



## Work with your Collector

You probably already have a contract with a solid waste collector. Ask them about what they accept for recycling and work with them to identify collection methods, frequency of collection, container needs, and costs for collecting recyclables and trash. You should also discuss potential recycling contamination issues and possible solutions. Consider all items that you might need to dispose of, including appliances, furniture, kitchen grease, fluorescent bulbs, etc.

### Place Recycling Bins

- Place recycling bins in easy-to-access, high traffic areas. Suggested locations include the lobby, guest rooms, vending areas, pools or workout rooms, food preparation areas, housekeeping closets, offices, maintenance buildings, and hotel grounds.
- Use recycling bins that look different from trash bins and are clearly labeled. Selecting a different color helps. Signs with photos or images of materials placed above your recycling containers can help your staff and guests know what should be recycled.
- Place trash and recycling bins next to one another whenever possible.

