

# Friends of Trees Award Nomination Form for

## Category d: Developer Preservation and/or Planting

A nominee must have demonstrated, during planning and implementation, a strong commitment to conservation-based actions to either preserve or plant trees (or both) **above and beyond** Fairfax County development requirements. The project design must have considered tree preservation or tree planting (or both) best practices seriously and thoughtfully, integrating the most valuable and suitable trees into the project design in a way that maximizes their value and benefit. During construction, the project must demonstrate a commitment to installing, maintaining and honoring tree protective devices to achieve the planned preservation, as well as replacing trees that were unavoidably harmed or destroyed due to development. **NOTE:** priority shall be given to plans that 1) use regionally appropriate native species and utilize natural landscaping principles, and/or 2) design to maximize energy conservation opportunities, and/or to provide specific air and/or water quality and/or wildlife benefits. Projects must have been substantially completed in the previous calendar year or, if a continuing project, have been started in the previous calendar year and have an anticipated life of more than one year.

Date Submitted: \_\_\_\_\_

SUBCATEGORY:  Subdivision Plan     Site Plan     Infill Lot Grading Plan     Other

Project Name: \_\_\_\_\_ Plan Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Tax Map #: \_\_\_\_\_ Magisterial District: \_\_\_\_\_

Nominated by: \_\_\_\_\_ Nominator's email: \_\_\_\_\_

Nominator's phone: \_\_\_\_\_

Nominator's relationship to project (if any): \_\_\_\_\_

NOMINEE (check one):     Developer     Builder     Owner     Other

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address (City, State, Zip): \_\_\_\_\_

Phone: \_\_\_\_\_ Office Contact: \_\_\_\_\_

Contact's contact information: \_\_\_\_\_

### TYPE OF PROJECT:

**Note: you can fill out Part 1 or Part 2 or BOTH depending on the parameters of your project!**

### Part 1: Tree Preservation Project Check List

Please check each professional category participating in this project. Provide the names and contact information of each member of the professional team who worked to develop the project plan. Use additional sheets if necessary.

**o Engineering Firm:** \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address (City, State, Zip): \_\_\_\_\_  
Team members: \_\_\_\_\_

**o Tree Preservation Consultant:** Arborist or landscape architect who developed the tree preservation plan  
Company Name: \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address (City, State, Zip): \_\_\_\_\_  
List Professional Qualifications and Certifications: \_\_\_\_\_

**o Tree Preservation Contractors**  
Company Name: \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address (City, State, Zip): \_\_\_\_\_  
List Professional Qualifications and Certifications: \_\_\_\_\_

**o Project Arborist (if different than Tree Preservation Consultant)**  
Company Name: \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address (City, State, Zip): \_\_\_\_\_  
List Professional Qualifications and Certifications: \_\_\_\_\_

**Please include information for each Yes or No answer in the supporting documentation. Having a “No” answer is not an automatic disqualification, but the nominee should explain the process that got to either answer.**

1. Did you meet the tree preservation target?  Yes  No \_\_\_\_\_% preserved  
A. If yes, by how much did you exceed the required target? \_\_\_\_\_  
B. If no, please explain in detail in the additional information box below.
2. Did this project retain most suitable trees (based on native species/age/condition/site constraints)?  
 Yes  No
3. Were trees designated for preservation on and off site protected throughout the project as required in the Tree Preservation Plan?  Yes  No  
A. If no, please explain in detail in the additional information box below.
4. Were efforts made to minimize soil compaction, wooded or not, to preserve soil for future reforestation?  
 Yes  No
5. Were construction techniques used to protect the root system of preserved trees? (e.g., grade berms, aeration mat, trenchless super silt fence)  Yes  No
6. Were tree protection measures properly installed and maintained throughout the project?  
(please provide photos)  Yes  No
7. Does tree preservation enhance the functionality of the project and site? (e.g., mitigate stormwater, shade buildings/pavement, provide corridors for wildlife)  Yes  No
8. Was an invasive plant management plan incorporated and implemented into the project?  Yes  No

9. Were efforts made to preserve mature trees and native plant communities?  Yes  No  
(please explain in detail in the additional information box below)
10. Did the tree preservation plan for this project include protection of off-site trees adjacent to the property boundaries?  Yes  No (please explain in detail in the additional information box below)
11. Were project arborist's monitoring reports (if required) thorough and submitted in a timely manner?  
 Yes  No
12. Did the developer and/or contractor raise awareness of tree preservation principles to all site personnel?  
 Yes  No

## Part 2. Tree Planting Project Check List

**Please check each professional category participating in this project. Provide the names and contact information of each member of the professional team who worked to develop the project plan. Use additional sheets if necessary.**

**o General Contractor:** \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Address (City, State, Zip): \_\_\_\_\_  
 Project name: \_\_\_\_\_

**o Landscape Architect/Designer:** \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Address (City, State, Zip): \_\_\_\_\_  
 List Professional Qualifications and Certifications: \_\_\_\_\_  
 \_\_\_\_\_

**o Landscape Contractor:** \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Address (City, State, Zip): \_\_\_\_\_  
 List Professional Qualifications and Certifications: \_\_\_\_\_  
 \_\_\_\_\_

**o Project Arborist**  
 Company Name: \_\_\_\_\_ Contact Person 1: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Address (City, State, Zip): \_\_\_\_\_  
 List Professional Qualifications and Certifications: \_\_\_\_\_  
 \_\_\_\_\_

**Please include information for each Yes or No answer in the supporting documentation. Having a "No" answer is not an automatic disqualification, but the nominee should explain the process that got to either answer.**

1. Was a pre-design site assessment conducted?  Yes  No
2. Did tree planting exceed planting requirements for this site?  Yes  No
3. Were disturbed soils restored prior to planting?  Yes  No

4. Were trees planted to enhance the sustainability of the project site? (e.g. mitigate stormwater, conserve energy, improve water and air quality)  Yes  No
5. Were sustainable, natural landscaping techniques used to conserve resources and simplify maintenance operations?  Yes  No
6. Were non-native invasive plants controlled, managed or removed?  Yes  No
7. Were appropriate plants used, with emphasis on local native species?  Yes  No

Please elaborate in the in the additional information box below on what makes this Nominee’s project an outstanding example of tree preservation or planting or both. Provide a project summary, identifying any unique and/or special features about how this project went above and beyond Fairfax County’s requirements for preservation and planting. **Include photos illustrating what the site looked like prior to development, during development, and after development, highlighting notable areas and efforts that merit award consideration. Extra sheets may be added if needed.**

Please provide additional information as needed:

### **Submission and Announcement**

1. The form may be filled out online, printed and scanned, and then emailed with additional materials to: [treecommission@fairfaxcounty.gov](mailto:treecommission@fairfaxcounty.gov) NO LATER THAN JULY 31 annually, or

2. The nomination package may be mailed (postmarked NO LATER THAN JULY 31):

Tree Commission  
c/o Urban Forest Management Division  
12055 Government Center Pkwy., Suite 518  
Fairfax, VA 22035

All nominations will be reviewed by the members of the Fairfax County Tree Commission, and winners will be selected annually in September. Announcements and Award recognition ceremonies will follow, with details to be announced in the fall.