



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Pre-Application Meeting Questionnaire

INTRODUCTION:

If you are unfamiliar with the development process or have specific questions, a pre-application meeting should be scheduled prior to submitting an application. In order to assist you, prospective applicants are requested to provide the following information prior to scheduling a pre-application meeting. Please complete and return this questionnaire to the Zoning Evaluation Division, Department of Planning and Zoning, 12055 Government Center Parkway, Suite 801, Fairfax, Virginia, 22035 or send to dpzzed@fairfaxcounty.gov. You will be contacted to schedule a pre-application meeting. Please be advised that depending on workloads and complexity of your requests it may take two weeks for staff to contact you to schedule a meeting. For further information, please call (703) 324-1290 or TTY 711 (Virginia Relay Center).

APPLICANT INFORMATION:

Name of applicant, agent, architect, etc. that will represent the application. Please list the primary contact person first.

Name	E-Mail	Phone	Role/Title

LOCATION:

Address/Location: _____

Tax Map Number(s): _____

Magisterial District: _____

Proposed Project:

What type of zoning application would the proposal require?

Special Permit/Variance Special Exception Rezoning/Proffer Amendment

List any existing rezoning, special exception, variances or special permits that have been approved for this property.

Describe the proposed project and any specific question you would like to have answered. Please include details related to proposed uses, access, existing buildings to be retained or demolished and new buildings proposed. Please include additional sheets as necessary to fully describe the application. Please include a concept plan depicting the proposed development.

Has anyone associated with the proposed application received any comments or had meetings with the County or Virginia Department of Transportation: If yes, please provide the staff person's name and briefly describe any comments provided.

Are there additional departments that you request to be at the meeting? Please note this may increase the time to schedule a meeting..