



FAIRFAX COUNTY INVENTORY OF HISTORIC SITES

INDIVIDUAL PROPERTY NOMINATION FORM

PART 1

To be considered for listing in the Fairfax County Inventory of Historic Sites by the Fairfax County History Commission, a property must *retain historical integrity and meet one or more* of the following criteria (check all that apply):

- Exemplify the cultural, economic, social, political, or historic heritage of the county, state or nation;
- Be the site of a significant historical event or pattern of events;
- Be identified with a person or group of persons who influenced society;
- Embody the distinctive characteristics of a type, period, or method of design or construction;
- Represent the work of a master craftsman, architect, designer, or builder;
- Possess high artistic value;
- Have yielded, or may be likely to yield, archaeological information important in history or prehistory;
- Represent an established and familiar visual feature of a neighborhood, community, or the county that serves as a focus of community identity and pride; or
- Represents an aspect of heritage considered important by a discrete population, ethnic group, or community.

PART 2

1. NAME OF PROPERTY:

A. Historic name (if not known, use current name or address):

B. Other name(s)/site number (if applicable):

2. STREET ADDRESS:

3. FAIRFAX COUNTY TAX MAP REFERENCE NUMBER(S):

4. FAIRFAX COUNTY SUPERVISOR DISTRICT:

5. LEGAL OWNER(S) OF PROPERTY:

Name:

Address :

City / State/ Zip Code:

Daytime Telephone and E-Mail:

6. NOTIFICATION OF PROPERTY OWNER(S):

If Applicant is not the property owner, the property owner(s) has been informed that this application has been prepared and submitted for consideration.

Person(s) contacted, method of contact, and date of contact:

7. GENERAL DATA:

A. Type of property:

B. Date(s) of resource(s) and source:

C. Number of accessory buildings, structures, or objects and brief description:

D. Approximate area or acreage:

E. Architect or builder (if known):

F. Original or historical use:

G. Present use:

H. Date(s) of significance:

8. GENERAL DESCRIPTION:

Describe the present and historical physical appearance of the building or site, including architectural features, additions, and any alterations to the property over time. Description should also address building or site condition, setting, and any significant landscape features. Information should be submitted on typed, consecutively numbered 8 ½" x 11" sheets, as necessary.

9. SIGNIFICANCE AND HISTORY:

Choose the criteria of significance from the list in Part 1 and explain why the property meets the chosen criteria. More than one criterion may be chosen, however each must then be explained. Describe the history of the site and why the site is important in the history of Fairfax County, the state, and/or the nation. Note any significant features, events, personages and/or families associated with the property. Include the time periods or dates associated with the significance of the site. Please cite all sources of information. Information should be submitted on typed, consecutively numbered 8 ½" x 11" sheets, as necessary.

10. SOURCES:

Provide a list of all sources consulted to gather information on the property (a bibliography). Information should be submitted on typed, consecutively numbered 8 ½" x 11" sheets, as necessary.

11. MAPS:

A County Parcel Identification Map section map showing the precise location of the property must be provided. A sketch showing the location of the primary building, structure, or object and any accessory buildings on the site should also be provided. Please include the overall dimensions of the major building(s) and/or an approximate scale. Sketches may be hand-drawn.

12. PHOTOGRAPHS:

Black and white or color *exterior* photographs that show all elevations should be provided. Photographs of *other buildings on the property* and views of the *general setting* are also required. If available, black and white or color *interior* photographs may be provided, but are not necessary if not nominating interior.

Identification should describe the property view in the photograph (i.e. north side of house) and the date of the image. 35mm photographs should be identified on the reverse *in pencil* and should *not be mounted or affixed* in any way. Digital photos should be printed and identified and a CD submitted with the photo files in TIFF or JPEG format or by contacting the Department of Planning and Zoning Heritage Resources to make special arrangements for the electronic transfer of the photos.. A numbered photo log (list) may be submitted with photos in place of individual identification; however each photo should then be numbered.

13. APPLICANT (the person who prepared this form):

By submitting this nomination, I hereby state that all original information and images produced for this nomination and submitted herewith may be used and/or republished by Fairfax County and its agencies for informational, educational or any other County-related purposes.

Name:

Address:

City / State/ Zip Code:

Daytime Telephone and E-Mail:

APPLICANT'S SIGNATURE: _____ DATE: _____

Please submit this application with accompanying materials and documentation to:

Fairfax County Department of Planning and Zoning
Planning Division/Heritage Resources
History Commission Liaison
12055 Government Center Parkway, Suite 730
Fairfax, VA 22035

To request optional digital submission, please email staff: Denice.Dressel@Fairfaxcounty.gov

Staff will review the application for completeness. Adequate nominations will be submitted to the History Commission for consideration to add the property to the Inventory of Historic Sites.



To request reasonable ADA accommodations, call the Fairfax County Department of Planning and Zoning, 703-324-1380, TTY 711 (Virginia Relay).