



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities

Virginia Freedom of Information Act (VFOIA) Request Form

Name: _____ Date: _____

Organization: _____ Phone: _____

Email: _____ Fax: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

I am requesting the following records (please be as specific as possible):

Please identify any County agencies who would be in the custody of requested records (if known):

Charges:

VFOIA permits a public body to make reasonable charges not to exceed the actual cost incurred in accessing, duplicating, supplying, or searching for the requested records. You may request an advance estimate of the charges. If the estimated charges exceed \$200, payment may be required prior to processing your request.

VFOIA Disclaimer:

Contact information, and any other information that you submit on this form may be subject to disclosure under VFOIA.

To submit your VFOIA Request, please email this form to FOIA@fairfaxcounty.gov

Jan. 2018