

FAIRFAX COUNTY
DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES

Request for Architect/Engineer Qualifications

The County of Fairfax, Virginia, Department of Public Works and Environmental Services (DPWES) is soliciting statements of qualifications from architectural and engineering consulting firms for design and construction administration services for the new Police Heliport, located in the Springfield Magisterial District at 4604 West Ox Road, Fairfax, VA (Tax Map #0561-01-0002).

A new facility will be comprised of a two-story approximately 23,000 square-foot building with parking for 25 vehicles, and a helicopter landing area and associated site improvements. The existing 9,500 square feet facility was constructed in 1984 and serves the 24/7 operation of specialized staff and crew, which include flight officers, pilots, paramedics, and maintenance staff. The new facility will contain a 2-bay hanger and upgrades to the helicopter equipment, locker, storage, and training spaces are required to meet current needs.

The projects will have a goal of silver certification under the LEED® Green Building program. Major disciplines required for this project include architecture, civil engineering, structural engineering, electrical engineering, mechanical/plumbing engineering, HVAC peer review and commissioning, LEED® team member, value engineering, cost estimator, interior design, and security specialist.

Consultant teams that wish to be considered for this project must submit eight (8) copies of their statements of qualifications to Carey F. Needham, Director, Building Design and Construction Division, DPWES, 12000 Government Center Parkway, Suite 449, Fairfax, VA 22035-0052. The qualifications submitted should include all required disciplines noted above. The qualifications submitted should include:

- Statement of Interest;
- GSA Standard Form 330 Part I and Part II for the primary firm and all major sub-consultants; and
- List of references with current address and telephone numbers for recently completed projects of a similar nature.

All statements of qualifications shall be delivered no later than 4 p.m., local prevailing time, November 28, 2017. Submissions received after this time or incomplete submissions will not be considered. The statements of qualifications shall not exceed sixty (60) pages of data (thirty sheets printed front and back, or sixty sheets of single sided print) including 330 forms.

A Selection Advisory Committee (SAC) will review and evaluate the statements of qualifications for all firms based on the criteria listed below. Each criterion will be rated on a scale ranging from 0 to 4 with 0 being unacceptable and 4 being excellent. In addition, each criterion has been assigned a weight factor based on importance with 1 being of low importance. These criteria will be used in determining the short-list of firms to invite for interviews.

Criteria:	Scale (0-4)	Weight Factor (1-4)
Technical experience of prime architectural firm and sub-consultant firms on similar projects including helicopter hangers and landing pads.		4
Applicable experience of the architectural Project Manager and sub-consultant's key personnel including the mechanical, electrical, plumbing and civil engineers.		4
Understanding the project's scope of work		4
Team structure, project management and overall project approach		3
Quality control plan. Discuss the team's Quality Control (QC) Plan including cross discipline coordination between team members.		3
Past performance on contracts with Fairfax County (if applicable)		3
Availability of resources		2
Presentation quality of RFQ		2
Ability to respond to project site and County offices efficiently		1

Interviews from a short-list of selected firms are projected to be held in January 2018.

The County will conduct negotiations for these services with the top-rated firm(s) that is selected for each project. If a satisfactory fee, schedule, and terms can be negotiated with the top-rated firm or firms, a contract will be awarded. If not, negotiations with the top-rated firm(s) will be terminated in writing and negotiations will begin with the firm ranked next highest, and so on.

Fairfax County retains the option to develop this project under alternate contract approaches through a separate procurement, including Public Private Education Facilities and Infrastructures Act (PPEA), subsequent to the initial design phase(s) under this contract.

Fairfax County is committed to paying a living wage to all qualified County employees and encourages contractors and subcontractors involved in all County programs, services, and activities to pay a living wage to their employees. Further, as part of Fairfax County commitment to protecting the environment, all statement of qualifications must be made of paper product only.

Questions related to this request for qualifications should be directed Karin Hornstein of the Building Design Branch, Building Design and Construction Division at 703-324-5682 or by email at karin.hornstein@fairfaxcounty.gov.



To request this information in an alternate format, please call Merideth Wilhelm, Building Design and Construction Division, Department of Public Works and Environmental Services at 703-324-5800, TTY: 711.