **\$51,761.51**  
 Fifty One Thousand Seven Hundred Sixty One Dollars And 51 Cents

**Payable as follows:**  
 net 30  
 FFX CONTRACT #44000007694/1

**Authorized Signature:**  **Date:** 10-4-23  
**Note:** This Proposal may be withdrawn by us if not accepted within 30 Days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration upon written orders, and will become an extra charge over and above the estimate.  
 All agreements contingent upon strikes, accidents or delays are beyond our control. Owner to carry fire, tornado, and other necessary insurance.  
 Note: All invoices over 30 days old will be assessed a 2% late fee, any customers invoice sent to collections will be responsible for all attorney fees.

**ACCEPTANCE OF PROPOSAL -** The Prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Signature:** ..... **Date:** .....

Electric By J & J LLC  
 9203 ENTERPRISE CT. STE. E.  
 MANASSAS PARK, VA 20111-4834  
 Phone: 703-530-8011 Fax: 703-530-8018  
 service@electricbyjandj.com

**PROPOSAL**

PROPOSAL #	14570636	PAGE	2
DATE	10/04/2023		
DESC	PROVIDE LABOR AND MATERIALS TO INSTALL OUTLETS INDOOR AND OUTDOOR IN SHEDS.		
LOC	FRYING PAN PARK HOUSE AREA /SHEDS HERNDON VIRGINIA		
CONTACT	Russel Davis		
PHONE	703-851-5573		

**CUSTOMER**  
 FAIRFAX COUNTY PARK AUTHORITY  
 8100 BRADDOCK ROAD  
 ANNANDALE, VA 22003

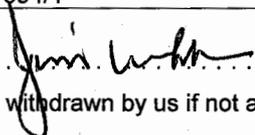
- 18. PROVIDE LABOR AND MATERIALS TO INSTALL ALL WIRING IN 3/4 PVC CONDUIT SURFACE MOUNTED.
- 19. PROVIDE LABOR AND MATERIALS TO INSTALL (5) 20 AMP CIRCUITS FOR NEW EQUIPMENT.
- 20. PROVIDE MINI EX TO TRANCH 60' FOR NEW CONDUIT.
- 21. PROVIDE NEW PIPE RACK AT SERVICE BY TRANSFORMER TO MOUNT NEW 200 AMP PANEL AND METER.

MATERIALS	18,401.91
ELECTRICIAN LABOR \$52.91 X 320.0 HRS	16,931.20
APPRENTICE LABOR \$27.12 X 320.0 HRS	8,678.40
FAIRFAX COUNTY PERMIT	1,200.00
SUB CONTRACTOR ELECTRICAL PLANS	5,800.00
MINI EX	750.00

- EXCLUSION'S:**
- 1. WORK MUST BE PERFORMED DURING NORMAL WORKING HOURS 7:00 AM - 3:30 PM MONDAY THRU FRIDAY EXCLUDING WEEKENDS AND GOVERNMENT HOLIDAYS.
  - 2. PAINTING AND PATCHING BY OTHERS.
  - 3. ALL UTILITIES NOT MARKED BY MISS UTILITY IS THE RESPONSIBILITY OF OWNERS.
  - 4. NO DOMINION ENERGY FEES ARE INCLUDED IN THIS PROPOSAL.
  - 5. NO WIRING OR CONDUIT FROM DOMINION ENERGY TRANSFORMER TO BUILDING INCLUDED IN THIS PROPOSAL.

We Propose hereby to furnish material and labor - complete in accordance with these specifications for the sum of: **\$51,761.51**  
 Fifty One Thousand Seven Hundred Sixty One Dollars And 51 Cents

**Payable as follows:**  
 net 30  
 FFX CONTRACT #44000007694/1

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**Signature:** ..... **Date:** .....

**Mastenbrook Grant Request  
from  
Spirit Open Equestrian**

PRESENTED TO:  
Park Operations Committee  
December 13, 2023

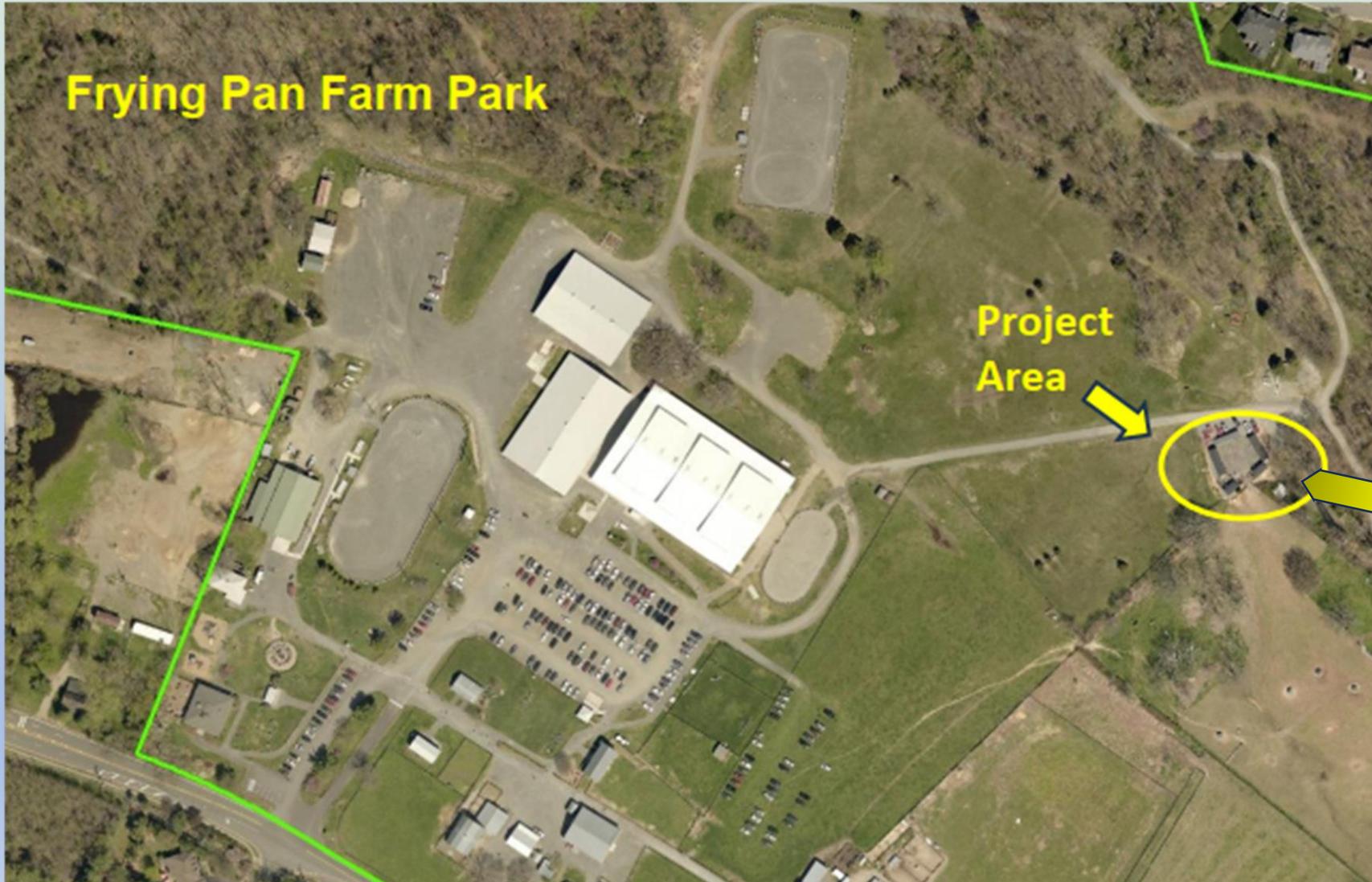




# PROJECT

Installation of Electrical Service for Horse Barns  
Frying Pan Farm Park  
Hunter Mill District

# PROJECT LOCATION



**Leased  
Area**



LEASED AREA

---

# PROJECT PLAN DIAGRAM





# PROJECT BUDGET AND FUNDING

## PROJECT BUDGET

\$ 20,696.49 Dominion Energy with contingency

\$ 51,761.51 J&J LLC

- Furnish and install wiring, conduit, fixtures, pipe rack, 200-AMP panel and meter

**\$ 72,458.00 TOTAL PROJECT COST**

## PROPOSED FUNDING

\$ 52,458 Spirit Open Equestrian

\$ 20,000 Mastenbrook Matching Grant

**\$ 72,458 TOTAL AVAILABLE FUNDING**

# FISCAL IMPACT



\$20,000 in WBS PR-000147, 2020 Park Bond - Park Renovations and Upgrades, Fund 30400, Park Bond Construction Fund

Contingent on approval of this grant, the new balance in the Mastenbrook Volunteer Matching Funds Grant Program will be \$617,060

DISCUSSION



QUESTIONS

