

**APPROVED MINUTES OF THE MARCH 25, 2019 MEETING OF THE
FAIRFAX COUNTY SMALL BUSINESS COMMISSION**

Location: Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA 22035,
Conference Room 232

Attending: **SBC Members**

John Pellegrin (At-Large), Tracey Wood (At-Large), Malachi B. Jones, Jr. (Dranesville), Kelly
Hebron (Lee), Kyle McDaniel (Springfield),

Staff (Department of Procurement and Material Management)

Cathy Muse, Ron Shoram

Guests

John Butler, Chief of the Fairfax County Fire and Rescue Department

John Walser, Battalion Chief Fairfax County Fire and Rescue Department

Rachel Flynn, Deputy County Executive

The meeting was called to order at 7:05 p.m. by Chairman Pellegrin

A special presentation was made by John Walser, Battalion Chief, Fairfax County Fire and Rescue Dept. Mr. Walser discussed issues affecting the small business community, specifically the scope of fire danger, and fire code.

Rachel Flynn introduced herself and explained her role as Deputy County Executive.

Approval of minutes from the February 25, 2019 meeting was postponed to the April meeting.

Committee Reports

Communications/Media Productions – Commissioner Wood. SBC spots air on Thursday's at 8 AM and Saturday at 8:30PM. New commissioners are encouraged to be interviewed by channel 16. Some restaurants responded to requests for challenges to doing business in Fairfax County. Commissioner Wood requested any additional feedback from fellow commissioners.

Community Business Partnership (Quarterly Report) – The CBP posted a job for director of women's business center. The CBP's audit has completed, without concern. The process of hiring three positions is active.

Economic Advisory Council (Quarterly Report) – No Report

Education and Outreach – No Report

Executive – No Report

Legislative and Policy – No Report

Office of Emergency Management – No Report

Small Business Forum

- As a reminder, the date of the Small Business Forum will be October 10, 2019.
- Possible speakers/topics being reviewed.

Strategic Planning – Commissioner Jones participating in commissioner group to help formulate the priorities for County's next strategic plan. The strategic plan is scheduled to be completed late this year, early next year.

Vendor Comments Board/Ombuds – No Report

Bea Malone Award – No Report

Staff Report

- Cathy will report next month on legislative changes

Old Business

- None

New Business

- None

Adjournment – Chairman Pellegrin adjourned the meeting at 8:14 p.m.