

CRIMINAL HISTORY RECORD INFORMATION REQUEST

Fairfax County Police Department
12099 Government Center Parkway
Fairfax, VA 22035

Last	First	Middle	Social Security Number
Maiden Name	Also Known As		
Address			
City	State		Zip Code
Race	Sex	Date of Birth	Place of Birth
			Date of Request

This request is made in accordance with Title 19.2, Section 19.2-389, Code of Virginia, 1950, as amended. The penalty for misuse of the information is a Class 2 Misdemeanor

Requestor Use	Type of Agency Request	Signature of Requestor
	<input type="checkbox"/> Criminal Justice <input type="checkbox"/> Potential Employer** <input type="checkbox"/> Non –Criminal Justice* <input type="checkbox"/> Visa Application <input type="checkbox"/> Individual <input type="checkbox"/> Otherwise By Law	Printed name of Requestor
	<small>*Non-Criminal Justice Agency requests afforded Conviction Data ONLY. **Restricted to Offenses NOT REPORTABLE to the Central Criminal Records Exchange</small>	Name and Address of Requesting Agency

NOTARIZATION: The above requestor appeared before me and signed this request in the

State	County/City of	Date
Signature of Notary	My Commission expires	
	the day of	, 20

IF "POTENTIAL EMPLOYER" IS CHECKED ABOVE, ONLY CONVICTION DATA WILL BE PROVIDED

Date of Arrest	Offense	Disposition

The above arrest record is a true and accurate representation of the files of the Fairfax County Police Department.

Signature	Printed Name	Date
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NOTARIZATION The foregoing instrument was acknowledged before me in the

Commonwealth of VIRGINIA	County of FAIRFAX	Date
Signature of Notary	My Commission expires	
	the day of	, 20

Pursuant to §9.1-136 of the Virginia State Code, "any person who willfully and intentionally requests, obtains, or seeks to obtain criminal history record information under false pretenses, or who willfully and intentionally disseminates or seeks to disseminate criminal history record information to any agency or person in violation of this article or Chapter 23 (§19.2-387 et seq.) of Title 19.2, shall be guilty of a Class 2 misdemeanor." UNAUTHORIZED DISSEMINATION WILL SUBJECT THE DISSEMINATOR TO CRIMINAL AND CIVIL PENALTIES. No dissemination of a criminal history record will be made to a noncriminal justice agency or individual if an interval of one year has elapsed from the date of arrest and no disposition of the charge has been recorded and no active prosecution of the charge is pending.