



**COUNTY OF FAIRFAX, VIRGINIA  
APPLICATION FOR DETERMINATION  
PURSUANT TO VIRGINIA CODE SECTION 15.2-2232**

**Non-Telecommunications  
2232 Application Checklist**

- Four (4) completed copies of this application
- One (1) - 24" x 36" set of the facility plans to correct scale
- Four (4) - 11" x 17" sets of the facility plans to correct scale
- One (1) - 8 1/2" x 11" set of the facility plans



1. Ensure 24" x 36" and 11" x 17" facility plans are to correct scale according to page dimensions.
2. Do not bind, staple or hole-punch the application materials.
3. Incomplete applications will not be processed. The applicant will be notified of any deficiencies. Any revisions to the application that require replacement of pages or plans is the responsibility of the applicant. **It is the applicant's responsibility to replace or revise individual pages or plans or applications.**

Direct your questions to:

Fairfax County Department of Planning and Zoning  
Facilities Planning Branch  
12055 Government Center Parkway, Suite 730 Fairfax,  
Virginia 22035-5507

(703) 324-1380  
[www.fairfaxcounty.gov/planning-zoning/public-facilities](http://www.fairfaxcounty.gov/planning-zoning/public-facilities)



**2232 PUBLIC FACILITY REVIEW  
(Non-Telecommunications)**

**County of Fairfax, Virginia  
Application for Determination  
Pursuant to  
Virginia Code Section 15.2-2232**

*\*\*\* This area to be completed by staff \*\*\**

**APPLICATION NUMBER** \_\_\_\_\_

*(Please Type or Clearly Print)*

**PART I: APPLICATION SUMMARY**

**LOCATION OF PROPOSED USE**

Address \_\_\_\_\_

City/Town \_\_\_\_\_ Zip Code \_\_\_\_\_

Place Name (if at county facility) \_\_\_\_\_

Tax Map I.D. Number(s) \_\_\_\_\_

Fairfax County Supervisor District \_\_\_\_\_

Total Area of Subject Parcel(s) \_\_\_\_\_

Zoning District \_\_\_\_\_

**APPLICANT(S)**

Name (Company or Agency) \_\_\_\_\_

Agent Name \_\_\_\_\_

(Note: Failure to notify County of a change in agent may result in application processing delays)

Agent's Mailing Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

Secondary Contact (Must Be Provided) \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

**PROPERTY OWNER(S) OF RECORD**

Owner \_\_\_\_\_

Street Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Has property owner been contacted about this proposed use? Yes \_\_\_\_\_ No \_\_\_\_\_

**BRIEF DESCRIPTION OF PROPOSED USE**

**PRIOR TELECOMMUNICATIONS APPROVAL(S)**

Research and provide all previous 2232, 456, 6409, or "Feature Shown" (FS) approvals for the applicant carrier that is the subject of this application. Provide explanation for any conflicting information between previous approval(s) of record and the information shown in this current application.

**PRIOR ZONING APPROVAL(S)**

Research and provide previous zoning approvals (RZ, SE, SP, VC, etc.) for all uses on site such as proffered conditions, special exceptions, special permits, variances, or development plans. This applies to any carrier with telecommunication equipment on the subject property.

**SIGNATURE**

**The undersigned acknowledges that additional Fairfax County land use review requirements may be identified during the review of this 2232 Review application and the fulfillment of such requirements is the responsibility of the applicant. The undersigned also acknowledges that all Fairfax County Zoning Ordinance requirements pertaining to this project shall be fulfilled.**

**In the event a new agent is assigned responsibility for this application, the applicant agrees to provide a letter to the Department of Planning and Zoning authorizing the transfer of responsibility for the application and providing all new contact information. In the event the applicant fails to notify County staff of a change in agent, the application may be subject to processing delays.**

Signature of Applicant or Agent \_\_\_\_\_

Date\_\_\_\_\_

**Submit completed application to:**

**Facilities Planning Branch  
Fairfax County Department of Planning and Zoning  
12055 Government Center Parkway, Suite 730  
Fairfax, Virginia 22035-5507**

## PART II: SUPPORTING MATERIALS AND INFORMATION

*Include the following materials and information as applicable to the proposal:*

**A. PROPERTY IDENTIFICATION MAP:** At a scale of 1" = 500' identify the proposed site for the facility with the subject property centered and highlighted on a Fairfax County Tax Map. Records available online at <http://icare.fairfaxcounty.gov/Main/Home.aspx>

**B. PROPOSED FACILITY/SITE PLAN (AT A SCALE OF 1"= NOT MORE THAN 50'):**

1. One (1) 24" x 36" copy to correct scale
2. Four (4) 11" x 17" copies to correct scale
3. One (1) 8½" x 11" copy

Note: Additional copies may be requested by County Staff

*Include in the facility/site plan the following information as relevant to the proposal:*

1. Subject and adjoining property boundaries
2. Public right(s)-of-way and names
3. Scale and north arrow
4. Locations, dimensions, and maximum heights of all existing and proposed structures and equipment
5. Distance of proposed structures and equipment to all lot lines
6. When located in a utility easement or road right-of-way, distance of structures and equipment to all utility easement lines or road right-of-way lines
7. Delineation of any floodplain designated by the Federal Insurance Administration, United States Geological Survey, or Fairfax County, and delineation of any Resource Protection Area
8. Building size or land area of new facility or use (acres or square feet)
9. Area of existing facility or use to be enlarged or renovated (acres or square feet)
10. Area of proposed enlargement or renovation (acres or square feet)
11. Any features of the proposed use such as fencing, screening and landscaping, and existing topography with a maximum contour interval of five (5) feet
12. Existing vegetation, proposed limits of clearing, and proposed landscaping and screening as required by the Fairfax County Zoning Ordinance
13. Details of screening for the use showing type of screening material, dimensions and placement; if landscaping is provided, list the height of the landscaping at time of planting and the ultimate height

**C. PHOTOGRAPHS OF SITE:** Photographs of the existing structure, building and site as applicable.

### **Part III: STATEMENT OF JUSTIFICATION**

*Please provide a Statement of Justification that addresses items A through E.*

#### **A. DESCRIPTION OF PROPOSED USE**

1. Project description
2. Area to be served by proposed use
3. Maintenance requirements and frequency
4. Propagation maps (for telecommunications applications)

#### **B. REQUIREMENT FOR PROPOSED USE**

1. Why the new or expanded facility is needed
2. Why the proposed location is the best location for the proposed use
3. Why the proposed location and type of facility is the least disruptive alternative

#### **C. ANTICIPATED IMPACTS / MITIGATION**

1. Visual
2. Noise and light
3. Air and water quality
4. Environmental
5. Transportation (including trip generation)
6. Mitigation Measures as applicable for 1 through 5

#### **D. CONFORMANCE WITH THE COMPREHENSIVE PLAN AND OTHER STANDARDS**

1. Comprehensive Plan policies and guidelines that directly support the proposal
2. Relevant standards/criteria supporting the facility and location

#### **E. ALTERNATIVE SITES CONSIDERED FOR THIS USE**

1. Other properties
2. Other locations on the subject property
3. Reasons for rejecting each alternative location