

Fairfax County Park Authority Scout Project Agreement

As part of the scout project proposal process, we like to start with a list of expectations. Read each item with your parent or guardian and initial where provided to confirm that you understand and agree with each requirement. Clear communication is the key to a successful scout project proposal.



- | Scout | Parent or Guardian |   |
|-------|--------------------|---|
| _____ | _____              | Scout and their parent/guardian will schedule a meeting with project coordinator to review the proposed project and required paperwork. Preferably no less than 4 months before the scout's 18 <sup>th</sup> birthday.  |
| _____ | _____              | The scout is expected to be the main point of contact for the duration of the project and is responsible for submitting their completed volunteer hours.  |
| _____ | _____              | The scout will allow sufficient time to plan, receive proper approvals, work, and complete the project. Some projects could take up to a year to complete.  |
| _____ | _____              | The scout shall have completed the applicable project forms that are required by their organization prior to the second meeting with the project coordinator.   |
| _____ | _____              | Before the project is submitted to the Scout Review Board, the scout will have submitted a written work proposal to the project coordinator for approval.   |
| _____ | _____              | The scout will secure all tools, supplies and materials for completion of the project, unless otherwise agreed upon with the project coordinator. This is a crucial part of the plan as the Park Authority does not have a budget for purchasing supplies and materials. Coordinate any needs with project coordinator. |
| _____ | _____              | All field work shall be coordinated with your project coordinator. All field work dates are contingent upon staff availability.   |
| _____ | _____              | Scout will follow all volunteer safety and registration procedures and after the workday will turn in documentation requested by the Volunteer Coordinator or other staff.  |

This document outlines and signature confirms the scout is informed of all rules and regulations associated with a Scout Award Project. If the scout, or member(s) of the volunteer group, chooses not to follow the rules and regulations, the Park Authority staff reserves the option of ceasing operations on the project. I have read and understand the above Scout Award Project Agreement and will do my best to adhere to the Rules and Regulations set forth herein. Submission of this form does not guarantee approval of scout project proposal.

NAME OF SCOUT: \_\_\_\_\_ DATE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_  
HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_  
EMAIL: \_\_\_\_\_  
TROOP LEADER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_ TROOP NUMBER: \_\_\_\_\_  
SCOUT SIGNATURE: \_\_\_\_\_