

**APPROVED MINUTES OF THE AUGUST 26, 2019 MEETING OF THE
FAIRFAX COUNTY SMALL BUSINESS COMMISSION**

Location: Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA 22035,
Conference Room 232

Attending: SBC Members

John Pellegrin (At-Large), Shay Scott-Boyd (At-Large), Malachi B. Jones, Jr. (Dranesville),
Melody Thorson (Mt. Vernon), Marvin Powell (Sully)

Staff (Department of Procurement and Material Management)

Chris McGough, Cathy Muse

Guests

Michael Drobnis of OptfinITy, Alexis Doty of F22 Video Solutions

The meeting was called to order at 7:03 p.m. by Chairman Pellegrin

A special presentation was made by Michael Drobnis, owner of OptfinITy. Mr. Drobnis discussed cybersecurity with the SBC.

Committee Reports

Communications/Media Productions – No Report

Community Business Partnership (Quarterly Report) – No Report

Economic Advisory Council (Quarterly Report) – No Report

Education and Outreach

- Commissioner Powell provided an update of issues affecting the small business community. Commissioner Powell also solicited new ideas for education and outreach initiatives such as presentations, newsletters, etc that could be conducted in each district. Commissioners are asked to contact Marvin Powell.

Executive

- Commissioner Pellegrin provided a general update on challenges affecting the small business community.

Legislative and Policy – No Report

Office of Emergency Management – No Report

Small Business Forum

- Commissioner Thorson provided the following updates:
 - David Miller, Executive Director of GMU’s Center for Innovation and Entrepreneurship will be the keynote speaker.
 - Breakout session planning is nearly complete. Programs and other materials will be finalized soon.
 - Please reach out to Melody with ideas/suggestions as the planning process continues.
- As a reminder, the date of the Small Business Forum will be October 10, 2019. The website for the 2019 event is live. There are 161 registrations to date. Link:
<https://www.fairfaxcounty.gov/small-business-commission/forum>

Strategic Planning – No Report

Vendor Comments Board/Ombuds – No Report

Bea Malone Award

- Commissioner Powell provided the following update: Per the agreed upon evaluation process, the SBC selected Shirley Shirley Luu & Associates as the winner for the 2019 Bea Malone Award. The award will be presented during the plenary session of the Small Business Forum. All nominees will be recognized in the forum welcome packet.

Staff Report

- Cathy Muse shared that the County’s SWaM (small, women-owned and minority owned) spend percentage for FY2019 was 41.3%. Historical data is available on DPMM’s website:
<https://www.fairfaxcounty.gov/procurement/vendors/diversity>

Old Business

- None

New Business

- None

Adjournment – Chairman Pellegrin adjourned the meeting at 8:40 p.m.