

GENERAL ORDER
FAIRFAX COUNTY POLICE DEPARTMENT



SUBJECT: PARKING ENFORCEMENT OFFICIALS	NUMBER: 530.5
CANCELS ORDER DATED: 4-1-98	DATE: 8-1-16

I. PURPOSE

This general order establishes guidelines and procedures for the Parking Enforcement officials of the Fairfax County Police Department. The Enforcement officials' mission is to enforce various traffic laws specifically related to parking violations within Fairfax County. In addition, Parking Enforcement officials also provide operational support to the Department as needed.

II. POLICY

The Chief of Police, through authority granted by §15.2-807 (Code of Virginia), may appoint employees to the Parking Enforcement officials. Similarly, the Code of Fairfax County 3-1-1, a (3) and e (11), provides local authority to the Chief of Police to appoint employees as Parking Enforcement officials as well.

The authority to establish and enforce local parking ordinances, as well as the enforcement of similar or applicable state law, is established by § 46.2-1220 (Code of Virginia).

III. PROCEDURES

A. Duties and responsibilities are limited to the enforcement of laws and ordinances of the State of Virginia and the County of Fairfax as they pertain to parking violations, registration and inspections, and abandoned vehicles. Other duties may be assigned in accordance with the limitations of their authority, and with the approval of the commander of the Operations Support Bureau, Patrol Bureau commander, or their designee.

1. Enforcement of these statutes is restricted to the issuance of Notice of Parking Violation, PD 172.
2. In circumstances in which the Parking Enforcement official witnesses action that may warrant arrest, a regular sworn officer will be requested via police radio as soon as possible to provide assistance and investigate criminal actions. Personal safety should be the paramount consideration governing this decision.

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- B. The authority as a Parking Enforcement official shall be in effect only while in uniform and on assigned duty. The limits of jurisdiction and authority shall include all jurisdictions and boundaries in Fairfax County as described in Regulation 101 - Authority and Jurisdiction.
- C. Parking Enforcement officials are issued uniforms which distinguish them from police officers. Uniforms, pepper spray, or any other equipment approved by the Chief of Police are authorized to be worn while on-duty.
- D. Field training for newly hired Parking Enforcement officials shall be conducted by members of the Parking Enforcement Unit assigned to the Traffic Division.
- E. All vehicles shall be operated in accordance with General Order 501.1- Operation of Police Vehicles. Pursuit driving and response driving as defined in General Order 501.1 are strictly prohibited. Use of the police cruiser to stop violators is also prohibited. In incidents of serious traffic violations, where immediate apprehension is appropriate, an attempt should be made to obtain the information necessary to obtain a warrant and shall be assigned to a sworn officer to investigate.
- F. Parking Enforcement officials normally will not respond to police-related complaints, services, or other activities other than those related to their duties and responsibilities as established in this general order. Parking Enforcement officials should politely explain to citizens the limitations of their authority and assist by requesting a sworn officer to respond.
- G. Parking Enforcement officials may be utilized for traffic control at incidents such as crash scenes, disabled vehicle calls, or other approved traffic control assignments.
- H. Vehicle impoundments will be in accordance with General Order 520.4 - Impoundment or Seizure of Motor Vehicles. Vehicles parked on County and state roads in a state of deterioration with evidence of prolonged immobility should be targeted for impoundment. Vehicles parked in violation of law, (i.e., expired registration or inspection), should also be targeted for impoundment when there is evidence of previous parking tickets for violations which have not been resolved. Vehicles targeted for impoundment may be identified by the issuance of PD 43-Unattended Vehicle Check.

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- I. Vehicle impoundments may also occur when it is determined that a vehicle is in violation of Fairfax County Code 82-5-41 (Parking Scofflaw). No other violation is required. The impound form (PD 48) shall be marked to hold the vehicle and indicate that release shall be at the approval of the Department of Tax Administration. The tow truck operator shall be notified of the hold. The Department of Tax Administration shall also be notified that the vehicle has been impounded.

IV. RESPONSIBILITIES:

- A. Parking Enforcement officials will be assigned organizationally within a patrol station or the Traffic Division.
- B. Parking Enforcement officials will be under the direct supervision of a patrol supervisor or the Traffic Enforcement supervisor (if assigned to the Traffic Division).

The Parking Enforcement supervisor or designated patrol supervisor shall be responsible for the overall operational and administrative supervision of the Parking Enforcement officials to include duty assignments, training, and internal investigations.

- C. All applicable regulations and general orders shall govern the conduct of Parking Enforcement officials

V. PARKING ENFORCEMENT RELATED INJURIES

A. ON-DUTY INJURIES

Parking Enforcement officials who sustain a personal injury during their normal tour of duty shall report the circumstances orally to the appropriate supervisor, who shall investigate the circumstances surrounding the injury in accordance with applicable general orders.

B. OFF-DUTY INJURIES

All Parking Enforcement officials shall report in writing to the Chief of Police

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the facts and circumstances of any personal injury sustained while off-duty, which may interfere with the performance of duty. Such report shall be made within 48 hours of the injury, or as soon as the employee is physically capable of doing so in accordance with General Order 330, Reporting Personal Injuries.

VI. LEGAL REFERENCES:

Code of the County of Fairfax, Virginia 82-5-41

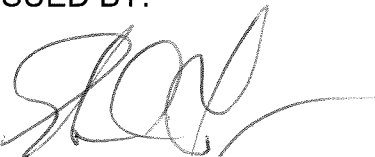
Code of Virginia 19.2-13

VII. ACCREDITATION STANDARDS REFERENCE

<u>VLEPSC</u>	<u>CALEA</u>
OPR.	61.1.1
07.01	61.1.3
07.04	

This general order becomes effective August 1, 2016 and rescinds all previous rules and regulations pertaining to the subject.

ISSUED BY:



Chief of Police

APPROVED BY:



County Executive