



FAIRFAX COUNTY PARK AUTHORITY



B O A R D A G E N D A

March 23, 2022

UPDATED March 23, 2022

7:00 PM PUBLIC COMMENT

ADMINISTRATIVE ITEMS

- (CW) ADMIN-1 Resolution to Honor Robert Johnson For Nearly Three Decades of Service to the Residents of Fairfax County Including Six Years As Safety Analyst For the Park Authority
- (CW) ADMIN-2 Adoption of Minutes – March 9, 2022 Park Authority Board Meeting

ACTION ITEMS

- (B) A-1 Scope Approval with Reallocation of Funding – Lake Accotink Dam Stream Crossing
- (L) A-2 HVAC Replacement at Lee District Rec Center
- (MV) A-3 Approval - Mt Vernon Rec Center Funding Strategy
- (CW) A-4 Elly Doyle Park Service Awards

INFORMATION ITEM

- (CW) I-1 Park Authority Policy Review
- (CW) I-2 FY 2022 Second Quarter Budget Review, Fund 10001, General Fund
- (CW) I-3 FY 2022 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

CHAIRMAN'S MATTERS
DIRECTOR'S MATTERS
BOARD MATTERS

CLOSED SESSION

ADJOURNMENT



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ADMINISTRATIVE – 1

Resolution To Honor Robert Johnson For Nearly Three Decades of Service To The Residents Of Fairfax County Including Six Years As Safety Analyst For the Park Authority

ISSUE:

Seeking approval of the resolution to honor Robert Johnson, for his service to the residents of Fairfax County over 28 years, and more specifically his hard work and dedication as Safety Analyst for the Park Authority over the past six years.

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the resolution honoring Safety Analyst Robert Johnson who worked for six years helping to address safety concerns agencywide and played a vital role during the COVID-19 pandemic when his expertise became critical on a daily basis.

TIMING:

Board action is requested on March 23, 2022.

BACKGROUND:

Sometimes you just get lucky and the right person for the job is in the right place at the right time. That's the case with Safety Analyst Robert Johnson, who played an integral role in keeping the Park Authority staff, customers and volunteers safe during the COVID-19 onslaught over the past two years.

This was uncharted territory as the pandemic first closed our park system, initially kept workers at home and struck our workforce and customers with ferocity. There were no off-the-shelf guidebooks to consult, no proven methods to use and a daunting lack of PPE with which to prevent the spread of the virus. Mr. Johnson was named COVID-19 Coordinator for the Park Authority and applied commonsense to the task at hand, consulted experts and stayed calm.

In his role as the agency's COVID-19 Coordinator for Park Authority, he initiated Health Department contact investigations for over 200 positive employee cases and close to 30 cases involving Park Authority camps and classes. These cases were particularly difficult and required reaching out to parents of other participants to provide updates and answer questions regarding the reported cases. Robert routinely shared the facts

with families that were often frightened by the news of proximate cases of the virus and the potential infection of loved ones.

He also arranged enhanced cleanings following positive reports to ensure FCPA facilities remained compliant with County Infectious Disease Preparedness and Response Plan requirements and worked with staff on-site with reopening procedures to ensure operations met CDC protocols. He also assisted park employees with registration in the Employee Vaccination Verification system and worked with employees requiring weekly COVID-19 testing.

Bob's efforts prior to COVID-19 were just as important. Bob served superbly as the Park Authority Safety Czar. Always available, always helpful, never critical. He helped site managers across the Park Authority keep our employees and customers safe via safety audits, trainings, program reviews, and the evaluation of safety-related issues. He regularly provided safety trainings for staff and managed the DriveCam vehicle safety program. He was charged with the design and delivery of training programs that respond to incident and injury trends. He would investigate injury and incident reports and work with site managers to address and prevent reoccurrences.

He streamlined processes for online reporting of citizen injuries and park damage reports to provide immediate corrective actions when necessary. And when necessary, he would collaborate with partner agencies including Fire, FCPD, Risk, Health and Security to ensure park facilities operate safely for employees and visitors.

His tenure with Fairfax County began in 1994 as an Environmental Health Specialist with the Fairfax County Health Department-Community Health and Safety Section. In 2016 he moved to the Department of Finance-Risk Management Division as a Safety Analyst. His experience at both these agencies was broad and covered a host of safety-related issues.

Prior to his work with Fairfax County, he worked as an Industrial Hygienist in Western Massachusetts.

Wherever he worked, Robert Johnson was the guy you wanted at the top of your contact list. He was the call you needed to make when something seemed unsafe, when staff or the public were in danger, or someone got hurt. His retirement is no doubt well-earned but none-the-less, he will be missed for his sense of humor and his calm demeanor, his caring and empathy and his professional acumen and accomplishments.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

Board Agenda
March 23, 2022

STAFF:

Jai Cole, Executive Director

Sara Baldwin, Deputy Director/COO

Aimee L. Vosper, Deputy Director/CBD

Judy Pedersen, Public Information Officer

Matt Peters, Manager, Human Resources

***WHEREAS**, Robert Johnson, known to friends as Bob, has served the residents of Fairfax County for 28 years as a Safety and Health Analyst, working for the Health Department, the Department of Finance and most recently the Park Authority where he made his mark over the past six years enhancing the agency's safety culture, implementing innovative programs and procedures and playing an integral role in our response to COVID-19; and;*

***WHEREAS**, Bob was named COVID-19 Coordinator for the Park Authority at the outset of the pandemic and without off-the-shelf guidebooks, no proven approaches for safety and limited PPE to distribute, routinely applied commonsense to the challenges at hand, consulted experts and stayed calm; and;*

***WHEREAS**, as the pandemic ranged, he initiated Health Department contact investigations for over 200 positive employee cases and close to 30 cases involving Park Authority camps and classes, arranged enhanced cleanings following positive reports and ensured that FCPA facilities remained compliant with all COVID-19 county, state and federal mandates and requirements; and;*

***WHEREAS**, Bob's efforts before the pandemic were just as important and effective, and he served superbly as the Safety Czar, helping site managers keep employees and customers safe via safety audits, trainings, program reviews and the management of DriveCam; and;*

***WHEREAS**, Bob is well known for his sense of humor and contagious smile, his calm demeanor, his kindness, his broad knowledge and quick response to emergent issues and colleagues knew he was the guy you called when something seemed unsafe, when staff or the public were in danger, or someone got hurt; and;*

***WHEREAS**, there is little question that his retirement is well-deserved, but he will be missed for the many reasons already mentioned and because he is simply a nice guy who is really good at his job and made the Park Authority a much better place;*

***NOW, THEREFORE, BE IT RESOLVED** by the Fairfax County Park Authority Board that it expresses appreciation and thanks to*

Robert Johnson

For dedicated and outstanding contributions to the Fairfax County Park Authority and park agencies throughout the state of Virginia

Adopted by the Fairfax County Park Authority Board on March 23, 2022

Mike Thompson
Secretary

William G. Bouie
Chairman

Board Agenda Item
March 23, 2022

ADMINISTRATIVE – 2

Adoption of Minutes – March 9, 2022 Park Authority Board Meeting

ISSUE:

Adoption of the minutes of the March 9, 2022 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Executive Director recommends adoption of the minutes of the March 9, 2022 Park Authority Board meeting.

TIMING:

Board action is requested on March 23, 2022.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the March 9, 2022 Park Authority Board Meeting

STAFF:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee L. Vosper, Deputy Director/CBD
Allison Rankin, Management Analyst

**Fairfax County Park Authority
Board Meeting
March 9, 2022**

At the beginning of the Administration and Board Management Committee Meeting at 5:00 pm, the following was read by Chairman Bouie to allow for the meeting to proceed in a virtual format.

In order to conduct this meeting wholly electronically and to effectuate both the emergency procedures authorized by FOIA and the Emergency Ordinance, there were actions that needed to be taken prior to conducting business.

Audibility of Members' Voices

Chairman Bouie conducted a roll call vote to ensure that each member's voice could be heard and to state the location from which they were participating in the meeting.

Board Member Participating:

Abena Aidoo
Ken Quincy
Linwood Gorham
Timothy Hackman, Treasurer
Ron Kendall
Faisal Khan
Michael Thompson, Secretary
Jim Zook
William G. Bouie, Chairman

Location:

Residence in Lee District
Residence in Providence District
Residence in Mount Vernon District
Residence in Dranesville District
Residence in Dominican Republic
Residence in Providence District
Residence in Springfield District
Residence in Springfield District
Residence in Hunter Mill District

Mr. Bouie made a motion that each member's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members present; Ms. Godbold and Mr. Stone were absent.

Need for an Electronic Meeting

Mr. Bouie made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for this board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this Board and the physical presence of the public, cannot be implemented safely or practically. He further moved that this board may conduct this meeting electronically via Zoom, and that the public may access this meeting by simultaneous live video streamlining or by calling into the telephone number that has been properly noticed; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold and Mr. Stone were absent.

[This meeting was held electronically and was live streamed via Zoom and was accessible via audio by dialing 602-333-0032 and entering the code provided in the meeting announcement.]

During the Planning and Development Committee meeting, Dr. Carter and Mr. Stone joined the meeting.

Chairman Bouie confirmed the ability to hear Dr. Cynthia Carter's voice as she participated from her home in Lee District and Mr. Kiel Stone's voice as he participated from his office in the Braddock District. Mr. Bouie made a motion that Dr. Carter's and Mr. Stone's voice may be adequately heard by each other member of this board; seconded by Mr. Thompson. The motion carried by all members unanimously.

Chairman Bouie called the Park Authority Board meeting to order at 7:06 p.m.

PUBLIC COMMENT

Speaker: Jan David Brown

Topic: Flooring in Preschool Room at Spring Hill Rec Center

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – February 23, 2022, Park Authority Board Meeting
Mr. Bouie made a motion to adopt the minutes of the February 23, 2022, Park Authority Board meeting; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

ACTION ITEMS

- A-1 Americana Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Annandale North Springfield Little League
Mr. Stone made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from the Annandale North Springfield Little League in the amount of \$17,189 for a project to replace the backstop at the diamond field at Americana Park; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.
- A-2 Greenbriar Park – Mastenbrook Volunteer Matching Fund Grant Program Request – Fairfax Athletics
Mr. Thompson made a motion to approve the Mastenbrook Volunteer Matching Fund Grant Program request from Fairfax Athletics in the amount of \$20,000 for a project to install fencing at field 5 at Greenbriar Park; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

A-3 Approval of Fee Adjustments to the Published Fee Schedule for 2022

Mr. Hackman made a motion to approve all proposed fee adjustments as advertised for the Fee Schedule for 2022; Mr. Quincy seconded. The motion carried by all members present; Ms. Godbold was absent.

A-4 Scope Approval – Laurel Hill Golf Course Irrigation System Improvements

Mr. Gorham made a motion to approve the project scope to install improvements to the irrigation system at the Laurel Hill Golf Course; Mr. Quincy seconded. The motion carried by all members present; Ms. Godbold was absent.

INFORMATION ITEMS**I-1 FY 2023 Proposed Budget and Update on Capital Improvement Plan**

No action was necessary.

CHAIRMAN’S MATTERS

- Mr. Bouie stated his concern regarding the tough budget situation. He mentioned the recent presentation that was given at the Federation of Friends meeting on March 1st. They were very concerned and mobilized that evening to communicate the urgent message. This is critically important. We need to show the Board of Supervisors these presentations and the projects that will be impacted by these decisions. We will need to engage the public in this effort. We need publicity on how this will affect the entire park system. If we want to continue to be the Gold Medal agency that we have been, we must be properly funded. Another item to note is that the proposed funding does not begin to address any of the One Fairfax efforts. Equity requires dedicated resources.
- Mr. Bouie was able to get Verizon to pick up the full cost of the summer concert series in the Hunter Mill District. They gave \$15,000 for full sponsorship and have asked to participate in our volunteer program. They need to expend 2.5 million hours on community projects. They are interested in participating more with the Park Foundation.

DIRECTOR’S MATTERS

- Ms. Cole stated that recreation is important and that is why this is a hard conversation to have. We are only a great park system today because of the efforts and dedication of the staff. Ms. Cole thanked staff for all their work to make our system great despite having limited resources.
- Ms. Cole stated that the April 13th Park Authority Board meeting will be cancelled.
- Ms. Cole shared a recent award for the Park Foundation of the Platinum Level of Transparency for program and financial reporting from Candid.Guidestar. The Foundation also recently received a perfect 100/100 score from Charity Navigator’s Encompass Rating System, which puts them in the “Give with Confidence” category.
- Ms. Cole stated that the Laurel Hill Golf Club has been selected to host the 2022 United States Disabled Open Golf Championship, which will be held on June 7-9. This championship is the first of its kind to obtain world rankings for golfers with disabilities by

the United States Golf Association. Jesse Coffman and his Golf Fairfax team is working with the Foundation and VISIT Fairfax to plan this event.

- Ms. Cole has visited 232 parks on her park tour.

Mr. Bouie met with the Chief Operating Officer of the Vietnamese Golf Association of America. They would like to have a discussion about having their VGA National Open this October at Laurel Hill. It would be a great opportunity to introduce equity into golf. Mr. Bouie will be working with Jesse Coffman to move this forward.

Mr. Bouie stated that a copy of the Standing Committee Assignments had been distributed to the board members and the board is required to ratify the appointments. There were just a couple of changes. Mr. Quincy made a motion to ratify the Standing Committee Assignments; seconded by Mr. Hackman. The motion carried by all present; Ms. Godbold was absent.

BOARD MATTERS

- Mr. Gorham suggested that the board members set meetings with their respective Board of Supervisors members with Ms. Cole and Mr. Peter to do the presentation that they gave earlier in the committee meeting. Ms. Cole stated that she and Mr. Peter will make themselves available to attend those meetings.
- Mr. Hackman stated that there will be a signing ceremony for the lease agreement at Great Falls Grange on Saturday, March 12 at 1:00pm. Management of the Grange and the schoolhouse will be under the purview of the Great Falls Foundation. Mr. Hackman recognized the efforts of Aimee Vosper on this long awaited lease agreement.
- Mr. Quincy agreed that Mr. Gorham's suggestion on meeting with the Board of Supervisors individually would be valuable.
- Mr. Stone thanked John Burke for allowing Mr. Stone to attend a controlled burn at Ellanor C. Lawrence Park recently. He was very impressed with the professional efforts and has a better understanding of the process. He also recognized Owen Williams as well.
- Mr. Thompson shared that he recently attended the Northern Virginia Youth Football Hall of Fame awards dinner and heard many attendees talking positively about the Park Authority and staff. He shared some of the bond and financial concerns and many representatives of the youth football community understood the importance of speaking up about the consequences of these decisions.

CLOSED SESSION

At 7:30pm Mr. Thompson made a motion that the Park Authority Board recess and convene in closed session for discussion and consideration of matters enumerated in Virginia Code §2.2-3711 and listed in the agenda for this meeting as follows:

- a) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body pursuant to Virginia Code §2.2-3711(A)(7).

Seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

RETURN TO OPEN SESSION

At 7:47pm Mr. Thompson made a motion to return to open session; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

CERTIFICATION OF CLOSED SESSION

Mr. Thompson made a motion that the Park Authority Board certifies that, to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Virginia Code §2.2-3711 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; seconded by Mr. Hackman. The motion carried by all members present; Ms. Godbold was absent.

CLOSED SESSION ACTION

C-1 Mr. Gorham made a motion to approve the Lease Agreement with Eisman Golf Academy at the Laurel Hill Golf Course; Mr. Hackman seconded. The motion carried by all members present; Ms. Godbold was absent.

ADJOURNMENT

There being no further business and without objection, Mr. Bouie adjourned the meeting at 7:48 pm.

Participating Staff:

Jai Cole, Executive Director
Sara Baldwin, Deputy Director/COO
Aimee Vosper, Deputy Director/CBD
Judy Pedersen, Public Information Officer
Michael Peter, Director, Business Administration Division
Kurt Louis, Director, Park Operations Division
Cindy Walsh, Director, Park Services Division
Laura Grape, Director, Resource Management Division
Jesse Coffman, Director of Golf Enterprises
Cindy McNeal, Planning and Development Division
Allison Rankin, Management Analyst

Minutes Approved at Meeting on March 9, 2022

Allison Rankin, Management Analyst

Board Agenda Item
March 23, 2022

ACTION – 1

Scope Approval with Reallocation of Funding - Lake Accotink Dam Stream Crossing

RECOMMENDATION:

The Park Authority Executive Director recommends scope approval with reallocation of funds for the construction of approximately 300 linear feet of asphalt trail improvements and 325 linear feet of elevated concrete pedestrian crossing over the dam outfall in Lake Accotink Park as presented to and reviewed by the Planning and Development Committee on March 23, 2022.

ACTION – 2

HVAC Replacement at Lee District Rec Center

RECOMMENDATION:

The Park Authority Executive Director recommends approval of project funds for HVAC Replacement at Lee District Rec Center as presented to and reviewed by the Planning and Development Committee on March 23, 2022.

ACTION – 3

Approval - Mt Vernon Rec Center Funding Strategy

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the Mount Vernon Rec Center Funding Strategy as presented to and reviewed by the Planning and Development Committee on March 23, 2022.

ACTION – 4

Elly Doyle Park Service Awards

RECOMMENDATION:

The Park Authority Executive Director recommends approval of the new Justice Equity Diversity and Inclusion Award as presented to and reviewed by the Awards Committee on March 23, 2022.

Board Agenda Item
March 23, 2022

INFORMATION – 1

Park Authority Policy Review

As presented to and reviewed by the Administration and Board Management Committee on March 9, 2022.

INFORMATION – 2

FY 2022 Second Quarter Budget Review, Fund 10001, General Fund

As presented to and reviewed by the Budget Committee on March 9, 2022.

INFORMATION – 3

FY 2022 Second Quarter Budget Review, Fund 80000, Park Services Revenue and Operating Fund

As presented to and reviewed by the Budget Committee on March 9, 2022.