The Norma Hoffman
Financial Assistance Program

Norma Hoffman’s family and the Friends of Huntley Meadows Park (FOHMP) are committed to providing opportunities for students to participate in educational experiences at Huntley Meadows Park. To facilitate this, financial assistance is available to qualifying schools for up to 50% of the cost of a field trip or outreach program. Financial assistance is subject to the availability of funds on a "first come, first served" basis.

“A natural teacher, mom was always a crusader for education, which she believed would make each of us - and the world - better. She reveled, always, in the presence of youngsters and her favorite times at the Park were when she could share her love of the Park’s beauty and purpose with children.” – Lisa Hoffman (Norma’s daughter)

To learn more about Norma Hoffman, our Huntley Hero, please visit: http://www.friendsofhuntleymeadows.org/Norma.html

Eligibility:
1. Title I schools in Fairfax County, Arlington County, Alexandria City, Loudoun County and Prince William County are eligible to apply.

Details:
1. Field Trips – The current cost of a field trip is $8 per student for Fairfax County schools and $9 per student for out-of-county schools. If financial assistance is awarded, Norma Hoffman Financial Assistance Program will cover up to 50% of the field trip cost. Each grade may receive financial assistance for one field trip per school year.

2. Outreach Programs – The current cost of an outreach program for Fairfax County schools or facilities is $175 for the first program and $125 for each additional program. The current cost of an outreach program for out-of-county schools or facilities is $200 for the first program and $150 for each additional program. If financial assistance is awarded, Norma Hoffman Financial Assistance Program will cover up to 50% of the outreach cost. Each grade may receive financial assistance for one outreach program per school year.

3. Due to limited funds, each grade per school may only receive funding for one field trip or outreach program per school year. Financial assistance is subject to the availability of funds on a “first come, first served” basis.

Application Instructions:
1. Fill out application completely on following page
2. Send applications to Kylie.Starck@fairfaxcounty.gov and Tami.Entabi@fairfaxcounty.gov. Please write “Financial Assistance Request” in email subject line. Or;

Mailing Address: Huntley Meadows Park
3701 Lockheed Blvd.
Alexandria, VA 22306
Attn: Kylie Starck

*Please note that applications must be received 30 days prior-to-scheduled-program deadline
** Don’t forget to submit a separate request for your date(s) and topic through our website: https://www.fairfaxcounty.gov/parks/huntley-meadows/field-trips

We would love to hear back from your students.
Their letters are genuinely appreciated!
The Norma Hoffman
Financial Assistance Program Application

In order to help us determine your eligibility for the Financial Assistance Program, please provide us with the following information.

Applicant’s Name: ____________________________________________________________

School Name: ________________________________________ Is this a Title I School? ______

School Address: __________________________________________ City: ______ State: _____ Zip: _____

Applicant Phone Number: ___________________ Email Address: ____________________________

Type of Program (check one): Field Trip Program: __________ Outreach Program: __________

Program Title: __________________________________________ Program Date(s): __________

Grade: _______ Number of Classes: _______ Number of Students: __________

FOHMP Financial Assistance Program can cover up to 50% of program cost, please tell us the percentage (%) or amount ($) of financial assistance you are requesting: ____________________

* Don’t forget to submit a separate request for your date(s) and topic through our website:
  https://www.fairfaxcounty.gov/parks/huntley-meadows/field-trips

Applicant Signature: ______________________________________ Date: ________________

Other Notes:

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