

**COMMONWEALTH OF VIRGINIA
COUNTY OF FAIRFAX**

**MINUTES OF THE AGRICULTURAL AND FORESTAL DISTRICT COMMITTEE
(AFDAC)**

DATE: Tuesday, July 27th, 2021

TIME: 4:08 PM – 4:35 PM

LOCATION: Electronic Meeting via WebEx

AFDAC Member Attendance

Name	Present (P)/ Absent (A)	Name	Present (P)/ Absent (A)
Stanley Franklin, Chairman	P	Eric David Cox	P
Jay Doshi	P	Kenneth Strafer, Ph. D.	P
Mariette Hiu Newcomb	P	Charles Nichols	P
Andrew Painter	P	Jeff Parnes	P
Gifford Hampshire	P	John Foust	A

Staff in Attendance

Ellen Huber	DPD
Tony Obuekwe	DPD
Kelly Atkinson	DPD
Dan Mould	DTA
Jim McGlone	VDOF

Community Members in Attendance

Mark Kusters

The meeting was called to order at approximately 4:08 PM.

Announcements

1. Covid-19 Pandemic Special Motions

Mr. Franklin established the nature of the emergency that compelled these emergency procedures, the fact that the committee was meeting electronically, the type of electronic communication that was being used, and how public access to this meeting was arranged. Stanley Franklin moved that the Emergency Declaration caused by the COVID-19 pandemic makes it unsafe for the committee to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, the Freedom of Information Act's (FOIAs) usual procedures, which require the physical assembly of the committee and the physical presence of the public, cannot be implemented safely or practically. He further determined that the committee may conduct this meeting electronically through a dedicated audio-conferencing line, and that the public could access the meeting by calling 1-844-621-3956 and entering the code: 173 932 0654.

Given that each member of the Agricultural and Forestal District Committee was participating in the meeting from a separate location and in order to verify that a quorum of members was participating, and that each member's voice was clear, audible, and at an appropriate volume for all of the other members, Stanley Franklin performed a roll call of members and asked each committee member participating in the meeting to state their name and the location from which they were participating.

Old Business

1. Minutes from May 18th, 2021 Meeting

Mr. Franklin moved to accept the Meeting Minutes from May 18th, 2021, Jeff Parnes seconded the motion. The motion passed unanimously.

Informational Items

1. One Fairfax Policy Acknowledgement

Ms. Huber stated that all members have completed and signed the One Fairfax Policy Acknowledgement and that she has received a copy from each member. Mr. Parnes asked for further discussion on this Policy at the next September meeting as he has concerns of how the One Fairfax Policy can be implemented by AFDAC.

2. Renewal Application Accepted: Castro, Cox, Sanders

DPD Staff have received the Castro, Cox, and Sanders renewal application. All three have been scheduled to be heard before AFDAC. The Castro and Sanders renewal application will be heard September 14th and the Cox renewal application will be heard on October 12th.

3. Renewal Applications Not Received (expire at the end of 2021): Knipling and Potomac Vegetable Farm

Ms. Huber stated that there are two districts that will be expiring at the end of the year and have not received their renewal applications. Those are the Knipling and Potomac Vegetable Farm District. However, staff is working with Ms. Newcomb to submit the Potomac Vegetable Farm district renewal application in PLUS.

New Business

1. AR 2004-SP-001-02 (Kosters) Local A&F District Application to establish a local district

Ms. Huber gave a presentation about the Crump Local A&F district report to the AFDAC committee. Mr. Hampshire moved for the committee to endorse the staff recommendation and recommend approval of the AR 2004-SP-001-02 (Kosters) Local A&F district to the Board of Supervisors. Mr. Parnes seconded. The motion passed unanimously.

2. By-laws for AFDAC (to be discussed and voted on at the September meeting)

Ms. Huber stated that Mr. Hampshire has drafted the bylaws. The bylaws are now being reviewed by the County Attorney and staff anticipates that the bylaws will be ready for review and approval at the September AFDAC meeting.

3. Policy for Participation in Meeting by Electronic Communication (to be discussed and voted on at the September meeting)

Ms. Huber had sent out the Policy for Participation in Meetings by Electronic Communications to AFDAC for review at this July meeting. However, at the request of the Chairman prior to the start of the meeting, discussion has been moved to the September meeting after the AFDAC votes on the bylaws. Clauses in the policy require the bylaws be in place for the policy to be effective.

2. Public comment period

Ms. Newcomb asked if there is a system in place to see if applicants have abided by the ordinance provisions and land management recommendations within the first year of their district approval. Ms. Huber replied that she was not aware of a system in place but did acknowledge that staff does check if the ordinance provisions and land management recommendations have been maintained if the district decides to apply for a renewal. Mr. Franklin expressed that members are encouraged to express this concern in a memorandum or other means; discussion may be more effective at a future in person meeting.

3. Adjournment

Mr. Parnes motioned to close the meeting, and Mr. Cox seconded the motion. The vote was approved unanimously.

The meeting adjourned at 4:35 PM.