

THE FAIRFAX COUNTY ARCHITECTURAL REVIEW BOARD

**12000 Government Center Parkway, Conference Room 2/3
6:30 p.m. meeting start**

Members Present:

Christopher Daniel, Chairman
Jason Zellman, Vice Chairman
Michele Aubry, Treasurer (Remote)
John A. Burns, FAIA
Joseph Plumpe, ASLA
Samantha Huang
Elise Murray
Kaye Orr
Steve Kulinski
Karen Campblin*

Members Absent:

Susan Notkins, AIA

Staff Present:

Denice Dressel,
*Branch Chief, Heritage
Resources*
Stephanie Newman,
Heritage Resources Planner
Corinne Bebek,
Recording Secretary

**Arrived after the commencement of meeting.*

Mr. Daniel opened the March 9, 2023, meeting of the Architectural Review Board (ARB) at 6:30 p.m. in Rooms 2/3 of the Fairfax County Government Center.

MOTION TO VERIFY AUDIBILITY OF REMOTE PARTICIPANTS

To conduct this meeting with some members participating remotely the ARB needs to make certain findings and determinations for the record.

Verification that for each member participating remotely, the remote participant’s voice is clear, audible and at an appropriate volume for the meeting room, confirmation of their location, and that their remote participation comports with the policy:

Mr. Daniel: Board member Ms. Aubry, can you please state for the record your location and why you are participating remotely?

Remote Member: This is Board Member, Michele Aubry. I am calling in from Alexandria due to a medical condition.

Mr. Burns moved, and was seconded by Mr. Orr, that Ms. Aubry’s voice may be adequately heard and that her remote participation comports with our Remote Participation Policy. The motion passed unanimously.

PUBLIC COMMENT TIME LIMITATIONS

Mr. Zellman moved, and Mr. Kulinski seconded, that each member of the public will have 3 minutes to speak. The motion passed unanimously.

READING OF STATEMENT OF PURPOSE AND INTENT OF HOD'S

Mr. Zellman read the opening Statement of Purpose.

Mr. Daniel reiterated that there is a speaking time limit of 8 minutes for new items, 3 minutes for resubmissions.

APPROVAL OF THE AGENDA

Mr. Plumpe moved, and was seconded by Mr. Kulinski, to approve the agenda but revise the order to move the presentation ahead of the consent calendar items. The motion passed unanimously.

INTRODUCTION/RECOGNITION OF GUESTS

None

PRESENTATION

Scott Sizer from the Fairfax County Department of Economic Initiatives provided a presentation updating the ARB on the activities at the Lorton/Laurel Hill MOA Eligible District.

Questions from the ARB:

- Ms. Aubry requested clarification on Building W35, identified as a location for the Archaeology Museum, that this is outside of the area designed for the Workhouse Arts Campus.
 - o Mr. Sizer confirmed this and indicated that the Museum would be accessed through the Workhouse Arts Campus.
- Mr. Daniel indicated that the ARB is excited to see the future of this area.

CONSENT CALENDAR ACTION ITEMS: NONE

ITEMS FOR ACTION

1. **ARB 23-WDL-01– Pope-Leighey House Roofing Replacement** - located at 9000 Richmond Hwy, Alexandria, tax map 1092 01 0004, in the Woodlawn Plantation and Pope-Leighey House Historic Overlay District. The applicant is proposing to remove the existing Pope-Leighey House roof in its entirety and replace it with a new roof, including associated flashings, gravel stops, sealants, etc. Shawn Halifax represents the application. **PLUS# ARB-2023-MV-00007. Mount Vernon District.**
 - o **Public Comment:** None
 - o **Presentation/Discussion**
 - Shawn Halifax provided a presentation on the Pope-Leighey House roofing replacement and provided material samples for the ARB to review.

- Mr. Daniel thanked the presenter and opened the floor for questions.
- Mr. Plumpe: Thanked the applicant for protecting the plants and raised a question related to the roof replacement and flashing material which was confirmed as currently being an 1” overhang of copper.
- Mr. Burns: How are you going to address the ponding issue?
 - Mr. Halifax: As the roof is being removed, the damaged boards will be replaced at that time; however, defers final determination to project lead.
- Mr. Plumpe: To prevent ponding you can build up to prevent future ponding.
 - Mr. Halifax indicated that this is an existing issue and has likely been addressed by the architect.

Mr. Burns moved, and was seconded by Ms. Orr, that the ARB approve action item ARB 23-WDL-01, located at 9000 Richmond Hwy, Alexandria, tax map 1092 01 0004, in the Woodlawn Plantation and Pope-Leighey House Historic Overlay District, for the removal the existing Pope-Leighey House roof in its entirety and replacement with a new roof as submitted and presented at the March 9, 2023, ARB meeting. Upon review of the materials, the proposal is found to meet the requirements of Zoning Ordinance 3101-HISTORIC OVERLAY DISTRICTS. Motion passed unanimously.

2. ARB 23-LFK-01 – 1011 Turkey Run Road - Pool Pavilion Addition - located at 1011 Turkey Run Rd, Mclean, tax map 0223 01 0050, in the Langley Fork Historic Overlay District. The applicant is proposing to construct an addition to an existing pool pavilion. Alyssa Zombro represents the application. **PLUS# ARB-2023-DR-00010. Dranesville District.**

○ **Public Comment:** None

○ **Presentation/Discussion**

- Donald Smith and Omer Syed provided a presentation on behalf of the applicant highlighting the proposed addition to the existing new construction portion of the property and the relationship to the historic building.
- Mr. Daniel thanked the presenter and opened the floor for questions.
- Ms. Orr doesn’t believe the pool house was included in the original ARB approval.
 - Ms. Dressel indicated that staff will look into this.
 - Mr. Burns indicated that the pool was supposed to be where the pavilion was constructed and the house does not appear to be constructed the way it was approved by the ARB and highlighted features such as the windows, fencing, and style of the constructed house.
 - Mr. Daniel requested the applicant speak to this.
 - Mr. Smith indicated there was a site plan revision conducted to adjust the pool and driveway construction; however, Mr. Smith indicated that the construction of the house was not something was grouped in with.
 - Mr. Burns requested clarification on if the request should be treated as one with the existing noncompliant house or if this is a separate request/issue.
 - Mr. Zellman indicated the County Attorney could have a different opinion but indicated that Mr. Burns’ recollection of the inconsistencies is accurate but they should be treated separately.
 - Mr. Daniel requested clarification if the ARB could condition the existing house through this approval.
 - Mr. Zellman deferred to the County Attorney.

- Mr. Kulinski noted that they are being asked to review a modification to a pool pavilion which the ARB never approved originally.
- Mr. Plumpe asked if the house was sold to the applicants or if they designed it.
- Mr. Smith indicated that the home was constructed by a custom home builder and noted that the revised site plan includes the pool.
- Mr. Zellman requested clarification on if the client was involved with the design of the house.
- Mr. Smith indicated that the owners purchased the house well into the design/construction process and had limited input.
- Mr. Daniel indicates that the pool house isn't the largest concern with this, but that the ARB was seeking more harmony between the new construction and the historic building.
- Mr. Daniel highlighted a concern with the site plan approval process.
- Ms. Murray indicated that the designs were very difficult to see and requests that the design professionals on the ARB indicate if the drawings are adequate.
 - Mr. Smith indicated that the designs are hand drawn by a Professional Engineer.
 - Ms. Murray is unsure if the adequate amount of exterior detail has been provided for elevations fully around the building.
 - Mr. Kulinski confirmed that the level of detail that is normally expected is not provided with these drawings, it's understood that the project is limited, but the elevations around the building would confirm the impacts to the historic district.
 - The applicants provided additional site detail and context relating to landscaping, grading, and surrounding property views.
- Mr. Daniel indicated that the level of detail requested would provide additional information relating to the full impact of the proposed application. Some context is missing with the structure itself that could be provided through elevations. Mr. Daniel provided options related to deferral or approval based on the incomplete information at this time.
 - Mr. Smith requested to withdraw the application at this time to get the additional information prepared. The applicants requested clarification on what is typically done in this scenario.
 - Mr. Daniel provided context on past applications that have faced similar comments.
- Mr. Smith requested clarification on their approach to the architectural design of the addition.
 - Mr. Kulinski clarified that their approach is appropriate; however, this issue is related to the preceding problems.
- Mr. Smith indicated extensive work with UFMD was done to preserve trees and plant more at this site.

Mr. Kulinski moved, and was seconded by Mr. Zellman, that the ARB defer action item ARB 23-LFK-01, located at 1011 Turkey Run Rd, Mclean, tax map 0223 01 0050, in the Langley Fork Historic Overlay District, for the proposed construction an addition to an existing pool pavilion, so the applicant can come back with a thorough submission, to work with the county to address the outstanding issues, and provide information on the

previously approved application to describe the modifications that were made in construction. The motion passed unanimously.

Discussion: Friendly amendment from Mr. Daniel to request that the applicant provide clarification to the county throughout the resubmission process to provide information on the previously approved application and describe the changes between the approved application and the final construction of the project. Mr. Kulinski accepted the friendly amendment and the minutes have been updated to reflect this amendment.

3. **ARB 23-HOL-10 – 7309 Stafford Rd Addition** - located at 7309 Stafford Rd, Alexandria, tax map 0933 04 0078, in the Hollin Hills Historic Overlay District. The applicant is proposing to Renovations and additions to an existing single-family residence. Jake Baer represents the application. **PLUS# ARB-2023-MV-00012. Mount Vernon District.**
 - **Public Comment:** None
 - **Presentation/Discussion**
 - Mr. Burns read a disclosure statement which is provided as Attachment 1 to these minutes.
 - Mr. Baer provided a presentation on the proposed renovations. Mr. Jameson, project architect, provided information on the work done with Tracery to understand the timing of the past additions and extensions of the house from the previous workshop.
 - Mr. Daniel thanked the presenter and opened the floor for questions.
 - Mr. Daniel thanked the applicant for their previous workshop and noted that this is a cleanup of the existing site.

Mr. Kulinski moved, and was seconded by Mr. Plumpe, that the ARB approve action item ARB 23-HOL-10, located at 7309 Stafford Rd, Alexandria, tax map 0933 04 0078, in the Hollin Hills Historic Overlay District, for the proposed renovations and additions to the existing single family residence as submitted and presented at the March 9, 2023, ARB meeting. Upon review of the materials, the proposal is found to meet the requirements of Zoning Ordinance 3101-HISTORIC OVERLAY DISTRICTS. The motion passed unanimously.

4. **ARB 23-HOL-11 – 7606 Elba Rd Carport Addition** - located at 7606 Elba Rd Alexandria, tax map 0933 12 0004, in the Hollin Hills Historic Overlay District. The applicant is proposing the addition of a new carport and extension of driveway. Paul Trombley represents the application. **PLUS# ARB-2023-MV-00008. Mount Vernon District.**
 - **Public Comment:** None
 - **Presentation/Discussion**
 - Mr. Trombley provided a presentation overview of the carport proposal and noted the modifications recommended in the previous workshop have been incorporated.
 - Mr. Daniel thanked the presenter and opened the floor for questions.
 - Mr. Burns thanked the applicant for responding to the feedback from the workshop session and noted that it reinforces the workshop sessions value which makes the approval process easier.
 - Mr. Kulinski indicated that he missed the workshop session but notes that the proposal is an improvement over the existing condition.

- Mr. Daniel concurred with the improvements in the proposal.

Mr. Burns moved, and was seconded by Murray, that the ARB approve action item ARB 23-HOL-11, located at 7606 Elba Rd Alexandria, tax map 0933 12 0004, in the Hollin Hills Historic Overlay District, for the proposed addition of a new carport as submitted and presented at the March 9, 2023, ARB meeting. Upon review of the materials, the proposal is found to meet the requirements of Zoning Ordinance 3101-HISTORIC OVERLAY DISTRICTS. The motion passed unanimously.

ITEMS FOR WORKSHOP SESSION

- 1. ARB 23-HOL-12WS - 7527 Elba Road Addition** - located at 7527 Elba Rd Alexandria, tax map number 0933 13 0005, in the Hollin Hills Historic Overlay District. Adding approximately 400 square feet to an existing addition at the rear of the original home. The new work will match the geometry and materials of the addition and echo the Hollin Hills window type and use of T1-11 plywood siding. We propose to match the existing 4/12 slope of the previous addition's roof and clad it with new fiberglass shingles to match the existing shingles. Thomas Kerns represents the proposal. **PLUS# ARBWK-2023-MV-00008. Mount Vernon District.**

- **Presentation and Discussion:**

- Mr. Kerns provided an overview of the proposal and noted that the homeowner is also present and available to take any questions.
- Mr. Daniel thanked the presenter and opened the floor for ARB feedback.
- Mr. Kulinski asked Mr. Kerns a clarification question on the existing addition roof.
 - Mr. Kerns clarified that the new addition would have a new roof.
- Mr. Burns asked if the addition would be visible from the inside of the house.
 - Mr. Kerns clarified that the windows would remain and clarified on the presentation which window would be modified for the addition.
- Mr. Daniel asked about the hyphen addition roof pitch
 - Mr. Kerns noted 2:12 like the original Goodman House with TOP rather than shingles.
- Mr. Burns applauds the new windows matching the Hollin Hills look but mentioned that the egress has been an issue previously.
 - Mr. Kerns noted there is a sliding glass door for egress.
- Mr. Daniel noted that the ARB seems to like the proposed idea and noted the submission requirements for the formal application.
- Mr. Plumpe asked if a rain chain would be included.
 - Mr. Kerns noted that they have not gotten to that yet but can look into it during further design.

- 2. ARB 23-LOR-01WS – 9391 Quadrangle St - Colleran Deck Addition** – located at 9391 Quadrangle St, Lorton, tax map 1071 09D 0010. The applicant is proposing to construct a two-level deck-16' x 24' with steps to a 12' x 12' deck with steps. Patrick Colleran represents the application. **PLUS# ARB-2022-MV-00033. Mount Vernon District. Applicant requested a deferral until April.**

- **Presentation and Discussion:**

- Mr. Colleran provided a presentation on the proposal and noted that they learned that the proposed project does not actually require permits. He noted that a revision is needed because of a 15” setback issue.
- Mr. Daniel thanked the presenter and opened the floor for ARB feedback.
- Mr. Burns noted that the work done in the reformatory area was designed to be as compatible as possible with the existing red brick and highlighted that the neighbors have white decks and is suggesting that the applicant maximize the amount of white used.
 - Mr. Colleran clarified that the surrounding pickets are black with the surrounding properties and their proposal is adding additional reinforcements as the house has small children and noted that the proposed deck is white.
- Mr. Daniel requests that the applicant provide pictures of the neighboring property and decks for comparison compatibility.
- Mr. Plumpe highlighted the potential pergola and requested it be shown.
 - Mr. Colleran clarified that this may not be part of the proposal but would be evaluated later and noted that the revised structure would be one elevation with a privacy wall.
- Mr. Plumpe requested information on lighting for the deck and in the design, and that the applicant provide perspectives from a distance so the ARB can review as part of a formal package.
- Mr. Daniel reinforced the other members’ requests for additional detail and information once a formal application is submitted.
- Mr. Colleran requested color preference for the cocktail rail between white or a darker color.
 - Mr. Plumpe noted that the rail should be curved so children don’t get hurt if they run into the railing.
 - Mr. Daniel clarified there doesn’t seem to be a color preference for the cocktail rail by the ARB.

BOARD AND STAFF ITEMS

- Review and action on approval of previous months minutes February 9 and 13, 2023.
 - **Ms. Orr moved, and seconded by Ms. Huang, that the ARB approve both the February 9 and 13, 2023 minutes and pay the recording secretary, Ryan Johnson. The motion passed unanimously.**
- Treasurer’s Report: \$14,388.46 as of 2/24/23
 - Mr. Burns requested that staff follow up on a previously submitted reimbursement request.
- Administrative:
 - ARB all virtual meetings question – Ms. Dressel clarified that the ARB must have a quorum physically present to hold a meeting. The applicants must also be present.
 - Mr. Daniel asked about virtual public access.
 - Ms. Dressel noted the only remote participation is for members so long as it complies with the policy.
 - Ms. Aubry asked if an analysis of public participation with meetings during the virtual COVID-19 environment over previously. People may have participated more remotely because participation was easier.

- Ms. Dressel noted that she has heard from others that it seems there was increased public participation during the COVID-19 Emergency.
 - The ARB members further discussed the benefit of remote public participation and that this should be further encouraged and explored as an option.
 - Ms. Campblin mentioned that staff should explore the opportunity to record the meetings with remote participation so that the public can review the workshop sessions.
 - Ms. Dressel noted that the current meeting recording process follows the pre-COVID-19 format but could record the meetings with remote participants as they would be conducted with a virtual setting which allows for the recording.
 - Ms. Murray and Mr. Burns discussed the previous decisions were based on the availability of technology. However, after 3 years of recorded meetings this should now be explored that future meetings are posted for the public to view.
 - The ARB further discussed the recording process and the remote participation policy and methods to record future meetings absent of remote participation.
 - Mr. Burns noted the recordings have been helpful particularly for Hollin Hills applicants.
 - Ms. Dressel indicated that staff would be willing and able to continue recording for future meetings.
 - Staff updates:
 - Ms. Dressel reminded the members of the membership contact information sheet that was distributed and requested any updates be sent to her.
 - Ms. Dressel announced that Grace Davenport has left Fairfax County to work for the Maryland State Historic Preservation Office.
 - Ms. Dressel also noted that the recent recruitment for Planner IIs was unsuccessful and needs to be readvertised. She noted there are now 3 vacancies in the branch and that they are working through the advertisements to hopefully gain applicant interest.
- Discussion/Update Reports:
 - Lorton Workhouse Master Plan
 - Mr. Plumpe indicated there was an in-person meeting about 2 weeks ago which was well attended and master plan information was provided. The uses remain at the site and there is a continuation of exploring options, the final plan should be available in April and should be coming to the ARB around then. The ultimate final plan will be done in May and the contract expires, then finances are needed to maintain traction on the project. There may need to be a public-private partnership to fulfill the master plan vision.
 - Ms. Huang mentioned that one item seems like a roadblock, parking and traffic generated from uses.
 - Mr. Plumpe noted there are 3,000 cars projected to be part of the use and highlighted that there is limited public transportation in the area to support this so shared parking is being explored with surrounding uses and shuttling options.
 - Reston Comprehensive Plan Amendment
 - Planning Commission workshop scheduled for 3/30. Mr. Daniel noted there are revisions occurring and highlighted the equity section of the Plan.
 - Lake Anne Revitalization Study
 - Mr. Daniel noted that 3/10 is the last day to participate in the survey on Lane Anne and encouraged the ARB to fill the survey out. He noted that

parking was raised as an issue and the parking lot and access is a hinderance and accessibility is a limitation. The survey is related to how to bring people to Lake Anne.

- Mr. Plumped provided information on parking research that he conducted as part of the Lorton Workhouse Master Plan.
 - Mr. Daniel noted there is an in-person session next month planned and indicated that Ms. Huang would be in attendance as well. Mr. Daniel asked clarification on if additional ARB members could attend since it is already a public meeting.
 - The ARB discussed the history and past of Reston activity centers.
- African American Survey
 - Ms. Dressel indicated there was a virtual community meeting on Monday and the link to the report was sent out last week. Comments on the report will be accepted until March 24, 2023. Comments can be provided to Ms. Dressel.
 - Mid-century Modern Survey
 - Ms. Dressel indicated the kick-off meeting with the state occurred recently and a consultant has been selected, Dovetail. She will keep the ARB updated.
- Correspondence, Announcements:
 - Letter from History Commission concerning the Dunn Loring School
 - Ms. Dressel mentioned the letter and called on Ms. Murray to speak further on this item.
 - Ms. Murray indicated the letter was sent to the School Board and noted that the response indicated that there is no reason for the ARB or History Commission to be involved. Ms. Murray noted there is no federal funding involved in the Dunn Loring School.
 - Ms. Dressel noted there is a zoning process that needs to occur to allow for the school which will provide additional opportunities for staff, ARB, History Commission, and public input to be incorporated.
 - Ms. Murray noted that the school razing is not the largest concern, but the concern is why this keeps happening.
 - Response requested for the Drover's Rest National Register nomination
 - Ms. Dressel noted that the state has asked the county to review the nomination. Ms. Dressel has volunteered to accept all comments and package them as one response. She noted the ARB could respond as a group or as individual members. Comments are due to Ms. Dressel by the 13th. She noted one ARB member asked if the owners are aware of this and they are. Mr. Daniel volunteered to write the letter; Ms. Murray asked if the ARB could verbally let Ms. Dressel know of their support. Ms. Dressel indicated this would be sufficient.

Ms. Murray moved, and Mr. Zellman seconded, that the ARB express support for the Drover's Rest National Register nomination. The motion passed unanimously.

- Old Business:
 - Bylaws revisions for August recess update
 - Ms. Dressel and Mr. Zellman discussed the update to the bylaws and clarified that no further changes to the language were needed. Ms. Dressel noted that the

County Attorney concurs; however, there are two additional changes that need to be brought to the ARB's attention. The changes include modifications to comply with VFOIA and to update the number of HODs in the bylaws from 14 to 15.

Mr. Zellman moved, and was seconded by Ms. Murray, to approve the bylaws with revisions. The motion passed unanimously.

- New/other business:
 - Question about Hollin Hills projects
 - Mr. Burns indicated that things are under construction in Hollin Hills that never came to the ARB and have obtained building permits. Mr. Burns is asking how closely the building permit review analyzes ARB approvals. Replacements in-kind occur which are larger issues in Hollin Hills. Also noted that the skylights in Hollin Hills are bubble but the replacements are flat with large curbs. He noted that skylights are not called out as character-defining features for the Hollin Hills neighborhood. He noted there are a few design builders in the neighborhood that are not fond of design reviews and bury the trigger for design review in text so it's not noticed. The issue is rampant in Hollin Hills and is wondering if this is occurring in other HODs. He mentioned the Turkey Run Road issue from earlier in this meeting (ARB 23-LFK-01)
 - Mr. Plumpe noted that a suggestion for an as-built to release bond should be considered, similar to the City of Alexandria.
 - The ARB further discussed the issue at hand and the limitations faced by the ARB.
 - Ms. Dressel noted an issue that has come up with an application that has not submitted what was approved by the ARB and she has guided the applicant to revise the submission to the county to match the ARB approval.
 - Mr. Burns noted that Arlington County has a code inspector that is a preservation expert and indicated that Fairfax is larger and should have a similar staff member.
 - Mr. Plumpe expressed frustration with the process since so much ARB time is spent on these items and applicants don't always follow through with the modifications.
 - Ms. Dressel clarified that some applications have been flagged for historical review and have not received full approval for this. She noted that PLUS has a large notice for historical review so this issue should hopefully be resolved in the future.
 - Mr. Zellman is wondering if the ARB approvals could be conditioned on follow-up documentation from the applicant as a close-out procedure – this would be a question for the County Attorney.
 - The ARB further discussed possibilities at hand for issue resolution.
 - Ms. Campblin questioned if there is a flagging option in PLUS for additional coordination with Denice/the ARB for outstanding issues prior to permit issuance.
 - Mr. Zellman thinks the resolution would need a change to the Zoning Ordinance for the HODs to have this ability.
 - Mr. Burns noted the issue may be related to staffing issues and that the Heritage Resources group needs more staff.
 - Mr. Daniel noted a recent conversation with his District Supervisor and the ARB where he raised the review issue. The Supervisor noted that this would need to be

brought to the Board of Supervisors to demonstrate and document the issue. The ARB should know what was approved and documentation of what was built that should be brought to the Board of Supervisors, and the staffing issues should be raised.

- Mr. Kulinski mentioned the example of ARB 23-LFK-01 that could be brought to the Board of Supervisors.
- Mr. Burns requested that each ARB member review things in their area that the ARB has approved and document any discrepancies between what the ARB approved and what was actually built.
 - Mr. Daniel noted that he and Ms. Dressel met with the Reston P&Z Review Board and introduced themselves and Mr. Daniel and the Reston P&Z Review Committee should be more aligned.
- Greenhouse Update:
 - Ms. Aubry informed Ms. Dressel of a greenhouse under construction, Ms. Dressel looked into this with DCC and noted that this use is exempt from building permits for some items since it is classified as a farm use.
 - Ms. Aubry requested clarification on the exemption.
 - Ms. Dressel read the State Code reference.

Mr. Burns moved to adjourn at 9:26 p.m.

ATTACHMENT 1: Mr. Burns' Disclosure Statement

The ARB Administrator will stamp and sign copies of approved drawings or other application documents following the meeting at which approvals are granted, or at such time as drawings amended to reflect ARB actions are received by the administrator. Applicants may be required to submit additional copies of approved drawings or other application documents. Applicants may request copies of meeting minutes within 2 weeks of the meeting at which the ARB approved the minutes. Stamped drawings, letters from administrator documenting ARB action or copies of relevant minutes are required prior to projects being approved by county review and permitting agencies.

For further information contact, Denice Dressel, Branch Chief, Heritage Resources/ARB Administrator, Fairfax County Department of Planning and Development (DPD), at (703) 324-1380.

ATTACHMENT 1: Disclosure Statement – Mr. John Burns

I, John Burns, under Virginia Code Sec. 2.2-3112(B)(1) and 2.2-3115(H), declare my personal interest in transactions brought before the Architectural Review Board involving the Hollin Hills HOD and specifically state the following for the March 9, 2023, ARB meeting:

- (i) Action items ARB 23-HOL-10, located at 7309 Stafford Road, and ARB-23-HOL-11, located at 7606 Elba Road, and workshop item ARB-23-HOL-12WS, located at 7527 Elba Road, involve the Hollin Hills Historic Overlay District;
- (ii) The nature of my personal interest is that I own and reside in a home that is valued at over \$5,000* and is located in the Hollin Hills HOD;
- (iii) I am a member of a group of three or more persons who are members of which are affected by the transaction; and
- (iv) I am able to participate in the transaction fairly, objectively, and in the public interest.