



# FAIRFAX COUNTY PARK AUTHORITY

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## M E M O R A N D U M

**TO:** Chairman and Members  
Park Authority Board

**VIA:** Jai Cole, Executive Director

**FROM:** Kim Eckert, Division Director  
Park Operations Division

**DATE:** May 31, 2024

### *Agenda*

**Park Operations Committee  
(Committee of the Whole)  
Wednesday, June 5, 2024 – 6:20 pm  
Board Room, Herrity Building  
Chairman: Linwood Gorham  
Vice Chair: Mike Thompson**

1. Pine Ridge Park - Mastenbrook Volunteer Matching Fund Grant Program Request – Braddock Road Youth Club (with presentation) – Action\*

\*Enclosures



If accommodations and/or alternative formats are needed, please call (703) 324-8563. TTY (703) 803-3354

Board Agenda Item  
June 5, 2024

## **ACTION**

### Pine Ridge Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Braddock Road Youth Club (Mason District)

#### ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grant request from the Braddock Road Youth Club in the amount of \$6,205 to help fund a project to extend the fencing around field 6 at Pine Ridge Park.

#### RECOMMENDATION:

The Park Authority Executive Director recommends approval of a Mastenbrook grant award in the amount of \$6,205 to help fund a project to extend the fencing around field 6 at Pine Ridge Park.

#### TIMING:

Board action is requested on June 5, 2024, in order to award the grant.

#### BACKGROUND:

Braddock Road Youth Club (BRYC) is proposing to extend the fencing around field 6 at Pine Ridge Park (Attachment 1.) If approved, the new fencing will connect the existing fencing, resulting in the field being fully enclosed. This measure has become necessary due to ongoing interference from spectators and unauthorized players which at times has prevented authorized user groups from fully accessing their field time.

Three sections of fencing are proposed to be added along the southwest corner, mid-section of the field's southern edge, and at the southeast corner. Each section will include a maintenance access gate. The proposed fencing will achieve the Park Authority's preferred standard for fencing around athletic fields. The work will be undertaken using an approved County contractor.

To help fund the project, BRYC is requesting a Mastenbrook grant of \$6,205 (Attachment 2.) If approved, the grant will be matched by a \$6,205 cash donation from BRYC. Together, these two sources will provide sufficient funds to complete the project, which has a total budget of \$12,410. Inspections and maintenance of the fencing will be managed through existing resources.

Currently holding Adopt-A-Field agreements for Winterset Varsity and Howrey Parks, BRYC has contributed significant funds over the years towards maintenance and multiple athletic field improvement projects at both of those parks as well as Pine Ridge Park, Wakefield Park, and Lake Braddock SS.

Board Agenda Item  
June 5, 2024

The Park Authority Board Member for the Mason District supports approval of the grant request. Staff from the Park Operations Division will manage the project, which is scheduled to be completed in the Fall of 2024.

FISCAL IMPACT:

The estimated total project cost is \$12,410. Funds are currently available in the amount of \$6,205 in PR-000147, Park Renovations and Upgrades-2020, in Fund 300-C30400, Park Bond Construction Fund; and \$6,205 in funds that BRYC will contribute, resulting in total anticipated funding of \$12,410.

Contingent on approval of this grant, the balance in the Mastenbrook Volunteer Matching Funds Grant Program will be \$597,910.

ENCLOSED DOCUMENTS:

Attachment 1: Aerial Showing Grant Project Area at Pine Ridge Park

Attachment 2: Mastenbrook Grant Request – Braddock Road Youth Club

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Brendon Hanafin, Director, Planning and Development Division

Michael Peter, Director, Business Administration Division

Tonya Mills, Senior Fiscal Administrator, Business Administration Division

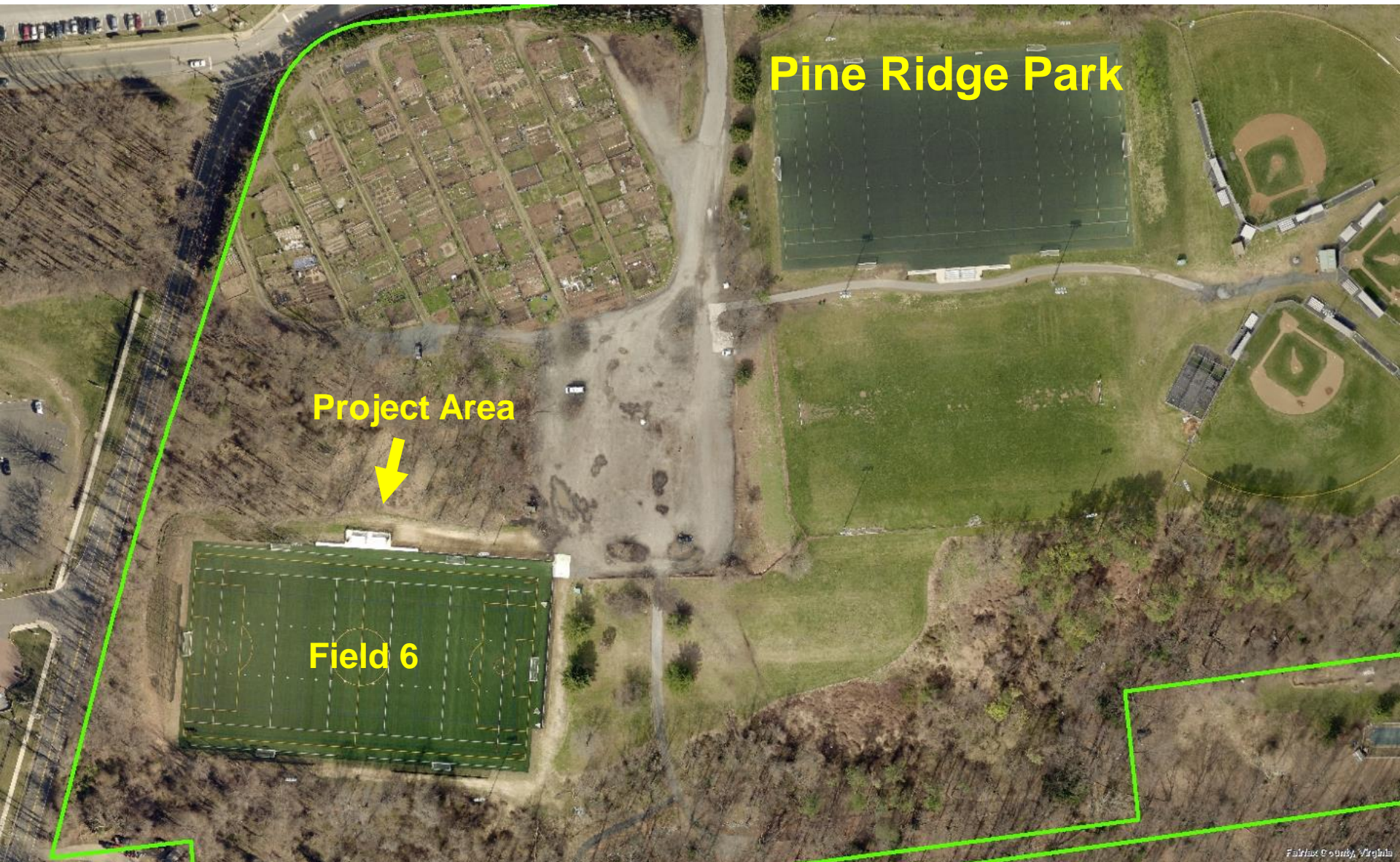
Daidria Grayson, Director, Marketing and Communications Division

Kim Eckert, Director, Park Operations Division

Kevin Williams, Manager, Park Management Branch, Park Operations Division

Jeff Winkle, Regional Manager, Park Management Branch, Park Operations Division

Julie Tahan, Management Analyst and Community Support Specialist, Park Operations





**Detail  
view:  
Field 6**



Existing fencing (purple)

Proposed additional fencing (yellow)

Proposed Maintenance Access Gates (blue)



**Mastenbrook Volunteer Matching Fund Grants Program  
Application Form**

*PLEASE PRINT.* Please provide all information requested. Attach additional sheets and/or materials as needed to support your request.

**1. Grantee Information**

Name of Individual or Organization: Braddock Road Youth Club

Contact Person: John Davis

Mailing Address: PO Box 2084, Fairfax, VA 22031

Phone: ( ) 703 343 0693

Email: john.davis@refsoccer.net

**2. Project Title**

Pine Ridge Park Field #6 Fence

**3. Funding Requested for this project**

Applicant may apply for more than one project per fiscal year; however, the combined total of grant funding awarded may not exceed \$20,000 within a fiscal year.

Amount: \$6205.00

#### **4. Project Description**

Provide a description of your project. Attach drawings or specifications for materials proposed for purchase. If educational materials are proposed, provide a mock-up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock-up of your project and what the finished product will look like. *Provide as much detail as you can to help evaluators clearly understand your project.*

This project involves completing the fence surrounding rectangular field #6 at Pine Ridge Park. FCPA has obtained a single cost estimate of \$11,510.00 along with a project plan and diagram. An additional \$900.00 is required to mark utilities. We offer to contribute half the funds needed for FCPA to complete the project.

#### **5. Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? *Please be aware that projects must be ADA compliant.*

The benefit of this project is to protect specators from balls kicked off the field and to protect the players and coaches from spectators who interfere with the on-field activities.

#### **6. Sponsor Commitment**

What experience do you or does your organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? Describe what maintenance the improvement will require and how the maintenance will be accomplished over time.

We have funded fence projects at rectangular fields numerous times. All work will be organized, assigned, and supervised by FCPA. Once installed, maintenance and repairs will be managed by FCPA.



## 7. Proposed Budget

Provide a detailed and complete budget. Include enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices (e.g. price quotes, website screenshots, etc.) for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds.

295 linear feet of 10-foot high black vinyl coated chain link fence at \$38/LF = \$11,210.00. Three 8x4 foot gates at \$100 each = \$300.00. Utility marking at \$900.00. Total cost: \$12,410.00.

## 8. Funding Process

The Park Authority prefers to reimburse grantees after the work is completed. Please check one of the following:

☐ We understand that we will receive the grant funds from the Park Authority after we complete the project and furnish receipts with our letter requesting payment.

☒ We must have the Park Authority pay the grant-funded portion of project costs during the course of the project. (Grant funds are remitted directly to vendors or suppliers, not to the grantee.)

Signature \_\_\_\_\_

*John Davis*

Date 5/20/2024

### Submit application to:

Fairfax County Park Authority  
12055 Government Center Parkway, Suite 927  
Fairfax, Virginia 22035-1118

Attn: Julie Tahan, Community Support Specialist  
Park Operations Division  
703-324-8740  
[Julie.tahan@fairfaxcounty.gov](mailto:Julie.tahan@fairfaxcounty.gov)

FOR OFFICE USE ONLY	
Date received	5/20/2024
Delivery method	Email





42521 Little River Turnpike  
Chantilly, VA 20152  
703.471.0960

April 10, 2024

Fairfax Co. Park Authority

Re: Pine Ridge Park

Subject: 10' high perimeter fencing at Field #6

Attn: Amber

Fairfax County Contract Number: 4400011139

Below is the scope and quotes for the work on the above referenced project. Pricing are furnished and installed per Arlington County Agreement No. 20-172-ITB.

**Install**

- 295 LF of 10' high black vinyl coated chain link fence
- (3) 8' high x 4' wide black vinyl coated chain link gates

**Contract Pricing**

Qty.	Item	Price	Unit	Ext.
295	C-6, 2" 120" black	\$38.00	LF	\$11,210.00
3	D-10, 8x4 gate	\$100.00	EA	\$300.00
<b>Total</b>				<b>\$11,510.00</b>

**Price is valid for 30 days for the purpose of acceptance.**

**Exclusions-Marking private utilities not marked by miss utility**

We look forward to working with you. Please contact me at your earliest convenience if further clarification is required.

Very truly yours,

*colin rooney*

Colin Rooney  
Project Manager

**Mastenbrook Grant Request  
from  
Braddock Road Youth Club**

PRESENTED TO:  
Park Operations Committee  
June 5, 2024



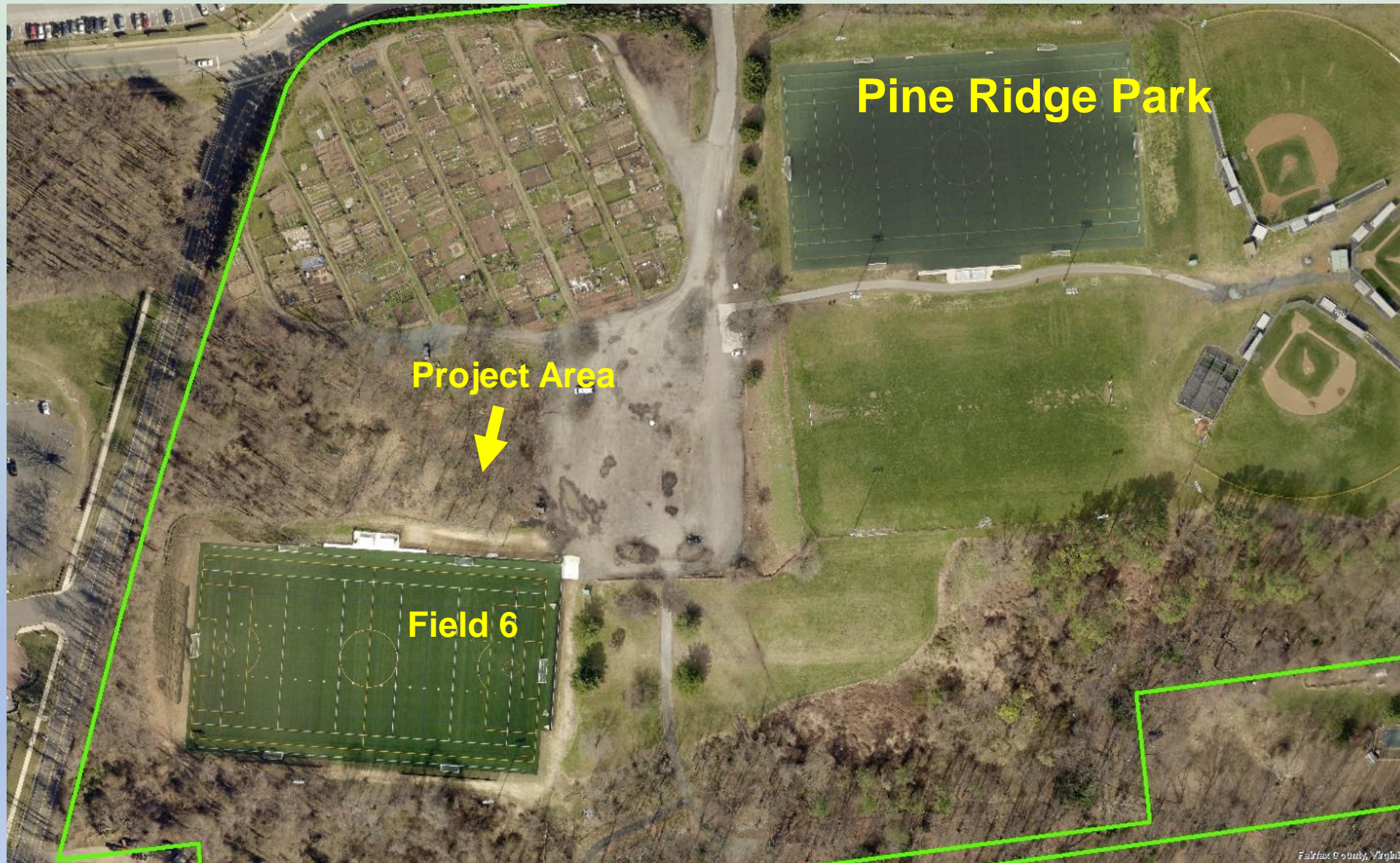


# PROJECT

Fencing Extension Project  
Pine Ridge Park Field 6  
Mason District



# PROJECT LOCATION





# DETAIL VIEW FIELD 6



Existing fencing (purple)

Proposed additional fencing (yellow)

Proposed Maintenance Access Gates (blue)



# PROJECT DESCRIPTION

- ❑ Install 295 LF of chain link fence (10' high black vinyl coated)
- ❑ Install three chain link gates (8' high x 4' wide black vinyl coated)
- ❑ Utility location and marking
- ❑ Project to be managed by Park Operations
- ❑ Contractor/vendor: Long Fence

# PROJECT BUDGET AND FUNDING



## **PROJECT COSTS**

\$11,210 Fencing, 295 LF  
\$ 300 Gates (3)  
\$ 900 Utility locate and marking  
**\$12,410 TOTAL PROJECT COST**

## **PROPOSED FUNDING**

\$ 6,205 Braddock Road Youth Club  
\$ 6,205 Mastenbrook Grant  
**\$12,410 TOTAL AVAILABLE FUNDING**

# FISCAL IMPACT



- \$6,205 in WBS PR-000147, 2020 Park Bond - Park Renovations and Upgrades, Fund 30400, Park Bond Construction Fund
- Contingent on approval of this grant, the new balance in the Mastenbrook Volunteer Matching Funds Grant Program will be \$597,910.



# PROSA Analysis

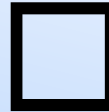
The project supports the PROSA Strategy in the following ways:



Analyze and prioritize recreation needs and projects with an equity lens



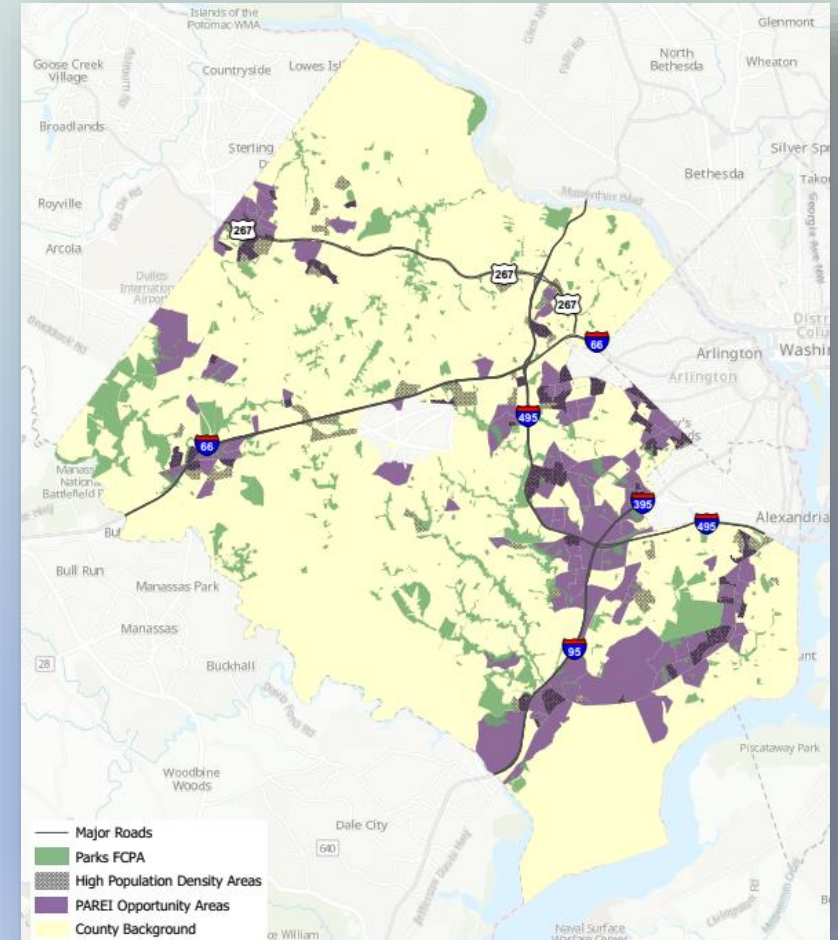
Improve 10-minute walk access to FCPA parks



Enhance access to complete park experiences



Enrich habitat connectivity between environmental corridors








# PROSA Equity Lens Map

*(Equity Lens is composed of the FCPA PAREI Score and Population Density)*



## Legend

-  FCPA Parks
-  Opportunity Areas
-  Very High Density
-  High Density
-  FCPA park entrance

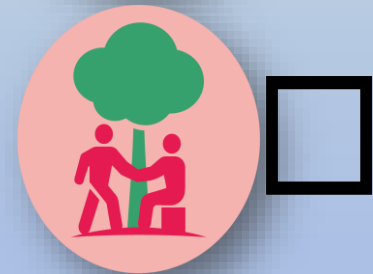
\**PAREI* = Park And Recreation Equity Index

# PROSA Analysis: Summary

The project supports the PROSA Strategy in the following ways:



Given the location of Pine Ridge Park, fencing the field will improve its useability for residents living in the adjacent opportunity area as well as those within the adjacent high population density area.



# RECOMMENDATION



- Approve a Mastenbrook Grant in the amount of \$6,205 to Braddock Road Youth Club to complete the fencing extension needed at Pine Ridge Park.





# DISCUSSION