

# Friends of Trees Award Nomination Form

## Categories a. Individual b. non-profit c. for-profit:

This award recognizes individuals, non-profit groups/business, or for-profit businesses for **exceptional, outstanding, and innovative** conservation-based tree actions in Fairfax County that do one or more of the following:

1. **Protect and preserve** existing trees and associated habitats,
2. **Increase Fairfax County's tree canopy** and their related natural habitats,
3. **Educate and inspire people** to plant more trees and properly maintain them, as well as to convey an understanding of the importance and benefits of trees.

The nominee must be from one of the following categories:

- a. **Individual volunteer:** an individual who has provided extraordinary unpaid leadership in conceiving and implementing a tree-related project.
- b. **Non-profit group or business:** e.g., Scouts or other youth groups or clubs, "Friends of" groups, faith communities, HOAs and Citizens' Associations, county agencies and/or facilities.
- c. **For-profit company/Industry related:** e.g., corporations or other businesses, HOA management companies, commercial nurseries, landscaping services, office park and property managers.

The nominee must have demonstrated outstanding, innovative, and exceptional conservation-based actions to preserve trees, to plant trees, to have demonstrated outstanding property maintenance best practices, and/or to engage in a uniquely designed educational program about the importance and benefits of trees. The projects must utilize natural landscaping principles based on using regionally appropriate native species.

**NOTE:** priority shall be given to projects that 1) preserve native plant communities, remove non-native, invasive species, and use appropriate pruning and mulching practices and/or 2) that are actualized in underserved communities.

## Nomination Form for Friends of Trees Award Categories:

### a. Individual b. non-profit c. for-profit:

Projects must have been completed in the previous calendar year or, if a continuing project, have been started in the previous calendar year and have an anticipated life of more than one year.

Date Submitted: \_\_\_\_\_

Name of Nominator: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email \_\_\_\_\_

The responsibility of the Nominator (who could also be the Nominee) is to provide the short description and recommendation below and to collate and submit all the required information to the Tree Commission by July 31.

Summary paragraph of nominated project:

Nominator’s recommendation:

Signature of Nominator: \_\_\_\_\_

Date \_\_\_\_\_

**Supporting Information from Nominee must be included with the nomination:**

Name of Nominee \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Location of Project \_\_\_\_\_

Start Date \_\_\_\_\_ End Date or Anticipated End Date \_\_\_\_\_

The nominee must give the nominator a written description of the project or program and describe how it is **exceptional, outstanding, and innovative**. This description must include the benefits to the community, the planning process, how problems were addressed, and how the project will be maintained. The nominee should include photographs or materials to illustrate the project. This form plus the supporting material should not exceed a total of six pages.

**Submission and Announcement**

**1. The form may be filled out online, printed and scanned, and then emailed with additional materials to:**  
[treecommission@fairfaxcounty.gov](mailto:treecommission@fairfaxcounty.gov) **NO LATER THAN JULY 31 annually, or**

**2. The nomination package may be mailed (postmarked NO LATER THAN JULY 31):**

**Tree Commission  
c/o Urban Forest Management Division  
12055 Government Center Pkwy., Suite 518  
Fairfax, VA 22035**

**All nominations will be reviewed by the members of the Fairfax County Tree Commission, and winners will be selected annually in September. Announcements and Award recognition ceremonies will follow, with details to be announced in the fall.**