

**APPROVED MINUTES OF THE SEPTEMBER 24, 2018 MEETING OF THE
FAIRFAX COUNTY SMALL BUSINESS COMMISSION**

Location: Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA 22035,
Conference Room 232

Attending: SBC Members

John Pellegrin, Tracey Wood, Malachi Jones Jr., Kelly Hebron, Melody McGuin Thorson,
Marvin Powell

Staff (Department of Procurement and Material Management)

Cathy Muse, Ron Shoram, Jason Im

Guests

County Executive Bryan Hill

The meeting was called to order at 7:08 p.m. by Chairman Pellegrin

Minutes from the August 27, 2018 meeting were approved without amendment

Guest Presentation: County Executive Bryan Hill

- County Executive Bryan Hill introduced himself and provided an overview of the vision and strategic plan for the county

Committee Reports

Communications/Media Productions

- Commissioner Wood informed that several chambers of commerce are advertising Small Business Forum information
- Commissioner Tse stepped in to record a video promoting the Small Business Forum

Community Business Partnership (Quarterly Report) – No Report

Economic Advisory Council (Quarterly Report) – No Report

Education and Outreach – No Report

Executive – No Report

Legislative and Policy

- Action Item:
 - DPMM to send Commissioner Underwood the legislative board package created in August

Office of Emergency Management – No Report

Small Business Forum

- Commissioner Pellegrin updated the SBC with the email from the Small Business Forum committee
- Commissioners will continue to promote the Forum with all contacts including the Fairfax County Economic Development Authority

Strategic Planning – No Report

Transparency – No Report

Vendor Comments Board/Ombuds – No Report

Staff Report – No Report

Old Business – No Report

New Business – No Report

Adjournment – Chairman Pellegrin adjourned the meeting at 8:12 p.m.