



FAIRFAX COUNTY PARK AUTHORITY

Water Mine Family Swimmin' Hole Reservation Information
1400 Lake Fairfax Drive, Reston, VA, 20190

Site Information: www.fairfaxcounty.gov/parks/watermine Water Mine Office: 703-246-5929

Group Admission & Rentals

Reservation Staff: 12055 Government Center Parkway, Suite 105, Fairfax, VA 22035-5500

Reservation Staff Office Hours: Monday - Friday 9:00 a.m.- 4:00 p.m. Reservation Line: 703-324-8732 Fax: 703-653-6672

Rental Website: fairfaxcounty.gov/parks/watermine/rentals Email: FCPAWaterMineRentals@fairfaxcounty.gov

Thank you for your interest in our parks! Prior to booking any reservable areas, we recommend that your group representative check our listings, maps, and amenities on our [Website](#), review [Frequently Asked Questions](#), [Water Mine Rules](#), or contact the Reservation Staff by email FCPAWaterMineRentals@fairfaxcounty.gov with any questions or concerns. Rentals booked online through [Parktakes Online](#) will be issued a sales receipt/rental permit immediately. Reservation requests submitted by any other method may take up to 3-5 business days to process or longer depending on volume of requests. The Reservation Staff stop accepting reservation requests for the upcoming weekend on Thursdays at 4:00 p.m. or 2 business days prior to the rental date; requests sent after this time will not be considered. Reservations are not considered valid until payment has been processed and a sales receipt/rental permit has been issued via email. **Event plans should not be finalized until you receive the sales receipt/rental permit & admission tickets.** Please read the permit in its entirety as it contains important information. If there are any questions regarding your reservation or request, please have the group representative listed on the application or account contact the reservation staff for assistance.

Rental Areas available:

| Rental Area | # of Areas | Description | Cap. per Area |
|-------------------------------|------------|---|---------------|
| FUNbrella | 5 | Large umbrella covering 5 picnic tables | 25 |
| Canopy Tent | 2 | Shoofly: Pavilion divided into halves (rentable in full) covering picnic tables (approx. 13) | 50 |
| Canopy Tent | 2 | Big Auger, Top Railer: Large Soft top canopy shades over picnic tables | 100 |
| Private Family Rentals | 4 | Awning: Small colored shade over 1 table (4 chairs) and 2 lawn chairs | 6 |
| Private Family Rentals | 2 | Cabana: Small Canopy Tent with curtains over 1 table (4 chairs) and 4 lawn chairs | 8 |
| Private Family Rentals | 1 | Pete's Bungalow: Medium size shade covered area over with seating for 2 tables (4 chairs) and 2 lawn chairs | 10 |

Please be aware that furniture amounts may vary. Check with a staff member for updated information. Rentals are available 11am-6pm or 11am-2pm or 3pm-6pm. All groups 20+ are required to have a rental area(s) appropriate for their group size.

Water Mine Reservation Policies

Rentals:

Rentals booked online through [Parktakes Online](#) will be issued a sales receipt/rental permit immediately.

Reservation requests submitted by any other method may take up to 3-5 business days to process or longer depending on volume of requests.

The Reservation Staff stop accepting reservation requests for the upcoming weekend on Thursdays at 4:00 p.m. or 2 business days prior to the rental date; requests sent after this time will not be considered.

Reservations are not considered valid until payment has been processed and a sales receipt/rental permit has been issued via email.

All groups 20+ are required to have a rental area(s) appropriate for their group size. All rental areas must be reserved and paid for in advance.

Admission:

General admission and group admission tickets are not included in the rental area price. An admission ticket is required for everyone entering the Water Mine facility. Rental Areas not booked in advance will not be available for booking rental nor will they be first-come, first-served, on the day of your admission. Open grass areas and green umbrellas are first-come, first-served. Groups without a rental area must use these spaces. Group admission rate is for 20+ people. To ensure entry for your entire party, pre-purchase tickets early as availability is limited.

- Groups with rentals or groups with 20+ people must submit a complete guest list by email to FCPAWaterMineRentals@fairfaxcounty.gov at least 2 days prior to park entry.
- All group members must check in at the reservation table.

All groups 20+ are required to have a rental area(s) appropriate for their group size.

Discounts:

A 10% discount is offered for 5 or more rental areas booked across all dates visited.

Rentals booked online will not be adjusted.

Payments:

We accept debit/credit cards, checks, money orders, and cash (in person only). Select facilities up to 10 days in advance may be booked through Parktakes Online. If you are paying by credit card, please fax your completed application to 703-653-6672. If you do not have access to a fax machine please email in your application or fill out the web application (We DO NOT recommend sending credit card information via email or web form, once received we will call to confirm availability and collect payment). If paying by check or money order, mail or drop off your application to FCPA 12055 Government Center Parkway, Suite 105, Fairfax, VA 22035 (We DO NOT recommend sending cash via mail). If you plan to make a reservation in person, visit our office during business hours, Monday - Friday 9:00 a.m.- 4:00 p.m. Water Mine Reservation Staff are not available after hours or on site, all payments must be completed at least 2 business days in advance of the booking. We DO NOT accept reservations over the phone.

Cancellation/Change Policy:

Cancellations and/or Changes to issued sales receipts/rental permits requested more than 14 days before the event will incur a \$25 processing fee. Changes to the reservation are not allowed within 14 days of the event. Cancellations requested within 14 days of the event are not eligible for a refund.

Inclement Weather Policy:

Water Mine rental reservations impacted by inclement weather can be submitted up to 48 hours after the start time of your event to email FCPAWaterMineRentals@fairfaxcounty.gov to request a refund. Weather cancellations or changes will not be accepted prior to your rental/ticket date. Full or partial refunds/credits are not guaranteed. Refund requests will not be accepted after the 48-hour period.

[Water Mine Rules and Regulations](#)

[Water Mine Procedures & FAQs](#)

[Water Mine Rules](#)

[Regulations](#)

- The user hereby agrees to indemnify and hold harmless Fairfax County, the Fairfax County Park Authority, their officers, agents and all employees and volunteers, from any and all claims for bodily injury, and personal injury and/or property damage, including cost of investigation, all expenses of litigation, including reasonable attorney fees, and the cost of appeals arising out of any claims or suits which result from errors, omissions, or negligent acts of the user, his agents, or employees.
- Group is responsible for adhering to all Fairfax County -Park Authority policies, rules, and regulations. For more information, please visit the website at: fairfaxcounty.gov/parks/rules/water-mine. The supervising adult listed in the group representative section on the application must be present for the duration of the event. The group representative will be responsible for the adherence of county policies during the entirety of the event and will also be held responsible for any damage to park property and any injury resulting from inadequate compliance to county rules and regulations.
- An approved sales receipt/rental permit as well as general/group admission sales receipt must be available during the event. Sales receipts/rental permits are issued upon full payment and approval of a rental application. Your sales receipt/rental permit reserves only the portion of the park for the date and time indicated on your sales receipt. The permit holder acknowledges that the rental facility is in a public park and, therefore, subject to inconveniences due to the public nature of the grounds surrounding the rental area. Bathrooms, playgrounds, other amenities, or rental areas/times not listed on the sales receipt are not included in your reservation and must remain open for public use. The rental area must be vacated by the time specified on receipt.
- The Water Mine opens to the public at 10am and closes at 6pm. Park hours are subject to change.
- Rentals are available 11am-6pm or 11am-2pm or 3pm-6pm. Groups with rentals ending at 6pm or 2pm will need to be clean and clear within 15 minutes of the end time listed on the sales receipt. Groups with rentals starting at 3pm will have access to the rental area up to 15 minutes in advance of the start time listed on the sales receipt.
- The use of tape, glue, nails, tacks, screws, staples, paint, chalk, or other fasteners that may scratch or otherwise damage surfaces of picnic shelters or tables, trees, sidewalks, or other surfaces are prohibited. All trash is to be bagged and placed in the nearest trash can or dumpster or removed from the park.
- All guests are subject to a Security Check Point prior to entering the Water Mine Facility.
- Special events, such as birthday parties, reunions and similar gatherings, are welcome at the Water Mine provided they do not include the following or similar activities or features: water toys, inflatables, candles, knives, balloon releases/popping, water balloons, confetti, glitter, piñatas, paint, silly string, fireworks, glass containers, open flames, grills, fire pits/rings, or outdoor propane heaters. A damage or clean-up fee may be charged if the reserved site is damaged or left unclean.
- Use of alcohol, weapons, vapes, cigarettes, or drugs in Fairfax County parks and facilities is prohibited.
- Vehicles must park in designated lots; parking is allowed on the grass. All food and picnic supplies must be carried or transported by handcart to the Water Mine. A cart may be available upon request.
- If there is someone occupying your rental space, present the permit to them and ask them to vacate. If you need further assistance, please contact a member of the staff at the admissions office or the check in table.
- Maintaining capacity control is vital for patron safety. If a group exceeds maximum capacity at any reservable area within the county, park staff may be forced to require non-compliant groups to leave the park. Refunds are not granted for reservation capacity limit violations. Additional fees may apply. Area capacities can be found online at: fairfaxcounty.gov/parks/watermine/rentals
- The reserved facility is subject to inspection at any time by authorized Park Authority representatives to assure compliance with applicable Park Authority [Regulations](#) and [Rules](#). Violation of any rule or condition of the permit may be cause for immediate revocation of the permit, loss of permit privileges, and forfeitures of any fees paid for the permit.



FAIRFAX COUNTY PARK AUTHORITY

Water Mine Family Swimmin' Hole Reservation Application

Return to FCPA Water Mine Reservation Staff

Mail or Walk In: FCPA Rentals, 12055 Government Center Parkway, Suite 105, Fairfax, VA 22035-5500

Office Hours: Monday-Friday 9:00 a.m.- 4:00 p.m. **Reservation Staff:** 703-324-8732 **Fax:** 703-653-6672

Website: fairfaxcounty.gov/parks/watermine/rentals **Email:** FCPAWaterMineRentals@fairfaxcounty.gov

CONTACT INFORMATION

| | | | |
|----------------------------|--|--|--------|
| Group Representative Name: | | Organization/Company Name: | |
| Address: | | City: | State: |
| | | <small>Personal Address Org./Company Address</small> | |
| Primary Phone Number: | | Secondary Phone Number: | |
| E-Mail Address: | | | |

RENTAL AREA INFORMATION

| | | |
|---|---|-----------|
| Facility – Required for Groups 20+: | | |
| Requested Date: | Start Time: | End Time: |
| Reservations are available when the Water Mine is open. | Reservations are 11am-6pm, 11am-2pm or 3pm-6pm. | |

ADMISSIONS INFORMATION

Please provide the number of tickets needed for each category. Groups 20+ are eligible for group admission rate.

| | |
|--------------------|--------------------------|
| Youth Admission #: | 2 and under Admission #: |
| Adult Admission #: | |

AKNOWLEDGEMENTS

| | |
|--|------|
| I understand that the rental area fee does not include the price of admission. | YES* |
| I understand that I cannot exceed the rental area capacity. | YES* |
| My guests and I have read and understood the Water Mine rules. | YES* |
| I will submit a guest list no less than 5 days before my rental date. | YES* |

FEES

| | | |
|--------------------------|---|------------|
| Rental Area | Fees vary – Rates can be found on the Water Mine Rental Website | = Fee Due: |
| Admission Tickets | Fees vary – Rates can be found on the Water Mine Website | = Fee Due: |

Fees Due:

RULES & REGULATIONS

The user hereby agrees to indemnify and hold harmless Fairfax County, the Fairfax County Park Authority, their officers, agents, all employees, and volunteers from any and all claims for bodily injury, and personal injury, and/or property damage, including cost of investigation, all expenses of litigation, including reasonable attorney fees, and the cost of appeals arising out of any claims or suits which result from errors, omissions, or negligent acts of the user, his agents or employees. Group is responsible for abiding by all FCPA policies, rules and regulations.

| | |
|---------------------------------|--------------------|
| Group Representative Signature: | Date of Signature: |
|---------------------------------|--------------------|

PAYMENT INFORMATION

Please do not email credit card information (you will be contacted by staff once the application is received); only send credit card information via fax.

| | | | |
|---------------|---------------------------|----|-------------------|
| Payment Type: | Check, Money Order, Cash, | or | Debit/Credit Card |
|---------------|---------------------------|----|-------------------|