

**FAIRFAX COUNTY PLANNING COMMISSION
CAPITAL IMPROVEMENT PROGRAM COMMITTEE
THURSDAY, FEBRUARY 13, 2020**

PRESENT: Timothy J. Sargeant, At-Large, Chairman
Phillip A. Niedzielski-Eichner, Providence District, Vice Chairman
Mary Cortina, Braddock District
Julie M. Strandlie, Mason District
Walter Clarke, Mount Vernon District
Peter F. Murphy, Springfield District

ABSENT: None

OTHERS: John C. Ulfelder, Dranesville District
John A. Carter, Hunter Mill District
Daniel Lagana, Lee District
Evelyn Spain, Sully District
Candice Bennett, At-Large
Jill Cooper, Director, Planning Commission
Keisha Strand, Senior Deputy Clerk, Planning Commission
Teresa Wang, Planning Commission
Barbara Byron, Director, Department of Planning and Development
Martha Reed, Capital Programs, Department of Management and Budget, DMB

ATTACHMENTS:

A. CIP Overview and Annual Process Presentation

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Commissioner Sargeant called the meeting to order at 7:36 p.m. in the Board of Supervisors Conference Room of the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, Virginia 22035, pursuant to Section 4-102 of the Commission's *Bylaws & Procedures*.

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Martha Reed, Department of Management and Budget, gave a presentation on the Capital Improvement Program (CIP) Overview and Annual Process, a copy of which is included in Attachment A, which covered the following topics:

- The legal basis for the CIP;
- The purpose of the CIP;
- The three components of the CIP planning process;
- The principles of sound capital planning;
- An overview of the CIP procedures;
- An outline of the CIP annual calendar;
- An overview of options for financing capital projects;
- A review of CIP various developments;

- An overview of the Economic Development Authority Bond Program;
- An overview of the staff process;
- The Planning Commission review process for the CIP;
- The Board of Supervisors review process for the CIP; and
- An outline of the next steps and dates for the CIP.

There was a discussion between Ms. Reed; Jill Cooper, Director, Planning Commission; Barbara Byron, Director, Department of Planning and Development; and multiple Committee members on the following issues:

- Discussion on the joint School Board and Planning Commission meeting on the CIP, as recommended by the Board of Supervisors;
- Discussion on how the sinking fund was populated and the amount of revenue it contained;
- Discussion on the Bond Referendum Program spending proprieties and funding mechanisms;
- Discussion on the proposed county strategic plan and if it would be included in the CIP for fiscal years 2021 through 2025;
- Discussion on how staff would provide data and assist the Planning Commission in rendering appropriate decisions;
- Discussion on having staff present future plans and goals in a manner aside from what has been done with the Commission's annual CIP workshop;
- Discussion on combining the Comprehensive Plan and the Strategic Plan to help create a town-like character in appropriate areas; and
- Discussion on having another meeting in which staff focuses on one particular area, such as Tysons or the Richmond Highway Corridor, and provide a sample CIP for projects in those areas.

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The meeting was adjourned at 8:50 p.m.
Timothy Sargeant, Chairman

An audio recording of this meeting is available in the Planning Commission Office,
12000 Government Center Parkway, Suite 552, Fairfax, Virginia 22035.

Minutes by: Keisha Strand

Approved: April 7, 2021

Jacob Caporaletti

Jacob Caporaletti, Clerk
Fairfax County Planning Commission

County of Fairfax
Commonwealth of Virginia

The foregoing instrument was acknowledged before me this 29 day of March 2022, by
Jacob Caporaletti.

Dorothy M Steele

Signature of Notary

Notary registration number: 7114113

Commission expiration: January 31, 2024

