



Department of Planning & Development  
Zoning Administration Division  
Zoning Permits Branch, Sign Permits Section  
12055 Government Center Parkway, Suite 829  
Fairfax, Virginia 22035-5504  
Phone: 703-324-4300 Fax: 703-324-1343  
Email: [DPDMailforZPB-SPS@FairfaxCounty.gov](mailto:DPDMailforZPB-SPS@FairfaxCounty.gov)

**PROPERTY OWNER / MANAGEMENT /LANDLORD AUTHORIZATION  
TO INSTALL SIGNS ON PROPERTY**

As the Owner or Duly Authorized Manager/Agent of the property located at:

JOB ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

I authorize:

Tenant / Business Name: \_\_\_\_\_

to process permitting and installation of requested signs at the noted address subject to Fairfax County Approval.

\_\_\_\_\_  
Property Owner/ Management/Landlord/Agent Printed Name

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Email Address Phone Number

Please complete this letter of permission and present it to Fairfax County upon submission of a Sign Permit Application. Thank you.